

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI



MINUTES OF THE 1st MEETING OF STUDENTS SENATE



DATE AND TIME: 06th April 2023 at 10:00 PM

The student senate meeting of the Gymkhana was held on 06th April 2023. The quorum was present throughout and the following members were present:

Gulve Piyush Ashok, Vice President, Students' Gymkhana Council 2023-24	Chairman
Govind, General Secretary Hostel Affairs Board 2023-24	Member
Mummalaneni Jashwanth, General Secretary Technical Board 2023-24	Member
Rushi Pankade, General Secretary Sports Board 2023-24	Member
Gunjan Kumar, General Secretary Students' Welfare Board 2023-24	Member
Abhishek Singh Munda, General Secretary Student-Alumni Interaction Linkage 2023-24	Member
Kunal Pal, General Secretary, Students' Web Committee 2023-24	Member
Akhila Reddy A, Undergraduate Senator	Member
Ravi Raj, Undergraduate Senator	Member
Sunkara Venkata Sai Manohar, Undergraduate Senator	Member
Ramavaram Rohith Reddy, Undergraduate Senator	Member
Naveen Kalwan, Undergraduate Senator	Member
Rakshit Dahiya, Undergraduate Senator	Member
Sarthak Kumar, Undergraduate Senator	Member
Tezna Singh, Postgraduate Senator	Member
Krishnamoorthi V, Postgraduate Senator	Member
Diksha Vijay, Postgraduate Senator	Member
Vidhita, Postgraduate Senator	Member
Dinesh Jakhar, Postgraduate Senator	Member
Ankit Kumar, Postgraduate Senator	Member
Jatin Talreja, Postgraduate Senator	Member
Eada Likhitha, Girl Senator	Member
Nagapuri Vanitha, Girl Senator	Member
Madhuparna Choudhary, Girl Senator	Member

Absentees:

Boni Hazarika, General Secretary Cultural Board 2023-24	Member
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Item No. 01

Introduction by the Chairman, Students' Senate

01/06/04/23

The Chairman of the Students' Senate called the meeting to order. The Chairman introduced the rules and regulations of the Senate to the incoming members for the tenure of 2023-24. After a few initial words of introduction and recalling the senate's motto, the senate proceedings commenced.

Item No. 02

Introduction and formation of Subcommittees

02/06/04/23

The Chairman of the Students' Senate explained the role of each subcommittee to the senators and took their preferences. The subcommittees were formed.

Sub Committee	Members	Convener
Task Force	Krishnamoorthi V, Akhila Reddy A, Ravi Raj, Naveen Kalwan	Akhila Reddy A
Steering	Manohar Sunkara, Sarthak Kumar, Akhila Reddy A	Manohar Sunkara
Maintenance	Rakshit Dahiya, Dinesh Jakhar, Jatin Talreja, Ravi Raj, Eada Likhitha	Ravi Raj
Establishment	Diksha Vijay, Rohit Reddy, Naveen Kalwan, Sarthak Kumar, Nagapuri Vanitha	Sarthak Kumar
Medical	Vidhita, Ankit Kumar, Naveen Kalwan, Manohar Sunkara	Vidhita
Academic	Tezna Singh, Jatin Talreja, Manohar Sunkara	Jatin Talreja
RNR	Madhuparna Choudhary, Rakshit Dahiya, Dinesh Jakhar	Madhuparna Choudhary
Girls	Eada Likhitha, Nagapuri Vanitha, Tezna Singh	Tezna Singh
Finance	Chairperson Student Senate	Chairperson Student Senate

Item No.3

Agenda submission by Boards

03/06/04/23

1. Technical Board

Presented by Mummalaneni Jashwanth, General Secretary Technical Board

(i) Agenda: Allocation of consumable budget for equipment purchases

Description: The current budget allocation method makes it difficult for the tech board to purchase equipment for projects, especially before Inter-IIT. The technical board proposes that a portion of the consumable budget should be used for equipment purchase.

Consensus: The Senate agreed with the proposal

Action: A proposal for the same is to be submitted to Vice President, Students' Gymkhana Council

- (ii) **Agenda: Introducing a Gymkhana PoR of Operations Manager in the Technical Board**
Description: The requirement of a PoR has been mentioned in the Senate. The position holder will handle all the required equipment for the technical clubs and manage the activities of the board.
Consensus: The proposal was already discussed with Chairman, Technical Board, and the Senate also approved the proposal
Action: A formal proposal for the same is to be submitted to Vice President, Students' Gymkhana Council
- (iii) **Agenda: Renaming the Technical Board position of 'Content Head' to 'Growth and Content Head'**
Description: The Content Head of the Technical Board also works in enhancing the growth of the board.
Consensus: The proposal was already discussed with Chairman, Technical Board, and the Senate also approved the proposal
Action: A formal proposal for the same is to be submitted to Vice President, Students' Gymkhana Council

2. Student Alumni Interaction Linkage (SAIL)

Proposed by Abhishek Singh Munda, General Secretary SAIL

- (i) **Agenda: Introduction of two new Gymkhana PoRs for SAIL – (I) Convener, Reunion and (II) Finance and Logistics Head**
Description: SAIL is going to organize Reunion on a large scale starting this year. The event would last for 3-4 days which is at par with any fest. A convener post and a finance and logistics head post are required for the same.
Consensus: The senate welcomed and approved the proposal
Action: A formal proposal for the same is to be submitted to Vice President, Students' Gymkhana Council
- (ii) **Agenda: Alumni contacts to be provided to SAIL**
Description: Currently SAIL has no medium to contact the alumni except for the IITG Alumni email address. SAIL requested the Senate to bring forward a method where SAIL can get contacts of all the Alumni so that they can be contacted easily for the reunion as well as other purposes
Consensus: The Senate discussed various possibilities for accessing the contacts. Two ideas extensively discussed were taking the help of HAB and SWC.
Action: The Chairman, Student Senate requested all the Senate members to identify other methods and bring them to the notice of the Senate in the next meeting.

3. Welfare Board

Proposed by Gunjan Kumar, General Secretary Students' Welfare Board

(i) **Agenda: Having permanent student members in the Academic Disciplinary Committee of the Institute**

Description: Currently, student representation in the Academic Disciplinary Committee is not compulsory/permanent. The Welfare Board suggests that a student who faces disciplinary action should have student representatives in his support.

Consensus: The senate appreciated the initiative and approved the proposal. It was further suggested that two permanent student representatives should be there. One of which will be GS, SAB and the other would be either VP, SGC, or GS, SWB depending on the availability.

Action: Academic Subcommittee and GS, SWB

(ii) **Agenda: Allocation of a room for mental health in each hostel**

Description: Currently the counselors are only available in New SAC and students have to reach New SAC to discuss their mental health issues. The Welfare Board suggested that a room be allotted in each hostel where counselors would visit twice a week. And other than that the room would be used for recreational activities like Yoga, Meditation, etc.

Consensus: The senate had an extensive discussion on mental health issues on the campus, the awareness regarding them, the student-counselor ratio, the quality of counseling services, etc. The Senate appreciated the Welfare Board for bringing up the issue.

Action: The senate concluded that a separate senate meeting with invitees, namely, Secretary Saathi Cell, Ex-Secretary Saathi Cell, Secretary Rights and Responsibilities Club, Ex-Secretary Rights and Responsibilities Club, and Counselors from the Centre of Holistic Wellbeing is required to discuss the issue completely and make decisions. The Senate requested GS, Welfare Board to call for a meeting.

4. Hostel Affairs Board

Proposed by Govind, General Secretary Hostel Affairs Board

(i) **Agenda: Ratification of newly appointed Joint Secretary (Services) and Joint Secretary (Infra) for HAB.**

Description: HAB held interviews for the posts of Joint Secretary (Services) and Joint Secretary (Infra) and selected two candidates

Joint Secretary (Infra) – Yasharth Singh

Joint Secretary (Services) – Roopam Kapoor

Consensus: Out of 22 Senate Members present having Voting Rights, 22 approved the proposal.

Action: Ratification done by the Senate.

5. Sports Board

Proposed by Rushi Pankade, General Secretary Sports Board

(i) **Agenda: Establishing a food outlet at Old SAC**

Description: There is no food outlet on the premises of the sports complex and old SAC where many students practice various sports regularly. An outlet should be established with the availability of fruits, fruit juice, boiled eggs, etc.

Consensus: The Senate appreciated the initiative and approved the proposal

Action: Establishment user group and GS, Sports Board

Item No. 04

Agenda submission by senators

04/06/04/23

1. Agenda: Increasing the frequency of buses from campus to the airport before vacations and festivities.

Proposer: Vidhita, PG Senator

Description: It is really challenging for students to pay exorbitant prices for cabs to go to the airport. A fixed number of buses should be allotted for traveling to the airport during mid-sem and end-sem breaks. At least 3 buses per day should be made available.

Consensus: The Senate approved the proposal.

Action: Establishment User Group to take up the issue.

2. Agenda: M. Tech stipend should be provided at the start of the month.

Proposer: Ankit Kumar, PG Senator

Description: Currently, the stipend for Masters' students is provided by the 10th or 12th of every month which is quite late, and sometimes, it is further delayed. The stipend should be provided latest by the end of the first week of the month.

Consensus: The Senate approved the proposal

Action: The Academic Subcommittee will discuss the issue with GS SAB and come up with a proposal to be submitted to higher authorities.

3. Agenda: Water filters in hostels are poorly maintained

Proposer: Ankit Kumar, PG Senator

Description: The water coolers in many of the hostels are poorly maintained. There is no record of when the water coolers were last cleaned.

Consensus: The Senate discussed many issues regarding water problems on campus. The Senate concluded that all the water coolers should be once checked, and the water tanks in all hostels should be cleaned. Further, the senate also proposed the installation of water coolers in a few areas of the campus, namely, the Biotech park, Gates of the campus, and the auditorium.

Action: Senate requested GS HAB to ensure that the water coolers in all hostels are checked once and that the water tanks are cleaned. Further, the Maintenance subcommittee was requested to make a proposal for the installation of water coolers in new areas.

4. Agenda: Discussion Rooms in the Library

Proposer: Ankit Kumar, PG Senator

Description: Some students start discussing topics and do group study in the library which disturbs other students. So a separate discussion area should be there in the library.

Consensus: The Senate concluded that the proposal cannot be accepted since it is against the rules of the library.

5. Agenda: PCs should be available for every Ph.D. student

Proposer: Ankit Kumar, PG Senator

Description: Currently many Ph.D. students do not have PCs assigned individually where they can work.

Consensus: The Senate requested the proposer to come up with the exact data in the next Senate meeting.

6. Agenda: The puddle outside Siang should be removed

Proposer: Ravi Raj, UG Senator

Description: There is a big water puddle outside Siang because of a pipe outlet ending there. The issue should be looked upon.

Consensus: The Senate approved the proposal.

Action: The Senate requested the maintenance subcommittee to look into the issue and solve it as soon as possible.

7. Agenda: Renovation of Central Gym

Proposer: Dinesh Jakhar, PG Senator

Description: The existing Gym is outdated and needs new equipment and better facilities for students.

Consensus: GS, Sports Board is looking into the issue and there is a proposal of shifting the gym to a new location

8. Agenda: Digitization of all medical processes

Proposer: Jatin Talreja, PG Senator

Description: Medical records should be made completely online. Also, the reimbursement process for medical issues is very time-consuming right now. Making the process online will speed up the process.

Consensus: Digitization of medical records has been done recently and discussions regarding cashless OPD are being made with the higher authorities

9. Agenda: A new method for convocation where parents can be allowed

Proposer: Sunkara Venkata Sai Manohar, UG Senator

Description: Due to the limited seating capacity in the auditorium, no parents except for the medalists are allowed for the convocation. This can actually become very demotivation for other students. A solution proposed is to conduct convocation in two parts. Firstly, the main convocation to be in the Auditorium where only students are allowed, and second, department-wise, in galleries and halls where both parents and students are allowed.

Consensus: The senate approved the proposal and asked the proposer to discuss the agenda with GS SAB and come up with a report by the next meeting.

Action: Academic subcommittee

10. Agenda: Charging points at discussion tables and sofas at the library

Proposer: Akhila Reddy, UG Senator

Description: Currently, the library has charging points only at the study desks. Many students actually sit down near the switchboards and work during exam time. The library has many discussion tables and sofas. Charging points should be set up at all these tables and sofas.

Consensus: The Senate approved the proposal. A senator further suggested that the charging points which are damaged currently should be repaired.

Action: Maintenance Subcommittee

11. Agenda: Making sanitary napkins available in all stationary shops in the academic complex

Proposer: Madhuparna Choudhary, PG Senator

Description: There are no sanitary napkins available anywhere near the Core areas. Girls have to go all the way to hostels.

Consensus: The Senate brought up the idea of Sanitary Pad Vending Machines that were approved in the previous tenure of SGC. A total of 10 machines were approved but all of them were based on cash. The Senate concluded that the use case will actually decrease with the cash-based machines. So, QR Payment based machines should be set up. The price was examined, and a decision was made to

purchase 4 machines, and locations were decided where machines are to be set up. Locations – 2 in the Cores, 1 in Lecture Hall/Library, 1 in Old SAC.

12. Agenda: LAN issues in Old Hostels

Proposer: Sarthak Kumar, UG Senator

Description: The old hostels have a lot of LAN and connectivity issues. There is frequent disconnectivity of the internet and the LAN wires are so old that the speed is very less compared to newer hostels. The issue would be much more prevalent during the upcoming internship season.

Consensus: The Senate discussed the issue and suggested that it should be solved as early as possible.

Action: GS, Technical Board, and GS, Hostel Board will jointly work on the issue.

13. Agenda: Washing Machine Repair should be under HAB

Proposer: Sarthak Kumar, UG Senator

Consensus: The proposal was already passed in SAC Meeting and work is under progress.

Item No. 05

Discussion on Table Agendas

05/06/04/23

1. Agenda: Charging points to be set up in the discussion area of the New SAC

Proposer: Sunkara Venkata Sai Manohar, UG Senator

Consensus: The Senate approved the proposal.

Action: Vice President, Student Gymkhana Council.

2. Agenda: Event Manager and Outreach Head PoR in Sports Board

Proposer: Rushi Pankade, General Secretary Sports Board

Consensus: The Senate approved the proposal.

Action: A formal proposal for the same is to be submitted to Vice President, Students' Gymkhana Council

3. Agenda: Collection of details like contact number and gmail address of students through OneStop

Proposer: Kunal Pal, General Secretary Students' Web Committee

Consensus: The Senate examined the use cases and approved the proposal.

Action: GS, SWC will work on implementing the proposal.

4. Agenda: Establishing stationary in Core 5.

Proposer: Sunkara Venkata Sai Manohar, UG Senator

Consensus: Many senate members put forward the opinion that a juice centre is more necessary than a stationary in Core 5. 16/22 members voted in favor of establishing juice centre over stationary.

Action: Establishment User Group

Item No. 06

Agenda submission by Vice President, Students' Gymkhana Council

06/06/04/23

Proposed by Gulve Piyush Ashok, Vice President, Students' Gymkhana Council

1. Agenda: Renaming the post of Convener, Maintenance Subcommittee to General Secretary, Maintenance

Description: There are a lot of maintenance issues on campus and there is a necessity of a position of a new executive – General Secretary, Maintenance in the Students' Gymkhana Council. The position will be introduced in the next tenure and elections will be held for the post. For the current, the post of convener of the maintenance subcommittee should be renamed.

Consensus: The Senate appreciated the initiative and agreed with the proposal of a new executive in the next tenure. For renaming the post, the senate concluded that the decision should be made after a few meets.

The meeting was concluded by the Chairman wishing all the best to the senate members for their assigned tasks and agendas for the upcoming month.