



**OFFICE OF THE ACADEMIC AFFAIRS
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Guwahati - 781039, Assam, India**

Ref No. IITG/Acad/22-23/10200

Date: 25/07/2022

NOTICE

**Registration of the NEW PhD/Dual Masters+ PhD/ MA/MSc/MBA/ M.Tech. / M.Des. / MS(R) Students
for the Monsoon Semester (July–November 2022)**

This is for information of all concerned that the registration for **Monsoon Semester** (July–November 2022) will be conducted on 26th July 2022. All New, PG and PhD students must complete the following Registration formalities for the Semester:

1. Document Verification and Registration: 26th July 2022
Please find the batch wise registration venues at Annexure-I
2. The documents to produce at the time of document verification are given in Annexure-II
3. Course Registration through Academic ERP Portal <https://academic.iitg.ac.in/ssso> : shall be held after orientation of respective department/Centre/School on **27 July 2022**.
Students have to contact DPPC Secretary/Faculty advisors for necessary guidance on selecting course.
4. Students who are eligible for teaching assistantship have to submit a declaration form given at Annexure-III/ III A.
5. All the requisite documents including declaration form as applicable to be submitted at the time of registration.
6. For any pending matters including submission of qualifying degree certificate etc. a student should give a declaration in the form given at the designated registration desk, failing which the registration process will be treated as incomplete. The said form is available at Annexure- IV.

This is issued with approval of the Competent Authority.

Subhjit Choudhury

HoS (Academic Affairs)

अनुभाग प्रमुख

Head of the Section

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Academic Affairs

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IIT Guwahati

Copy to:

- 1) Dean / Associate Dean, Academic Affairs
- 2) Dean / Associate Dean, Students' Affairs
- 3) Heads of Departments/Centres/Schools
- 4) HoC, CCC / Chairman, HAB / Librarian
- 5) Office of the Director / Deputy Director / Registrar
- 6) HoS, Students' Affairs, Finance and Accounts, Medical Section
- 7) All Faculty
- 8) All Students
- 9) Notice Board
- 10) Academic Office File

Date: 26.07.2022, (10 AM-5 PM), IIT GUWAHATI

Name of Dept./Centre/School	Name of the Program	Venue
Mechanical Engineering	M.Tech /MS(R)-E Mobility	Faculty Meeting Room, ME
	Ph.D.	Seminar Room, ME
Computer Science & Engineering	Ph.D.	Conference Room, CSE
	M.Tech (CSE), MTech (Data Science)	CSE Dept Library
Bioscience and Bioengineering	M.Tech	BSBE Seminar Hall, 2 nd Floor, O Block
	Ph.D.	BSBE Seminar Hall, 2 nd Floor, O Block
Design	M.Des	Seminar Room
	M.ED	Office Room
	Ph.D.	Conference Room 1, DoD
HSS	MA(DS)	Classroom 2101 (Core 2)
	MA (LA) & Ph.D.	Classroom 2102 (Core 2)
Mathematics	Ph.D.	Seminar Room, Maths Dept.
	MSc	Seminar Room, Maths Dept.
Physics	MSc.	L-1
	Ph.D.	Room No. 1205 (Core-1)
Civil Engineering	M.Tech	Conference Room, CE
	Ph.D.	Conference Room, CE
Chemical Engineering	M.Tech & IMDFST	L-2
	Ph.D.	Room No. 2101 (Core-2)
EEE	M.Tech & Ph.D.	2201(PhD), 2202(MTech)
Chemistry	MSc	Conference room, Chemistry
	Ph.D.	Chemistry Office
School of Energy Science and Engineering	MS(R) & Ph.D.	Conference Room, SESC
Environment	Ph.D.	Seminar Room, ENV
CLST	Ph.D.	3101 (Core 3)
School of Agro and Rural Technology	M.Tech & Ph.D.	Conference Room, SART, Technology Complex
Nano Technology	Ph.D.	5001 (Core 5)
Center for Disaster Management and Research	MS(R) & Ph.D.	CDMR Office, Technology Complex
Center for Intelligent Cyber-Physical Systems	M.Tech & Ph.D.	1G1 (Core 1)
School of Business	Ph.D. & MBA	1G2 (Core 1)
Jyoti and Bhupat Mehta School of Health Sciences and Technology	MTech & Ph.D.	Conference Room (New) Nanotechnology
Mehta Family School of Data Science and AI	Ph.D.	4G1 (Core 4)
Centre for Indian Knowledge System	MS(R) & Ph.D.	Office Room of CIKS, HSS Dept. new building
Centre for Sustainable Polymer	MS(R) & Ph.D.	4G2 (Core 4)

PROCEDURE FOR DOCUMENT VERIFICATION

The admission of a student will be regularized after verification all required original documents and subject to satisfying all eligibility conditions stated in the advertisement for admission.

For document verification, every candidate must produce all Certificates, Mark Sheets, & Other Documents listed below in Original as well as a self attested photocopy.

- All Certificates (Pass/ Degree Certificates, Mark Sheets/ Grade Cards, etc.) starting from 10th Class onward – Upto Qualifying Degree/ Exam
- Documents for Qualified in GATE/ CEED/ NET/ CAT etc. – if applicable
- Birth Certificate (for proof of Date of Birth)
- For EWS candidates, Income & Asset Certificate in prescribed format issued on or after 01.04.2021 – if applicable
- OBC (Non-Creamy Layer Certificate) in prescribed format issued on or after 01.04.2021 – if applicable
- SC/ ST Caste Certificate in prescribed format – if applicable
- PwD Certificate in prescribed format – if applicable
- Medical Certificate
- Sponsorship Letter/ No Objection Certificate from the Employer/ Work Experience Certificate, etc. and Letter of Granting Leave & Releasing for joining PhD programme from the Employer – if applicable
- Online Payment Receipt of Admission Fee
- Photograph in Colour (Background in White Colour)
- Aadhaar Card (if available)

If the qualifying degree results are awaited, the candidate shall have to produce original Degree Certificates and Mark Sheets (for each semester/ year, as may be applicable) of the qualifying degree latest by **31.08.2022**, failure to which admission shall be cancelled. Further, the student must satisfy all eligibility conditions stated in the advertisement for admission.

Disbursement of Institute Assistantship / External Fellowship for the eligible students will start ONLY after verification of documents and regularization of the studentship.