

Academic Leave of Longer Duration (More than 30 days) - Application Form

1.	Name of the Student	:										
2.	Roll Number	:										
3.	Academic Division	:										
4.	Funding Agency	:										
4.	Present Type/Category of the Student:		Full Time						Part Time			
	Put a Tick mark ✓ in the appropriate Boxes											
	Regular		Sponsored		Self-Financed		Project-Staff		External		QIP/other	
5.	The details of Academic Leave of Longer Duration applied: Enclose Photocopy of Supporting Documents											
Period of Academic Leave: (Refer: Leave Rules, Scholarship Ordinance)			From:		To:		No. of Days:					
			Entitled / NOT Entitled for Institute Scholarship during the Period of Academic Leave									
Purpose of Academic Leave:												
Details of Financial Assistantship available during Academic Leave Period from the HOST Institute/ Organization:												
Number of Occasions of Academic Leave of Longer Duration already availed in the MTech/ PhD Programme												
Total Number of Days of Academic Leave of Longer Duration already availed in the MTech/ PhD Programme												
Date of successful completion of Comprehensive Examination:												
Brief Detail about the Research Work to be carried out during the Applied Academic Leave Period:												
Signature of the Student with Date												
Comments and Recommendations of Supervisor(s)							Recommended / Not Recommended					
Signature of Supervisor(s)							Signature of Chairperson, DC					
Verified the Details in Sl. No. 5				Recommended / Not Recommended				→ Chairperson, IPPC				
Signature of Dept./Centre Office Staff				Signature of Chairperson, DPPC/ CPPC								