

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

MINUTES OF THE SEVENTY NINTH MEETING OF THE BOARD OF GOVERNORS HELD ON 19th DECEMBER 2014

The Seventy Ninth Meeting of the Board of Governors of the Institute was held on 19/12/2014 in the Board Room of IIT Guwahati and the following members were present:

- | | |
|------------------------------|-----------------------|
| 1. Dr. R. P. Singh | Chairman |
| 2. Prof. Gautam Biswas | Director / Member |
| 3. Prof. Asis Dutta | Member |
| 4. Mr. Pydah Venkatanarayana | Member |
| 5. Prof. Arun Chattopadhyay | Member |
| 6. Prof. P. S. Robi | Member |
| 7. Mr. H.K.Sarma | Member |
| 8. Mr. U. C. Das | Registrar / Secretary |

Prof. D.B.Goel, Prof. M.K. Chaudhuri, and Er Liansanga, could not attend the meeting due to their prior engagements and they were granted leave of absence. Before starting the agenda, the Chairman **DISCUSSED** the Audit Report (2013-14) of the Institute. After the discussion, the Chairman proposed that the Accounting Manual for the Internal Audit of the Institute be prepared and put up in the next meeting of the Board.

The Board observed in the Audit Report that the Institute is regular in making payment of statutory dues. The Board appreciated the same.

After that the agenda for the day was taken up as below:

Item No. 1

Confirmation of the Minutes of the 78th Meeting of the Board of Governors of the Institute held on 27/10/2014.

The Minutes of the Seventy Eighth Meeting of the Board of Governors of the Institute was circulated amongst the members of the Board for their comments / observations.

R 79/01/2014: The Board **RESOLVED** that the minutes of the Seventy Eighth Meeting of the Board of Governors of the Institute held on 27/10/2014 be **CONFIRMED** with modifications as suggested by the Board as enclosed in **Annexure – 1** (P 14-43).

Item No. 2

Follow up action of the decision of the 78th Meeting of the Board of Governors, IIT Guwahati including those pending from the previous meetings

The Board **CONSIDERED** the follow up action of the decision of the 78th Meeting of the Board of Governors, IIT Guwahati including those pending from the previous meetings and **RESOLVED** as below:

R 79/02/2014: The Board **RESOLVED** that the actions taken on the decisions of the Seventy Eighth Meeting of the Board of Governors held on 27/10/2014 including those pending from the previous meetings be **NOTED** as reported.

Item No. 3

Career progression of Technical Officer in IIT Guwahati

The Board **DISCUSSED** the proposal of a ladder for Career Progression and of generating motivation amongst the Technical Officers in conformity with their qualifications and experience. After a detailed **DELIBERATION** on the proposal, the Board **RESOLVED** as below:

R 79/03/2014: The Board **RESOLVED** that a report on the various aspects which may arise out of implementation of the proposal be submitted in the next meeting of the Board and till then this item be **DEFERRED**.

Item No. 4

Grant of Non-productivity Linked Bonus (Ad-hoc) to the eligible employees of the Institute for the year 2013-14

The Board **EXAMNIED** the matter of extension of Non-productivity Linked Bonus to all eligible Group 'B' employees (including employees with Grade Pay of ₹4600 and ₹4800) of the Institute in the light of the clarification received from the Ministry of HRD on the matter.

R 79/04/2014: The Board **RESOLVED** that the Non-productivity Linked Bonus (Ad-hoc bonus) for the year 2013-14 be paid to all eligible Group 'B', 'C' and 'D' employees of the Institute.

Item No. 5

Promotion of Mr. Sunil Kr. Barua , Deputy Registrar(Academic Affairs) to the post of Academic Registrar

The Board **DISCUSSED** the proposal of promotion of Deputy Registrar (Academic Affairs) of the Institute, Mr. Sunil Kr. Barua, to the post of Academic Registrar under the Section 12(1) of the Statute which states that "All posts at the Institute shall normally be filled by advertisement; but the Board shall have the power to decide, on the recommendation of the Director that a particular post be filled by invitation or by promotion from amongst the members of the staff of the Institute." The recommendation of the Director is placed at **Annexure – 2**(P 44).

R 79/05/2014: The Board **RESOLVED** to create a post of Academic Registrar by keeping fresh recruitment to the post of Deputy Registrar (Academic Affairs) in abeyance.

Further, the Board **RESOLVED** that,

- i) The recommendation of the Director for promotion of Mr. Sunil Kr. Barua, Deputy Registrar (Academic Affairs) under section 12 (1) of the Statute be **APPROVED** and he be appointed to the post of Academic Registrar with Grade Pay of ₹ 10,000/- in the Pay Band-4 i.e. ₹ 37400-67000/- plus all other allowances and benefits as admissible to other employees of the Institute.
- ii) The post of Academic Registrar will be personal to Mr. Sunil Kr. Barua, Deputy Registrar (Academic Affairs) and will automatically cease to exist with his retirement and the post of Deputy Registrar (Academic Affairs) will fall vacant on his retirement.
- iii) The duties and responsibilities of Academic Registrar will be same as those existing for the post of Deputy Registrar (Academic Affairs) and he will report to the Director, Dean of Academic Affairs and the Registrar, as applicable.
- iv) The Promoted Officer will be on probation for a period of one (1) year from the date of joining.
- v) The Promoted Officer may be reverted to the original post at any time for any administrative reason, if felt unavoidable.
- vi) The appointment is under the same terms and conditions as those for the Post of Deputy Registrar which he is holding now plus the above.

Item No. 6

Administrative Approval for construction of two numbers of dormitories for the accommodation of Security Personnel of the Institute.

The Board **CONSIDERED** the proposal for administrative approval for construction of two numbers of dormitories for the accommodation of Security Personnel of the Institute and **RESOLVED** as below:

R 79/06/2014: The Board **RESOLVED** to sanction administrative approval for construction of two numbers of dormitories for the accommodation of Security Personnel of the Institute for an amount of ₹1007.00 lakhs.

Item No. 7

Administrative Approval for extensive repair and renovation of old Guest House.

The Board **CONSIDERED** the proposal for administrative approval for extensive repair and renovation of old Guest House and **RESOLVED** as below:

R 79/07/2014: The Board **RESOLVED** to sanction Administrative Approval for extensive repair and renovation of old Guest House for an amount of ₹371.00 lakhs.

Item No. 8

Ratification of the Approvals Accorded by the Chairman, BOG

The Board **RATIFIED** the following approvals accorded by the Chairman BOG, as below:

(A) Approval to recommendation of the Selection Committee for the post of Registrar.

R 79/08(A)/2014: The Board **RATIFIED** the approval of the Chairman BOG, on the recommendation of the Selection Committee to appoint Mr. Uttam Chandra Das as Registrar of the Institute in the Pay Band-4=₹37400-67000 and Grade Pay=₹10000/- till the end of the month in which he attains the age of 62 years, which is the age of retirement. Further, Mr. Das will be on probation for one year from the date of joining the post.

(B) Approval to the increase of age limit in the recruitment rules for the post of Junior Technician/Junior Mechanic/Lab Assistant of the Institute.

R 79/08(B)/2014: The Board **RATIFIED** the approval of the Chairman on enhancement of upper age limit in the Recruitment Rule of Junior Technician/Junior Mechanic/Lab Assistant from 30 years to 35 years. The new Recruitment Rule (RR) for the same is given as at **Annexure – 3** (P 45).

(C) Approval to the recommendations of the Selection Committee for the Faculty position in the Department of Design.

R 79/08(C)/2014: The Board **RATIFIED** the approval of the Chairman, BOG on the recommendations of the Selection Committees for the post of Faculty positions in the Department of Design as below:

1. Dept. of Design

Sl. No.	Name of the Faculty	Recommended for	Initial Pay (Rs.)
1.	Dr. Utpal Barua	Professor	As per rules
2.	Dr. Pratul Chandra Kalita	Visiting Assistant Professor(Contract for 2 years)	Consolidated pay of ₹.68970/-. He may be given other benefits as applicable to the post.
3.	Dr. Urmi Ravindra Salve	Assistant Professor	Scale: ₹15600-39100/-AGP:7000/-,Initial Pay: Restricted .
4.	Mr. Swaroop Roy	Assistant Professor	Scale: 15600-39100/-AGP: 6000/-. Initial Pay: Restricted .
5.	Mr. Supradip Das	Assistant Professor	Scale:₹15600-39100AGP:₹6000/-Initial Pay: Restricted .
6.	Mr. Abhishek Singh	Visiting Assistant Professor (Contract extended 2 years)	Consolidated salary based on Restricted as applicable as on date, etc.

Item No 9

Items approved by the Director

The Board **NOTED** the items approved by the Director and **RESOLVED** as below:

R79/09/2014: The Board **NOTED** the following items (a to e) approved by the Director:

- a. **Attendance of Conference / Seminar etc. abroad** as reported.
- b. **Appointments and Extension of Dean, Associate Dean / Warden and Associate Warden Positions** as mentioned below:

Sl. No.	Name of the Faculty	Position	Period of Appointment / Extension
1.	Prof. M.Guru Prem Prasad, Department of Mathematics	Dean, Academic Affairs	Appointed for a period three years with immediate effect vide circulation dated 16/12/2014.
2.	Prof. K.Pakshirajan, Department of Biotechnology	Associate Dean of Students' Affairs 1(ADoSA-1)	Appointed for a period of three years with immediate effect vide circulation dated 20/11/2014
3.	Prof. Latha Rangan, Department of Biotechnology	Associate Dean Of Students' Affairs 2 (AdoSA-2)	Appointed for a period of three years with immediate effect vide circulation dated 20/11/2014
4.	Prof. S.R.M.Prasanna, Department of Electronics and Electrical Engineering	Associate Dean of Research and Development(AdoR&D)	Appointed for a period of three years with immediate effect vide circulation dated 20/11/2014.
5.	Dr. Md. Qureshi, Department of Chemistry	Warden, New Boys' Hostel	Appointed with immediate effect till 31/3/2016.
6.	Dr. Pankaj Biswas, Department of Mechanical Engineering	Associate Warden, New BOYS' Hostel	Appointed with immediate effect till 31/3/2016
7.	Dr. Benny George K, Department of Computer Science & Engineering	Associate Warden New Boys' Hostel	Appointed with immediate effect till 31/3/2016
8.	Dr. Swarup Bag, Department of Mechanical Engineering	Associate Warden, Siang Hostel	Appointed with immediate effect till 31/3/2016
9.	Dr. Dipankar Narayan Basu, Department of Mechanical Engineering	Associate Warden, Siang Hostel	Appointed with immediate effect till 31/3/2016
10.	Dr. Rajashree Bedmatta, Department of Humanities and Social	Warden, Dhansiri	Appointed with immediate effect till 31/3/2016

	Science		
11.	Dr. Debasish Das, Department of Biotechnology	Associate Warden, Kameng	Appointed with immediate effect till 31/3/2016
12.	Dr. Senthilmurugan S, Department of Chemical Engineering	Associate Warden, Umiam	Appointed with immediate effect till 31/3/2016
13.	Dr. Tapas Kumar Mandal, Department of Chemical Engineering	Associate Warden, Barak	Appointed with immediate effect till 31/3/2016
14.	Dr. Sougata Karmakar, Department of Design	Associate Warden, Kapili	Appointed with immediate effect till 31/3/2016
15..	Dr. Tony Jacob, Department of Electronics and Electrical Engineering	Associate Warden, Dihing	Appointed with immediate effect till 31/3/2016
16.	Dr. Narayana Reddy, Department of Mechanical Engineering	Associate Warden, Manas	Appointed with immediate effect till 31/3/2016
17.	Dr. Arnab Sarkar, Department of Computer Science & Engineering	Associate Warden, Dhansiri	Appointed with immediate effect till 31/3/2016
18.	Dr. Hemangee Kapoor, Department of Computer Science & Engineering	Associate Warden, Dhansiri	Appointed with immediate effect till 31/3/2016
19.	Dr. Sumana Dutta, Department of Chemistry	Associate Warden, Subansiri	Appointed with immediate effect till 31/3/2016
20.	Dr. Niranjan Sahoo, Department of Mechanical Engineering	Faculty In-charge , Peer Review	Appointed with immediate effect until further order circulated by vide AD/32/98/Vol17/6196 dated 17/12/2014

c. Confirmation of Faculty Members as mentioned below:

Sl. No.	Name of the Faculty	Post at which confirmed
1.	Dr. Jiten Chandra Kalita	Professor, Mathematics
2.	Dr. Guru Prem Prasad	Professor, Mathematics

3.	Dr. K.V.Krishna	Associate Professor, Mathematics
4.	Dr. Gagan Kumar	Assistant Professor, Physics
5.	Dr. Sayan Kumar Chakrabarti	Assistant Professor, Physics
6.	Dr. Amit B.Shelke	Assistant Professor, Civil Engineering
7.	Dr. Senthilmurugan Subbiah	Assistant Professor, Chemical Engineering

d. **Confirmation of Non-faculty Members** as mentioned below:

Sl. No.	Name of the Employee	Post at which confirmed
1.	Mr. Mrinal Sarmah	Technical Superintendent (GP ₹ 4600/-)
2.	Ms. Sankari Dutta	Junior Superintendent (GP ₹ 4200/-)
3.	Mr. Aditya Kalita	Junior Technical Superintendent (GP ₹4200/-)
4.	Mr. Hemanta Medhi	
5.	Mr. Pranjit Talukdar	

e) **Approval to the recommendations of the Selection Committee for Internal recruitment to the various non-faculty posts** as mentioned below:

1. **Senior Driver**

Sl. No.	Name of the Employee	Post	Scale of Pay
1.	Mr. Bhupen Ch Deka	Senior Driver	PB-2:₹9300-34800, Grade pay=₹4200/-
2.	Mr. Joyram Deka		
3.	Mr. Padmeswar Mirdha		
4.	Mr. Hitesh Deka		
5.	Mr. Prafulla Kakati		
6.	Mr. Firoj Dewan		

2. Attendant

Sl. No.	Name of the Employee	Post	Scale of Pay
1.	Mr. Bhagya Boro	Attendant	PB-1: ₹5200-20200, Grade pay=₹1900/-
2.	Mr. Durga Sarma		
3.	Mr. Pankaj Bhuyan		
4.	Mr. Santanu Deka		
5.	Ms. Fulkumaree Nath		

3. Senior Attendant

Sl. No.	Name of the Employee	Post	Scale of Pay
1.	Mr. Krishna Ram Das	Senior Attendant	PB-1; ₹5200-20200, Grade Pay=₹2400/-
2.	Mr. Nripen Ch. Kalita		
3.	Mr. Ranjan Patowary		
4.	Mr. Abdul Jabbar		
5.	Ms. Monika Supramhari		
6.	Mr. Shyamanta Das		
7.	Mr. Dibakar Sharma		

4. Library Information Officer

Sl. No.	Name of the Employee	Post	Scale of Pay
1.	Dr. Sanjib Kumar Deka	Library Information Officer	PB2 ₹9300-34800/-, GP =₹4800/-
2.	Mr. Chandan Kr. Das		
3.	Mr. Pranjit Kumar Thakuria		
4.	Dr. Niraj Barua		
5.	Mr. Deepak Barman**		

** Recommended probation period for two years and performance assessment at every six month interval.

5. Technical Superintendent

Sl. No.	Name of the Employee	Post	Scale of Pay
1.	Mr. Madhurjya Borah	Technical Superintendent	PB-2:₹9300-34800, Grade Pay=₹4600/-
2.	Ms. Queen Barman		
3.	Mr. Dhiren Huzuri		
4.	Mr. K.Kesho Singh		
5.	Mr. Kaushik Gogoi		
6.	Mr. Jayanta Deka		
7.	Mr. Sailendra Pathak		
8.	Mr. Nip Borah		
9.	Mr. Sanjib Sarma		
10.	Mr. Kaustavmoni Deka		
11.	Mr. Jiten Basumatary		
12.	Ms. Rashmi Baruah }**		
13.	Mr. Priya Nanda Saikia }**		
14.	Mr. Aniruddha Gogoi		
15.	Mr. Diganta Kr. Hira		
16.	Mr. Shyamal Kr. Mondal		
17.	Mr. Biswajit Debnath		
18.	Mr. Niranjan Barah		
19.	Mr. Jayanta Kr. Mout		

** For both a) recommended probation for 2 years
b) performance to be observed & reported after every six months

Item No.10

Minutes of the Hundred Ninth and Hundred Tenth meeting of the Senate of the Institute held on 6/8/2014 and 26/8/2014 respectively.

The Board **CONSIDERED** the Minutes of the Hundred Ninth and Hundred Tenth meeting of the Senate of the Institute held on 6/8/2014 and 26/8/2014 respectively and **RESOLVED** as below:

R79/10/2014: The Board **RESOLVED** that the Minutes of the Hundred Ninth and

Hundred Tenth Meeting of the Senate of the Institute held on 6/8/2014 and 26/8/2014 respectively be **NOTED**.

Item No.11

Minutes of the Seventy Fifth Meeting of the Building and Works Committee of the Institute held on 9/7/2014

The Board **CONSIDERED** the Minutes of the Seventy Fifth Meeting of the Building and Works Committee of the Institute held on 9/7/2014 and **RESOLVED** as below:

R79/11/2014: The Board **RESOLVED** that the Minutes of the Seventy Fifth Meeting of the Building and Works Committee of the Institute held on 9/7/2014 be **NOTED**.

Item No. 12

Items reported to the Board

The Board **CONSIDERED** the items reported to the Board and **RESOLVED** as below:

R79/12/2014: The Board **RESOLVED** that the following items as reported to the Board be **NOTED**:

- (A) Appointment of Dr. Anupam Saxena in IIT Guwahati for a period of six months under the inter-IIT Faculty Exchange Scheme.**
- (B) Appointment of Dr. Aynur Ünal as Visiting Professor in the Department of Mechanical Engineering**
- C) Superannuation of Dr. Brajendra Nath Raychoudhury, Registrar on 30/11/2014(AN)**

The Board appreciated the excellent services rendered by Dr. Brajendra Nath Ray Choudhury as Registrar of the Institute during his period from 30/4/2004(A.N) to 30/11/2014 (A.N.) and decided to felicitate him in the next meeting of the Board.

- (D) Suspension of Prof. Alope Kr. Ghosal , Former Dean of Academic Affairs** with immediate effect following his arrest under section 376(2)(B)/506IPC vide Director's approval under Ref No FA/243/2002/Vol-V/10111 dated 17/12/2014.

Item No.13

Changing of existing name of the “Department of Biotechnology” to “Department of Biosciences and Bioengineering”.

The Board **DISCUSSED** the proposal of changing the name of the Department of Biotechnology to Department of Bioscience and Bioengineering as recommended by the Senate and **RESOLVED** as below:

R79/13/2014: The Board **APPROVED** recommendation of the 112th meeting of the Senate held on 1/12/2014 on the proposal for changing the existing name of “Department of Biotechnology” to “Department of Biosciences and Bioengineering” of the Institute.

The Meeting ended with a vote of thanks to the Chair.

(U. C. Das)
Registrar & Secretary
Board of Governors, IIT Guwahati

ANNEXURE-1



शासी मंडल की 78 व^० बैठक का कार्यवृत्त

MINUTES OF THE SEVENTY EIGHTH MEETING OF THE BOARD OF GOVERNORS

तारीख रू 27 अक्टूबर 2014 कं सुबह 3:30 बजे
DATE & TIME : 27TH OCTOBER 2014 AT 3.30 P.M.

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology Guwahati

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

MINUTES OF THE SEVENTY EIGHTH MEETING OF THE BOARD OF GOVERNORS HELD ON 27 OCTOBER 2014

The Seventy Eighth Meeting of the Board of Governors of the Institute was held on 27/10/2014 in the Board Room of IIT Guwahati and the following members were present:

- | | |
|------------------------------|-----------------------|
| 1. Dr. R. P. Singh | Chairman |
| 2. Prof. Gautam Biswas | Director / Member |
| 3. Prof. D.B.Goel | Member |
| 4. Prof. M.K.Choudhury | Member |
| 5. Mr. Pydah Venkatanarayana | Member |
| 6. Prof. P. S. Robi | Member |
| 7. Dr. B. N. Raychoudhury | Registrar / Secretary |

The other four members of the Board, Prof. Asis Dutta, Prof. Arun Chattopadhyay, Mr. H. K. Sharma and Er Liansanga, could not attend the meeting due to their prior engagements and leave of absence is noted.

The agenda for the day was taken up as below:

Item No. 1

Confirmation of the Minutes of the 77th Meeting of the Board of Governors of the Institute held on 12/7/2014

The Minutes of the Seventy Seventh Meeting of the Board of Governors of the Institute was circulated amongst the members of the Board for their comments / observations.

R 78/01/2014: The Board **RESOLVED** that the minutes of the Seventy Seventh Meeting of the Board of Governors of the Institute held on 12/7/2014 be **CONFIRMED** with modifications, if any, suggested by the Board as enclosed in **Annexure – 1** (Not Enclosed).

Item No. 2

Follow up action of the decision of the 77th Meeting of the Board of Governors, IIT Guwahati including those pending from the previous meetings

R 78/02/2014: The Board **RESOLVED** that the actions taken on the decisions of the Seventy Seventh Meeting of the Board of Governors held on 12/7/2014 including those pending from the previous meetings be **NOTED** as reported.

Item No. 3

Recommendation of the Thirty First Meeting of the Finance Committee

R 78/03/2014: The Board **APPROVED** the recommendations of the 31st Meeting of the Finance Committee held on 27/10/2014 as reported to the Board. A copy of the Minutes is given as **Annexure – 2** (Not enclosed).

The main highlights of the Minutes of the Thirty First Meeting of the Finance Committee are as follows:

- i) The Revised Estimates (RE) for the year 2014-15 amounting to ₹19355.16 Lakhs under Plan RE and ₹15560.00 Lakh under Non-Plan RE has been prepared. Further the Budget Estimate for 2015-16 both under Plan and Non-Plan head, with the Plan RE of ₹ 21500.00 lakhs and Non-Plan RE of ₹18000.00 Lakh has been prepared.
- ii) Carry forward of unspent Balance of ₹ 1156.52 Lakh(i.e.₹1145.03 lakh as Object head-35(OH-35)+₹ 11.49 Lakh as Object Head-31 (OH-31) under Plan and ₹ 2304.43 Lakh under Non-Plan (Non –salary) head to the next financial year(i.e.2014-15)

- iii) The expenditure under Plan and Non-Plan Heads for the Financial Year 2014-15 (upto 30/9/2014) has been reviewed.
- iv) Information regarding the replies against the queries under Separate Audit Report (SAR) as well as Inspection report (IR) which has been issued to the Institute by the Audit party of Director General of Audit, Central, Kolkata has been noted in both the meetings.
- v) Investment of the Earnest Money Deposits (EMD)/Security Deposit (SD) under Head of Account EMD/SD Acc in the form of Short term Fixed Deposit (STDR) in a Nationalized Bank.
- vi) Revision of rates of Licence Fees for the quarters allotted to the Faculty and Staff of the Institute as per the terms of the Ministry's order No.18011/1/2013-Pol-III dated 21/11/2013.

Item No. 4

Career Progression of Technical Officer in IITG

R 78/04/2014: The Board **DEFERRED** this item for the time being and **ADVISED** to place it in the subsequent Board meeting, with draft policy in this regard.

Item No. 5

Annual Report of the Institute for the year 2013-14

The Board perused the Annual Report for the year 2013-14 (English version) and also the Annual Accounts for the year 2013-14 which had been audited by the statutory auditors, but the final Audit Certificate was awaited. The Board noted that the last date of submission of these reports to Ministry of HRD is 1/12/2014.

R 78/05/2014: The Board **RESOLVED** that the Annual Report for the year 2013-2014 of the Institute be **APPROVED**. The Board also **AUTHORISED** that Annual Accounts for the year 2013-14 of the Institute be **APPROVED** by the Chairman on behalf of the Board.

The Board further **ADVISED** the following on the matter of Annual Report from the year 2014-2015:

- i) to give an executive summary in the Annual Report from the year 2014-2015.
- ii) the executive summary so prepared should be printed separately so that it can be circulated to other agencies rather than giving the whole report.

Item No. 6

Status Report on Faculty Reservation and de-reservation of un-filled posts for the year 2013-2014

R 78/06/2014: The Board **RESOLVED** that the status of the faculty reservation and de-reservation of un-filled posts for the year 2013-14 and proposal for the year 2014-15 of the Institute be **NOTED** as reported. The Board further **SUGGESTED** that Government of India (GOI)'s policy in this regard be kept in mind.

Item No. 7

Appointment /creation of post of Associate Dean, Student Affairs

R 78/07/2014: The Board **APPROVED** the appointment /creation of two new post of Associate Deans, Student Affairs in the Institute rather than one proposed; one for the female students and other for the male students and **AUTHORISED** the Director to make appointment to this positions.

Item No. 8

Renaming of the Training and Placement Cell of the Institute to “Centre for Career Development (CCD)”

The Board **DISCUSSED** the proposal of renaming of the Training and Placement Cell of the Institute to **“Centre for Career Development (CCD)”**.

R 78/08/2014: The Board **APPROVED** the proposal of renaming of the Training and Placement Cell of the Institute to **“Centre for Career Development (CCD)”**.

The Board further **OPINED** that in due course of time, office space, man power and different infrastructure facilities of the centre to be upgraded accordingly.

Item No. 9

Engagement of Advisors/Consultants in the Centre for Career Development (CCD)

The Board **DISCUSSED** the proposal of engaging advisors/consultants in the Centre for Career Development (CCD) for upskilling the students with different activities like 1) Lectures on General Knowledge and Group Discussions, 2) Articulation with the help of some advisors/consultants and 3) Lectures from Corporate Heads.

R78/09/2014: The Board **APPROVED** the proposal of Engagement of Advisors/Consultants in the Centre for Career Development (CCD) for upskilling the students with different activities.

The Board further **APPROVED** the proposal of inviting Professor R. Bhaskaran, Former Dean and Principal QIP Co-ordinator Managing Director, Technology Foundation and Professor in Charge T&P, IIT Kharagpur as a consultant for the forthcoming semester of the Institute.

The Board further **ADVISED** for inclusion of supporting consultants to assist Prof. R Bhaskaran. The Board also **OPINED** that while pursuing career development, the Institute(IITG) must keep in mind the theme 'Make in India' and 'Infrastructure in NER'.

Item No. 10

Integrated Programme on Visionary Leadership in Manufacturing and Food Processing (VLMFP) in IITG together with the partnership of IIM Shillong and GIFU University, Japan

The Board **DISCUSSED** the matter of starting an Integrated Programme on Visionary Leadership in Manufacturing and Food Processing (VLMFP) in IITG together with the partnership of IIM Shillong and GIFU University, Japan for studies related to various manufacturing processes, food processing related technical knowledge, fundamentals of economics and financial management,

courses on inventory, marketing and decision making etc as subjects with appropriate academic credits.

The main features of the proposals are:

- i. It is proposed to start the programme in IITG as a Certificate course and then it may be upgraded to a Diploma course with duration of one year.
- ii. The targeted students are from the corporate sector of India and Japan.
- iii. The Tuition fee for this programme will be worked out at a later stage on the basis of the existing standard fees for such courses.

R78/10/2014: The Board **RESOLVED** that the starting of an Integrated Programme on Visionary Leadership in Manufacturing and Food Processing (VLMFP) in IITG together with the partnership of IIM Shillong and GIFU University, Japan be **APPROVED**.

The Board further **ADVISED** the following on the programme of **VLMFP**:

- a. to link the programme with **Corporate Social Responsibility (CSR)** i.e. to embrace responsibility for corporate actions and to encourage a positive impact on the environment and stakeholders including consumers, employees, investors, communities, and others.
- b. to integrate the programme with **Central Food Technological Research Institute (CFTRI)** to pursue in-depth research and development in the areas of food science and technology.
- c. to appoint experienced persons from the Industry as Professor-In – Practice .

Item No. 11

To Ratify the Approvals Accorded by the Chairman, BOG

(A) Recruitment Rules in respect of some Non-Faculty Post.

R 78/11A/2014: The Board **RATIFIED** the recruitment rules approved by the

Chairman BOG, IITG dated 1/8/2014 framed for the post of Midwife Gr.II, Midwife Gr.I, Assistant Coach Gr.I, Sr. Attendant, Sr. Driver, Physical Training Officer (PTO), Sr. Physical Training Instructor and Assistant Physical Education Officer as given as **Annexure-3** (Not enclosed)

(B) Approval to the reconstitution of Building & Works Committee (B&WC) of IIT Guwahati.

R 78/11B/2014: The Board **NOTED** the approval of the Chairman, BOG on the reconstitution of Building & Works Committee (B&WC) of IITG for a period of three years with effect from 1/8/2014 as follows:

i	Director of the Institute	Chairman (Ex-officio)
ii	Superintending Engineer (CPWD), Assam	Member (Ex-officio)
iii	Chief Engineer (B), PWD, Assam	Member (Ex-officio)
iv	Dean, Infrastructure, Planning and Management of the Institute	Member (Ex-officio)
v	Dean (Admn)/ Deputy Director	Member (Ex-officio)
vi	Prof. Anjan Dutta, Department of Civil Engineering, IIT Guwahati	Special Invitee for one year
vii	Mr. Mrinal K Das, Retd. Secretary, PWD, Govt. of Assam	Member
viii	Mr. Pramathesh Choudhury, Director Design (Retd.) PWD, Govt. of Assam	Member
ix	Registrar	Member Secretary (Ex-officio)

(C) Approval to the Nomination of two new BOG nominees to the Finance Committee of the Institute.

R 78/11C/2014: The Board **NOTED** the approval of the Chairman, BOG on the nomination of two new BOG nominees to the Finance Committee of the Institute for a period of two years with immediate effect. The two new BOG nominees to the Finance Committee are:

1. Prof. Dilip Kr. Barua, Former Principal of Cotton College, Guwahati , Former Joint Director of Assam Administrative Staff College and also a reputed Economist of Assam.

2. Prof. Prabin Kr Bora, Department of Electronics and Electrical Engineering, IITG.

(D) Approval to the recommendations of the Selection Committee for the Faculty position in the Department of Physics

R 78/11D/2014: The Board **NOTED** the approval of the Chairman, BOG on the recommendation of the Selection Committee for the post of Faculty Position in the Department of Physics in IIT Guwahati as below:

Sl. No.	Name	Recommended for	Initial Pay (Rs.)
1.	Dr. Girish S Setlur	Professor	As per rules
2.	Dr. Perumal Alagarsamy	Professor	As per rules
3.	Dr. Sunil Kr Khijwania	Professor	As per rules
4.	Dr. Pamu Dobbidi	Associate Professor	As per rules
5.	Dr. Ashwini Kumar Sharma	Associate Professor	As per rules
6.	Dr. Tarak Nath Dey	Associate Professor	As per rules
7.	Dr. Anupam Kundu	Assistant Professor	Basic: ₹30000/- AGP: ₹8000/-
8.	Dr. Uday Narayan Maiti	Assistant Professor	Basic: ₹30,000/--AGP ₹8,000/-
9.	Dr. Bibhas Ranjan Majhi	Assistant Professor	Basic: ₹30,000/--AGP ₹8,000/-

(E) Approval to the recommendations of the Selection Committee for the Post of Technical Officer Gr-II (TO Gr-II)

R 78/11E/2014: The Board **NOTED** the approval of the Chairman, BOG on the recommendation of the Selection Committee for the post of **Technical Officer Gr-II (TO Gr-II)** in IIT Guwahati as below:

Sl. No.	Name	Department	Scale of Pay	Initial Basic Pay
1.	Mr. Debarshi Baruah	Centre for Energy	Pay: PB3 ₹15600– 39100	Initial Pay as per rule
2.	Ms. Dolly Gogoi	Central Instruments Facility		

3.	Dr. N.K.Prasanna Kumari	Centre for the Environment	GP: ₹ 5400/-
4.	Dr. Pranjoli Das	Centre for Nanotechnology	
5.	Mr. Harsharaj Biswanath	Dept. of Chemical Engineering	
6.	Ms. Ritumoni Kalita		
7.	Mr. Madhuriya Pratim Das	Dept. of Electronics and Electrical Engineering	
8.	Mr. Rituraj Saikia	Dept. of Mechanical Engineering	
9.	Mr. Pranjol Paul		
10.	Mr. Bhriguraj Borah	Dept. of Computer Science & Engineering	
11.	Mr. Nanu Alan Kachari		
12.	Ms. Abhilasha M Baruah	Dept. of Chemistry	
13.	Ms. Jonali Saikia	Dept. of Civil Engineering	
14.	Mr. Samarjit Kalita		
15.	Mr. Kuldeep Kalita (contract)		
16.	Mr. Jishnu Krishna Ghosh	Computer and Communication Centre	
17.	Mr. Dhruvajyoti Pathak		

Item No 12

Items approved by the Director

R 78/12/2014: The Board **NOTED** the following items (**a to n**) approved by the Director:

- a. Attendance of Conference / Seminar etc. abroad**

- b. Appointment and Extension of Dean, Assoc. Dean Positions, Chairman, HOD, Preparatory Co-ordinator, Faculty-Incharge positions as mentioned below:**

Sl. No.	Name	Position	Period of Appointment / Extension
1.	Prof. Pinakeswar Mahanta, Department of Mechanical Engineering	Dean of Faculty Affairs	Appointed for a period of three years w.e.f 1/9/2014

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2.	Prof.M.Guru Prem Prasad, Department of Mathematics	Associate Dean ,Faculty Affairs	Appointed for a period of three years w.e.f.1/9/2014
3.	Prof. Anoop Kr. Dass, Department of Mechanical Engineering	Head, Department of Mechanical Engineering	Appointed for a period of three years w.e.f 3/9/2014
4.	Prof. S.V.Rao, Department of Computer Science and Engineering	Head, Computer and Communication Centre	Appointed for a period of three years w.e.f 1/9/2014
5.	Prof. Diganta Goswami, Department of Computer Science & Engineering	Head, Department of Computer Science & Engineering	Appointed for a period of three years w.e.f 1/9/2014
6.	Prof. Gopal Das, Department of Chemistry	Head, Centre for Environment	Extended for 1 year from 1/8/2014 till 31/7/2015
7.	Prof. Biplab Mondal, Department of Chemistry	Chairman JEE (Advanced)-2015	
8.	Dr. Sandip Paul, Department of Chemistry	Preparatory Co-ordinator for the session 2014-2015	
9.	Prof. U.K.Saha	FacultyIncharge, IITG-TIC	w.e.f.9/1/2014 till further order
10.	Prof. Chitralekha Mahanta	HOD, Electronics and Electrical Engineering	For three years w.e.f 1/11/2014

d. Confirmation of Faculty Members as mentioned below:

Sl. No.	Name	Post
1.	Dr. S.B.Santra	Professor, Physics
2.	Dr. Pratima Agarwal	Professor, Physics
3.	Dr. Amarendra Kumar Sarma	Associate professor, Physics
4.	Dr. Padma Kumar Padmanabhan	Associate Professor, Physics
5.	Dr. Bipul Bhuyan	Associate Professor, Physics
6.	Dr. Dilip Pal	Associate professor, Physics
7.	Dr. Arnab Sarkar	Assistant Professor, Computer Science &Engineering
8.	Dr. Shyam Prosad Biswas	Assistant Professor, Chemistry

9.	Dr. Manish Kumar Goyal	Assistant Professor ,Civil Engineering
10.	Dr. Manas Das	Assistant Professor, Mechanical Engineering
11.	Dr. Pahi Saikia	Assistant Professor, Humanities & Social Science
12.	Dr. Hrishikesh Prabhakar Gadgil	Assistant Professor, Mechanical Engineering
13.	Dr. Dipankar Narayan Basu	Assistant Professor, Mechanical Engineering
14.	Dr. Sachin Singh Gautam	Assistant Professor, Mechanical Engineering
15.	Dr. Ramesh Kumar Sonkar	Assistant Professor ,Electronics & Electrical Engineering
16.	Dr. Pratyosh Kumar	Assistant Professor, Mathematics

e. Confirmation of Non-faculty Members as mentioned below:

Sl. No.	Name	Post
1.	Ms. Abhilasha Mohan Baruah	Technical Superintendent (GP ₹4600/-)
2.	Mr. Basab Bijoy Purkayastha	
3.	Mr. Indrajit Talukdar	
4.	Mr. Naba Kr. Boro	
5.	Mr. Raktajit Pathak	
6.	Mr. Dipak Kr. Barman	
7.	Mr. Prasun Kr. Bhattacharjee	
8.	Mr. Santanu Majumdar	
9.	Mr. Surendra Mohan Saloi	Jr. Superintendent (GP ₹ 4200/-)
10.	Mr. Kumud Ch. Das	
11.	Mr. Kakali Roy	
12.	Mr. Arabinda Dewry	
13.	Mr. Souvik Chowdhury	
14.	Ms. Archana Rajbongshi	
15.	Mr. Naba Kr. Malakar	

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16.	Mr. Nabajyoti Dutta	
17.	Mr. Dhiren Ch. Sarma	
18.	Mr. Dibakar Pratim Deb	
19.	Ms. Kanak Sarma	Jr. Accounts Officer (GP ₹4200/-)
20.	Mr. Dipumoni Hazarika	Sr. Assistant (GP ₹ 2800/-)
21.	Mr. Sailen Das	
22.	Mr. Dhruva Kr.Saikia	
23.	Mr. Kumud Deka	
24.	Mr. Jayanta Kr. Kalita	
25.	Mr. Anjan Malla Chaudhury	
26.	Mr. Bablu Das	
27.	Ms. Pranita Kalita	
28.	Ms. Arpana Das	
29.	Mr. H .Jamginmuan	
30.	Mr. Sanjib Kr.Saikia	
31.	Mr. Nilyotpal Deka	
32.	Ms .Bandana Khataniar	
33.	Mr. Sunil Sarma	
34.	Mr. Anup Kumar Das	
35.	Mr. Chandraswami Bhaskar Bora	
36.	Mr. Swapan Kr. Debnath	
37.	Mr. Pankaj Goswami	
38.	Ms. Barnali Deka Gogoi	
39.	Dr. Arun Ch. Borsaikia	
40.	Mr. Chandan Borgohain	
41.	Dr. Sidananda Sarma	
42.	Mr. Dibyajyoti Dutta	Assistant Executive Engineer (GP ₹5400/-)
43.	Mr. Amitabh Bordoloi	Technical Superintendent (GP ₹4600/-)
44.	Mr. Sidananda Sonowal	

- f. **Extension of period of contract appointment of Scientific Officers Gr.II** as mentioned below:

Sl. No.	Name	Period of Extension		Ref. No. of Initial Appointment
1.	Md. Jeherul Islam	1/11/2014	31/10/2016	R&P/92/08-09/3083 dated 25/8/2009
2.	Mr. Iqbal Inam	1/10/2014	30/9/2016	R&P/92/08-09/3082 dated 25/8/2009

- g. **Approval to the recommendations of the Selection Committee for the posts of Junior Assistant /Junior Accountant** as mentioned below:

Sl. No.	Name	Scale of Pay
Junior Assistant		
1.	Mr. Bhaibyajit Borgohain	PB1 ₹5200-20200/-,GP = 2000/-
2.	Mr. Tanmoy Nath	
3.	Mr. Parag Jyoti Kalita	
4.	Mr. Pranab Rajbongshi	
5.	Mr. Dipankar Sharma	
6.	Mr. Minakshi Borah	
7.	Mr. Jnanendra Ballav Goswami	
8.	Mr. Binod Upadhyay	
9.	Ms. Gouri Singh Munda	
10.	Mr. Bhaskar Jyoti Sonowal	
11.	Mr. Tapu Ghosh	
12.	Mr. Krishnoo Kr. Bhattacharyya	
13.	Ms. Mithu Lakra	
14.	Mr. Raju Talukdar	
15.	Mr. Nilotpal Sarma	
16.	Mr. Amarendra Das	
17.	Ms. Mithumoni Kalita	
18.	Mr. Hemonta Patir	
19.	Mr. Ringkhang Baglari	

20.	Ms. Bandita Sarma	
21.	Ms. Chinmayee Pathak	
22.	Mr. Manash Pratim Barman	
23.	Mr. Maradona Moshahary	
24.	Mr. Himankhu Dutta	
25.	Ms. Nilakshi Goswami	
Junior Accountant		
1.	Ms. Dipti Deka	PB1 ₹5200-20200/-, GP = 2400/-
2.	Mr. Kajal Lata Brahma	
3.	Mr. Hemanta Kr. Nath	
4.	Ms. Kashturi Barman	
5.	Ms. Priya Devi	

- h. Approval to the recommendations of the Selection Committee for the posts of Junior Technical Superintendent (Physics) as mentioned below:**

Sl. No.	Name	Scale of Pay
1.	Ms. Minakshi Chutia	PB2:₹9300-34800/-, GP=₹4200/-(on contract)
2.	Mr. Prasenjit Dey	PB2 :₹9300-34800/-, GP=₹4200/-

- i. Lien period of Dr. Deba Kr. Sarma, Workshop Superintendent of this Institute has been extended further for a period of one year w.e.f 23/9/2014 to 22/9/2015**

- j. Approval to the recommendation of Selection Committee for appointment to the post of Students' Counsellor as mentioned below:**

Sl. No.	Name	Recommended for	Scale of Pay
1.	Ms. Pallabita Barooah Chowdhury	Students' Counsellor	Restricted

- k. Approval to the recommendations of the Selection Committee for Internal recruitment to the various non-faculty posts as mentioned below:**

1. Physical Training Officer

Sl. No.	Name	Post	Scale of Pay
1.	Mr. Romen Ch. Dutta	Physical Technical Officer	PB2 ₹9300-34800/-, GP = 5400/-

2. Senior Technical Superintendent

Sl. No.	Name	Post	Scale of Pay
1.	Mr. Lokesh Chakravorty	Senior Technical Superintendent	PB2 ₹9300-34800/- GP = 4800/-
2.	Mr. Nandan Kanan Das		
3.	Mr. Shajumon MS		
4.	Mr. Utpal Kr. Sarma		
5.	Mr. Pranab Jyoti Goswami		
6.	Mr. Amal Kalita		
7.	Mr. Naba Kr. Thakuria		
8.	Ms. Hemanta Kr. Nath		
9.	Ms. Dipika Barbara Timung		

3. Superintendent

Sl. No.	Name	Post	Scale of Pay
1.	Ms. Leoni Choudhury	Superintendent	PB2 ₹9300-34800/- GP = 4600/-
2.	Mr. Manasjyoti Pathak		
3.	Mr. Debabrata Purkayastha		
4.	Mr. Dibendu Debnath		
5.	Mr. Narayan Kalita		
6.	Ms. Banashree Patgiri		
7.	Mr. Supriya Das		
8.	Mr. Monojit Bhattacharjee		
9.	Mr. Pradip Kr Sinha		
10.	Mr. Lankeswar Boro		
11.	Mr. Rajib Lochan Gogoi		
12.	Mr. Bhabendra Sarma		
13.	Mr. Basanta Kr. Kalita		
14.	Mr. Binod Ch. Kalita		

15	Syed Farid Ali		
16	Ms. Nibha Devi		
17	Mr. Bimal Das		
18	Mr. Kumud Ch. Das		
19	Mr. Surendra Mohan Saloi		

4. Junior Accounts Officer

Sl. No.	Name	Post	Scale of Pay
1.	Mr. Sunil Kr. Sarma	Junior Accounts officer	PB2 ₹9300-34800/- GP = 4200/-
2.	Mr. Amalesh Bhattacharyya		
3.	Mr. Jnanajyoti Barman		
4.	Mr. Rajkamal Sarmah		
5.	Mr Anup Kr. Das		
6.	Mr. Dharmendra Singh		

5. Junior Superintendent

Sl. No.	Name	Post	Scale of Pay
1.	Ms. Shamshad Begum	Junior Superintendent	PB2 ₹9300-34800/- GP = 4200/-
2.	Mr. Sailen Das		
3.	Mr. Dhruva Kr. Saikia		
4.	Mr. Sridhar Samal		
5.	Mr. Raju Singha		
6.	Mr. Alok Majumdar		
7.	Mr. Dipumoni Hazarika		
8.	Mr. Jayanta Kr. Kalita		
9.	Mr. Mohan Ch.Nath		
10.	Mr. Kumud Deka		
11.	Mr. Anjan Malla Chaudhury		
12.	Mr. Bablu Das		
13.	Mr. Ganesh Kalita		
14.	Ms. Pranita Kalita		
15.	Mr. Manas Kumar Sarma		
16.	Mr. Bitan Seal		

17.	Mr. Bishnuraj Sharma		
18.	Mr. Nilyotpal Deka		
19.	Mr. H .Jamginmuan		
20.	Mr. Chandraswami Bhaskar Bora		
21.	Mr. Swapan Kr. Debnath		
22.	Ms. Bandana Khataniar		
23.	Mr. Sanjib Kr. Saikia		
24.	Ms. Arpana Das		
25.	Mr. Monjit Bora		
26.	Ms. Krishangi Kalyani Bhuyan		
27.	Ms. Barnali Deka Gogoi		
28.	Mr. Pankaj Goswami		

6. Mid Wife Gr.I

Sl. No.	Name	Post	Scale of Pay
1.	Ms. Ila Bati Das	Midwife Gr.I	PB-2 ₹9300-34800,GP=₹4200/-

7. Assistant Coach Gr. I

Sl. No.	Name	Post	Scale of Pay
1.	Mr. Rajib Dey	Assistant Coach Gr.I	PB1 ₹5200-20200/-,GP = 2800/-

8. Security Officer

Sl. No.	Name	Post	Scale of Pay
1.	Ms.Manashri Majumdar Bordoloi	Security Officer	PB2 ₹9300-34800/-,GP = 4600/-

I. Approval to the recommendations of the Selection Committee for the post of Jr. Engineer as mentioned below:

Sl. No.	Name	Post	Scale of Pay
1.	Mr. Partha Pranjal Bharali (Civil)	Junior Engineer	PB2 ₹9300-34800/- GP = 4200/-
2.	Mr. Indrajit Das (Civil)		
3.	Mr. Biswajit Saikia (Electrical)		

4.	Mr. Diganta Das (Civil)		
5.	Mr. Monoranjan Das (Civil)		
6.	Mr. Riyajul Islam (Electrical)		

- m. **Enhancement of Dearness Allowance/ Relief from 100% to 107% w.e.f. 1/7/2014**
- m. **Approval to the medical reimbursement exceeding the Institute limit of ₹ 2.5 lakhs**, i.r.o. Mr. Madhuriya Das, TO Gr. II of the Institute which amounts to ₹2,65,228.00 (Two Lakhs Sixty Five Thousand Two Hundred and Twenty Eight only) and ₹3,00,303.00(Three Lakhs Three Hundred and Three only) for treatment of Mr. Durga Hazarika ,father and dependent of Mr Prasanta Hazarika, an employee of the Institute, before the implementation of General Medical Insurance Scheme (GMIS) of the Institute.
- n. **Approval to the revised rule pertaining to income limit** in respect of dependent parents whose income is less than ₹ 3500/-pm(i.e. up to ₹ 3499/-) irrespective of any other allowance/relief received thereon, in line with the CGHS, GOI rule.

Item No.13

Minutes of the Hundred Seventh and Hundred Eighth meeting of the Senate of the Institute held on 10/7/2014 and 11/7/2014 respectively.

R 78/13/2014: The Board **RESOLVED** that the Minutes of the Hundred Seventh and Hundred Eighth meeting of the Senate of the Institute held on 10/7/2014 and 11/7/2014 respectively of the Institute be **NOTED** .

Item No. 14

Items for Reporting to the Board

R 78/14/2014: The Board **NOTED** the following matters **(A to K)** as reported:

(A) Modified Recruitment Rules for some Non Faculty Post of IIT Guwahati

As per Resolution R/77/20/2014 of the 77th BOG meeting, the Board approved

the promotional scheme (revised) for the Non teaching Staff (Group-B,C & Erstwhile D category posts) of the Institute with some modifications of the existing Recruitment Rules (RRs) as applicable. The Recruitment Rules so modified is placed as **Annexure – 4 P** (Not enclosed).

(B) General Medical Insurance Scheme for Employees students and retired employees

The Group Medical Insurance Scheme (GMIS) of the Institute has become effective from 1st of August, 2014 for a period of one year. The main features of the Medical Insurance Scheme are as follows:

1. Coverage up to ₹ 1,00,000/- in a year for each employee including his/her eligible dependent family members (that is, total coverage per family, irrespective of the number of members in the family).
2. Option of additional top-up coverage in the block of ₹ 1,00,000/- up to ₹ 5,00,000/- can be availed on an extra premium payment basis.
3. This facility will also cover retired/deceased employees and their families opting for any of GPF/CPF/NPS retirement schemes. The facility will be on payment basis.
4. Compulsory coverage up to ₹ 50,000/- to each student on payment basis during the policy period.
5. No upper or lower age limit. Day 1 coverage for new born babies.
6. 100% cashless treatment at Network hospitals.
7. Coverage for all pre-existing diseases.
8. Pre and Post hospitalization are included under coverage.
9. Domiciliary hospitalization is covered (treatment while at home due to inability to move or due to lack of hospital room).
10. Both Congenital and Psychiatric disorders are also covered.
11. Covers maternity expenses (without waiting period of 9 months). Higher slabs for higher coverage.
12. Coverage of some specific Day care procedures.
13. For some critical illness, an admissible corporate buffer should be offered. At the discretion of the Institute, buffer utilization is to be made across the

beneficiaries without any upper limit.

In this regard, the basic and top-up premium rates as quoted by M/s Oriental Insurance Co. Ltd. for providing insurance coverage are as follows:

I) Basic Coverage

Sl. No.	Category	Basic Sum Insured (in ₹)	Premium Amount (in ₹)
1.	Employee	1,00,000/-	2443/-
2.	Retired employee	1,00,000/-	2443/-
3.	Students below 25 years	50,000/-	653/-
4.	Students above 25 years	50,000/-	685/-

II) Top-up Coverage

Sl. No.	Category	Additional Sum Insured (in ₹)	Premium Amount (in ₹)
1.	Employee and Retired employee	1,00,000/-	2443/-
2.	Employee and Retired employee	2,00,000/-	4271/-
3.	Employee and Retired employee	3,00,000/-	6046/-
4.	Employee and Retired employee	4,00,000/-	7652/-
5.	Employee and Retired employee	5,00,000/-	9257/-

As per contract agreement of Group Medical Insurance Scheme (GMIS) of the Institute, Insurer shall submit the monthly statement to the Insured with the following details: (i) the claims made by the individuals of the group (ii) the date-wise settlements (iii) the respective amounts, and (iv) details of grievances received, disposed and pending under the policy. A performance committee has also been constituted to monitor and to recommend /suggest future course of action with regard to GMIS.

In view of the GMIS, the OPD rules need to be revisited. A committee is already constituted to reframe the rules for OPD.

(C) Extension of service of Prof. Govinda Bol Shrestha, a Visiting Professor (on contract) in the Department of Electronics and Electrical Engineering

The service of Prof. Govinda Bol Shrestha, a Visiting Professor (on contract) in the Department of Electronics and Electrical Engineering has been extended for another two years with effect from 17/8/2014 to 16 /8/ 2016 under the following terms and conditions :

1. A monthly consolidated salary of **Restricted** w.e.f. 17/8/2014 to 16/8/2015 (with standard deduction applicable).
2. Monthly consolidated salary will be considered on the basic pay of **Restricted** plus other admissible allowances to be decided at the time and will be fixed accordingly w.e.f. 17/8/2015 to 16/8/2016.
3. Other terms of the initial appointment letter remains the same.

(D) Extension of service of Prof. Amitabh Chatterjee, a Visiting Assistant Professor (on contract) in the Department of Electronics and Electrical Engineering.

The service of Dr. Amitabh Chatterjee, a Visiting Assistant Professor (on contract) in the Department of Electronics and Electrical Engineering has been extended for another year with effect from 25/3/2014 till 24/3/2015 with a monthly consolidated salary of **Restricted**, under the same terms and conditions of the initial appointment.

(E) Details of research work undertaken by each department in the last five years, along with success stories

Research activities of the Institute in terms of consultancy project, R&D project has shown a marked increase in recent years. Details of total number of R&D projects and consultancy projects undertaken during the last five years is given

as **Annexure – 5** (Not enclosed) and **Annexure – 6** (Not enclosed) respectively.

(F) Number of patents registered department wise.

The Board **NOTED** the number of patents applied in IITG till date and number of patents granted so far department wise ,details of which is given as **Annexure – 7** (Not enclosed). The Board further **ADVISED** the following on the matter of patents:

- i) Intellectual Property Right (IPR) Cell be strengthened,
- ii) To build a knowledgeable resource group in the field of IPR in IITG and for its guidance and implementation a renowned personality adept to this field, should be engaged.

The Board further recommended the name of Prof. Prabuddha Ganguli to appoint as IPR Professor in IITG. Prof. Prabuddha Ganguli is a leading international expert on IPR and a Consultant to the World Intellectual Property Organisation (WIPO) for IPR capacity building programmes in developing countries, an elected Fellow of the Maharashtra Academy of Sciences. He is the CEO of his consulting firm " VISION-IPR" offering services in management of Intellectual Property Rights(IPR),information security and knowledge management. He also holds the MHRD IPR chair Professorship at Tezpur University, Assam, India. On August, 2014 he was given "The Lifetime Achievement Award for his contributions in the field of IPR" by "LEGAL ERA" in India.

(G) Implementation of a pilot project on Ishān Vikās and Udaan in IITG

As per the instruction of Hon'ble HRD minister, a pilot programme on 'Ishan Vikash'and 'Udan' has been decided to start from winter 2014 in IITG.

The main aims of the pilot project is to -

- Introduce School children from the North-Eastern States to the Best Institutions of Higher Education in India to encourage them to take Science, Technology, Engineering and Mathematics courses,

- Arrange Internship for the Engineering College Students of North- Eastern States in various Institutes of National Importance,
- Mentoring Girl Students to Compete for Admission at Premier Engineering Colleges,
- Get to understand why students can/ can't perform from the three perspectives of curriculum design, curriculum transaction and curriculum assessment,
- Feedback the understanding for curriculum reforms and teacher training programs.

A detailed report on the project is given as **Annexure – 8** (Not enclosed) .

(H) Action Taken on the Advice of PM at the Visitor's Conference

Hon'ble Prime Minister of India suggested the IITs to focus on certain issues, during the Visitor's Conference at Rashtrapati Bhavan which are as follows:

- (i) Involvement of Alumni in the Development Activities of IITs
- (ii) Early Introduction to Research in the Areas of National Need
- (iii) Adopting a Local Village (under Unnat Bharat Abhijan),
- (iv) Adopting local Colleges
- (v) Intense involvement of IITs in R&D activities especially in Defence, Affordable Health Care, Affordable Housing, Railways and Electronic Hardware.

The strategies to be developed by IITG as an Action Taken Report on the above suggested points is given in details in the **Annexure – 9** (Not enclosed).

(I) General Governance and discipline prevailing in the campus

The Board **NOTED** the report submitted on General Governance and discipline prevailing in the campus.

(J) Cleanliness of the hostels, quality of food and cleanliness and upkeep of the entire campus

The Board **NOTED** the report submitted on Cleanliness of the hostels, quality of food and cleanliness and upkeep of the entire campus. The detail report is given as **Annexure –10** (Not enclosed) , **Annexure –11** (Not Enclosed) and **Annexure –12** (Not enclosed) respectively.

(K) Progress of construction works and future plans

The Board NOTED the progress of construction works and future plans. List of Progress report of major, ongoing & new construction/engineering works completed in the Institute till date is given as **Annexure – 13** (Not enclosed).

Item No. 15

Promotional Scheme (Revised) for the Non-teaching staff (Group-B, C & erstwhile D category posts) of the Institute with appropriate pay band, grade pay and designation -Modification thereof

The Board **DELIBERATED** on the proposed modification on promotional scheme (revised) for the Non-Teaching staff (Group-B, C & Erstwhile D category posts) of the Institute which was earlier approved in the 77th BOG meeting to ensure adequate opportunity for career up-gradation to the technical staff like Junior Technician/ Junior Mechanic / Junior Laboratory Assistant beyond Senior Technician/ Senior Mechanic / Senior Laboratory Assistant.

R78/15/2014: The Board **APPROVED** the proposed modification on the promotional scheme (revised) as given as **Annexure –14** (Not enclosed) for the Non-teaching Staff (Group-B, C & Erstwhile D category posts) of the Institute .Necessary Recruitment Rule (RR) for the same along with the post of Junior Technical Officer (JTO) and revised RR for the post of Deputy Librarian (DL) have been placed as **Annexure- 15** (Not enclosed). The Board further, **APPROVED** the proposal that in the composition of DPCs (wherever applicable) as per existing RRs for different posts, Director's nominee may be added to the Deputy Director/Dean Administration, thereby modifying it as Deputy Director/Dean Administration/ Director's nominee.

Item No. 16

Creation of non-faculty posts: Re-appropriations thereof

The Board **EXAMINED** the proposal for creation of non-faculty posts in the Institute as per norms agreed to by the Ministry of HRD and Re-appropriations thereof.

R 78/16/2014: The Board **RESOLVED** that the proposal of re-appropriation of posts, which was last created as per approval of the 77th BOG meeting of the Institute held on 12/7/2014 as placed at **Annexure -16**(Not enclosed) be **APPROVED**. As per norms agreed to by the Ministry of HRD, the Institute can have non-faculty posts in the ratio of 1:1.1 of sanctioned faculty posts. Faculty posts in turn are decided by the ratio of 10:1 of actual number of students to the number of faculty posts. The Institute had 4891 students in 2013-14. So, the sanctioned faculty posts were 489 and the allowed numbers of non-faculty posts are 538. The Institute has already created 532 posts as per the above norms.

Item No. 17

Proposed guidelines for awarding of Professor Emeritus and Conferring of Honorary Professor Emeritus to Prof. D.N. Buragohain founder Director of IITG

The Board **DELIBERATED** on the matter of conferring of honorary "Professor Emeritus" to former and founder Director of the Institute Prof. D.N.Buragohain and adopting the Scheme for Emeritus Professor at IITG.

R78/17/2014: The Board **APPROVED** the proposal of conferring honorary "Professor Emeritus" to former and founder Director of the Institute Prof. D.N.Buragohain. The Guidelines and Procedures for the Award of Professor Emeritus (Honorary) is given as **Annexure -17**(not enclosed).

The Board further **RESOLVED** that the New Scheme for Emeritus Professor at IITG be **APPROVED**. The objective of the scheme in brief is as follows:

- a. it is intended to utilize the services of highly qualified and experienced superannuated Professors of the Institute as well as from other Institutions in India who have been actively engaged in research and teaching improvement programmes ,
- b. to enable them to pursue active research in their field of specialization,
- c. to undertake curriculum development, and participate in the monitoring and evaluation of existing programmes and development of new programmes at the Institute within their field of competence. The detail account of the scheme is placed as **Annexure -18** (Not enclosed).

Apart from the above, the Board further **ADVISED** to introduce another scheme of appointing **Professor of Eminence** from among the persons who contributed significantly as an academecian or from other fields like R&D, Industry etc and for the same, nomination criteria are to be planned. The Board also **ADVISED** that while conferring “Professors of Emeritus” status, the field should be kept wide open to eminent Indians & Non-Indians.

Item No. 18

Proposal for Revision of Existing PDA Rules

The Board **DISCUSSED** on the proposal of revision of existing rules pertaining to Professional Development Allowance (PDA).

R 78/18/2014: The Board **RESOLVED** that the proposal of revision of existing rules as placed at **Annexure -19** (Not enclosed), pertaining to Professional Development Allowance (PDA) be **APPROVED**.

Item No. 19

Proposal for Establishment of SAMEER Centre at IITG campus and Memorandum of Understanding (MOU) thereof

The Board **DISCUSSED** the matter of establishment of **SAMEER** centre at IITG and necessary Memorandum of Understanding (MOU) thereof.

R 78/19/2014: The Board **APPROVED** the proposal of establishment of SAMEER centre at IITG campus and also **RESOLVED** that the Memorandum of Understanding (MOU) placed before the Board be **APPROVED** in principle which is placed as **Annexure –20** (Not Enclosed) and any other changes incorporated in the MOU during the course of time will be ratified in the subsequent BOG meeting.

Society for Applied Microwave Electronics Engineering & Research (SAMEER) is an autonomous R & D institute under the Department of Electronics and Information Technology (DeitY), Ministry of Communications and Information Technology, Government of India since 1984.

The main objectives of **SAMEER** are:

- 1) It contributes to the growth of technology development in the country through its persistent efforts in pursuing quality research and product development.
- 2) It undertakes and executes sponsored projects for various Government agencies, public sector undertakings and industries.
- 3) It has contributed in the development of many radio frequency systems and products which are required by Defence and Space sectors.
- 4) It has also developed technologies which has high societal impact. In the instrumentation , Optoelectronics, Communications, Radar systems, RF/Microwave/MM waves/ industrial systems and EMI EMC.

At present, there is considerable research activity in the area of microwave technology at IITG. The facilities of SAMEER will be a great asset to the faculty and students of IITG. Also, the R & D staff of SAMEER could find the academic atmosphere and activities of the Institute a source of ideas for innovation and experimentation. Thus, the establishment of SAMEER centre on the IITG campus will lead to a very fruitful interaction and collaboration between the two and will benefit both.

Item No. 20

Visiting Artists in Residence

The Board **DISCUSSED** about the total personality development of the students of the Institute along with their mental stress due to growing competition to fare well in the semesters.

To overcome the mental stress the Director has proposed to introduce Performing Arts in the curriculum of IITG.

Performing Art gives a significant boost to the dormant creative capacity of the individuals. It diverts the students from mental chaos, and help in emotional development and behaviour. Students today are facing stress of varied nature and introduction of Performing Arts in the curriculum would help in management of stress. In addition to improving the mental health of the students, this will also help the physically challenged students to complete the requirements of SA 101 and SA 102.

R 78/20/2014: The Board has **AGREED** in principle the proposal of recruiting “Visiting Artists in Residence” by engaging multiple experts in the field of Performing arts with appropriate remuneration at the level of Assistant Professor or above.

The Board further **ADVISED** to place the proposal related to SA101 and SA102 in the Senate of the Institute for introducing Performing Arts as a course in the curriculum of the students.

Item No. 21

Naming the Institute’s Central Library as “Lakshminath Bezbaroa Central Library”

The Board **DISCUSSED** the proposal of naming the Institute’s Central Library after the great Assamese personality and celebrated pioneer of Modern Assamese literature **Lakshminath Bezbaroa**.

R 78/21/2014: The Board **APPROVED** the proposal of naming the Institute's Central Library as "**Lakshminath Bezbaroa Central Library**" after the great Assamese personality and Sahityarathi Lakshminath Bezbaroa who was an expert in all branches of Assamese literature and was honoured by a unique title of "Rasaraj", for his ever popular satirical writing under the pen name "Kripaabar Borbaroa".

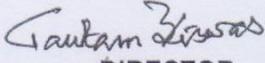
(B. N. Raychoudhury)
Registrar & Secretary
Board of Governors, IIT Guwahati

Recommendation for Promotion of Mr. S.K. Barua to the post of Academic Registrar

At present, IIT Guwahati has student strength of 5023 students from the Undergraduate to Ph.D level. All matters relating to academic affairs of the students are looked after by the Academic Affairs Section of the Institute. This Section has one Dean, one Associate Dean and the overall administration of this section is looked after by the Deputy Registrar of the Section, Mr. S.K. Barua. The Academic Section has been delivering its duties and responsibilities under the apt guidance of Mr. Barua who has rendered his selfless service to the Section since 15.10.2007. Earlier, Mr. S.K. Barua was the Deputy Registrar (S&P), where too he has worked sincerely for the Institute. Mr. Barua joined the Institute in 22.05.96 and he will be superannuating on 31.03.2018 at the age of 60 years. Currently, Mr. Barua is serving in PB:4 (Rs.37400-67000) with Grade Pay of Rs. 8700.

Keeping in view of the above, I would like to strongly recommend for promoting Mr. S.K. Barua to the post of Academic Registrar in PB:4 (Rs.37400-67000) with Grade Pay of Rs. 10000 in consonance with the provision of the Statute of the Institute as laid down in Sec.12 (1)- *"All posts at the Institute shall normally be filled by advertisement; but, the Board shall have the power to decide, on the recommendations of the Director that a particular post be filled by invitation or by promotion from amongst the members of the staff of the Institute."* This promotion would be an acknowledgment to his service towards the Institute and would be personal to Mr. S.K. Barua. After the retirement of Mr. Barua, the post of Academic Registrar will automatically cease to exist.

The matter is placed before the Board for approval please.


DIRECTOR
30/11/14

Name of the Post: Junior Technician/Mechanic/Lab Assistant

SI No	Heading	Information
1.	CLASSIFICATION	Group C
2.	SCALE OF PAY	PB1 Rs 5200-20200,Grade Pay:Rs2000
3.	WHETHER SELECTION OR NON-SELECTION	Selection
4.	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE	yes
5.	AGE LIMIT FOR DIRECT RECRUITS	below 35 years
6.	EDUCATIONAL & OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITS	Bachelors Degree in Appropriate field or Diploma in Engineering of three years duration in appropriate field or ITI with 3 years experiences.
7.	WHETHER AGE & EQ PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES	Not Applicable
8.	PERIOD OF PROMOTION, IF ANY	One year
9.	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION/ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	Direct Recruitment
10.	IN CASE OF RECTT. BY PROMOTION/DEPUTATION/ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	Not Applicable
11.	IF A DPC EXISTS WHAT IS ITS COMPOSITION	Not Applicable
12.	RESERVATIONS	As per Rules
13.	REMARKS	None