



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी  
गुवाहाटी - 781039, भारत  
**Indian Institute of Technology Guwahati**  
Guwahati 781 039, India

Phone : +91-361-258 2192  
Fax : +91-361-258 2090  
: +91-361-269 0762  
Email : acadoff@iitg.ac.in  
Web : https://www.iitg.ac.in/acad

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Date: 19.08.2020

**Online Semester Registration Notice of the Continuing Students for Monsoon (July-November 2020) Semester of Academic Year 2020-2021**

**Important Dates and Contact Information**

Online Semester Registration connecting to Registration Officials through Microsoft Teams		
Continuing Students	Date	Time
Continuing UG Students	31 August 2020 (Monday) & 01 September 2020 (Tuesday)	10 am to 1 pm & 2 pm to 5 pm
Continuing PG Students and PhD Students	02 September 2020 (Wednesday) & 03 September 2020 (Thursday)	10 am to 1 pm & 2 pm to 5 pm

Department	Batch(if any)	Name	Email
BSBE		P Satpati	<a href="mailto:psatpati@iitg.ac.in">psatpati@iitg.ac.in</a>
BSBE		Souptick Chanda	<a href="mailto:souptick@iitg.ac.in">souptick@iitg.ac.in</a>
Chemical	2nd Year BTech	Harsaraj Biswanath	<a href="mailto:harsaraj@iitg.ac.in">harsaraj@iitg.ac.in</a>
Chemical	3rd Year BTech	Dipak Kumar Barman	<a href="mailto:dipak@iitg.ac.in">dipak@iitg.ac.in</a>
Chemical	4th year BTech	Lukumoni Borah	<a href="mailto:luku_p@iitg.ac.in">luku_p@iitg.ac.in</a>
Chemical	Coordinator	Anandalakshimi	<a href="mailto:anandalakshimi@iitg.ac.in">anandalakshimi@iitg.ac.in</a>
Chemical	2nd Year MTech	Jayanta Kumar Mout	<a href="mailto:jay.mout@iitg.ac.in">jay.mout@iitg.ac.in</a>
Chemistry	All BTech Students	L M Kundu	<a href="mailto:lmkundu@iitg.ac.in">lmkundu@iitg.ac.in</a>
Chemistry	All PhD Students	SS Bag	<a href="mailto:ssbag75@iitg.ac.in">ssbag75@iitg.ac.in</a>
Chemistry	MSc 2nd Year	Subhas Pan	<a href="mailto:span@iitg.ac.in">span@iitg.ac.in</a>
Civil		Rishikesh Bharti	<a href="mailto:rbharti@iitg.ac.in">rbharti@iitg.ac.in</a>
Civil		Ravi	<a href="mailto:ravi.civil@iitg.ac.in">ravi.civil@iitg.ac.in</a>
CSE		Chandan Karfa	<a href="mailto:ckarfa@iitg.ac.in">ckarfa@iitg.ac.in</a>
CSE		Manas Khatua	<a href="mailto:manaskhatua@iitg.ac.in">manaskhatua@iitg.ac.in</a>
CSE		Pinaki Mitra	<a href="mailto:pinaki@iitg.ac.in">pinaki@iitg.ac.in</a>
CSE		Diganta Goswami	<a href="mailto:dgoswami@iitg.ac.in">dgoswami@iitg.ac.in</a>
CSE		T. Venkatesh	<a href="mailto:t.venkat@iitg.ac.in">t.venkat@iitg.ac.in</a>
CSE		Amit Awekar	<a href="mailto:awekar@iitg.ac.in">awekar@iitg.ac.in</a>
CSE		Sami Bhattacharya	<a href="mailto:samit@iitg.ac.in">samit@iitg.ac.in</a>
Data Science		Tony Jacob	<a href="mailto:tonyj@iitg.ac.in">tonyj@iitg.ac.in</a>
DD		Abhishek Singh	<a href="mailto:abhisheksingh11@iitg.ac.in">abhisheksingh11@iitg.ac.in</a>
ECE	2nd Year BTech	Chandan Kumar	<a href="mailto:chandank@iitg.ac.in">chandank@iitg.ac.in</a>



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ECE	3rd Year BTech	Rhishikhes Dilip Kulkarni	<a href="mailto:rishi.k@iitg.ac.in">rishi.k@iitg.ac.in</a> ;
ECE	4th Year BTech	Ribhu	<a href="mailto:ribhufec@iitg.ac.in">ribhufec@iitg.ac.in</a>
EEE	2nd Year BTech	Arun Tej Mallajosyula	<a href="mailto:aruntej@iitg.ac.in">aruntej@iitg.ac.in</a>
EEE	3rd Year BTech	Salil Kashyap	<a href="mailto:salilkashyap@iitg.ac.in">salilkashyap@iitg.ac.in</a>
EEE	4th Year BTech	Debabrata Sikdar	<a href="mailto:deb.sikdar@iitg.ac.in">deb.sikdar@iitg.ac.in</a>
EEE	MTech	Mahima Arreawatia	<a href="mailto:mahimaarrawatia@iitg.ac.in">mahimaarrawatia@iitg.ac.in</a> ;
EEE	MTech	Rhishikhes Dilip Kulkarni	<a href="mailto:rishi.k@iitg.ac.in">rishi.k@iitg.ac.in</a> ;
EEE	PhD	Ramesh Kumar Sonkar	<a href="mailto:dppceee@iitg.ac.in">dppceee@iitg.ac.in</a>
EEE	PhD	Ravindranath Adda	<a href="mailto:ravindranath@iitg.ac.in">ravindranath@iitg.ac.in</a>
Energy		Harsh Chaturvedi	<a href="mailto:harshc@iitg.ac.in">harshc@iitg.ac.in</a> ;
Environment		L M Kundu	<a href="mailto:lmkundu@iitg.ac.in">lmkundu@iitg.ac.in</a> ;
Environment		Partha Pratim	<a href="mailto:pbakal@iitg.ac.in">pbakal@iitg.ac.in</a> ;
HSS		Vasundhara Jairath	<a href="mailto:vasundharaj@iitg.ac.in">vasundharaj@iitg.ac.in</a> ;
HSS		Kiran Keshavamurthy	<a href="mailto:kirank@iitg.ac.in">kirank@iitg.ac.in</a>
Maths		Rupam Barman	<a href="mailto:rupam@iitg.ac.in">rupam@iitg.ac.in</a> ;
Maths		Bhupen Deka	<a href="mailto:bdeka@iitg.ac.in">bdeka@iitg.ac.in</a> ;
ME		SN Joshi	<a href="mailto:snj@iitg.ac.in">snj@iitg.ac.in</a> ;
ME		DN Basu	<a href="mailto:dnbasu@iitg.ac.in">dnbasu@iitg.ac.in</a> ;
Nanotech		Akshai	<a href="mailto:akshaikumar@iitg.ac.in">akshaikumar@iitg.ac.in</a> ;
Physics		Tarak Nath Dey	<a href="mailto:tarak.dey@iitg.ac.in">tarak.dey@iitg.ac.in</a> ;
Physics		Arunansu Sil	<a href="mailto:asil@iitg.ac.in">asil@iitg.ac.in</a> ;
Rural Tech		Siddhartha Singha	<a href="mailto:siddhartha@iitg.ac.in">siddhartha@iitg.ac.in</a> ;

- Registration officials will send **Code or Invitation Link** for connecting through Microsoft Teams along with time schedule to the students by email before the date of Semester Registration.
- On the Day of Semester Registration, the students should connect through Microsoft Teams to the Registration Officials as per the scheduled time / period notified by the Registration Official and do the Semester Registration online.
- Please note that for **all continuing students**, L. B. Central Library has decided not to collect pending books before semester registration.
- Semester Registration comprises of following tasks:
  - Payment of Semester Fee Online before the stipulated time (**28 August 2020**).
  - Check the Dues/ Fines Status in the AAMS **after 30 August 2020**.
  - Clear pending dues or make online payment for the fines and send the proof of clearing dues or payment of fines to your Registration Official by Email.
  - Academic Course Registration (except for PhD students who have completed course work), if it is not done yet.



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- On the Day of Registration, as per notified time/ period, connecting to the Registration Official through Microsoft Teams and doing final part of semester registration. In this, the Registration Officials will call one by one, do verification of Payment of Semester Fee, Dues/ Fines and Completion of Pending Academic Requirements, and then they will finally approve Online Registration of the Semester.
- Receipt/ Proof for payment of the semester fee after the last date or Dues amount for any section to be sent to the Registration Official by email.
- If any item is pending as dues, then those items need to be sent to the concerned Registration Official by any reliable means including speed post/ registered post/ courier service. Institute will not be responsible for any loss during transit. Only after the receipt of the due items, the registration officials will allow you to do complete the semester registration.

### Semester Registration Procedure

#### Step-1:

- Check your **Dues** Status of semester registration in the AAMS **after 30 August 2020**.
- Clear pending dues or make online payment for the fines and send the proof of clearing dues or payment of fines to your Registration Official by Email

#### Step-2:

- If you have not yet done Academic Course Registration (except for PhD students who have completed the course work), then Please do Academic Course Registration online in AAMS

#### Step-3:

On the Day of Registration, as per notified time/ period, connect online to the Registration Official through Microsoft Teams and do final part of semester registration.

In the following cases, the continuing students will NOT be allowed to do Semester Registration.

<b>NOT ALLOWED FOR SEMESTER REGISTRATION</b>	<b>Remedial Solution</b>
Students having Pending Dues/ Fines at any section (Hostel/ Gymkhana/ Department/ Medical)	They should clear pending dues/ make online payment of fines and submit proof for it to the Registration Official by Email
PhD students having Pending Academic Requirements as on 01 September 2020 in the LAAPS	They should complete pending academic requirements and inform Mr Gourish Majumdar by email Email:gourish@iitg.ac.in
UG and PG students who have not done Academic Course Registration in AAMS. PhD	They should complete Academic Course Registration in AAMS or through MS-Forms by



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students who has to do course work but not done Academic Course Registration in AAMS.	contacting Faculty Advisor and DUPC/ DPPC/ CPPC Secretary. Then only they will be allowed to complete final part of semester registration.
Students who are placed under liable to be terminated due to less CPI as per the academic ordinances.	Apply for Reinstatement to the HoD in the prescribed form (See: <a href="https://www.iitg.ac.in/acad/academic_forms.php">https://www.iitg.ac.in/acad/academic_forms.php</a> ) on or before 27 August 2020. Only after the approval of the Chairman, Senate, they will be reinstated and allowed to do the semester registration.
Students who have exceed maximum duration of academic programme stated in the academic ordinance.	Apply for Reinstatement/ Continuing in the Semester to the HoD in the prescribed form (See: <a href="https://www.iitg.ac.in/acad/academic_forms.php">https://www.iitg.ac.in/acad/academic_forms.php</a> ) on or before 27 August 2020. Only after the approval of the Chairman, Senate, they will be reinstated and allowed to do the semester registration.
Students who are debarred for Semester Registration due to any Disciplinary Action.	*****

This is issued with the approval of the competent authority.

(D.Sharma)  
Joint Registrar (Academic Affairs)  
Joint Registrar (Academic Affairs)  
Indian Institute of Technology Guwahati  
Guwahati-781039, INDIA

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