



**INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI**  
Guwahati - 781039, Assam, India

**NOTICE**

Ref: IITG/Acad/UG-PG/Circular/2022  
Date: 14-07-2022

**Sub: Payment of Registration Fee for Monsoon Semester (July-Nov) 2022 - reg.**

This notice is concerning all continuing students for payment of registration fee for the Monsoon Semester (July-Nov), 2022.

All the continuing students are hereby informed that they can check their fee details on the Academic ERP portal <https://academic.iitg.ac.in/ssol/> and must complete the payment between **14<sup>th</sup> July, 2022 to 20<sup>th</sup> July, 2022** towards completion of registration to the ensuing Monsoon Semester (July-Nov), 2022.

The following officials may be contacted in case of any discrepancies in the fees displayed in the portal:

1. B.Tech/B.Des students: Mr. Naba Kumar Malakar (nkm@iitg.ac.in)
2. M.Tech students: Mr. Maradona Mooshahary (moshahary90.dona@iitg.ac.in)
3. MA & MSc students: Mr. Hirak Jyoti Das (hirak456@iitg.ac.in)
4. PhD students: Mr. Riju Mahato (riju.mahato@iitg.ac.in)

The detailed guideline for making the online payment is enclosed.

This is issued with approval of the Competent Authority.

*Subhajit Choudhury*

[Dr. Subhajit Choudhury]  
HoS (Academic Affairs)


**Copy to:**

- 1) Dean / Associate Dean, Academic Affairs
- 2) Dean / Associate Dean, Students' Affairs
- 3) Heads of Departments/Centres/Schools
- 4) HoC, CCC / Chairman, HAB / Librarian
- 5) Office of the Director / Deputy Director / Registrar
- 6) HoS, Students' Affairs, Finance and Accounts, Medical Section
- 7) All Faculty
- 8) All Students
- 9) Notice Board
- 10) Academic Office File

अनुभाग प्रमुख  
Head of the Section  
शैक्षणिक मामले  
Academic Affairs  
आई आई टी गुवाहाटी  
IIT Guwahati

## Guidelines for Online Payment of Registration Fee

1. Login to the Academic ERP portal: <https://academic.iitg.ac.in/sso/> using ERP credentials.
2. Choose “Fee Details” on the left menu.
3. Check the eligibility and view the registration fee details of July- Nov 2022.

| Semester      | Fee Type                    | Total Fee | Fee Paid | Fee Payable | Remarks  |  |
|---------------|-----------------------------|-----------|----------|-------------|----------|---|
| July-Nov 2021 | Registration/Enrollment Fee | 106100.00 | 119600   | 0.00        | Eligible | <a href="#">View</a>  |
| July-Nov 2022 | Registration/Enrollment Fee | 122300.00 | 140300   | 1.00        | Eligible | <a href="#">View</a>  |

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4. If there is any payable amount, the button “Make Payment” will be activated. Click the button and make payment through IITG E-payment portal.

|                                 |                  |
|---------------------------------|------------------|
| Hostel Maintenance Charge       | 0.00             |
| Students Travel Assistance Fund | 0.00             |
| <b>Total Amount</b>             | <b>122300.00</b> |
| Adjustment Amount               | 0.00             |
| <b>Fee Payable</b>              | <b>1.00</b>      |
| Fee Refundable                  | 18000.00         |
| Remarks                         |                  |
| <div>Make Payment</div>         |                  |

As per hostel record, whether present in the hostel sometime during July-Nov 2021 semester?: Yes

| Sl. No. | Fee Type                    | Fee Amount | IITG Transaction ID | Transaction DateTime | Payment Status |                         |
|---------|-----------------------------|------------|---------------------|----------------------|----------------|-------------------------|
| 1       | Registration/Enrollment Fee | 122300     | 01012022100331      | 01-01-2022 10:03:31  | Success        | <a href="#">Receipt</a> |
| 2       | Mess Advance                | 18000      | 31122021094052      | 31-12-2021 09:40:52  | Success        | <a href="#">Receipt</a> |


5. Select payment gateway by clicking on the radio button. Student can choose any one payment gateway.

s://online.iitg.ac.in/epay/misc/gateway\_select.jsp




भारतीय प्रौद्योगिकी संस्थान गुवाहाटी  
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

☐ 

☐ 

Pay

6. Select appropriate payment option from drop down menu.



SmartHub

Time left to complete transaction 14:43 mins

Billing Information

Amount

INR 1.00

Order No

210038559

Merchant


INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI


Website


https://online.iitg.ac.in


PAY WITH


PAY WITH


HDFC BANK CREDIT CARD


HDFC BANK DEBIT CARD


OTHER BANK CREDIT CARD


OTHER BANK DEBIT CARD

NET BANKING


UNIFIED PAYMENT INTERFACE (UPI)

NEFT / RTGS


BHARAT QR





SmartHub


IITG Payment  
IIT Alumni Fund  
₹ 10 +Fee


English


Card  
Visa, MasterCard, RuPay & More

UPI / QR  
& More

Netbanking  
All Indian banks

Wallet  
PhonePe & More

Bank Transfer

Secured by 

- Select NEFT/RTGS/BANK TRANSFER option if you are borrowing education loan and pay fee through bank or wants to pay through NEFT/RTGS/BANK TRANSFER. In that case, payment should be made by generating challan only through payment gateway.
- Download the challan for NEFT/RTGS/BANK TRANSFER and provide the same to your bank for payment. The challan below is **sample copy not to be used for actual payment**.

| SAMPLE COPY OF CHALLAN HDFC BANK  | SAMPLE COPY OF CHALLAN YES BANK         |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
|---|---|-----------|-------------------|--------------|-------------|--------------------|-----------|-------------|------|---|--------|----------|-----------------|-----------------|--------------------|-------|--|------------------|---|-------------|------------------|-----------|--------------|------|----------|--------|------|-------------------|-----------------------|--------------------|------------|-------------------|----------------------|--------------|--|---------------|--|---------|--|
| <div> <div>INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI</div> <div>NATIONAL ELECTRONIC FUND TRANSFER (NEFT) / REAL TIME GROSS SETTLEMENT (RTGS)</div> <div> <div>Details of Beneficiary</div> <table> <tr> <td>Order Id:</td> <td>210038559</td> </tr> <tr> <td>Beneficiary Name:</td> <td>IIT Guwahati</td> </tr> <tr> <td>Account No.</td> <td>IITG63110367705333</td> </tr> <tr> <td>IFSC Code</td> <td>HDFC0004989</td> </tr> <tr> <td>Bank</td> <td>HDFC BANK LTD Kanjurmarg Branch, Mumbai</td> </tr> <tr> <td>Amount</td> <td>1.00 INR</td> </tr> <tr> <td>Amount In words</td> <td>One Rupees Only</td> </tr> <tr> <td>Additional Details</td> <td>R9201</td> </tr> </table> </div> <div> <p>1. It is advised that students pay fees via NEFT/RTGS at least one day in advance of last date. In the event student making payment on the last day and same is not available for validation for any reason whatsoever, then IIT Guwahati, its banker or payment gateway service provider would not be held responsible in any manner.</p> <p>2. It is students responsibility to ensure that NEFT/RTGS payments are made exactly as per the details as mentioned in the challan. In the event of any discrepancy payment would not be considered and would not be available for validation of fees payment.</p> <p>3. Student is required to generate challan for every fees since details in the challan are unique to the fees. Student is not supposed to use challan generated in one fees for payment against another fees.</p> <p>4. Under no circumstances, including whether the student has made duplicate/incorrect payments. IIT Guwahati or its Banker or its service providers are under no obligation to disclose the details</p> <p>Remit the amount as per above details, by debiting my/our account for the amount of remittance plus bank charges.</p> <div> <div>Customer's Signature : _____</div> <div>Contact Phone No.: _____</div> <div>Rupees Debited: _____</div> <div>Applicant's A/c : _____</div> <div>Date of Transfer: _____</div> <div>Remittance No.: _____</div> </div> </div> <div> <div>Return to Website</div> <div>Print</div> <div>Save</div> </div> </div> | Order Id:                               | 210038559 | Beneficiary Name: | IIT Guwahati | Account No. | IITG63110367705333 | IFSC Code | HDFC0004989 | Bank | HDFC BANK LTD Kanjurmarg Branch, Mumbai | Amount | 1.00 INR | Amount In words | One Rupees Only | Additional Details | R9201 | <div>Secured by  Razorpay</div> <div>For RTGS/NEFT/Funds Transfer</div> <div>Date: 7/14/2022 10:10:17 AM</div> <table> <tr> <td>Beneficiary Name</td> <td>Indian Institute of Technology Guwahati</td> </tr> <tr> <td>Account No.</td> <td>2223330072111635</td> </tr> <tr> <td>IFSC Code</td> <td>RATNOVAAAPIS</td> </tr> <tr> <td>Bank</td> <td>RBL Bank</td> </tr> <tr> <td>Amount</td> <td>₹ 10</td> </tr> <tr> <td>Customer Email ID</td> <td>dharmendra@iitg.ac.in</td> </tr> <tr> <td>Customer Mobile No</td> <td>7099667566</td> </tr> <tr> <td>Razorpay Order ID</td> <td>order_3h7IXgrSc6y7eV</td> </tr> </table> <div>Disclaimer:</div> <div> <p>1.) This challan can be used only for electronic funds transfer to provided account number through intra bank Funds Transfer or RTGS / NEFT/ IMPS.</p> <p>2.) It is remitter's responsibility to remit the funds to correct account no. with correct amount as provided above. In case of any mismatch in account no or amount, the transaction will be rejected and funds will be refunded back to remitter account by next working day.</p> <p>3.) This challan is valid for only one transaction hence Remitter has to generate new challan for every payment.</p> </div> <div>Signature of Depositor</div> <div>(FOR BANK USE ONLY)</div> <table> <tr> <td>Amount (Rs.)</td> <td></td> </tr> <tr> <td>Debit A/C No.</td> <td></td> </tr> <tr> <td>UTR No.</td> <td></td> </tr> </table> <div> <div>Authorised Signatory</div> <div>Branch Stamp</div> </div> | Beneficiary Name | Indian Institute of Technology Guwahati | Account No. | 2223330072111635 | IFSC Code | RATNOVAAAPIS | Bank | RBL Bank | Amount | ₹ 10 | Customer Email ID | dharmendra@iitg.ac.in | Customer Mobile No | 7099667566 | Razorpay Order ID | order_3h7IXgrSc6y7eV | Amount (Rs.) |  | Debit A/C No. |  | UTR No. |  |
| Order Id:   | 210038559                               |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Beneficiary Name:   | IIT Guwahati                            |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Account No.   | IITG63110367705333                      |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| IFSC Code   | HDFC0004989                             |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Bank  | HDFC BANK LTD Kanjurmarg Branch, Mumbai |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Amount  | 1.00 INR                                |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Amount In words   | One Rupees Only                         |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Additional Details  | R9201                                   |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Beneficiary Name  | Indian Institute of Technology Guwahati |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Account No.   | 2223330072111635                        |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| IFSC Code   | RATNOVAAAPIS                            |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Bank  | RBL Bank                                |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Amount  | ₹ 10                                    |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Customer Email ID   | dharmendra@iitg.ac.in                   |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Customer Mobile No  | 7099667566                              |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Razorpay Order ID   | order_3h7IXgrSc6y7eV                    |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Amount (Rs.)  |   |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| Debit A/C No.   |   |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |
| UTR No.   |   |           |                   |              |             |                    |           |             |      |   |        |          |                 |                 |                    |       |  |                  |   |             |                  |           |              |      |          |        |      |                   |                       |                    |            |                   |                      |              |  |               |  |         |  |

## **IMPORTANT POINTS:**

- i. It is advised that students pay fees via NEFT/RTGS/BANK TRANSFER at least one day in advance of last date. In the event student making payment on the last day and same is not available for validation for any reason whatsoever, then IIT Guwahati, its banker or payment gateway service provider would not be held responsible in any manner.
- ii. It is student's responsibility to ensure that NEFT/RTGS/BANK TRANSFER payments are made exactly as per the details as mentioned in the challan. In the event of any discrepancy payment would not be considered and would not be available for validation of fees payment.
- iii. Student is required to generate challan for every fee since details in the challan are unique to the fee. Student is not supposed to use challan generated in one fee for payment against another fee.
- iv. Under no circumstances, including whether the student has made duplicate/incorrect payments. IIT Guwahati or its Banker or its service providers are under no obligation to disclose the details.
- v. Receipt of fee payment through NEFT/RTGS/BANK TRANSFER will be available for download only after validation of transaction, which may take 1-2 working days.

Follow the instructions and pop up message as appeared on the screen.

- During entire payment process do not click REFRESH or BACK button.
- After successful completion of the payment, you will return to the IITG E-payment portal and receipt will be generated instantly, but in case of NEFT/RTGS payment option receipt will be available for download after validation of transaction.

In case of any grievance related to the online payment, students may lodge their complaint by following the instructions under the tab "CONTACT US" on the e-payment portal.