

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

Guwahati – 781 039, Assam

Phone: (0361) 2582061, 2582073 Fax : (0361) 2692771



TENDER DOCUMENT

NIT NO: IITG/IPM/NIT/R/2025-26/48, Dated: 11.09.2025

NAME OF WORK

**“Miscellaneous Civil works in the Gate Jam Office in the
Research Building”**



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NOTICE INVITING TENDER

No. IITG/IPM/NIT/R/2025-26/48, Dated: 11.09.2025

Sealed tenders are invited in single bid from the registered and experienced contractors for the following works. Tenders will be received up to **2-30 p.m.** on **15.09.2025** and will be opened on the same day at 3.00 p.m. in presence of intending tenderers or their authorized representatives. In case, the day of submission of the tender happens to be a holiday on account of Govt. notification and tender cannot be received or opened; the tender shall be received or opened on the next working day at 3.00 p.m. for which no separate communications will be made. Other terms & conditions are enclosed herewith.

Name of Work	"Miscellaneous Civil works in the Gate Jam Office in the Research Building".
Estimate Price	₹ 3,34,580.00
Cost of Tender	₹ 500.00 (Rupees Five Hundred only) NON-REFUNDABLE by Demand draft/ Banker's cheque in favour of 'IIT Guwahati' payable at 'Guwahati' The original hard copy of cost of tender document should be submitted to the HoS (Maintenance) IPM Section, IIT Guwahati on or before the last date and time of submission of the tender
Earnest Money	₹ 6,700.00 (Six Thousand Seven hundred only) by Demand draft/ Banker's cheque in favour of 'IIT Guwahati' payable at 'Guwahati' The original hard copy of EMD should be submitted to the HoS (Maintenance) IPM Section, IIT Guwahati on or before the last date and time of submission of the tender
Date of availability of tender paper in IITG website	From 15.09.2025 to 19.09.2025
Last Date & time for Submission	Upto 2.30 p.m. on 19.09.2025
Date & time for Opening	At 3.00 p.m. on 19.09.2025
Time of completion	Forty five (45) days from the date of handing over of the site.

Qualifying criteria for participating in the Tender:

1. The contractor/ firm should have valid Registration in Govt. / Semi Govt. Dept. / Govt. Autonomous Body/ Govt. PSUs.
2. PAN no. and GST Registration.
3. Experience in Work :
 - (i) Shall have experience in the execution of civil work involving crack repairing work completed satisfactorily during the last seven years as follows:
 - (a) One work of value not less than **₹ 2.67 lakh** against a single work order OR
 - (b) Two works of each value not less than **₹ 1.67 lakh** each against two separate work order OR
 - (c) Three works of each value not less than **₹ 1.34 lakh** each against three separate

work orders in Govt./ Semi Govt. department / Autonomous body during last seven years.

(Work order with BOQ and completion certificate must be submitted along with the tender)

4. Tender document shall be downloaded from IIT Guwahati website (www.iitg.ac.in) and submitted at the Office of IPM Section, Estate Building, IIT Guwahati.
5. Submitted tender paper (duly signed on all pages) must be accompanied by the attested copies of the qualifying documents as stated above along with **DD/BC of ₹ 500.00(Rupees Five Hundred only) NON revocable as Cost of tender and ₹ 7,500.00 (Seven Thousand five hundred only) as a EMD** in favour of "IIT Guwahati" payable at 'Guwahati' should be submitted along with the Tender document. **Price bid shall be submitted with separate sealed envelope and marked as "Price-Bid"** This price bid envelope along with all other necessary documents should be sealed in another envelope which should be submitted in tender box. Over that envelope details of name of work, NIT no and contractor name should be properly written.
6. Any further clarification including corrigendum, addendum, amendments, time extension etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the website www.iitg.ac.in/iitg_tenders_all

The IIT Guwahati does not bind itself to accept the lowest tender and reserves itself the right to reject any or all the tenders received without assigning any reason thereof.

HoS (Maintenance)

Special Terms & Conditions

The present scope of work under this contract shall include **‘Miscellaneous Civil works in the Gate Jam Office in the Research Building’**.

1. The scope of this contract shall include crack repairing, painting, etc.
2. The Contractor shall provide all necessary materials, equipment, labour etc. for the execution and maintenance of the work till completion unless otherwise mentioned in this tender document. All materials required for the work shall be as per technical specifications and approved by Engineer-in-Charge prior to procurement and use.
3. Rates shall be quoted in the Bill of Quantity (BOQ) furnished in figures and in words. If there is any variation between the rates quoted in figures and rates quoted in words, the rates quoted in words shall be considered.
4. The rates shall be firm up to the completion of work. No price escalation will be paid on any account.
5. The work shall be completed within **forty five (45) days** from the date of handing over of the site.
6. The rate shall be inclusive of all taxes **including GST (@ 18%)**, Royalty, loading, unloading and transportation etc. of all the materials to work site at IITG campus, Guwahati-39. All taxes as applicable to the work as per state/central government shall be deducted from the bills.
7. All the pages of the tender document shall be signed and dated at the lower right hand corner by the tenderer. If the tender is signed by a person holding power of attorney, power of attorney authorizing him to sign on behalf of the tenderer should be submitted along with the tender.
8. The documents submitted along with the application for tender in respect of Experience, registration will be verified by the Institute with respect to that stated in the NIT for qualifying for the tender. If after verification any such data/ information are not found true or has attempted to conceal any unfavorable data/ information, his/her tender shall be summarily rejected.
9. The owner reserves the right to take inputs regarding performance of a bidder on any similar work (on-going or completed) from a client whether disclosed in the tender or not. If any such report from the client is found to be unsatisfactory, the tender is liable to be rejected.
10. Any tender submitted without the qualifying documents mentioned in the relevant clause of NIT, it shall be considered as incomplete tender and the tender will be rejected for which no communication will be made.
11. In case the work involves electrical works, the contractor must have electrical contract license and if the contractor does not have such license they should submit and undertaking to engage a party which fulfills the qualifying criteria. In such cases, Electrical License with his acceptance to take up the work shall be submitted.
12. The contractor shall arrange all the plants, equipment, machineries etc. required for the works for which no extra charges will be paid.
13. The contractor will arrange for water and electricity at his own. However, the Institute may provide electricity on the request of the contractor on payment basis under the terms and conditions fixed by the institute.
14. Care shall be taken by the contractor to avoid damage to any part of the building or its finishing. He/they shall be responsible for repairing all damages and resorting the same to their original finish at his own cost. He / they shall also remove at his own cost all unwanted wastage and materials arising out of his work from the site.
15. Any abnormal rate quoted in the tender will summarily be rejected for which no communication will be made.

16. Earnest money of ₹ **7,500.00** and cost of tender document of ₹ **500.00** (Non-Refundable) shall be deposited in the form of **Demand draft/ Banker's cheque** in favour of 'IIT Guwahati' payable at 'Guwahati'.

17. **Payment of Bills:** The successful bidder will submit their Running Account Bill as per progress of work and actual execution. Site Engineer will prepare RA Bill for release of payment subject to his satisfaction in progress of work.

After successful completion of work, as per specification and requirement, the contractor must submit their Final Bill including detail measurement along with Forest Department or other department clearance if necessary within one month from the date of completion of work. On submission, the site engineer will prepare the bill subject to his satisfaction and put up for payment within fifteen days.

18. **Compensation for Delay**

If the contractor fails to maintain the required progress or to complete the work and clear the site on or before the contract or justified extended date of completion as well as any extension granted in the event of any deviations resulting in additional cost over the tendered value.

The contractor without prejudice to any other right or remedy available under the law to IITG on account of such breach, pay as compensation the amount calculated at the rates stipulated below. On the amount of accepted Tendered Value of the work for every completed day/month (as determined) that the progress remains below that specified or that the work remains incomplete.

Compensation for delay of work: With maximum rate @ **1% (one percent)/ month** of delay to be computed on per day basis based on quantum of damage suffer due to stated delay on the part of Contractor.

Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10 % (ten percent) of the accepted Tendered Value of work or of the accepted Tendered Value.

19. **Defect Liability:** Twelve (12) Month's Period of Liability from the Date of Issue of Completion Certificate

(i) The Contractor shall guarantee the installation/work for a period of 12 months from the date of issue of completion certificate. Any damage or defect that may arise or lie undiscovered at the time of issue of completion certificate, connected in any way with the equipment or materials supplied by him or in the workmanship, shall be rectified or replaced by the Contractor at his own expense as deemed necessary by the Engineer-in-Charge or in default, the Engineer-in-Charge may cause the same to be made good by other workmen and deduct expenses (of which the certificate of Engineer-in-Charge shall be final) from any sums that may be then or at any time thereafter, become due to the Contractor or from his security deposit, or the proceeds of sale thereof, or of a sufficient portion thereof.

20. **Performance Guarantee: Performance Bank Guarantee (PBG):**

i) The successful bidder shall submit an irrevocable Performance Guarantee of 3% (Three percent) of the tendered amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within 15 days from the date of issue of letter of acceptance. This period can be further extended by the Engineer-in- Charge on written request of the contractor stating the reason for delays in procuring the Performance Guarantee, to the satisfaction of the Engineer-in-Charge. This guarantee shall be in the form of Banker's Cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay Order of any scheduled bank or

Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the form annexed hereto. In case a fixed deposit receipt of any Bank is furnished by the contractor to IITG as part of the performance guarantee and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to IITG to make good the deficit.

- ii) The Performance Guarantee shall be valid up to the stipulated date of completion plus minimum 12 months beyond that. To cover the defect liability period of 12 months of the work, the Performance Guarantee shall be retained as Security Deposit. The same shall be returned after expiry of the defect liability period without any interest.
- iii) The Engineer-in-Charge shall not make any claim under the performance guarantee except for amounts to which IITG is entitled under the contract (not withstanding and/or without prejudice to any other provisions in the contract agreement) in the event of:
 - a) Failure by the contractor to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer-in-Charge may claim the full amount of the Performance Guarantee.
 - b) Failure by the contractor to pay IITG any amount due, either as agreed by the contractor or determined under any of the Clauses/Conditions of the agreement, within 30 days of the service of notice to this effect by Engineer-in-Charge.
- iv) In the event of the contract being determined or rescinded under provision of any of the Clause/Condition of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of IITG.

- 21. All legal disputes will be subjected to jurisdiction of Gauhati High Court only.
- 22. All Specification of the work will be followed as per CPWD manuals or manufacturer specification.
- 23. If the lowest bid is below 10% of the estimate, additional security deposit of value by which the quote is below 10% of the estimate will have to be submitted by the bidder along with Performance Guarantee within 15 days from the date of issue of Letter of Intent offering the work. The additional security deposit shall be refunded immediately after completion of the work. In case the lowest bidder is not able to complete the work, the security deposit and the additional security deposit will be forfeited and the contractor will be debarred for 2 years from participating in the tenders floated by the Institute after issuing a show case notice.
- 24. The performance guarantee and additional security deposit will be in the form as specified in the tender. In case the lowest bidder fails to submit the performance guarantee and additional security deposit within the stipulated time, the offer will be cancelled and their EMD will be forfeited and the contractor will be debarred for 1 year from participating in the tenders floated by the Institute.
- 25. Lowest quotes above 10% of the estimated cost will not be accepted in any case and fresh tender will be invited.
- 26. All other terms & conditions shall be as per provision of General Conditions of Contract followed by the institute.

HoS (Maintenance)

Date:

To,

The HoS (Maintenance)
Indian Institute of Technology Guwahati
Guwahati – 39

Sub: Submission of tender for the “**Miscellaneous Civil works in the Gate Jam Office in the Research Building**”.

Sir,

I/we do hereby submit our tender for “**Miscellaneous Civil works in the Gate Jam Office in the Research Building**”, as per Notice Inviting Tender No IITG/IPM/NIT/R/2025-26/48, Dated: 11.09.2025. The rates quoted by me / us are for the whole work in accordance with Notice Inviting Tender and Terms & Conditions.

Name of Firm/ Contractor:

Address for correspondence:

Signature of Contractor with seal:

Date:

Contact Phone No –

Email id:

Enclosure:

- 1.
- 2.
- 3.
- 4.
- 5.

Seal & Signature of Contractor

FORM "A"

Compliance to requirement of tender documents:

We confirm that our tender complies with the total techno-commercial requirements of bidding document without any deviation.

Signature of Company/ Contractor

FORM "B"

TENDER VALIDITY

Tender shall remain valid for acceptance for a period of 120(One hundred twenty) days from the date of opening of the tender. The tenderer shall not be entitled during the said period to revoke or cancel his tender or to vary the tender given or any term thereof. In case of tenderer revoking or cancelling his tender or varying any term in regard thereof, the OWNER shall reject the tender. Tender shall be revalidated for extended period as required by Owner in writing.

Signature of Company/ Contractor

FORM “K”

Non-Blacklisting declaration

(To be given on Company Letter Head)

Date:

To,

Sub: Declaration for Non-Blacklisting

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

We hereby declare that we are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

LIST OF APPROVED MANUFACTURERS/BRAND NAMES OF VARIOUS BUILDING MATERIALS:-

Sl. No.	Name of Materials	Manufactures/ Brand names
1.	Water proof cement paint	Super Snowcem, ICI, Berger, Jenson & Nicholson, Asian Paint, Nerolac.
2.	Acrylic Distemper & primer and factory made putty	ICI, Asian Paints, Berger, Jenson & Nicholson, Shalimar, Nerolac
3.	a) Synthetic enamel paints. b) Poly-urethane based paint c) Acrylic paint	British Paints, Nerolac, Jenson & Nicholson, Asian Paints, MRF , ICI, Sika, Fosroc Chemicals, Degussa, Pidilite, Berger
4.	Glass panes / sheets	Modifloat, Triveni, Hindustan, ASI Pelingston, Tata float, Saint Gobain
5.	Ceramic tiles	Asian, Kajaria, Somany, H & R Johnson, Bell, Diamond, Orient, NITCO,
6.	Flush Door	Kit ply, Century, Green, ,Archid, National
7.	Vitrified , Ceramic tiles	Bell Granito, NITCO, Kajaria, Somany, H&R Jonshon, Orient, Asian
8.	Water proofing treatment of roofs and other places	Pidilite, Roffe, Cico, Sika, & Fosroc Chemicals, Degussa, La Green, Flowcrete
9.	White Cement & Wall Putty	J.K., BIRLA
10.	Block Boards & Plywood	Greenply, Anchor, NATIONAL, Kitply, Century, Greenlam, ,Archid
11.	Waterproofing Compound	CICO, Sika, Dr Fixit, BASF, Fosroc Chemicals, Pidilite, La-Green, Flowcrete
12.	UPVC Doors & Windows	WINDA/REHAU/FENESTA/VEKA/DIMEX/A LUPLAST/WINSTA/WINTECH
13.	Pressed Steel Door frame	Behar Bobbins, AGEW Steels, Purbanchal Industries.
14.	Autoclaved Aerated Concrete Blocks	BILTECH-ACE, MAGICRETE, AROCON, ECO CARE, ECOLITE, ULTRACTECH, BRIK-O-LITE, GREEN
15.	WPC Doors & boards	Alstone, Floresta, BVW
16.	AAC BLOCK joining mortar	Ascolite bond, Green Bond, Rena Bond
17.	Weather Silicon sealant	Dow Corning, Wacker, Alstone

NOTE: Samples of all items shall be got approved from Engineer-in-Charge before bulk purchase

EVALUATION PROCEDURE FOR TECHNICAL BID TO QUALIFY FOR OPENING OF PRICE BID

TENDER TECHNICAL QUALIFICATION CRITERIA

Sl. No.	Qualifying Criteria	DOCUMENTS REQUIRED FROM THE BIDDER
1	Total tender document including addenda, corrigendum etc.	Complete set of the tender document downloaded duly filled in and signed by the tenderer as prescribed in different clauses of the tender document with all addenda/corrigenda issued duly signed.
2	Certificate of registration with Govt. / Semi Govt. Dept. / Autonomous Body.	The contractor/ firm should have valid Registration in CPWD, BSNL, APWD, Railways, MES, Central PSUs & other Govt. / Semi Govt. Dept. / Govt. Autonomous Body. Valid registration certificate
	Cost of Tender ₹ 500.00 (Non Refundable)	Shall be deposited in the form of Demand draft/ Banker's cheque in favour of 'IIT Guwahati' payable at 'Guwahati' and the scanned copy shall be uploaded in the Technical-Bid.
3	Earnest Money of ₹ 7,500.00	Shall be deposited along with the tender in the form of (Demand draft/ Banker's cheque in favor of 'IIT Guwahati' payable at 'Guwahati)
4	Shall have experience in execution of civil work involving crack repairing completed satisfactorily during the last seven years as follows: (a) One work of value not less than ₹ 2.67 lakh against a single work order OR (b) Two works of each value not less than ₹ 1.67 lakh each against two separate work order OR (c) Three works of each value not less than ₹ 1.34 lakh each against three separate work orders in Govt./ Semi Govt. department / Autonomous body during last seven years	Satisfactory completion certificates supported by respective Work order / detailed BOQ/ final bill etc. for works executed in Govt./ Semi Govt. Department/ Govt. Autonomous Body.
5	GST Registration	GST registration certificate should be submitted.
6	PAN no. of the Company/ Firm	Copy of PAN Card

BILL OF QUANTITIES

BOQ						
Name of work: "Miscellaneous Civil works in the Gate Jam Office in the Research Building"						
Item No.	Description of item	Unit	Qty	Rate (₹)	Rate In Words	Amount (₹)
Civil Work						
1	Cutting the existing crack in a V Shape groove cleaning the the same with proper means of application of one coat of EpoxyBonding agent followed by application of Sikha214 Non shrinkage powder over the entire crack area and let dry. Finally plaster the surface whenever required.	rm	335.00			
2	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	sqm	20			
3	Providing and laying water proofing treatment in wall of WCs, bathroom etc., by applying cement slurry mixed with water proofing cement compound consisting of applying (a) First layer of slurry of cement @ 0.488 kg/sqm mixed with water proofing cement compound @ 0.253 kg/ sqm. This layer will be allowed to air cure for 4 hours. (b) Second layer of slurry of cement @ 0.242 kg/sqm mixed with water proofing cement compound @ 0.126 kg/sqm. This layer will be allowed to air cure for 4 hours followed with water curing for 48 hours.	Sqm	20			
4	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.:	sqm	75			
5	Applying priming coats with primer of approved brand and manufacture, having low VOC (Volatile Organic Compound) content. With water thinnable cement primer on wall surface having VOC content less than 50 grams/litre	sqm	140			
6	Distempering with 1st quality acrylic distemper (ready mixed) having VOC (Volatile Organic Compound) content less than 50 gram/ litre, of approved brand and manufacturer including					

	applying additional coats wherever required to achieve even shade and colour					
	one or more coats	sqm	785			
7	Providing and fixing 19 mm thick ply board (anti termite and water resisitant) including fixing, providing of bid at the edge, fitting and dismantling of damaged and disposing of damaged board as per direction of Engineer in charge . (Make- Everest, Century)	sqm	4.2			
8	Providing and fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS:13983 with C.I. brackets and stainless steel plug 40 mm, including painting of fittings and brackets, cutting and making good the walls wherever required Kitchen sink without drain board 610x510 mm bowl depth 200 mm	each	1			
9	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundations and plinth in : Cement mortar 1:3 (1 cement: 3 coarse sand)	sqm	6			
10	Reinforced cement concrete work in walls (any thickness), including attached pilasters, buttresses, plinth and string courses, fillets, columns, pillars, piers, abutments, posts and struts etc. above plinth level up to floor five level, excluding cost of centering, shuttering, finishing and reinforcement: 1:1.5:3 (1 cement : 1.5 coarse sand(zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural sources)	cum	0.2			
11	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level. Thermo-Mechanically Treated bars of grade Fe-500D or more	kg	20			
12	12 mm cement plaster of mix : 1:4 (1 cement: 4 fine sand)	sqm	30			
13	Providing and laying Polished Granite stone flooring in required design and patterns, in linear as well as curvilinear portions of the building all complete as per the architectural drawings with 18 mm thick stone slab over 20	sqm	2.4			

	mm (average) thick base of cement mortar 1:4 (1 cement : 4 coarse sand) laid and jointed with cement slurry and pointing with white cement slurry admixed with pigment of matching shade including rubbing , curing and polishing Polished Granite stone slab of colour Black, Cherry/Ruby Red or equivalent					
14	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply and all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge. 15 mm nominal dia Pipes	metre	5			
15	Providing and fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes. 75 mm diameter	metre	3			
16	Providing and fixing C.P. brass long nose bib cock of approved quality conforming to IS standards and weighing not less than 810 gms 15 mm nominal bore 15 mm nominal bore	each	1			
17	Providing and fixing C.P. brass angle valve for basin mixer and geyser points of approved quality conforming to IS:8931 15 mm nominal bore	each	1			
Total Amount =						
Rounded off =						