<div align="center">**SAMPLE CALL LETTER**</div>

To,

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Sub: Call letter for Written Test for July 2019 Session Admission in to MA Development Studies programme

Dear Mr./Ms………………,

With reference to your application for admission in to **MA Development Studies** programme of the Department of **Humanities & Social Sciences**, you are hereby requested to appear for **Written Test** as per the details given below:

Date:	31st May 2019
Verification of documents:	9 am – 12 noon
Written test:	2 pm – 4 pm
Venue:	Lecture Hall Complex (in front of Academic Block) Department of Humanities & Social Sciences IIT Guwahati, Guwahati-781039, Assam

Please note the following:

You will be required to bring your downloaded and <u>signed</u> copy of the Online Application Form (*If due to some reasons, you filled-up more than one online application forms, you have to bring the latest and updated one only*).

All candidates must bring the following documents:

1. Your colour photograph of size 4.5 cm. x 3.5 cm., affixed on it;
2. Self-Attested copy of your Date of Birth Certificate (if DoB is not mentioned in your Class X/XII Pass Certificate/Mark Sheet);
3. Self-Attested copy of your Category certificates (EWS/OBC(NCL)/SC/ST), if applicable
4. Self-Attested copy of your 'PwD' Certificate, if applicable
5. The appropriate Form in original relating to candidate's Category [Part-Time/ Sponsored/ Project Staff] - *as per format prescribed in our Admission Notification/Advertisement*, if applicable
6. Self-Attested copies of Pass Certificates and Mark Sheets [*Mark Sheets should be complete for all semesters/years* of your educational qualifications (from Class X onwards)];
7. *<u>As may be applicable</u>*, copy of your qualifying degree Grade Point Average to Percentage conversion certificate (or proof thereof);
8. *<u>As may be applicable</u>*, Self-attested copy of your valid GATE/CEED/NET(JRF) Score Card.
9. *<u>As may be applicable</u>*, Self-attested copy of Certificates relating to your professional experience etc.

You are also required to bring all **<u>ORIGINAL documents mentioned above</u>** for verification on the day of your **Written Test.**

The candidates who have not completed qualifying degree may appear in the Written Test
- if you have appeared in the qualifying degree examination and your results are awaited

<div align="center">OR</div>

- if you are going to appear in all the subjects of your qualifying degree examination before **15-07-2019.**

Please note that, for such candidates, selections shall be provisional. All provisionally selected candidates shall have to produce their original pass certificates and Mark Sheets of the qualifying degree examination latest by **23-08-2019**, for regularization – <u>failure to which their admissions shall stand automatically cancelled.</u>

Syllabi for the Written Test may please be seen from the website of <u>Department of HSS, IIT Guwahati</u>.

Please note that:

For any other announcements, updates and results **as well as timely follow-up actions to be taken**, the candidates will have to constantly monitor the instructions available in the website with following URL:
http://www.iitg.ac.in/acad/Admission_July2019/ and also see the webpage of the Department of HSS.

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