



JULY-NOVEMBER 2018 SEMESTER REGISTRATION

GUIDELINES FOR ALL BACKLOG [UG+PG] STUDENTS

Venue: Lecture Hall Complex

Date: 20-07-2018 Timing: 9.30 a.m. to 4.00 p.m.

1. Please report to your designated Registration Halls/Rooms, at 9.30 a.m., on **20-07-2018**, AS PER NOTIFIED VENUES FOR REGISTRATION OF BACKLOG [UG+PG] STUDENTS, indicated at **ANNEXURE-I**.
2. Please note that registration (a) without Identity Card, and (b) **in absentia**, is **NOT ALLOWED**.
3. **COURSE REGISTRATION FOR BACKLOG STUDENTS:** Students with backlog courses will have to first do On-line Course Registration by visiting url: <https://online.iitg.ernet.in/acad> on 20-07-2018 in the Computer Centre.
4. **Students Liable to be Terminated** will **NOT BE ALLOWED** to do registration on **20-07-2018**. List of such students was notified on 17-07-2018, which can also be seen from the websites: <http://iitg.ac.in/acad/Notice/ListofTerminatedStudentsAfterSummerTerm2018.pdf>
<http://shiloi.iitg.ernet.in/~acad/intranet/Notice/ListofTerminatedStudentsAfterSummerTerm2018.pdf>
They should submit appeal for re-instatement in **Gen-21 Form** to their Departments/Centres latest by 18-07-2018. Decisions on such appeals shall be notified by around 23-07-2018.
5. Inside the registration hall, the Registration Staff on duty will call you one-by-one as per Registration List provided by the Academic Section, and **SHALL FIRST ASK TO PRODUCE YOUR IDENTITY CARD.**
6. **NO DUES :** On 20-07-2018, as per registration list with staff on duty *inter alia* will check the status of your (a) On-Line Course Registration and (b) **Hostel/Gymkhana Dues**, if any. Please note that pending 'Hostel/Gymkhana Dues' are based on statement received from concerned Sections; and therefore do not try to seek explanations from/give explanations to the Registration Staff on duty. Students having pending dues **SHALL HAVE TO PRODUCE "NO DUES"** certificates from the concerned Sections. **FOR** such students, documents other than No Dues certificates (like money receipt etc.) **SHALL NOT BE ACCEPTABLE.**
7. **ANTI-RAGGING AFFIDAVIT:** If you have submitted Anti-Ragging Affidavit in the Students' Affairs Section, please submit proof of the same to the Registration Staff on duty.

But, if you have not submitted Anti-Ragging Affidavit in the Students' Affairs Section, PLEASE SUBMIT TO REGISTRATION STAFF THE CERTIFICATE ISSUED BY STUDENTS' AFFAIRS SECTION ON YOUR PAYMENT OF FINE FOR RS.1,000/- .

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Guwahati-781039, INDIA



8. **FEE PAYMENT:** Continuing students, who could not make on-line fee payment by 18-07-2018, will not be allowed to register on the day of registration .However, they will be allowed to do late registration subsequently on payment of incremental fine of Rs. 1000/- per day starting from 25/07/2018(Wednesday) till 30/07/2018(Monday).

Continuing students, who have already paid there fees will have to put their signature in the registration list.

9. **SIGNATURE ON THE REGISTRATION LIST:** After completion of all the required processes as stated above, the Registration Staff on Duty shall allow you to put your signature with date on the registration list.

!! YOUR REGISTRATION WILL BE OVER!!

ANNEXURE-I

ROOM-WISE DISTRIBUTION OF BACKLOG STUDENT FOR REGISTRATION, ON 25-07-2017

All Backlog [Dept. of Physics]	LECTURE HALL-2 REG.DESK-2
All Backlog [Dept. of Mathematics + Dept. of Chemistry]	LECTURE HALL-4 REG.DESK-1
All Backlog [Dept. of EEE]	LECTURE HALL-4 REG.DESK-2
All Backlog [Dept. of CSE +Dept. of Design]	LECTURE HALL-4 REG.DESK-3
All Backlog [Dept. of Mechanical Eng.]	LECTURE HALL-1 REG.DESK-1
All Backlog [Dept. of Chemical Eng.+Centre for Enc.+Centre for Env.]	LECTURE HALL-1 REG.DESK-2
All Backlog [Dept. of BSBE + Dept. of HSS + Centre for Nanotechnology]	LECTURE HALL-1 REG.DESK-3
All Backlog [Dept. of Civil Eng.]	LECTURE HALL-2 REG.DESK-1

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