

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI



MINUTES OF THE 2nd MEETING OF STUDENTS SENATE



DATE AND TIME: 24th May 2023 at 09:00 PM

Continued. – 25th May 2023 at 09:00 PM

The student senate meeting of the Gymkhana was held on 24th May 2023 and 25th May 2023. The quorum was present throughout and the following members were present:

Gulve Piyush Ashok, Vice President, Students' Gymkhana Council 2023-24	Chairman
Govind, General Secretary Hostel Affairs Board 2023-24	Member
Mummalaneni Jashwanth, General Secretary Technical Board 2023-24	Member
Rushi Pankade, General Secretary Sports Board 2023-24	Member
Boni Hazarika, General Secretary Cultural Board 2023-24	Member
Gunjan Kumar, General Secretary Students' Welfare Board 2023-24	Member
Abhishek Singh Munda, General Secretary Student-Alumni Interaction Linkage 2023-24	Member
Kunal Pal, General Secretary, Students' Web Committee 2023-24	Member
Akhila Reddy A, Undergraduate Senator	Member
Ravi Raj, Undergraduate Senator	Member
Sunkara Venkata Sai Manohar, Undergraduate Senator	Member
Ramavaram Rohith Reddy, Undergraduate Senator	Member
Naveen Kalwan, Undergraduate Senator	Member
Rakshit Dahiya, Undergraduate Senator	Member
Tezna Singh, Postgraduate Senator	Member
Krishnamoorthi V, Postgraduate Senator	Member
Diksha Vijay, Postgraduate Senator	Member
Ankit Kumar, Postgraduate Senator	Member
Jatin Talreja, Postgraduate Senator	Member
Eada Likhitha, Girl Senator	Member
Madhuparna Choudhary, Girl Senator	Member
Prangan Daruah, General Secretary, Students' Academic Board	Invitee
Zainab Sariya, Placement Coordinator	Invitee

Absent on 24/05/2023

Sarthak Kumar, Undergraduate Senator	Member
--------------------------------------	--------

Absent on 25/05/2023

Sarthak Kumar, Undergraduate Senator	Member
Vidhita, Postgraduate Senator	Member
Dinesh Jakhar, Postgraduate Senator	Member
Nagapuri Vanitha, Girl Senator	Member

Table of Contents:

Item. No	Content
Item No. 01	Introduction by the Chairman, Students' Senate
Item No. 02	Follow-ups of previous Students' Senate Meeting
Item No. 03	Agenda submission by Boards
Item No. 04	Agenda submission by Senators
Item No. 05	Agenda submission by Vice President
Item No. 06	Discussion on Table Agendas
Item No. 07	Discussion of concerns of campus junta

Item No. 01

Introduction by the Chairman, Students' Senate

01/05/24/23

The Chairman of the Students' Senate called the meeting to order. After a few initial words of introduction and recalling the senate's motto, the senate proceedings commenced.

Item No. 02

Follow-ups of previous Students' Senate Meeting on 06/04/2023

02/05/24/23

ITEM NO.	Proposal	Work Allotment	Action Taken
03/06/04/23-1(i)(ii)(ii)	Proposal submission to Vice President for allocation of consumable budget, PoR of operations manager, and renaming a position	GS, Technical Board	Two proposals have been submitted and for one proposal, it was advised by the chairman to wait for formalization
03/06/04/23 – 2(i)	Proposal submission for the introduction of two new PORs	GS, SAIL	Proposals have been submitted
03/06/04/23 – 3(i)	Permanent student member in Academic Disciplinary Committee	Academic Subcommittee	The proposal will be submitted by 31 st May
03/06/04/23 – 3(ii)	Mental Health rooms in each hostel	GS, Welfare Board asked to organize a meeting with invitees from the Centre of Holistic well being and Saathi Cell	A meet will be organized on Wednesday, 07 th June 2023
04/06/04/23 – 1	Frequency of buses from campus during vacation and festivities	Establishment User Group	The number of buses have been increased significantly during the recent vacation
04/06/04/23 – 2	M. Tech Stipend at the start of the month	Academic Subcommittee	The proposal will be submitted by 31 st May
04/06/04/23 – 3	Checking of water filters and water tanks in all hostels	General Secretary, HAB	Regular checking is being done monthly. GS, HAB has to collect the data of frequency of checking

04/06/04/23 – 3	Installation of water coolers in new areas – Proposal	Maintenance Subcommittee	Proposal has been prepared already.
04/06/04/23 – 5	PCs for every Ph.D. student	Data to be submitted by Ankit Kumar, PG Senator	Task Force and GS, SAB will assist the senator for collection of complete data
04/06/04/23 – 6	Removal of the puddle outside Siang	Maintenance Subcommittee	Completed
04/06/04/23 – 9	A New Method for Convocation	Academic Subcommittee	This year, parents will be invited if the PM arrives as the Chief Guest of the Convocation. Even if PM doesn't arrive, a proposal will be submitted for convocation in open ground by Academic Subcommittee by 31 st May
04/06/04/23 – 10	Charging points at discussion tables in the library	Maintenance Subcommittee	Proposal has been prepared already
04/06/04/23 – 12	LAN issues in Old Hostels	GS, Technical Board and GS, HAB	The problems have been identified. Maintenance Subcommittee will look into the seepage issue. Also, a form will be floated to find average internet speed in each hostel by 31 st May.
05/06/04/23 – 1	Charging points to be set up in discussion area of NEW SAC	Vice President, SGC	The authorities have been informed already
05/06/04/23 – 2	Proposal to be submitted for new PoR in Sports Board	GS, Sports Board	Proposal has been submitted and approved
05/06/04/23 – 3	Collecting details like contact number and gmail address in OneStop	GS, SWC	Already work completed and will be rolled out in the next app update
05/06/04/23 – 4	Juice Centre establishment in Core 5	Establishment User Group	After taking a survey, it was observed that instead of replacing one of the canteens with a juice centre, another new one should be established and proposal will be prepared accordingly.
03/06/04/23 – 5(i)	Establishing a food outlet in OLD SAC	Establishment User Group and GS, Sports	Proposal is ready and will be submitted on priority basis.
03/06/04/23 – 2(ii)	Alumni Contacts for SAIL	All Senate members were asked to bring their ideas	GS, SAIL will write two proposals. 1. To DoSA 2. To Chairman, HAB

Item No. 03

Agenda submission by Boards

03/05/24/23

1. Welfare Board

Presented by Gunjan Kumar, General Secretary Students' Welfare Board

(i) Agenda: Menstrual leave for girls.

Description: Many MNCs and recently, even the Kerala Government has announced Menstrual Leave for girls. It is mainly necessary in the case of PhD students who have a deduction in their stipend when they take a leave

Consensus: The senate appreciated the initiative and had an extensive discussion on this issue and various possible mechanisms associated with the solution.

Action: GS, Students' Welfare Board and the Girls subcommittee will work on a proper mechanism and submit it by next senate meeting.

(ii) Agenda: 25% weightage for Sahyog in GC and making Sahyog a 365-day event

Description: Sahyog is a trophy related to the welfare of the students. So, events related to well-being should be held throughout the year. And even the weightage should be increased since all 4 competitions should be given equal weightage.

Consensus: The Senate agreed in principle for conducting Sahyog for 365 days but requested the GS, Students Welfare Board to make a proposal and working mechanism by the next Senate meeting. For increasing the weightage to 25%, a meeting with all stakeholders should be held and a decision would be made based on that.

2. Sports Board

Proposed by Rushi Pankade, General Secretary Sports Board

(i) Agenda: Inter-IIT medal winners should be felicitated in Convocation.

Description: It was implemented in pre-covid Convocations. Also, this has been approved in SAC meeting.

Consensus: Chairman, Students' Senate will discuss the procedure with DoAA.

Item No. 04

Agenda submission by Senators

04/05/24/23

1. Agenda: Uniform attendance system for every school, department and centre

Proposer: Tezna Singh, PG Senator

Description: Some schools, department, and centre have only a fixed slot in the morning for their students to give their attendance. There should be a uniformity in timings, i.e., 9 AM to 5 PM

Consensus: The issue would be tried to be solved at department/centre/school level. If the issue isn't solved at the department level, then the representative will mail to Vice President, Students' Gymkhana Council

Action: The proposer will work in coordination with General Secretary, Students' Academic Board

2. Agenda: Supplementary exam option for M. Tech students.

Proposer: Tezna Singh, PG Senator

Description: M. Tech doesn't have the opportunity to give supplementary examinations, unlike B.Tech, M.A and M.Sc students.

Consensus: A proposal has been submitted for the same.

3. Agenda: To create an online portal for the food court and other major food outlets, allowing for easy ordering and payment to reduce wait times and enhance convenience.

Proposer: Akhila Reddy, UG Senator

Description: An app or an online portal where students can make the food order and pay for that. They will be informed as soon as the order is ready and then can show the unique code and collect the order. This will reduce wait time significantly.

Consensus: This feature can be implemented in OneStop and SWC will work on the feature in the coming updates. And information will be gathered whether food outlet vendors are willing to work on this.

Action: GS, Students' Welfare Board will find out the willingness of food outlet vendors and GS, Students' Web Committee will give an estimate on time required for implementation

4. Agenda: Cleanliness issue of Girls' washrooms in boys hostel.

Proposer: Akhila Reddy, UG Senator

Description: Many of the girls' washrooms in boys hostels are not clean.

Consensus: Girls subcommittee and GS, HAB will identify the particular issues and then a notice will be served to the maintenance committee of each hostel.

Action: Girls subcommittee and GS, HAB

5. Agenda: Opening the swimming pool

Proposer: Ankit Kumar, PG Senator

Description: Currently, the swimming pool is closed. It needs to be opened.

Consensus: The issue is regarding a pump that has been damaged. This IPM has already been in loop with this issue.

Action: The maintenance subcommittee will be in contact with IPM for this issue.

6. Agenda: Mess subscription beyond the semester for M.Tech and Ph.D. students.

Proposer: Krishnamoorthi V, PG Senator

Description: M.Tech students receive a stipend of Rs.400 per day and the per day cost of food is around Rs.180. So a subscription-based mess should run for M.Tech and Ph.D. students

Consensus: A form will be floated to collect data on how many students require subscription-based and how many would prefer pay-and-eat. But firstly, a plan of action should be designed

Action: GS, HAB will make a plan of action and then discuss in the next Senate Meeting.

7. Agenda: To recognize Lambda as an official Queer collective of IIT Guwahati

Proposer: Madhuparna Choudhary, Girl Senator

Description: Many IITs have officially recognized their Queer groups as official Queer collectives of the institute and since we have an inclusive campus, we should also do this.

Consensus: We need a representative from Lambda to discuss this issue.

Action: RnR subcommittee will work with Lambda group and discuss it in the next senate meeting

8. Agenda: Increase the fogging frequency in hostel

Proposer: Ravi Raj, UG Senator

Description: In many hostels, fogging is done with very less frequency and only at few places in the hostel.

Consensus: The frequency of fogging and how it is done will be found out first from all hostels. And the senate will send a formal proposal for fixing the frequency as twice a month and implement it strictly.

Action: Establishment User Group will submit the proposal by 31st May

9. Agenda: Clearing the bushes of vacant area between Lohit and Siang and turn the ground into a park

Proposer: Ravi Raj, UG Senator

Description: The area mentioned in the agenda is very unclean and we should clean it and use for other purposes

Consensus: It has been decided to convert the area into a new Hockey Ground by IPM section.

Action: The Maintenance Subcommittee will mail the Dean, IPM for information regarding the same.

10. Agenda: Making OPD Medical Reimbursements easy and convenient

Proposer: Ravi Raj, UG Senator

Description: The current process for medical reimbursement when students go for hospitals outside IITG is quite lengthy and takes a lot of time.

Consensus: Cashless OPD system will be discussed in the next Hospital Committee meeting

11. Agenda: Integrating Club and Board official announcements in OneStop

Proposer: Manohar Sunkara, UG Senator

Description: Many students miss out on emails sent by any club or board regarding events, hackathons, and other announcements. If the same are provided in a separate section on OneStop, people can access it easily and use case of app also increases.

Consensus: The design is already ready by SWC and they will start working on this after the next update.

Action: GS, Students' Welfare Board

Item No. 05

Agenda Submission by Vice President, Students' Gymkhana Council

05/05/24/23

1. Agenda: Change in the convener of Establishment User Group

Description: The current convener of Establishment User Group, Sathak Kumar is on medical leave.

Consensus: General Secretary, Students' Welfare Board will be the acting convener of Establishment User Group.

2. Agenda: General Secretary, Students' Academic Board will be an invitee to Senate Meetings.

Description: Since the senate has many issues brought up related to academics, presence of GS, SAB is required

Consensus: General Secretary, Students' Academic Board will be an invitee to both the Senate Meetings and Academic Subcommittee Meetings and the senate agrees to it.

3. Agenda: One of the Placement Coordinators will be an invitee to Student Senate Meetings

Description: The placement coordinator can bring in issues from the placement cell or any ideas related to the placement.

Consensus: The senate agreed to the proposal

Item No. 06

Discussion on Table Agendas

06/05/24/23

1. Agenda: Many students are not aware of scholarships, leave forms, passport application and many other facilities provided by the institute. We should make them aware

Proposer: Mummalaneni Jashwanth, General Secretary Technical Board

Description: Many students are not aware about various facilities provided by the institute and do not avail them. A matter of concern is also that the no. of students availing scholarship from the institute is reducing every year.

Consensus: The senate will raise awareness regarding the same by posting details on social media.

Action: RnR subcommittee will work on the name of this program and submit a draft by 31st May.

2. Agenda: To provide contacts of utilities and food outlets present in campus on OneStop

Proposer: Manohar Sunkara, UG Senator

Description: There are lot of utility shops in the market complex and faculty gate like laptop repairing, mobile repairing, dry cleaning, laundry, tailoring etc. Providing their contacts will help students.

Consensus: This will be done as the first task after the campus is reopened and updates in excel sheet by SWC

Action: Task Force Subcommittee

3. Agenda: To declare 29th September (Fri-8) as no class day and move it to another Saturday to compensate for the Midsem break.

Description: Since mid-sem break is removed and there is a possibility of 5 consecutive days of holidays after the mid-sem examinations, 29th September should be no class day.

Consensus: A proposal will be submitted by 31st May

Action: Academic Subcommittee

4. Agenda: The sanitary pad vending machines should be QR Based only.

Description – In the Students' Senate Meeting on 06/04/2023, it was decided that, there should be a change in the already approved sanitary pad vending machines and that they should be cashless even though there would be less machines. The administration expressed difficulty in changing the audit for the already approved machines which work on cash.

Consensus: The senate stands strongly for approval of QR based machines since cash based machines will essentially be not used. Same will be expressed to DoSA.

Action: Vice President, Students' Gymkhana Council

Item No. 07

Discussion on concerns of Campus Junta

07/05/24/23

- 1. Extension of dates for presentation and no dues submission of Masters students upto 31st May 2023/1st June 2023**

Consensus: Senate will contact and find out about the total issue and make a proposal by 27th May 2023

Action: Krishnamoorthi V, PG Senator

- 2. Huge hole on the road (behind the swimming pool) leading to food court, need to be fixed.**

Consensus: Senate will work on the issue and fix it.

Action: Maintenance Subcommittee

- 3. Instead of keeping some messes open and others closed for entire summer break, it would help if you could open the closed messes in the second half of the summer break and close the ones that were open in the first half of the summer break. With the current arrangement, the students in hostels with non-functional messes are at a disadvantage. To go to a different mess for all 3 meals for a period of 2.5 months is quite a task. I hope you consider this request and take suitable actions.**

Consensus: Only a specified number of messes are open in the vacation period and HAB makes sure that the mess is actually in a hostel which is at the centre of a few hostels so that students don't feel too inconvenient.

- 4. 1- Equipments in the gym are not in good condition please replace them with new one.**

2- Please try to provide some air conditioning in the gym if not possible then make arrangement of more number of fans.

3- Music system in gym is also not working.

Consensus: Sports Board will work on the issue

Action: GS, Sports Board

- 5. Entering student details while exiting the campus gates. This is totally unnecessary and an inconvenience to students going even to have a cup of tea outside the gate.**

Consensus: There is no such issue being observed by students now. It was done for a couple of days when the security section had to maintain the record for safety reasons.

- 6. Opening of swimming pool**

Consensus: Already discussed in Item No. 05

- 7. Update regarding the Dominos Food Truck**

Consensus: The Welfare Board is in close contact with the executive of Dominos and work is being done regularly.

- 8. Per day cost for food now is 50+65+65=Rs.180 whereas normally it is Rs.109 per day**

Consensus: The per day cost is not actually Rs. 109. It is only the cost of food. Additionally, HAB pays for the wages. The Senate will send a detailed mail to the student who has raised the concern.

Action: Steering Subcommittee

9. What financial assistance for MA/MSc students have? McM and SC/ST scholarship has not been disbursed even though the academic year is completed.

Consensus: The recent decision by the institute includes MA/M.Sc students as a part of Student Brotherhood Fund, Student Contingency Fund and Student Travel Assistance Fund. For the McM scholarship, GS, SWB will collect the information from Students Affairs Section.

Action: General Secretary, Students' Welfare Board