



INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

CORRIGENDUM

ON

CLARIFICATION

For

TENDER DOCUMENT

FOR

PROVIDING CLEANING SERVICES IN THE INSTITUTE's ACADEMIC, ADMINISTRATIVE AND OTHER ACADEMIC ACTIVITY PREMISES (Group –A)

NIT No. IITG/Estb/NIT-02/2024/Cleaning Services/Group-A, Date 05.11.2024

With reference to the above NIT No. the following Corrigendum is given:

1. The word 'online' is removed from Sl. no. 5 in Table of page 3.
2. The word 'online' is to be replaced with the word 'offline' in Sl. no. 8 of page 4, Sl. no. 5 of page 11 and Sl. No. 15(b) of page 19.
3. Clause 7 in page 17 – 'Bidder or Tenderer – Bidder or Tenderer refers to those wishes to participate in this Tender through submitting Online Bids and shall mean the Agency too.' is to be read as-

"Bidder or Tenderer" – Bidder or Tenderer refers to those who wishes to participate in this Tender through submitting Offline Bids and shall mean the Agency too.'
4. Sl. no. 12 (d) of page 9 is removed.
5. The term '2022-23' of Sl. no. 10 (e) is to be read as '2023-24' in page 5.
6. The term 'Uniform' to be replaced by 'two pairs of uniform' in Sl. no. 35 of page 25 and Sl. no. 30 of page 52.
7. Clause 15 of page 19 is to be read as-
The bidder shall deposit an EMD for an amount of Rs.5,00,000/- (Rupees Five Lakhs Only) in the form of Bank Draft/Banker's cheque/Bank Guarantee in favour of "The Registrar, IIT Guwahati" valid for a period of 3 months, if not exempted under MSME for providing Cleaning Service. Proof of relevant, adequate and valid Certificate from Govt. of India must be uploaded.

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8. Performance Certificate Form (from each Organization bidder already worked) of Annexure-4 in page 45 is to be read as 'Performance Certificate Form (from each Organization bidder already worked in last 3 years).
9. The sub clauses under Sl. no. 24 (e) of page 21 is to be read as-
 - i) Tax invoice in triplicate for Billing period/month
 - ii) Duly signed Duty Roaster/Attendance Registrar for billing period/month
 - iii) Duly signed Reliever Attendance Registrar and wage statement for the billing period/month
 - iv) Acquittance Registrar/Wages Statement/Salary Register for Billing Period/Current month
 - v) Detailed PF, ESI, Professional Tax and any other Statutory Remittance Registrar for billing period
 - vi) Proof of bank transfer of salary/wages of previous month of billing period
 - vii) Proof of payment of GST, EPF, ESI and any other statutory payment of previous month of billing period
 - viii) Any other documents for scrutiny by Competent Authority
 - ix) Duly signed service Performance Certificate for the billing period
10. The Financial/Price Bid (Section IX) is updated and attached in the following page.
11. Bid Submission End Date is extended till 03.12.2024 (15:00 hrs) and date of Technical Bid Opening is 04.12.2024.

Sd/-

Joint Registrar

Establishment Section

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Section IX

Financial / Price Bid

(To be submitted on Letterhead of the Bidder)

NIT No. _____ Dtd. _____

1.	Name of the Organization / Firm	
2.	Registered Office with Pin-code	

A	Manpower Cost				
Sl. No.	Category of Manpower	Number as per Annexure- 6	*Daily Wages (Basic + VDA) as on 01.10.2024	**Wages per month	Gross Total (per month in Rs.)
1.	Cleaner - Unskilled	129	656.00		
2.	Safaiwalla - Unskilled	-	656.00		
3.	Cleaner – Semiskilled	-	739.00		
4.	Supervisor - Skilled	25	868.00		
5.	High Skilled	06	954.00		
	Sub-total (Rs.)				
Agency Service Charge / Contractor’s Profit (to be quoted in Percentage % (Excluding GST))					
B	Fixed charge for Uniform, equipments, cleaning materials etc.				
Fixed charge for cleaning materials, equipments, consumables and uniform (excluding GST) per month per cleaner . For clarification please see Annexure 7. (Please note the fixed charge with the current service provider is Rs. 1500.00 per cleaner) per month					
C	General Cleaning Material and Other Consumable required for Office				
Discount in % (percentage on MRP) – refer to Annexure-8 to be quoted by the bidder (including GST)					

Important points to be noted:

- 1) *Daily wages (Basis + VDA) as per the Minimum Wages Act of Central Government notified from 1st April, 2024. The Actual payment to the successful bidder will be based on prevailing Minimum Wage Rate applicable from time to time.
- 2) **Wages Per month is calculated for 26 days in a month which includes PF, ESI, Bonus wherever applicable
- 3) Estimated deployment of Manpower is given at Annexure – 6, however it is subject to change depending upon assessment of manpower requirement from time to time
- 4) Estimated requirement of Cleaning Materials and Other Consumables is given at Annexure – 7, however items may vary time to time.

Accepted all terms and conditions

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.

E-mail:

Organization Seal