



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

शासी मंडल की 116th वी बैठक

**THE ONE HUNDRED AND SIXTEENTH MEETING OF THE
BOARD OF GOVERNORS**

कार्यवृत्त
MINUTES

DATE: 23.12.2023

VENUE: IIT GUWAHATI

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MINUTES OF THE 116TH MEETING OF THE BOARD OF GOVERNORS HELD ON

23.12.2023 / शासी मंडल की (बीओजी) की 116 वीं बैठक का कार्यवृत्त

The One Hundred Sixteenth Meeting of the Board of Governors of the Institute was held on 23.12.2023 in the Board Room of the Institute in the hybrid mode with some members joining through video conferencing mode. Following members were present:

- | | |
|----------------------------|--|
| 1. Dr. Rajiv I. Modi | Chairman (via Video-conference Mode) |
| 2. Prof. Rajeev Ahuja | Officiating Director (via Video-conference Mode) |
| 3. Prof. S.K. Srivastava | Member |
| 4. Dr. Prahlada Rama Rao | Member (via Video-conference Mode) |
| 5. Prof. Tamal Banerjee | Member |
| 6. Prof. M. Jawed | Member |
| 7. Prof. G. Krishnamoorthy | Registrar in charge, Secretary |

Additional /Joint Secretary (TE) MoE , Mr. Neel Prakash Chhetri, Prof. Varadraj Bapat and Commissioner & Secretary to the Government of Assam, Higher Education, could not attend the meeting due to their prior engagements and they were granted leave of absence.

In the beginning of the meeting, it was apprised to the Board that in terms of the Ministry of Education, Department of Higher Education D.O. letter F. No .24-10/2019-TS.1 (Sectt.) dated 06.11.2023, Prof. P.K Iyer was relieved from the position of Officiating Director by handing over the Charge of Director, IIT Guwahati to Prof. Rajeev Ahuja, Director IIT Ropar with effect from 07.11.2023 (A.N) who will act as Officiating Director, IIT Guwahati till regular Director takes over or till further orders, whichever is earlier. Accordingly, Prof Ahuja joined the Institute as its Officiating Director on 07.11.2023 (A.N).

Along with the Hon'ble Chairman, BOG, all the members present in the meeting welcomed Prof Rajeev Ahuja as the new officiating Director of the Institute. After the welcome address of the Hon'ble Chairman, BOG, the agenda of the day were taken up and the Board unanimously resolved the following:

SECTION - A: Confirmation of Minutes, Action Taken Report & Presentation

Item No. 1 A

To consider the confirmation of the Minutes of the 115th meeting of the Board of Governors of the Institute held on 16.06.2023

The 115th meeting of BOG was held on 16.06.2023 in the Board Room of the Institute and also by video conferencing mode. The minutes of the meeting was circulated among the members of the Board for their comments / observations, if any.

The Board was requested to confirm the minutes of the 115^h BOG Meeting of the Institute as given in **Annexure-1** (not enclosed as already uploaded)

However, on the item 31(To consider the proposal of appointment of one more Associate Dean in the IPM Section of the Institute) of 115th BOG meeting, the Board during discussion **ADVISED** that the Associate Dean of IPM's (ADOIPM's) may be entrusted with some of the task of looking after the new construction activities and they may report to the Director.

Resolution No: R 116 BOG/01 A/2023

RESOLVED that the minutes of the 115th Meeting of the Board of Governors of the Institute held on 16.06.2023 be **CONFIRMED** as given as **Annexure-1** (not enclosed as already uploaded)

ADVISED that the Associate Dean of IPM's (ADOIPM's) may be entrusted with the task of looking after some of the new construction activities and they may report to the Director.

Item No. 1 B

To consider the resolutions approved by the Board by Circulation on the following agenda items

1. To consider additional list of 186 number of students who are found eligible for award of degree for the 25th Convocation of the Institute scheduled to be held on 4th July 2023,
2. To consider the proposal of delegation of powers to various functionaries of the Institute and renaming of the Dean of Resource Generation and Finance as Resource Generation, Finance & Procurement.
3. To consider and approve the Memorandum of Understanding (MoU) of IIT Guwahati with Ministry of Education for the year 2023-24
4. To consider the draft MoU for offering the online degree programme B Sc (Hons) in Data Science & Artificial Intelligence (DS&AI) to the employees of HCL Tech
5. To consider the draft agreement between IIT Guwahati and University of Tsukuba, Japan
6. To consider and adopt the Audited Accounts and the Separate Audit Report along with Annexures and the Annual Report before sending the same to the Ministry of Education for placing it in both the Houses of the Parliament by Circulation
7. To consider the list of graduating students who have completed their requirement for award of PhD Degrees after the 25th Convocation till 28th October 2023.

It was apprised to the Board that following agenda items were forwarded to the Board members for approvals by Circulation.

SI No	agenda	Resolution	Remarks
1.	To consider additional list of 186 number of students who are found eligible for award of degree for the 25th Convocation of the Institute	RESOLVED that the proposed additional list of students who, after completing their prescribed courses of study are found eligible	The Board approved the Resolution and the additional 186 number of students were awarded degrees in the 25 th Convocation.

	scheduled to be held on 4 th July 2023.	to receive degrees in the 25 th Convocation be APPROVED as per recommendation of the Senate. The list is given at <u>Annexure-2</u> (pg.67-86)	
2.	To consider the proposal of delegation of powers to various functionaries of the Institute and renaming of the Dean of Resource Generation and Finance as Resource Generation, Finance & Procurement.	RESOLVED that the proposed delegation of powers to various functionaries of the Institute as placed in <u>Annexure-3</u> (pg.87-95) be APPROVED. RESOLVED further to APPROVE the renaming of the Dean of Resource Generation and Finance (DoRGF) as Dean of Resource Generation Finance and procurement (DoRGFP)	The Board approved the same by Circulation. An office order on the same is issued intimating for further action
3.	To consider and approve the Memorandum of Understanding (MoU) of IIT Guwahati with Ministry of Education for the year 2023-24	RESOLVED that that the MoU of IIT Guwahati with Ministry of Education for the year 2023-24 as placed in the <u>Annexure-4</u> (pg.96-103) be APPROVED . RESOLVED to AUTHORIZE the Director to sign the MoU of IIT Guwahati with Ministry of Education for the year 2023-24 and forward it to the Ministry for their signature. RESOLVED further to address the concern raised by honourable	The Board approved the same by Circulation. After approval, the signed copy of the MoU has been forwarded vide mail dated 29.08.2023 to the Ministry and also hard copy was sent by Speed post.

		member, Prof Mohammad Jawed on the said MoU as placed in the <u>Annexure-5</u> (pg.104), shall be discussed in the subsequent Board meeting to take up the matter at IIT council meeting.	
4.	To consider the draft MoU for offering the online degree programme B Sc(Hons) I DS&AI to the employees of HCL Tech	RESOLVED that the proposal for offering online degree programme BSc(Hons) in DS&AI to the employees of HCLTech as per the draft MoU given at <u>Annexure-6</u> (pg.105-114) be APPROVED as per recommendation of the 169 th meeting of the Senate.	Approved by the BOG by Circulation. However initially, one of the member Prof M Jawed had certain reservation regarding this item, however later vide mail dated 15.09.2023, approved the item after going through the draft ordinance of online degree programme. The said draft ordinance for online degree programme is placed in this BOG meeting for approval.
5.	To consider the draft agreement between IIT Guwahati and University of Tsukuba, Japan	RESOLVED that the proposal for cooperation between IIT Guwahati and University of Tsukuba, Japan as per the draft agreement be APPROVED as per recommendation of the senate. The draft agreement is placed at <u>Annexure-7</u> (pg.115-121)	The Board approved the same by Circulation
6.	To consider and adopt the Audited Accounts and the Separate Audit Report along with Annexures and the Annual Report before sending the same to the Ministry of Education for placing it in both the Houses of the Parliament by Circulation	RESOLVED to CONSIDER and ADOPT the Separate Audit Report (SAR) along with the Audited Annual Accounts of the Institute for the Financial Year (FY) 2022-23 and the Annual Report of the year 2022-23 for	The Board approved the same by Circulation

		<p>sending the same to the MoE for placing before the both houses of the Parliament.</p> <p>The Annual Accounts and the Annual Report is given at <u>Annexure-8</u> (not enclosed as already uploaded in the Institute website}</p>	
7.	<p>To consider the list of graduating students who have completed their requirement for award of PhD Degrees after the 25th Convocation till 28th October 2023.</p>	<p>RESOLVED that the list of graduating students for the award of Ph.D degrees who have completed their requirements after the 25th Convocation till 28th October 2023 as given in <u>Annexure-9</u>(pg. 122) be APPROVED.</p>	<p>The Board approved the same by Circulation</p>

The Board was requested to confirm the resolutions as mentioned above in the table from Sl 1 to 7 as approved by BOG by Circulation.

The Board resolved as below:

Resolution No: R_116 BOG/01 B/2023

RESOLVED that the resolutions approved by the Board by Circulation on the following agenda items be **APPROVED.**

1. To consider additional list of 186 number of students who are found eligible for award of degree for the 25th Convocation of the Institute scheduled to be held on 4th July 2023,
2. To consider the proposal of delegation of powers to various functionaries of the Institute and renaming of the Dean of Resource Generation and Finance as Resource Generation, Finance & Procurement.
3. To consider and approve the Memorandum of Understanding (MoU) of IIT Guwahati with Ministry of Education for the year 2023-24
4. To consider the draft MoU for offering the online degree programme B Sc (Hons) in Data Science & Artificial Intelligence (DS&AI) to the employees of HCL Tech
5. To consider the draft agreement between IIT Guwahati and University of Tsukuba, Japan

6. To consider and adopt the Audited Accounts and the Separate Audit Report along with Annexures and the Annual Report before sending the same to the Ministry of Education for placing it in both the Houses of the Parliament by Circulation.
7. To consider the list of graduating students who have completed their requirement for award of PhD Degrees after the 25th Convocation till 28th October 2023.

Item No. 2

To consider the Action Taken Report (ATR) on the decisions of the 115th meeting of the Board of Governors of the Institute held on 16.06.2023 and the items approved by BOG by Circulation

The Board was apprised on the Action taken report (ATR) on the decisions of the 115th Meeting of BOG of the Institute held on 16.06.2023 as placed as **Annexure-10**(pg.123-131) and action taken on the decision of the Board Approved by Circulation as placed as **Annexure-11**(pg.132-134).

The Board was requested to consider, note and advise, if any on ATR.

The Board resolved as below:

Resolution No: R 116 BOG/02/2023

RESOLVED that the action taken on the decisions of the 115th Meeting of the Board of Governors of the Institute held on 16.06.2023 be **NOTED** as reported.

RESOLVED that the action taken on the decision of Board approved by Circulation be NOTED as reported.

SECTION- B: Administrative items requiring approval of the Board

Item No 3

To consider the ordinance for the online degree BSc (Honours) programmes.

The Senate vide resolution R 169/7/2023 approved the draft ordinance for the online degree B Sc (Honours) programme as given in **Annexure-12** and recommended for approval of BOG.

The Board was requested to approve the ordinance for the online degree B Sc (Honours) programme as per recommendation of the 169th meeting of the Senate.

However, the Board **OPINED** to award only B Sc and B Sc (Honours) online degree after completion of the programme rather than award of certificate/diploma.

The Board resolved as below:

Resolution No: R 116BOG/03/2023

RESOLVED that modified ordinance for the online degree B Sc (Honours) programme as given in **Annexure-13** (it undergoes some modification/revision during confirmation in the 117th BOG meeting so it will be uploaded in the subsequent BOG minutes after its confirmation) be **APPROVED** with provision of award of only B Sc and B Sc (Honours) online degree after completion of the programme.

Item No 4

To consider the modalities for conducting certificate courses

The Board was apprised that, the 165th meeting of the Senate vide resolution R.165/10/2023 resolved to approve the modalities for offering certificate courses at the Institute as per **Annexure- 14**(pg135-138).

It was also decided for composition of a Standing Committee as per the said report to oversee all aspects, including finances on each proposal of certificate course and place its recommendations to the Director for approval.

As such following composition of the committee was recommended by the Senate for approval of BOG.

- Dean, Academic Affairs – Chairman
- Dean, II & SI – Member
- Dean, R & D – Member
- Associate Dean, AA, Online Programmes – Member
- Head, CET – Member
- A member of the Senate nominated by the Chairman, Senate for a period of two years – Member

The Board was requested to approve the modalities for conducting certificate courses as per recommendation of the 165th meeting of the Senate vide resolution R.165/10/2023 and the standing committee constituted by the 165th Senate.

The Board discussed the matter in details and **OPINED** that as constitution of committee is an administrative matter but not an academic matter so it should be re-constituted administratively. Accordingly, the Board advised reconstitution of an appropriate standing committee.

The Board resolved as below:

Resolution No: R 116 BOG/4/2023

RESOLVED that the modalities for offering certificate courses at the Institute as per recommendation of the Senate vide resolution R.165/10/2023 as given in **Annexure-14**(pg.135-138) be **APPROVED**.

ADVISED to reconstitute an appropriate standing committee afresh to oversee all aspects, including finances on each proposal of certificate course.

Item No 5

To consider the MoU for the Joint PhD programme between IIT Guwahati and Deakin University, Australia

It was apprised to the Board that the MoU for a Joint PhD Programme between Deakin University, Australia and IIT Guwahati was approved by the Senate in its 164th Meeting held on 18.11.2022. The 164th Senate also recommended it to place the matter to the BOG for approval.

The Board was requested to approve the MOU for the Joint PhD programme between IIT Guwahati and Deakin University, Australia as given in **Annexure-15**(pg.139-157)

The Board discussed and resolved as below:

Resolution No: R 116 BOG/5/2023

RESOLVED that the MOU for the Joint PhD programme between IIT Guwahati and Deakin University, Australia as given in **Annexure-15**(pg.139-157) be **APPROVED** as per recommendation of the 164th meeting of the Senate.

Item No.6

Status report on the filling of backlog vacancies

The Ministry of Education vide its letter under reference D.O. No. 33-2/2021-TS-III (Pt.I) dated 24.08.2021, advised to clear the backlog by filling the vacancies in a Mission Mode within a period of one year starting from 05.09.2021 to 04.09.2022, which was placed in the 108th meeting of the BOG with a status report. The Ministry also advised including an agenda item in every Finance Committee/Board of Governors/Board of Management meeting, giving the status of filling up backlog vacancies. IIT Guwahati has started the interviews under the special recruitment drive for vacancies in positions against reserved categories.

So, the Board was apprised on the following status report on interviews held under the Special Recruitment Drive (SRD) / Mission Mode Recruitment (MMR) after the last BoG.

Department / School / Centre	Date of Interview	Recommended/offered
Jyoti and Bhupat Mehta School of Health Sciences and Technology	27.06.2023	SRD: Asst. Professor: None
		MMR: Asst. Professor: 1 (UR-external)
Design	30.06.2023	MMR: Professor: 1 (UR-internal), Assoc. Professor: 1 (UR-internal)
Computer Science and Engineering	17.08.2023	SRD: None
		MMR: Professor: 1 (UR-internal)
Chemical Engineering	29.08.2023	MMR: Professor: 3 (UR-internal)

It may be noted that the Institute is also taking care of the reserved candidates in its ongoing regular recruitment process.

The current status of overall vacancy positions in respect of IIT Guwahati is furnished as below:

1.	Faculty in position (as on 14.12.2023) with break-up category-wise (as on 14.12.2023)							
	GEN	SC	ST	OBC-NCL	EWS	PWD	Total	
	412	19	04	10	01	03	446	
2.	Status of Vacant Positions (since last BoG held on 16.06.2023) *							
		GEN	SC	ST	OBC	EW S	PW D	Tot al
	Vacant positions	109	45	23	81	30	12	300

Filled up in the regular recruitment	0	0	0	0	0	0	0
Filled up in the SRD / MMR	06 (internal)* 02 (external)	0	0	2	0	0	04
Superannuated / Released	01	0	0	0	0	0	01
To be filled	108*	45	23	79	30	12	297
*06 Candidates appointed are internal candidates, as such, this number doesn't change the total vacancy position.							

The Board discussed and resolved as below:

Resolution No: R 116 BOG/6/2023

RESOLVED that the status report on the filling of backlog vacancies and overall vacancy position as stated above in respect of IIT Guwahati be **NOTED**.

Item no 7

Implementation of the revised rate of Daily Allowance for attending conferences and meetings abroad

At present IIT Guwahati is disbursing Daily Allowance for the trips made for attending conferences and meetings in abroad as per Ministry of External Affairs Order Nos. Q/FD/695/7/90 dated 11/11/1996, Q/FD/695/3/2000 dated 1/12/2000.

It has been noticed that the Ministry of External Affairs had issued an order under reference No. Q/FD/695/7/90 dated 21.09.2010, revising the rates of Daily Allowance (copy enclosed as **Annexure – 16**(pg.158-162).

The matter was placed before the Board for approval regarding the implementation of revised rates as per the order dated 21.09.2010.

The Board discussed and resolved as below:

Resolution No: R 116 BOG/7/2023

RESOLVED that the proposal regarding implementation of rates of daily allowance for the trips made for attending conferences and meeting in abroad as per Ministry of External Affairs order No Q/FD/695/3/2000 dated 21.09.2010 be **APPROVED**.

Item no 8

Guidelines to utilize the services of retired faculty members of IIT Guwahati

It was informed to the Board that a committee was constituted to frame the guidelines to utilize the services of retired faculty members of IIT Guwahati. The committee deliberated the matter in a meeting held on 12.10.2023 on different points related to the formulation of guidelines that will be suitable for IIT Guwahati with the following norms and terms & conditions of the guidelines:

- I. The superannuating professor at the Institute considered for this fellowship award should have been actively engaged in teaching and research in the preceding five years.

- II. The fellowship will be awarded for a term of two years after superannuation. This may be further extended for two years and then one year depending upon the performance evaluation and subject to the maximum age limit of 70 years.
- III. Each term of the award will start in the beginning of an academic semester.
- IV. Emeritus Professors will be paid consolidated honorarium of Rs. 1,00,000.00 (Rupees one lac only) per month in addition to the pension.
- V. The consolidated honorarium paid to Emeritus Professors is subject to revision from time to time with the approval of the Board.
- VI. An Emeritus Professor will be provided facilities equivalent to professors in the Department which he is attached to.
- VII. Emeritus Professors will not have any administrative responsibility.
- VIII. An Emeritus Professor is required to undertake normal academic load.
- IX. Emeritus Professors will be provided accommodation inside the campus, if available, on payment of the standard license fee.
- X. An Emeritus Professor is expected to participate in sponsored research and consultancy activities, and student supervision as a co-supervisor with a regular faculty member of the Institute. An Emeritus Professor will need to share laboratory space with a regular faculty member.
- XI. OPD medical facility at the Institute Hospital to the Emeritus Professors shall be provided at par with regular faculty of the Institute. The Emeritus Professor may opt for medical insurance policy of the institute on payment of premiums.
- XII. Leave of 38 days per year (or as admissible to regular faculty members of the Institute) will be granted on pro-rata basis for the period served at the Institute. Also, no leave from the pre-retirement period will be carried forward to the post-retirement period. Emeritus Professors may also be granted without-pay Extraordinary Leave (EOL) on need basis if no more leave is available. During the period of EOL, the honorarium component of the Emeritus Fellowship will not be paid. The duration of EOL may be considered on a case-by-case basis with recommendation of the Head of the Department.
- XIII. Emeritus fellowship awards will not be against regular faculty positions.
- XIV. Emeritus Professors will be under the administrative control of the Department Heads and Dean, Faculty Affairs.

- XV. Each Emeritus Professor is expected to submit before termination of the fellowship a report of his/her achievements during the fellowship period.
- XVI. A Department at any given time can have at most 10% of its existing faculty strength as Emeritus Professor.
- XVII. Minor revisions in the norms and terms & conditions as may be necessary from time to time will be proposed by the IFAC and approved by the Director

The detail guideline is enclosed as **ANNEXURE-17**(pg.163-164)

The Board was requested to consider and approve.

The Board discussed the matter in details and **OPINED** that the Board is not in favour of the agenda **Guidelines to utilize the services of retired faculty members of IIT Guwahati"**

Resolution No: R 116 BOG/08/2023

RESOLVED that the Guidelines formulated to utilize the services of retired faculty members of IIT Guwahati **Be NOT ACCEPTED.**

Item no 9

Taking over the additional charge of Director, CIT Kokrajhar by Prof. A. Srinivasan, Dept. of Physics, IIT Guwahati

The Board was apprised that the Ministry of Education vide letter no. 24-02/2009-TS.VII (Part-II) dated 1st November 2023 entrusted the additional charge of the Director, CIT Kokrajhar to Prof. A. Srinivasan, Professor, Department of Physics, IIT Guwahati with immediate effect until further orders till the appointment of a regular Director or until further orders, whichever is earlier.

In the meantime, as per Ministry's directives and on request of Prof. Srinivasan, he was provisionally permitted to take up the additional charge of Director, CIT, Kokrajhar citing pending approval of the competent authority. He was further informed that once the decision of the competent authority of IIT Guwahati is received in this matter, he has to follow the same.

The Board was requested to consider and approve.

The Board discussed and resolved as below:

Resolution No: R 116 BOG/9/2023

RESOLVED that assigning the additional charge of the Director, CIT Kokrajhar to Prof. A. Srinivasan, Professor, Department of Physics, IIT Guwahati with immediate effect until further orders or till the appointment of a regular Director or until further orders, whichever is earlier in concurrence to the Ministry of Education letter no. 24-02/2009-TS.VII (Part-II) dated 1st November 2023 be **APPROVED.**

Item no 10

Matter of leave encashment paid to Dr. Sasidhar Gumma, former Professor, Dept. of Chemical Engineering on his release from the Institute

It was informed to the Board that the matter related to the leave encashment of Dr. Sasidhar Gumma along with the opinion of the legal retainer was placed before the 114th meeting of the BOG held on 05.04.2023. The Board took cognizance of the letter dated 24.06.2022 received from Prof. Gumma and also the opinion of the legal retainer (LR), and resolved to authorize the Officiating Director / Director to act on the request of Prof. Gumma as per rule.

It was decided to forward the matter once again for the opinion / advice of the legal retainer on the following possible actions to be taken by the Institute, taking into consideration the earlier opinion of the legal retainer as well as the BOG resolution.

- a) Whether Prof. Gumma is eligible for service transfer based on the circumstances since his release from the Institute.
- b) If yes, whether he has to return the amount of leave encashment paid to him by the Institute, so that the Institute can initiate transfer of his service with admissible benefits to his current organization, including the amount of leave encashment.

In this regard, the copy of the opinion received from the LR is enclosed as **Annexure – 18**(pg.165-166). While deliberating the matters in detail, the LR has provided the following input in conclusions:

“The probability of the legal consequences of denying the Technical Resignation to Dr. Gumma after a period of two years of its acceptance is explained in the above para (para 11). This issue is related to the monetary involvement of the Institute and therefore it exclusively falls within the administrative discretion of the Competent Authority and for the said reason it would not be appropriate for a legal counsel to interfere with the said discretion of the Competent Authority. However, all possible legal aspects of the matter have been explained to enable the Competent Authority to take the appropriate decision.”

The Board was requested to advise on the matter.

The Board discussed the matter and resolved as below:

Resolution No: R_116 BOG/10/2023

RESOLVED that the service of Prof Sashidhar Gumma be transferred to IIT Tirupati be **APPROVED** with admissible benefits subject to duly return of any benefits already paid.

Item No 11

Eligibility criteria for promotion to Associate Professor / Professor in respect of the faculty members of the Dept. of Design, who were initially recruited with MDes degree

As per the decision of the Board in its 76th meeting held on 25.02.2014 and 77th meeting held on 12.07.2014 relaxation of educational qualification and experience for recruitment/promotion in respect of the faculty members in the Department of Design was implemented as advised by the Ministry of HRD.

However, the 108th meeting of the Board held on 25.10.2021, resolved to withdraw the relaxation criteria set by the BOG in its 76th and 77th meetings, so that the same eligibility criteria followed for other academic department of the Institute are enforced, for appointment of faculty members in the Department of Design henceforth. [Enclosed as **Annexure-19**(pg.167)]

On receipt of a request for reconsidering the matter from the faculty members of the Department of Design, the matter was forwarded to the Departmental Faculty Advisory Committee (DFAC) of the Department for input. The DFAC deliberated the matter and came to the unanimous resolution that the relaxed guidelines stated in item no. 7 of the 76th BoG should be considered for the internal faculty members career advancement to Associate Professor and Professor level {DFAC minutes and request from faculty members is enclosed as **Annexure – 20**(pg.168-175)}.

The Board was requested to consider and approve.

The Board discussed and resolved as below:

Resolution No: R 116BOG/11/2023

RESOLVED that the decision of the 108th meeting of the Board held on 25.10.2021 which had resolved to withdraw the relaxation criteria set by the BOG in its 76th and 77th meetings, so that the same eligibility criteria followed for other academic departments of the Institute are enforced for appointment of faculty members in the Department of design, shall be in force without any change.

Item No 12

To consider the proposal of enhancement of the sum amount of the memento presented to the superannuating employee of the Institute

It was apprised to the Board that, at the time of retirement on superannuation, the employees of the Institute were presented with a memento worth Rs. 20,000.00 (Rupees Twenty Thousand only) from the Staff Welfare Fund Scheme (Rule 9 clause No. 5). This amount was approved on 08th April 2014 in the Staff Welfare Committee meetings and considering the inflation factor of more than 5 % at an average in the last 9 years, it was proposed enhancement of the sum amount of the memento presented to the superannuating employee of the Institute at a suitable rate.

The Board was requested for a decision on the enhancement.

The Board discussed the matter and **OPINED** that considering rising prices in each and every commodity, the board found it suitable to enhance the amount to ₹ 35000/- (Thirty-Five thousand only)

The Board discussed and resolved as below:

Resolution No: R_116 BOG/12/2023

RESOLVED that the sum amount of the memento presented to the superannuating employee of the Institute be enhanced to an amount of ₹ 35000/- (Rupees Thirty-Five Thousand only) from an amount of ₹ 20000/- (Twenty Thousand only) be **APPROVED** thereby revising the rule 9 clause 5 of Staff Welfare Fund Scheme.

Item No 13

Request of Mr Swarup Kr Ghosh, Sr. Assistant Engineer (SAE) Retired for inclusion in the GPF cum pension scheme in place of NPS

The Board was apprised about a persistent request/appeal received from one Mr. Swarup Ghosh a former employee who retired from the Institute as on 31.01.2021 as Sr. Assistant Engineer (SAE) for including him in the GPF cum Pension scheme (Old pension Scheme) from the NPS (New pension scheme). But his request was turned down by the competent authority of the Institute.

Mr Ghosh joined IITG on 03.05.2000 on deputation basis from Assam State Cooperative Marketing and Consumer Federation Ltd. (STATFED). He was regularised/absorbed in IITG on 21.01.2010 and consequently an appointment letter was issued to him to the regular post of Junior Engineer (Civil). Against the appointment letter, Mr Ghosh joined to the post of Junior Engineer Civil on 21.01.2010, thereby accepting all the terms and conditions of appointment given in the appointment letter where under the column 10, -Retirement benefits, it was clearly mentioned that Mr Ghosh will be governed by the New Defined Contribution Pension Scheme of Govt of India as defined from time to time. Thus, he was placed under NPS (New Pension Scheme).

Mr Ghosh vide his letter dated 20.07.2021, appealed to the Chairman BOG for extending the benefits of pension under the old pension scheme, i.e CCS Pension Rules, 1972, which was in force at IIT Guwahati on the date of his initial appointment on deputation basis as Junior Engineer Mr Ghosh, vide his numerous representations requested earnestly to consider his case so that he can get a minimum amount as a lump sum as pension.

The Board was requested to consider and advise on the matter.

The Board discussed the matter in detail, but **OPINED** that the request of Mr Ghosh cannot be considered as this point of time as he has joined the post of Jr Engineer in regular basis on 21.01.2010 by accepting all the terms and conditions of appointment including column 10 retirement benefit where it was clearly mentioned that he will be governed by New Defined Contribution Pension Scheme of Govt of India as defined from time to time. Further the Central Government has introduced the Defined Contribution based Pension System

known as the National Pension System (NPS) replacing the system of Defined Benefit Pension (GPF cum pension scheme) with effect from January 01, 2004 vide the Ministry of Finance (Department of Economic Affairs) notification No 5/7/2003 PR dated 22/12/2003.

The Board also advised the Institute to inform Mr Ghosh about the decision of the Board.

The Board resolved as below:

Resolution No: R 116 BOG/13/2023

RESOLVED that request of Mr Swarup Kr Ghosh, Sr. Assistant Engineer (SAE) to include him in the GPF cum pension scheme in place of NPS be NOT CONSIDERED as per extant rules of GOI/Institute.

Item No 14

To consider the recommendation of the Committee constituted to look into the matter of reimbursement of telephone expenses to different functionaries of the Institute

The Board was apprised that the BOG in its 113th meeting held on 29.10.2022 approved the recommendation of the 51st meeting the Finance Committee. The FC has approved the reimbursement of Telephone bills, i.r.o. the Director, Deputy Director, Registrar and all the Deans of the Institute considering the equivalent rank with the designation mentioned in the OM No. F.No. 24 (3)E Coord/2018 Dated: 26th March 2018 issued by the Ministry of Finance, Dept. of Expenditure. Accordingly, the said functionaries are eligible for the following:

Sl.No.	Functionaries of the Institute (IITG)	Total Monthly reimbursement
1	Director	₹ 4200/- per month + taxes as applicable
2	Dy. Director/Deans/Registrar	₹ 3000/- per month + taxes as applicable

To fix the rate of telephone reimbursement to the remaining eligible employees of the Institute, a committee constituted with the following members to look into the matter of reimbursement of telephone expenses to different functionaries of the Institute:

1. Prof. Sashindra Kr. Kakoty, Dy. Director
2. Prof. T. Punniyamurthy, DoFA
3. Prof. G. Krishnamoorthy, Registrar (i/c)
4. Mr. Dibya Jyoti Goswami, HoS (F&A)
5. Mr. Dhruvajyoti Sharma, HoS (Admn.)

The meeting of the committee was held on 23.06.2023 (Friday) in the Conference Hall of the Deputy Director's Office at 12.00 Noon. The committee members deliberated on the matter at large and concluded the following. The proceedings/minute of the meeting is given at **Annexure-21**(pg.176-177)

- the reimbursement to the remaining eligible employees of the Institute may be fixed based on the pay level in which they are serving the Institute Based on this the following slabs for reimbursement is proposed:

Sl.No.	Functionaries of the Institute (IITG)	Pay Level	Total Monthly reimbursement
1	Faculty Members / Group A Officers	15	₹ 3000/- per month + taxes as applicable
2	Faculty Members / Group A Officers	14	₹ 2700/- per month + taxes as applicable
3	Faculty Members / Group A Officers	13	₹ 2250/- per month + taxes as applicable
4	Faculty Members / Group A Officers	12 11 10	₹ 1200/- per month + taxes as applicable

- Also, conforming to the referred Office Memorandum (OM No. F.No. 24 (3)E Coord/2018 Dated: 26th March 2018), Clause No. 4.8 excess expenditure upto 30% of the ceiling amount shall be reimbursed only to the Faculty members who hold additional administrative responsibility and who are of Pay Level 14 and above subject to their submitting a certificate, duly justifying that excess expenditure incurred was for official purpose and unavoidable. The reimbursement would require the concurrence of the Competent Authority on case-to-case basis.
- Further, reimbursement of telephone bill(s) i.r.o. employees of the Institute which are not explicitly mentioned in the referred OM but are receiving reimbursement from the Institute by virtue of natures of duties performed viz. Transport (i/c)/Accounts Officer (i/c of correspondences with the MoE), Security Officer(s) may be entitled to a total monthly reimbursement of ₹ 1000/- per month inclusive of taxes as well as the Assistant Security Officers(s) of the Institute may be entitled to a monthly reimbursement of ₹ 750/- per month inclusive of all taxes and as applicable only if otherwise they are not eligible for reimbursement.
- The drivers of the institute shall be entitled to a total monthly reimbursement of ₹ 500/- per month inclusive of taxes as applicable.
- The members recommended that the enhanced rates of reimbursement of telephone bills may be implemented as per the Gol norms and any changes may be incorporated as per the OM(s) issued by the Ministry of Finance, Dept. of Expenditure on the same subject from time to time.
- The reimbursement shall be as per the Circular bearing Ref. AD/32/98/Vol.24/1244C dated 23.08.2021 wherein the provision of “telephone Bill reimbursement” to “Voice Call and Data Charges reimbursement” was approved in the 107th BOG Meeting held on 14.07.2021.

The Board was requested to consider and approve the recommendation of the Committee.

The Board discussed and resolved as below:

Resolution No: R 116 BOG/14/2023

RESOLVED that the recommendation of the Committee constituted to look into the matter of reimbursement of telephone expenses to different functionaries of the Institute as summarised above and given in the **Annexure-21**(pg.176-177) **be APPROVED** with inclusion of pay level 13A1 &13A2 along with 13 and 14 A along with 14.

Item No 15

To consider and approve revision in the Section 1.1 (casual leave) of delegation of Powers of the Board and of the Director to different functionaries of the Institute

This item undergoes some modification/revision during confirmation in the 117th BOG Minute, so it will be uploaded in the subsequent BOG Minutes after its confirmation.

Resolution No: R 116 BOG/15/2023

This item undergoes some modification/revision during confirmation in the 117th BOG Minute, so it will be uploaded in the subsequent BOG Minutes after its confirmation.

Item no 16

To consider and approve the proposal of a Placement Officer in Centre for Career Development (CCD)

The Board was informed that the Centre for Career Development of the Institute vide their letter dated 16.11.2023, forwarded a proposal for creating a position of Placement Officer in CCD to facilitate smoothly all the activities of CCD like coordinating with the companies, creating new avenues for placement of students, managing placement process etc

The Board was requested to consider and approve the proposal of a post of Placement Officer in the Institute.

The Board discussed the matter and in the light of Office Memorandum F No 7(2)/E.Coord/2020 dated 04.09.2020 , as per which there is a ban on creation of new post, except with the approval of Department of Expenditure, it was **ADVISED** to the Institute to send the proposal in details mentioning the the eligibility criteria, pay scale and other requisites as applicable to the Department of expenditure for further perusal.

The Board resolved as below:

Resolution No: R 116 BOG/16/2023

RESOLVED to place the proposal of a Placement Officer in Centre for Career Development in details mentioning the eligibility criteria, pay scale and other requisites as applicable to the Department of expenditure for due concurrence in the light of Office Memorandum F No 7(2)/E. Coord/2020 dated 04.09.2020 (copy enclosed at **ANNEXURE-22**(pg.178-179), as per which there is a ban on creation of new post, except with the approval of Department of Expenditure.

Item No 17

To consider and approve the extension of the term of two Board of Governors (BOG) nominee to Finance Committee of the Institute for another year with immediate effect.

It was apprised to the Board that the term of Prof. Gautam Barua and Dr Biren Das, BOG nominee of the Finance Committee was completed on 28.08.2023 and 07.11.2023 respectively.

As such it was proposed to extend their term as BOG nominee to the Finance Committee for another year with immediate effect.

The Board was requested to consider and approve the proposal for extension of the term of Prof Gautam Barua and Dr Biren Das as BOG nominee to Finance Committee for another year with immediate effect.

The Board resolved as below:

Resolution No: R 116 BOG/17/2023

RESOLVED that the proposal for extension of the term of Prof Gautam Barua and Dr Biren Das as BOG nominee to Finance Committee for another year with immediate effect be **APPROVED**.

Item No:18

Approval for construction of G+9 storied double occupancy boys' hostel of 2000 student capacity

The present student strength of the Institute is nearly 8000. The Institute is planning to increase student intake in next 5 years by another 2000 students. Moreover, numbers of hostel rooms available at present is not sufficient to accommodate all students and temporary arrangements are made by converting single occupancy rooms to double occupancy rooms in some hostels to cater to the shortfall. Thus, for accommodation of the students the Institute require more hostels.

Presently, works projects under capital head are being executed by taking loan from HEFA. Till date, loans were taken in three phases totaling ₹396.75Cr. It is to be informed that upon enquiry from the Institute end, the HEFA authority has informed that, IITG is eligible for another loan of ₹165.40 Cr. to take up new projects.

In a meeting of Director, Dean (IPM), DoRGFP & Registrar of the Institute it has been planned to utilize major part of the eligible loan for construction of a double occupancy boys' hostel for 2000 students. The land area in the campus is very limited, thus to meet the demand for the accommodation, it is felt necessary to go for high rise buildings instead of G+3 buildings. It is also under consideration to partially utilize the loan for converting the already approved G+5 BSBE department building to G+9 storied building to meet the space requirement of academic & research purpose of different Departments/Centres/School other than BSBE.

Plinth area estimate has been prepared for construction of G+9 storey hostel building based on CPWD Plinth area rates 2023.Total estimated value stands at ₹195.00Cr. (Annexure-23 (pg.180-181) Since the fund is not enough to complete the building in all respect in one go, thus it is proposed to execute the work in phased manner.

In Phase-I, it is proposed to complete the total_RCC structure upto G+9 level and internal finishing including tiles flooring, water supply & Sanitary, electrical, Firefighting works upto G+4 level. External sewerage, water supply, firefighting and external development work will also be taken up in this phase.

In Phase-II, remaining internal finishing work above G+4 level upto G+9 level including electrical, Lifts, Firefighting works, External lighting, DG set etc. will be done.

For detail drawing and structural design of the G+9 hostel building it is proposed to engage Architect consultant through invitation of tender.

The BOARD was requested to accord the **administrative approval** for the project of estimated cost **₹195.00Cr** and approval for **engagement of architect** by open tendering.

The Board discussed and resolved as below:

Resolution No: R 116 BOG/18/2023

RESOLVED to **ACCORD** administrative approval for the project of estimated cost **₹195.00 Cr** and **APPROVAL** for **engagement of architect** by open tendering keeping in mind the construction quality and compliances.

Item No:19

Regularisation of the approvals of financial upgradation of Group A Officers from Pay Level 10 to Pay level 11 after 8 years of service

The Board was apprised that initially the Assistant Registrars are eligible for financial up-gradation for higher Grade Pay of ₹.6600 within the Pay Band of ₹15600-39100 (as per 6CPC) / Pay Level 11 (as per 7CPC) after 8 years of service provided, as currently required, they have participated in two training programmes on Educational Administration, each of approximately four weeks' duration and their performance appraisal reports are consistently satisfactory.

While considering financial up-gradation by the Institute in respect of its Assistant Registrars (ARs) from GP-5400 (PL-10) to GP-6600 (PL-11) upon completion of 8 years of service by the concerned Assistant Registrars, the requirement of their respective consistently satisfactory performance appraisal reports had been checked and verified, but the requirement of two training programmes, was waived by the Institute as this was not prevalent in IITs.

Based on the aforesaid decision of the Institute in 2011 following recommendation of a committee consisting of the Director, Dean of Administration, Dean of Faculty Affairs and the Registrar, 3 nos. of eligible Assistant Registrars (viz, Mr. Dhruvajyoti Sharma w.e.f.01/01/2006, Mr. Dilip Boro w.e.f.25/03/2006 and Dr. Shailen Deka w.e.f. 31/10/2007) were initially granted financial up-gradation from GP-5400 (PL-10) to GP-6600 (PL-11) upon completion of their respective 8 years of service as Assistant Registrar because of their respective consistently satisfactory performance appraisal reports waiving the requirement of two training programmes as this was not prevalent in IITs. The matter of their financial upgradation was also reported in the 64th BoG meeting held on 28 Feb, 2011.

Based on the above, subsequently 6 more eligible Assistant Registrars (viz, Mr. Kuntil Bhuyan w.e.f.21/10/2007, Mr. T. T. Haokip w.e.f.21/04/2014, Mr. Gunamani Das w.e.f.01/03/2015, Mr. Labanu Konwar w.e.f.05/04/2015, Dr. Subhajit Choudhury w.e.f.29/09/2016 and Mr. Pranab Borgohain w.e.f. 01/07/2017) were granted financial up-gradation from GP-5400 (PL-10) to GP-6600 (PL-11) upon completion of their respective 8 years of service as Assistant Registrar because of their respective consistently satisfactory performance appraisal reports waiving the requirement of two training programmes as this was not prevalent in IITs. The matter of their financial upgradation had also been reported in the BoG meetings.

The Board was requested to approve the above.

The Board discussed and resolved as below:

Resolution No: R 116 BOG/19/2023

RESOLVED to **APPROVE** the financial upgradation of following officers from GP-5400(PL-10) to GP-6600(PL-11) upon completion of their respective 8 years of service as Assistant Registrar because of their respective consistently satisfactory performance appraisal reports waiving the requirement of two training programmes as an exception:

SI No	Name of the employee	Financial upgradation		Effective date
1.	Mr. Dhrubajyoti Sharma	from GP-5400 (PL-10)	GP-6600 (PL-11)	01/01/2006
2.	Mr. Dilip Boro	from GP-5400 (PL-10)	GP-6600 (PL-11)	25/03/2006
3.	Dr. Shailen Deka	from GP-5400 (PL-10)	GP-6600 (PL-11)	31/10/2007
4.	Mr. Kuntil Bhuyan	from GP-5400 (PL-10)	GP-6600 (PL-11)	21.10.2007
5.	Mr. T.T Haokip	from GP-5400 (PL-10)	GP-6600 (PL-11)	21.04.2014
6.	Mr. Gunamani Das	from GP-5400 (PL-10)	GP-6600 (PL-11)	01.03.2015
7.	Mr. Labanu Konwar	from GP-5400 (PL-10)	GP-6600 (PL-11)	05.04.2015
8.	Dr. Subhajit Choudhury	from GP-5400 (PL-10)	GP-6600 (PL-11)	29.09.2016
9.	Mr. Pranab Borgohain	from GP-5400 (PL-10)	GP-6600 (PL-11)	01.07.2017

Further **RESOLVED** that the said waiving of requirement of two training programme is restricted only to the above-mentioned employees and will not be applicable to future cases.

Item No.20

Approval to the recommendation of the selection committee meeting for empanelment of Advocates held on 06.10.2023

The Board was apprised that a selection committee was constituted for interaction /interview advocates for empanelment of advocates for representing IIT Guwahati before different Court of Law. The committee noted that 7(seven) nos. of candidates (Advocates/Advocates Firm) have applied against the notification No IITG/Legal Cell/01/20 dated 23.01.2023 published in Assam Tribune.

After screening the above application(s), 4(four) of the applicants were called for interaction/interview for empanelment. The committee recommended the following for empanelment of advocates for represent IIT Guwahati.

SI No	Name	Recommended (yes/No)	Remarks
1.	Mr. Diganta Das	No	Experience and approach are found to be not appropriate in the interest of the Institute
2.	Mr. Ashim Chamua	Yes	Experience and approach is found appropriate in the interest of the Institute

3.	Mr. Nilutpal Barua	Yes	Experience and approach is found appropriate in the interest of the Institute
4.	Mr. Arijeet Ganguly	Yes	Experience and approach is found appropriate in the interest of the Institute

The Board was requested to approve the recommendation of the selection committee meeting for empanelment of Advocates as mentioned above.

The Board discussed and resolved as below:

Resolution No: R_116 BOG/20/2023

RESOLVED that the recommendation of the the selection committee meeting for empanelment of Advocates held on 06.10.2023 as below be **APPROVED**.

SI No	Name	Recommended (yes/No)	Remarks
1.	Mr. Diganta Das	No	Experience and approach are found to be not appropriate in the interest of the Institute
2.	Mr. Ashim Chamua	Yes	Experience and approach are found appropriate in the interest of the Institute
3.	Mr. Nilutpal Barua	Yes	Experience and approach are found appropriate in the interest of the Institute
4.	Mr. Arijeet Ganguly	Yes	Experience and approach are found appropriate in the interest of the Institute

Item No 21

Revision of emoluments for Research Personnel engaged in R&D programme of the Central Government Department/Agencies

The Board was apprised that In terms of the letter F. No. 32-18/2023-TS-1 dated: 13.09.2023 received from Under Secretary to the Government of India, Department of Higher Education, Ministry of Education and Office Memorandum F.No.12-2/2023-U1 dated: 11th September, 2023 pertaining to revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Department/Agencies (Copy enclosed as **Annexure-24**(Pg.182-190),the existing rate of Institute Assistantship of PhD (JRF) has been hiked to **₹37,000/-** from ₹31,000/- whereas the existing rate of Institute Assistantship of PhD (SRF) has been increased to **₹42,000/-** from ₹37,000/-

In light of the above, it is proposed for revision of the Institute Assistantship of PhD (JRF) to **₹37,000/-** from ₹31,000/- and Institute Assistantship of PhD (SRF) to **₹42,000/-** from ₹37,000/-.

The Board was requested to consider and approve the revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Department/Agencies in terms of OM F.No.12-2/2023-U1 dated: 11th September, 2023.

The Board resolved as below:

Resolution No: R_116 BOG/21/2023

RESOLVED that proposed for revision of the Institute Assistantship of PhD (JRF) to ₹37,000/- from ₹31,000/- and Institute Assistantship of PhD (SRF) to ₹42,000/- from ₹37,000/- as per office memorandum OM F.No.12-2/2023-U1 dated: 11th September, 2023 be **APPROVED**.

Item No 22

To consider and approve nomination of two Heads of the Department of IIT Guwahati to the Governing Body (GB) of IIT Guwahati Technology Incubation Centre (IITG-TIC)

It was informed to the Board that as per Rules and Regulation of IIT Guwahati Technology Incubation Centre [(8a)] two heads of the Department of IIT Guwahati should be member of its governing body. As per rule, these two head of the Department should be nominated by Board of Governors of IIT Guwahati on rotation basis for a term of two years.

The tenure of the following HoDs of IIT Guwahati has completed 2 years in the GB of IITG-TIC.

Sl No	Name	HODs
1.	Prof. Tamarapalli Venkatesh	Dept of CSE, IIT Guwahati
2.	Prof. K.S.R.Krishna Murthy	Dept of ME, IIT Guwahati
3.	Prof. Roy P Paily	Dept of EEE, IIT Guwahati

As such following two names of HODs have been proposed to be nominated to the GB of IITG TIC as below:

1. Prof. Kaustubh Mohanty, HoD Chemical Engineering
2. Prof. Sougata Karmakar, HOD Dept of Design

The Board was requested to approve the proposal of nomination of two aforementioned Heads to the GB of IITG-TIC.

The Board resolved as below:

Resolution No: R 116 BOG/22/2023

RESOLVED that following HODs nominated to the GB of IITG TIC be **APPROVED** as per Rules and Regulation of IIT Guwahati Technology Incubation Centre

1. Prof. Kaustubh Mohanty, HoD Chemical Engineering
2. Prof. Sougata Karmakar, HOD Dept of Design

Item No 23

To consider and approve to revise the sanctioning power of Associate Dean of Industrial Interactions and Special Initiatives (IISI), for purchase of Consumables and Non-Consumables to ₹ 5,00,000/- (Five Lakhs only)

As per Delegation of Power to the different functionaries of Industrial Interactions and Special Initiatives (IISI), the sanctioning power delegated to the Associate Dean for purchase indents of Consumable and non-consumable is upto ₹ 1,00,000/- (One Lakhs only). However, with the increase in the cost of items, it was proposed to revise the sanctioning power of the Associate Dean to ₹ 5,00,000/-(Five Lakhs only) from ₹1,00,000/-(One Lakhs)

The Board was requested to approve the proposal of increasing the sanctioning power of the Associate Dean of IISI for purchase of Consumables and Non-Consumables to ₹5,00,000/- (Five Lakhs only)

The Board discussed and resolved as below:

Resolution No: R 116 BOG/23/2023

RESOLVED that the proposal of increasing the sanctioning power of the Associate Dean of IISI for purchase of Consumables and Non-Consumables to ₹ 5,00,000/- (Five Lakhs only) be **APPROVED**.

Item No 24

Partial modifications of duties and responsibilities assigned to Associate Dean of Students Affairs (ADOSA)

The duties and responsibilities assigned to two ADOSA of student Affairs was approved by the BOG in its 101st meeting held on 26.12.2019 and subsequently notified by Office Order No AD/32/98/Vol 23/254 dated 27.02.2020.

In relation to above, partial modifications to duties and responsibilities of ADOSA -2 is proposed.

1. The administrative matter related to student specified at 3.25(xix)" All issues related to Subansiri, Dhansiri and Married scholars Hostel in coordination with Chairman HAB" may be replaced as "All issues related to Girls' Hostel and Married Scholars Hostel in coordination with Chairman HAB'
2. The administrative matter related to student specified at 3.25*xxiv)" Monitoring of Mess facilities of Subansiri and Dhansiri" may be replaced as "Monitoring of Mess facilities of Girls' hostels.
3. In addition, it is also proposed that another point may be added at 3.25(xxix)" Handling of all external queries"

The Board was requested to approve partial modification to duties and responsibilities of ADOSA -2 as proposed above.

The Board discussed and resolved as below:

Resolution No: R 116 BOG/24/2023

RESOLVED that the proposal of partial modifications of duties and responsibilities assigned to Associate Dean of Students Affairs (ADOSA) as below be **APPROVED**.

1. The administrative matter related to student specified at 3.25(xix)" All issues related to Subansiri, Dhansiri and Married scholars Hostel in coordination with Chairman HAB" may be replaced as "All issues related to Girls' Hostel and Married Scholars Hostel in coordination with Chairman HAB'
2. The administrative matter related to student specified at 3.25*xxiv)" Monitoring of Mess facilities of Subansiri and Dhansiri" may be replaced as "Monitoring of Mess facilities of Girls' hostels.
3. In addition, it is also proposed that another point may be added at 3.25(xxix)" Handling of all external queries"

Item No 25

Appeal received from some students of the Institute against whom some disciplinary actions in connection to involvement in the conflict between students on the campus

NOT FOR PUBLIC DOMAIN

Resolution No: R 116 BOG/25/2023

NOT FOR PUBLIC DOMAIN

Item No 26

Appeal from Students against FD grade received as per recommendation of IADC who received complaint of Malpractice against them

NOT FOR PUBLIC DOMAIN

Resolution No: R 116 BOG/26/2023

NOT FOR PUBLIC DOMAIN

Item No.27

Approval to the recommendation of the Selection Committee for appointment (promotion) to the post of Assistant Librarian

The Board was apprised that, a Selection Committee constituted for selection of Assistant Librarian met at 10.00 AM on 22.09.2023 in the Interview Room of IIT Guwahati to interview the candidates for appointment (promotion) to the post of **Assistant Librarian - 2 posts (UR)** from amongst the internal candidates.

The Committee noted that 06 internal candidates had applied for the post of Assistant Librarian against Circular under reference No. R&P/174/MODALITY/IR/2020/Vol.II/2110 dated 12.12.2022. After screening the applications, following 03 candidates were found eligible and all the three selected candidates appeared in the interview.

Sl. No.	Name of the Candidates	Category of the candidates
01.	Ms. Chandrika Dutta	General
02.	Mr. Chandan Kr. Goswami	General
03.	Ms. Gitasri Bordoloi	General

The selection procedure was as per criteria approved in the 111th meeting held on 17.06.2022

The recommendation of the selection committee as given in **Annexure-31**(pg. 191-192) was placed on the table during the Board meeting:

The Board was requested to consider and approve the recommendation of the Selection Committee.

The Board discussed and resolved as below:

Resolution No: R 116 BOG/27/2023

RESOLVED that the recommendation of the selection Committee for appointment to the post of Assistant Librarian(promotion) in the Pay Matrix Level 10 as per 7th CPC (PB 3; ₹15600-39100: AGP+₹6000/- as per 6th CPC) as below and as given in **Annexure-31** be **APPROVED**

SI No	Name of the Candidates	Category of the candidates	Category of the post	Pay
1.	Mr. Chandan Kumar Goswami	GEN	UR	As per rule

Item No.28

Matter related to Audit Para entitled “Irregular Allowance of Increment to Newly Recruited Faculty Members resulted in Overpayment at IIT Guwahati”

The Institute received a communication from the Ministry of Education vide F. No. 32-28/2017-T.S. I dated 03.10.2022 wherein it was requested to furnish comments/latest status regarding an irregular allowance of increment to newly recruited faculty members which resulted in overpayments. This communication also indicated that IIT Kharagpur had already initiated recovery of overpayments with the approval of their Board of Governors (BoG).

This communication was discussed in the 51st meeting of the Finance Committee (FC in short) which recommended to the BoG of IIT Guwahati to approve recovery of overpayment vide resolution R 51_FC/7/2022. The BoG considered the recommendation of FC in its 113th meeting and resolved to implement the FC recommendation vide its resolution R_113BOG/24/2022. In light of the above BoG decision, the Institute has started re-verification of pay fixation of all the newly recruited faculty members impacted due to the Audit Para and to work out the quantum of excess payments to be recovered from each of them.

However, the BoG in its 114th meeting was apprised of the orders of the Hon’ble Calcutta High Court passed in WPA No. 9999 of 2022 in Srabani Taraphder (one of the affected faculty members of IIT Kharagpur) vs Indian Institute of Technology Kharagpur & Ors wherein the court had quashed the office orders of recovery of overpayment as these orders were not sustainable in law as well as had directed to restore the status of pay scale as existed prior to giving effect to recovery orders. The court also made the following observations as contained in para 23 of the order reproduced as:

“23. As excerpted from the observation of the Director General of Audit, the Director General of Audit made the observation/recommendation after conducting test-check of records of newly appointed faculty members. The observation does not reflect that the Director General of Audit after scrutinizing all the relevant factors of the pay of the petitioner came to the aforesaid inference. The recommendation of the Director General of Audit cannot be termed as an enquiry report. But, surprisingly, the authority of the IIT Kharagpur passed the impugned orders blindly relying on the observations of Director General of Audit.”

The above para of the order clearly envisaged an enquiry to be conducted by the Institute in the light of the observation/recommendation of Director General of Audit before arriving at a decision whether to initiate recovery or not considering all the relevant factors of the pay fixation of affected persons.

The BoG was also apprised with the Hon’ble Supreme Court of India ruling in Civil Appeal No. 11527 of 2014 in State of Punjab and others etc. vs Rafiq Masih etc.) in which *recovery from employees, when the excess payment has been made for a period in excess of five years, before the order of recovery is issued “would be impermissible in law”*. Subsequently, in compliance with this ruling of the Hon’ble Supreme Court, the

Department of Personnel & Training (DoPT) issued Office Memorandum F. No. 18/03/2015-Estt. (Pay-I) dated 02/03/2016 addressed to All Ministries/Departments of the Government of India. Under these circumstances, the BoG has decided to go through the entire issue of overpayment afresh to arrive at a well-considered decision on whether to continue with the order of recovery of overpayments from the newly recruited faculty members or otherwise.

Further as per decision of the 114th meeting of the Board held on 16.06.2023, where it was resolved that the Director/Officiating Director is authorized to do the needful for scrutiny of the pay fixation, the matter was scrutinized administratively and after going through the points as given in **Annexure-32** (not enclosed) the following can be derived as overall findings:

- The internal candidates appointed to the next higher positions during January-June has had anomaly in their pay fixation compared to their counterpart appointed during July-December.
- Clause FR 22(I)(a)(1) is silent on the methodology of pay fixation for internal candidates serving in an organization (i.e. IIT Guwahati in the present case) at a lower post for more than 6 months (becoming eligible for one increment in previous post) and getting appointed to the next higher post in the same organization (i.e. IIT Guwahati) before the due to date of next increment in the previous post.
- After thorough examination, the Institute allowed internal candidates appointed to the next higher positions during January-June to defer their pay fixation in the pay band till the date of next increment in the previous lower position while granting them AGP of the newly joined higher positions from the date of appointment/joining after obtaining the approval of BOG.
- The audit team was not made aware of the thorough examinations carried out by the Institute of the issue of pay fixation of internal candidates appointed to the next higher positions during January-June while the audit was in progress physically at the Institute or while responding to the comments of the audit para in relevant financial years.
- The amount of excess payment of pay and allowances in respect of 20/25/24 internal faculty members have gone up from Rs. 47.51 lakhs in FY 2017-18 to ₹ 1.20 crores in FY 2021-22 as per audit paras.
- If the internal candidates appointed to the next higher positions during January-June were given choice in their date of appointment/joining the new positions, this issue of excess payment might not have arisen at all.
- In the instant case, all the affected internal candidates have been only allowed AGP of the higher positions from the date of appointment/joining and their pay in the pay band had only been fixed from the date of next increment. Hence, in effect, they had only drawn an excess pay of a minimum of ₹ 1000/- (in case of next higher post of Associate Professor joining in May) and a maximum of ₹ 6000/- (in case of next higher post of Professor joining in January) and the net excess payment in respect of 20-25 faculty members shall not exceed ₹ 85000/-. Even can this be termed as excess pay when each one of them had

discharged duties of higher responsibilities after joining the higher positions and have had not been paid with higher pay in the pay band? Certainly not.

- It is not possible at this point of time after a gap of more than 16-17 years to allow the internal candidates appointed to the next higher positions during January-June to effect a change in their actual date of joining to new positions from the date of next increment to overcome excess payment as raised in the audit para.
- Since the audit had raised issue of excess payment only after FY 2017-18, the Institute finds itself constrained today to order recovery as this will be in violation of order of Hon'ble Supreme Court of India and DoPT circular as the excess payment, if at all it is termed as excess payment despite the discussions of previous paragraphs, had been made for more than 5 years.
- The anomaly in pay fixation had cropped up due to a fixed date of increment in a year, i.e. 1st July of every year as stipulated by 6th CPC and had automatically disappeared after implementation of 7th CPC with re-introduction of two dates of increments. Hence, this issue of anomaly in pay fixation and subsequently the excess payment on pay & allowance shall be treated as a legacy issue of 6th CPC.
- This comprehensive report has clearly indicated that the Institute had not committed any irregularities in pay fixation of internal candidates appointed during January-June as pointed out by audit para of FY 2017-18 and subsequent years. In fact, the Institute had carried out detailed deliberations on this issue as per file noting of August-September 2010 and had finally obtained the approval of the BoG vide resolution R63/27/2010 before implementing the same.
- Considering the factually correct positions on this matter of excess payment as reported here, the Institute is not in agreement with the audit observations of FY 2017-18 and subsequent years as this is not a case of excess payment at all.
- As the Institute had not committed any irregularities/mistakes in pay fixation of internal candidates appointed during January-June and, therefore, the Institute would like to request the office of CAG to close this issue so that the Institute could move on from hereafter.

In view of the above following is proposed for approval of BoG:

1. The BoG is now requested to re-affirm its approval for pay fixation procedure adopted by the Institute in respect of all the internal candidates appointed in the next higher positions during January-June prior to implementation of 7th CPC and had availed the benefit of their pay fixation from their Date of next increment (DNI) but had drawn AGP from the date of joining the higher positions.
2. The BoG is also requested to grant its permission to the Institute to forward a copy of this report with all enclosures to the controlling ministry with a formal request to take up this matter with the office of CAG for consideration and dropping of this audit para.

The Board was requested to consider and approve the aforementioned proposal.

The Board resolved as below:

Resolution No: R 116 BOG/28/2023

RESOLVED that pay fixation procedure adopted by the Institute in respect of all the internal candidates appointed in the next higher positions during January-June prior to implementation of 7th CPC and had availed the benefit of their pay fixation from their Date of next increment (DNI) but had drawn AGP from the date of joining the higher positions be **APPROVED** and **RE-AFFIRMED**.

RESOLVED to grant its **PERMISSION** to the Institute to forward a copy of this report with all enclosures through the Registrar of the Institute to the controlling ministry with a formal request to take up this matter with the office of CAG for consideration and dropping of this audit para.

Item No.29

To consider and approve the recommendation of the Committee constituted to formulate a policy of financial upgradation and career Progression Scheme for Registry Officers

The Board in its 115th meeting vide resolution R_115BOG/30/2023 resolved the following on the proposal of Financial Upgradation and Career Progression Scheme for Registry Officers

” RESOLVED to AUTHORIZE the Director/officiating Director to constitute a committee to formulate a policy of Financial Upgradation and Career Progression Scheme for Registry Officers taking into consideration UGC Circular /Office order /guidelines issued in this regard from time to time and the status of I other IITs on the matter.

Further RESOLVED that the said committee’s recommendation may be placed the Finance Committee and BOG after due approval of the BOG same may also be sent to the Ministry for concurrence.”

Consequently, a committee was constituted to formulate a policy of financial upgradation and career Progression Scheme for Registry Officers vide note dated 18.07.2023 with Prof Chitrlekha Mahanta, Professor, Dept of EEE as the Chairman. The committee now submitted its report which is placed as **Annexure-33** (pg.193-194)

The Board was requested to consider the recommendation of the committee as given in the Annexure 32 mentioned above.

The Board discussed and resolved as below:

Resolution No: R 116 BOG/29/2023

RESOLVED that the Item **“To consider and approve the recommendation of the Committee constituted to formulate a policy of financial upgradation and career Progression Scheme for Registry Officers”** be **DEFERRED** for the time being and to submit a detail report with comparative statement on the status of such policy of financial upgradation and career Progression Scheme for Registry Officers in other IITs. Further, the

Board **ADVICE** to place this detail report with comparative statement in the subsequent meeting of Finance Committee and the BOG. If approved the matter may be sent to the Ministry of Education for further concurrence.

Item No 30

To consider extension of work order of third-party audit for the FY 2023-24 under the same terms and conditions like the previous years.

As per resolution R-51-FC/11/2022 of 51st Finance Committee and 113th Board of Governors Meeting of IIT Guwahati held on 29.10.2022, M/s Mukesh M Shah & Co. was appointed as third-Party Auditor of IIT Guwahati for the FY 2022-23. The Firm has satisfactorily carried out their responsibilities and inputs/ advices/corrective measures suggested by them has immensely helped the Institute to streamline the Institute's activities.

Considering their expertise, it is proposed to extend the work order for the FY 2023-24 with same terms and conditions like the previous year.

The Board was requested to approve the proposal.

The Board deliberated on the matter and **ADVISED** that for effective audit assessment and to maintain a continuity of critical audit observation, term of the third part audit be extended to three years i.e for FY 2023-24,2024-25 and 2025-26 respectively.

The Board resolved as below:

Resolution No: R 116 BOG/30/2023

RESOLVED that the proposal extension of work order of third-party audit for the FY 2023-24, 2024-25 and 2025-26 (three years) under the same terms and conditions like the previous years **be APPROVED** with immediate effect.

Item No 31

Items approved by the Chairman for ratification:

Following items approved by the Chairman were placed in the Board for ratification.

- A. Selection Committee Meeting (under Special Recruitment drive / Mission Mode Recruitment) for the Jyoti and Bhupat Mehta School of Health Sciences and Technology
- B. Selection Committee Meeting (under Mission Mode Recruitment) for the Department of Design
- C. Selection Committee Meeting (under Special Recruitment drive / Mission Mode Recruitment) for the Department of Computer Science and Engineering
- D. Selection Committee meeting (under Mission Mode Recruitment) for the Department of Chemical Engineering
- E. Approval to the recommendation of the selection committee for appointment to the post of Senior Medical Officer (SMO)

- F. Approval to the recommendation of the selection Committee for the post of Senior Security Officer
G. Appointment of Prof. Vinayak Narayan Kulkarni, Dept. of Mechanical Engineering, IIT Guwahati as Principal, Govt. Engineering College (Autonomous Institution of Govt. of Maharashtra) Karad

The Board discussed and resolved as below:

Resolution No: R 116 BOG/31/2023

RESOLVED that the following items approved by the Chairman BOG be **RATIFIED** as below:

A. Selection Committee Meeting (under Special Recruitment drive / Mission Mode Recruitment) for the Jyoti and Bhupat Mehta School of Health Sciences and Technology

The Selection Committee meeting for the Jyoti and Bhupat Mehta School of Health Sciences and Technology under the special recruitment drive / Mission Mode Recruitment was held on 27.06.2023.

Recommendation of the Selection Committee (duly signed by all the experts), for the following positions under Special Recruitment Drive and Mission Mode Recruitment, has been received and details are given below:

Special Recruitment Drive: None

Mission Mode Recruitment:

Sl. No.	Name	Recommended for	Initial Pay (In Rs.)
1.	Dr. Hitendra Kumar (GEN)	Assistant Professor	Pay Level 11, Cell-2

The details of Faculty positions in the Jyoti and Bhupat Mehta School of Health Sciences and Technology:

Post	No. of applications received		No. of candidates shortlisted		No. of Candidates recommended by S/C for appointment	
	External	Internal	External	Internal	External	Internal
SPECIAL RECRUITMENT DRIVE						
Assistant Professor	50	-	05	-	-	-
Associate Professor	01	-	-	-	-	-
Professor	-	-	-	-	-	-
MISSION MODE RECRUITMENT						
Assistant Professor	52	-	07	-	01	-
Associate Professor	-	-	-	-	-	-
Professor	-	-	-	-	-	-
TOTAL	103	00	12	00	01	00
Existing nos. of faculty before the offering of this appointment			Projected Nos. of faculty after the offering of appointment			
Assistant Professor	02		Assistant Professor	03		
Associate Professor	00		Associate Professor	00		
Professor	00		Professor	00		
TOTAL:	02			03		

B. Selection Committee Meeting (under Mission Mode Recruitment) for the Department of Design

The Selection Committee meeting for the Department of Design under the Mission Mode Recruitment was held on 30.06.2023.

Recommendation of the Selection Committee (duly signed by all the experts), for the following positions under Mission Mode Recruitment, has been received and details are given below:

Sl. No.	Name	Recommended for	Initial Pay (In Rs.)
1.	Dr. Pratul Ch. Kalita (GEN)	Professor	As per Rule
2.	Dr. Debayan Dhar (GEN)	Associate Professor	As per Rule

The details of Faculty positions in the Department of Design:

Post	No. of applications received		No. of candidates shortlisted		No. of Candidates recommended by S/C for appointment	
	External	Internal	External	Internal	External	Internal
Assistant Professor	23	-	01	-	-	-
Associate Professor	04	02	-	01	-	01
Professor	01	01	-	01	-	01
TOTAL	28	03	01	02	00	02
Existing nos. of faculty before offering of this appointment			Projected Nos. of faculty after offering of appointment			
Assistant Professor	11		Assistant Professor	10*		
Associate Professor	05		Associate Professor	05**		
Professor	04		Professor	05		
TOTAL:	20			20		
*Considering 01 internal Assistant Professor who has joined as Associate Professor position						
**Considering 01 internal Associate Professor who has joined as Professor position						

C. Selection Committee Meeting (under Special Recruitment drive / Mission Mode Recruitment) for the Department of Computer Science and Engineering

The Selection Committee meeting for the Department of Computer Science and Engineering under the special recruitment drive / Mission Mode Recruitment was held on 17.08.2023.

Recommendation of the Selection Committee (duly signed by all the experts), for the following positions under Special Recruitment Drive and Mission Mode Recruitment, has been received and details are given below:

Special Recruitment Drive: None

Mission Mode Recruitment:

Sl. No.	Name	Recommended for	Initial Pay (In Rs.)
1.	Dr. Ranbir Singh Sanasam (GEN)	Professor	As per Rule

The details of Faculty positions in the Department of Computer Science and Engineering:

Post	No. of applications received		No. of candidates shortlisted		No. of Candidates recommended by S/C for appointment	
	External	Internal	External	Internal	External	Internal
SPECIAL RECRUITMENT DRIVE						
Associate Professor	08	-	03	-	-	-
Professor	02	-	-	-	-	-
MISSION MODE RECRUITMENT						
Associate Professor	05	02	04	02	-	-
Professor	00	04	-	-	-	01
TOTAL	15	06	07	02	00	01
Existing nos. of faculty before the offering of this appointment			Projected Nos. of faculty after the offering of appointment			
Assistant Professor	05		Assistant Professor	05		
Associate Professor	10		Associate Professor	9*		
Professor	13		Professor	14		
TOTAL:	28			28		
*Considering 01 internal Associate Professor who has joined as Professor position						

D. Selection Committee meeting (under Mission Mode Recruitment) for the Department of Chemical Engineering

The Selection Committee meeting for the Department of Chemical Engineering under the Mission Mode Recruitment was held on 29.08.2023.

Recommendation of the Selection Committee (duly signed by all the experts), for the following positions under Mission Mode Recruitment, has been received and details are given below:

Sl. No.	Name	Recommended for	Initial Pay (In Rs.)
1.	Dr. Vairakannu Prabu	Professor	As per Rule
2.	Dr. Tiwari Pankaj	Professor	As per Rule
3.	Dr. Peela Nageswara Rao	Professor	As per Rule

The details of Faculty positions in the Department of Chemical Engineering:

Post	No. of applications received		No. of candidates shortlisted		No. of Candidates recommended by S/C for appointment	
	External	Internal	External	Internal	External	Internal
Professor	03	06	-	06	-	03
TOTAL	03	06	00	06	00	03
Existing nos. of faculty before the offering of this appointment			Projected Nos. of faculty after the offering of appointment			
Assistant Professor		03	Assistant Professor		03	
Associate Professor		09	Associate Professor		06*	
Professor		22	Professor		25	
TOTAL:		34			34	
*Considering 03 internal Associate Professors who have joined as Professor position						

E. Approval to the recommendation of the selection committee for appointment to the post of Senior Medical Officer (SMO)

The selection committee Chaired by Officiating Director IIT Guwahati met on 27.07.2023 at 10.00 am in the Interview Room of IIT Guwahati, to interview the candidates for appointment to the post of Senior Medical Officer 1 post (UR)

The committee noted that 14 candidates had applied for the post of Senior Medical Officer against Advt. No IITG/R/01/2023 dated 10.03.2023. After screening the applications, 03 candidates were called for the interview and the same number of candidates appeared in the interview.

The Chairman Board of Governors approved the following recommendation of the selection committee for appointment to the post of Senior Medical Officer in the Pay Level -11(as per 7th CPC) +NPA (as per rule).

Sl. No	Name	Category of the candidate	Category of the post	Pay
1.	Dr. Hitakalpa Baishya	General	UR	As per rule

F. Approval to the recommendation of the selection Committee for the post of Senior Security Officer

The selection committee Chaired by Officiating Director IIT Guwahati met on 31.08.2023 at 09.30. am in the Interview Room of IIT Guwahati, to interview the candidates for appointment to the post of Senior Security Officer 1 post (UR)

The committee noted that 36 candidates had applied for the post of Senior Security Officer against Advt. No IITG/R/01/2023 dated 10.03.2023. After screening the applications, 14 candidates were called for the interview and the same number of candidates appeared in the interview.

The Chairman Board of Governors approved the following recommendation of the selection committee for appointment to the post of Senior Security Officer in the Pay Level -10(as per 7th CPC).

Sl. No	Name	Category of the candidate	Category of the post	Pay
1.	Mr. Yengkhom Lalen Singh	SC	UR	As per rule

The following candidates are kept in the waiting list

Sl. No	Name	Category of the candidate	Category of the post	Pay
1.	Mr. Umesh Raghav	SC	UR	As per rule
2.	Mr. Rohit Sood	General	UR	As per rule

G. Relieving Prof. Vinayak Narayan Kulkarni, Dept. of Mechanical Engineering, IIT Guwahati as Principal, Govt. Engineering College (Autonomous Institution of Govt. of Maharashtra) Karad

The Government College of Engineering, Karad vide letter no. JA. No. Shaamak/Aastha/2023/ 4900 dated 6th November 2023 has appointed Prof. Vinayak Narayan Kulkarni, Department of Mechanical Engineering, IIT Guwahati as the Principal of the Government Engineering College, Karad (An Autonomous Institution of Government of Maharashtra) for a period of 5 years or the prescribed age of superannuation, whichever is earlier. It may be mentioned that he had applied for the position through the proper channel.

The Chairman, BoG has approved the request of Prof. Vinayak Narayan Kulkarni to release him from the Institute on deputation for a period of 5 years to join the Government Engineering College, Karad. Accordingly, he was released from the Institute on 06.12.2023.

Item No 32

Items approved by the Director for reporting:

Following items approved by the Director is reported to the Board for approval and noting.

- A. Attendance of Conference/Seminar etc. long leave etc. abroad
- B. New appointments and/or extension of period of appointment of some officials in the existing positions
- C. Confirmation of non-faculty positions occupying regular posts
- D. Confirmation of faculty members
- E. Approval to the appointment to the post of Section Officer from the waiting list/ panel
- F. Approval to the recommendation of the Selection Committee for the post of Accounts Officer
- G. Approval to the recommendation of the Selection Committee meeting for the post of Senior Midwife

- H. Approval to the recommendation of the Selection Committee Meeting for the post of Junior Superintendent
- I. Approval to the recommendation of the Selection Committee Meeting for the post of Senior Attendant (promotion) held on 06.09.2023
- J. Approval to the recommendation of the Selection Committee meeting for the post of Attendant
- K. Approval to the recommendation of the Selection Committee meeting for the post of Senior Accountant
- L. Approval to the recommendation of the Selection Committee for the post of Sr. Assistant
- M. Approval to the recommendation of Selection Committee for the post of Sr. Technical Superintendent
- N. Regularization of service in respect of Ms.Dolia Boro, W/o Late Uday Shankar Uzir
- O. List of Holidays to be observed in the Institute for the year 2024
- P. Not for public domain
- Q. Approval to the Central Civil Services (Leave Travel Concession) Rules, 1988 — clarifications/modifications in the LTC instructions
- R. Approval to the appointment of external and internal members of the Internal Committee (IC) of the Institute.
- S. Approval to the release of Shri A. Wanshai Shynret, Assistant Registrar, to the post of Deputy Director (Administration) for NEIAH, Shillong on Deputation (Foreign Service) basis
- T. Status of the implementation of GTIS in the Institute
- U. Grant of Lien to Mr Sourabh Dev Tiwari, Junior Assistant (Hostel Lohit), Students' Affairs Section, IIT Guwahati
- V. Grant of Lien to Mr. Phool Chand Kumawat , Junior Technical Superintendent, EEE Department
- W. Re-fixation of pay against promotion from the post of Junior Assistant to Senior Assistant by exercising/re exercising the option for pay fixation as allowed under OM dated 04.07.2023
- X. Approval to the recommendation of the Selection Committee for the post of Junior Engineer
- Y. Recommendation of the Institute Faculty Advisory Committee (IFAC)
- Z. Extension of the term of Upasana Sharma, Legal Counsel
- AA. Approval to the Changes regarding Reporting/Reviewing Authority of Annual Performance Appraisal Report (APAR)
- BB. Nomination of new Senate Nominee to BOG for a term of two years, w.e.f 1st January 202 to 31st December ,2025.
- CC. Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent (Phase I) and Junior Assistant

The Board resolved as below:

Resolution No: R 116 BOG/32/2023

RESOLVED that the following items approved by the Director be **NOTED and APPROVED**.

- A** **Attendance of Conference/Symposium /Seminar/ etc. abroad as per ANNEXURE- 34 (pg.195-199)**
- B.** **New appointments and/or extension of period of appointment of some officials in the existing positions as under**

Sl. No	Name	Position	Period of appointment/extension	
1.	Dr. Prakash Kotecha, Dept of CL	Chairman GATE-JAM 2024		
2.	Dr. Shrikrishna N Joshi, Dept of ME	Vice-Chairman Gate -JAM 2024		
3.	Dr. Manabendra Sarma, Dept of Chemistry	Vice-Chairman Gate -Jam 2024		
4.	Prof. S Ravi, Department of Physics	Dean Faculty Affairs	for a period of one (1) year with effect from 28.06.2023.	
5.	Dr. Sayan Chakrabarti, Dept of Physics	Vice Chairman, Hostel Affairs Board (Infrastructure)	term extended till 30.06.2024.	
6.	Dr. Sanasam Ranbir Singh, Dept. of CSE	Head Centre for Linguistic Science and Technology	for a period of three (3) years w.e.f 13.07.2023	
7.	Prof. Priyankoo Sarmah, Dept of HSS	Humanities and Social Sciences (HSS)	For a period of three (3) years w.e.f 13.07.2023	
8.	Prof. Natesan Srinivasan, Dept of Mathematics	Department of Mathematics	For a period of three (3) years w.e.f	
9.	Dr.Sparsh Johari, Dept of CE	Associate Warden, Kapili Hostel	From	To
10.	Dr. Subhaditya Bhattacharya, Dept of Physics	Warden, Gaurang Hostel	01.07.2023	30.06.2025
11.	Dr. Atul Kr Soti, Dept of ME	Associate Warden, Gaurang Hostel		
12.	Dr. Kaling Taki, Dept of CE	Associate. Warden, Gaurang Hostel		
13.	Dr. Pavan Kumar Kancharia, Dept of Chemistry	Associate Warden, Manas Hostel	Term extended for 1(one) year till 30.06.2024	
14.	Dr. Pankaj Kumar Mishra, Dept of Physics	Associate Warden, Siang Hostel	Term extended for 1 (one) year till 30.06.2024	
15.	Mr. Gunamani Das, Deputy Registrar, Equal Opportunity cum Special Reservation Cell (EO Cum SRC)	In Charge Record & Archive Management (RAM) Cell	With immediate effect until further notice.	
16.	Prof. Akhilesh Kumar Maurya, Dept of Civil Engineering	Associate Dean (IPM)	Appointed for a period of 3(Three) years with immediate effect	

17.	Prof. A. Perumal, Department of Physics	Dean Students' Affairs	Appointed for a 3(Three) years with immediate effect.
18.	Prof. Rajib Kr. Bhattacharjya Dept of CE	Dean Resource Generation, Finance and Procurement (DoRGFP)	Term extended for a period of 1(one) year with effect from 21.10.2023
19.	Dr. Manas Das, Dept of ME	Warden, Disang Block	With immediate effect from the date of Circular 20.10.2023 till 31.07.2025
20.	Dr. Ashwini Sawant, Dept of EEE	Associate Warden, Disang Boys' Block	With immediate effect from the date of Circular 20.10.2023 till 31.07.2025
21.	Dr. Abhijit Kakati, Dept of CL	Associate Warden Barak	With immediate effect from the date of Circular 20.10.2023 till 31.07.2024
22.	Dr. Nipjyoti Bharadwaj, Dept of CE	Associate Warden, Gaurang Hostel	With immediate effect from the date of Circular 20.10.2023 till 31.07.2024
23.	Prof. Roy P Paily, Dept of EEE	Head EEE	Term extended w.e.f 09.11.2023 until further order.
24.	Prof. Laishram Boeing Singh, Dept of Civil	Head School of Business	Term extended w.e.f 09.11.2023 until further order.
25.	Dr. Mahima Arrawatia, Dept of EEE	Vice Chair, Hostel Affairs Board (Girls)	Term extended w.e.f 09.11.2023 until further order.
26.	Dr. Anuj Kumar Baruah, CMO, SAG, Medical Section	Head, Medical Section	Term extended for one-year w.e.f 14.11.2023.

- C. Confirmation of Non- Faculty Members occupying regular posts:** On successful completion of the period of probation and other formalities, the services of the following non-faculty members were confirmed against their post during the period from March 2023 to August 2023

Sl. No.	Name	Post against which service is confirmed	Dept. / Centre / Section
1.	Ms. Nibha Devi	Assistant Registrar	Administration
2.	Mr. Rajib Lochan Gogoi	Sr. Superintendent	GATE cell
3.	Mr. Supriya Das	Sr. Superintendent	Alumni & External Relations

4.	Ms. Barnali Deka Gogoi	Superintendent	Administration
5.	Mr. Dhruva Kr. Saikia	Superintendent	Administration (Despatch)
6.	Mr. Nilyotpal Deka	Superintendent	II&SI

D. Confirmation of Faculty Members:

On successful completion of the period of probation and other formalities the services of the following faculty members occupying regular post are confirmed in their respective post with the approval of the Director as given below:

Sl. No	Name	Post	Date of Confirmation
1.	Dr. Debanga Raj Neog	Assistant Professor Gr-I, Mehta Family School of Data Science and Artificial Intelligence, IIT Guwahati	09.09.2022
2.	Dr. Abhijit Kakati	Assistant Professor Grade I, Chemical Engineering	29.05.2023
3.	Dr. Farukh Khalid	Assistant Professor Grade I, School of Energy Science and Engineering	01.06.2023
4.	Dr. Ashwini Sawant	Assistant Professor Grade I, Dept of EEE	14.06.2023
5.	Dr. Prabir Barooah	Professor, Dept of EEE	01.07.2023

E. Approval to the appointment to the post of Section Officer from the waiting list/ panel

The internal recruitment procedure for the post of Section officer advertised vide Circular No R&P/174/MODALITY/IR/2020/VOL.II/253 DATED 13.02.2023 had already been over and the selected candidates had joined the post on receipt of appointment letter which was reported in the 115th meeting of BOG held on 16.06.2023. However, one of the selected candidates for the post of Section Officer, Mr. Manash J Pathak was also selected for the post of Assistant Registrar advertised vide Circular No R&P/174/MODALITY/IR/2020/Vol II/2110 dated 12.12.2022. However, acceptance of joining in respect of Mr Manash Jyoti Pathak for the post of Assistant Registrar was kept on hold as one of the candidates had filed a writ petition in the Hon'ble High Court. Subsequently on 30.06.2023, Mr R P Kakoti, Sr Advocate and legal retainer of IIT Guwahati based on the order of the Hon'ble High court, had informed that there is no bar from Hon'ble Court against the Institute Authority from allowing Mr Manash Jyoti Pathak to join the post of Assistant Registrar. Accordingly joining of Mr Manash Jyoti Pathak as Assistant Registrar has been accepted w.e.f. 16.06.2023 A. N. After, joining of Mr. Pathak to the post of Assistant Registrar from Section Officer, following candidate is appointed in the vacant post of Section Officer from the approved waiting list/panel which was valid for one (1) year w.e.f 18.05.2023.

Name of the candidate	Category of the candidate	Category of the post	Pay
Mr. Apurba Bhuyan	General	UR	As per rule

F. Approval to the recommendation of the Selection Committee for the post of Accounts Officer

Three (03- UR-2:PWD-1) Post of Accounts Officer for internal recruitment was advertised vide circular under Ref No R&P/174/MODALITY/IR/2020/Vol II/2110 dated 12.12. 2022. Six eligible internal candidates appeared in the written examination which was scheduled on 17.082023 from 10.00am to 01.00pm as a part of the internal recruitment procedure as per decision of the 111th BOG meeting

The Selection Committee meeting for finalizing the result for the post of Accounts Officer-03(UR-02, PWD-01) by promotion from amongst the internal candidates, was held on 31.08.2023 in the Board room of Administrative Building of the Institute.

The Selection committee submitted its report and recommended the following candidates for the post of Accounts Officer (promotion) in the pay matrix level 7 as per 7CPC (PB-2, ` 9,300-34,800/-, Grade Pay =` 4600/- as per 6th CPC) which was approved by the Director and the selected candidates joined to the posts subsequently.

Sl. No.	Name of the candidates	Category of the candidates	Category of the post	Pay
1.	Mr. Amalesh Bhattacharyya	GEN (PWD)	UR	As per rule
2.	Mr. Dharmendra Singh	OBC	UR	As per rule
3.	Mr. Sunil Sarma	GEN(PWD)	PWD	As per rule

G. Approval to the recommendation of the Selection Committee meeting for the post of Senior Midwife

1(UR) vacant post of Senior Midwife was advertised vide Circular under Ref No R&P/174/Modality/IR/2020/Vol-II/2110 dated 12.12. 2022. One (1) internal candidate was eligible to appear in the written examination scheduled on 18.08.2023 from 10.00am to 12.00 noon at the Interview Room, administrative building IIT Guwahati which is a part of the internal recruitment procedure as per the decision of the 111th BOG meeting.

The Selection Committee meeting for finalising the result for appointment to the post of Senior Midwife-01(UR) from amongst the internal candidates was held on 15.09.2023 in the Registrar's Office, IIT Guwahati.

Following recommendation of the Selection Committee has been approved for appointment to the post of Senior Midwife (on promotion) in the Pay Matrix Level :7 as per 7th CPC (PB-2; ₹ 9,300-34,800/-, Grade Pay +₹ 4600/- as per 6th CPC) by the Director and the selected candidate joined to the post subsequently.

Sl No.	Name	Category of the candidate	Category of the post	Pay
1.	Ms Ilabati Das	SC	UR	As per rule

H. Approval to the recommendation of the Selection Committee Meeting for the post of Junior Superintendent

9 (UR-6, Sc-3) vacant post of Junior Superintendent was advertised vide Circular under Ref No R&P/174/Modality/IR/2020/ dated 09.05. 2023. After screening the applications Thirteen (13) eligible candidates appeared in the written examination scheduled on 17.08.2023 from 11.00am to 01.00 PM at the Conference Centre IIT Guwahati which is a part of the internal recruitment procedure as per the decision of the 111th BOG meeting.

The Selection Committee meeting for finalizing the result for the post of Junior Superintendent-09(UR-06, SC-03) by promotion from amongst the internal candidates, was held on 06.09.2023 in the Conference room of Deputy Director's office, IIT Guwahati.

The Selection committee submitted its report and recommended the following candidates for the post of Junior Superintendent(promotion) in the pay matrix level 6 as per 7CPC (PB-2, ₹ 9,300-34,800/-, Grade Pay =₹ 4200/- as per 6th CPC) which was approved by the Director and the selected candidates joined to the posts subsequently.

Sl. No.	Name of the candidates	Category of the candidates	Category of the post	Pay
1.	Ms. Soma Das	GEN	UR	As per rules
2.	Mr. Manash Protim Dutta	OBC	UR	As per rules
3.	Mr. Avishek Dutta	GEN	UR	As per rules
4.	Ms. Parischita Langthasa	ST	UR	As per rules
5.	Mr. Pranjal Kumar Bhattacharyya	GEN	UR	As per rules
6.	Mr. Riju Mahato	OBC	UR	As per rules
7.	Mr Gourish Majumdar	SC	SC	As per rules

I. Approval to the recommendation of the Selection Committee Meeting for the post of Senior Attendant (promotion) held on 06.09.2023

1(UR) vacant post of Senior Attendant was advertised vide Circular under Ref No R&P/174/Modality/IR/2020/Vol-II/2110 dated 12.12. 2022. After screening the applications all the four (4) eligible candidates appeared in the written examination scheduled on 17.08.2023 from 11.00am to 01.00 PM at the Conference Centre IIT Guwahati which is a part of the internal recruitment procedure as per the decision of the 111th BOG meeting.

The Selection Committee meeting for finalizing the result for the post of Senior Attendant -01(UR) by promotion from amongst the internal candidates, was held on 06.09.2023 in the Conference room of Deputy Director's office, IIT Guwahati. The committee was informed vide letter NO R&P/119/SRATTDN/2014/1866 dated 06.09.2023 that another UR post of Senior Attendant falls vacant subsequently.

The Selection committee submitted its report and recommended the following candidates for appointment to the two (2) promotional post of Senior Attendant (1 vacant post advertised and 1 post fall vacant subsequently) in the pay matrix level 4 as per 7CPC (PB-1 , ₹5,200-20,200/-, Grade Pay ₹2400/- as per 6th CPC) which was approved by the Director and the selected candidates joined to the posts subsequently.

Sl. No.	Name of the candidates	Category of the candidates	Category of the post	Pay
1.	Mr. Munindra Hazarika	OBC	UR	As per rule
2.	Ms. Fulkumaree Nath	OBC	UR	As per rule

J. Approval to the recommendation of the Selection Committee meeting for the post of Attendant

6(UR) vacant post of Attendant was advertised vide Circular under Ref No R&P/174/Modality/IR/2020/Vol II/2110 dated 12.12. 2022. After screening the applications, two (2) eligible candidates appeared in the written examination scheduled on 17.08.2023 from 11.00am to 01.00 PM at the Conference Centre IIT Guwahati which is a part of the internal recruitment procedure as per the decision of the 111th BOG meeting.

The Selection Committee meeting for finalizing the result for the post of Attendant – (06 UR) by promotion from amongst the internal candidates, was held on 06.09.2023 in the Conference room of Deputy Director's office, IIT Guwahati.

The Selection committee submitted its report and recommended the following candidates for the post of Attendant (promotion) in the pay matrix level 2 as per 7CPC (PB-1, ₹ 5,200-20,200/-, Grade Pay = ₹1900/- as per 6th CPC) which was approved by the Director and the selected candidates joined to the posts subsequently.

Sl. No.	Name of the candidates	Category of the candidates	Category of the post	Pay
1.	Mr Gobinda Medhi	General	UR	As per rules
2.	Ms. Joya Thakuria	General	UR	As per rules

K. Approval to the recommendation of the Selection Committee meeting for the post of Senior Accountant

2(UR) vacant post of Senior Accountant was advertised vide Circular under Ref No R&P/174/MODALITY/IR/2020/Vol II/2110 dated 12.12. 2022. After screening, all the five (5) eligible candidates appeared in the written examination

The selection Committee meeting for finalising the result for appointment to the post of Senior Accountant-02 (UR) from amongst the internal candidates met on 08.09.2023.

Following recommendation of the Selection Committee has been approved for appointment to the post of Senior Accountant (on promotion) in the Pay Matrix Level :5 as per 7th CPC (PB-1; ₹5,200-20,200-- , Grade Pay + ₹ 2800/- as per 6th CPC) by the Director and the selected candidates joined to the posts subsequently.

Sl No.	Name	Category of the candidate	Category of the post	Pay
1.	Ms. Dipti Devi	Gen	UR	As per rule
2.	Ms. Hemanta Kumar Nath	OBC	UR	As per rule

L. Approval to the recommendation of the Selection Committee for the post of Sr. Assistant

The Institute had advertised for the post of Senior Assistant (13 UR,3SC,2ST,2PwD) vide circular NO R&P/174/MODALITY/IR/2020/VOL.II/2110 DATED 12.12. 2022. But after the internal recruitment procedure for the post of Junior Superintendent advertised vide Circular No R&P/174/MODALITY/IR/2020/VOLII/1680 dated 14.10.2022 and R&P/174/MODALITY/IR/2020/Vol.III/1119 dated 09.05.2023 was over, some of the selected candidates of Senior Assistant level joined the post resulting another vacancy of 4(four) post of Senior Assistant. Thus, raising the vacancy of Senior Assistant to 24 (UR-16, SC-4, ST-2, PwD=2).

The Selection Committee meeting for finalizing the result for the post of Senior Assistant -(UR-16, SC-4, ST-2, PwD=2) by promotion from amongst the internal candidates, was held on 22.09.2023 in the Conference room of Deputy Director's office, IIT Guwahati

The Selection committee submitted its report and recommended the following candidates for appointment to the 24 promotional post (20 vacant post advertised and 4 post fall vacant subsequently) of Senior Assistant (UR-16, SC-4, ST-2, PwD=2) in the pay matrix level 5 as per 7th CPC (PB-1, ₹ 5,200-20,200/-, Grade Pay ₹ 2800/- as per 6th CPC) which was approved by the Director and the selected candidates joined to the posts subsequently.

UR-16 vacancies

Sl No.	Name	Category of the candidate	Category of the post	Pay
1.	Ms. Soma Das	GEN	UR	As per rules
2.	Mr. Parag Jyoti Kalita	GEN	UR	As per rules
3.	Mr. Gautam Barman	GEN	UR	As per rules
4.	Mr. Prasanta Deka	GEN	UR	As per rules
5.	Mr Tapu Ghosh	GEN	UR	As per rules
6.	Mr. Pranjal Kumar Bhattacharyya	GEN	UR	As per rules
7.	Ms Parichita Langthasa	ST	UR	As per rules
8.	Mr. Dipankar Sharma	GEN	UR	As per rules
9.	Ms. Mithu Lakra	OBC	UR	As per rules
10.	Ms. Mridusmita Sharma	GEN	UR	As per rules
11.	Mr. Pranab Rajbongshi	OBC	UR	As per rules
12.	Ms. Jinti Saikia	OBC	UR	As per rules
13.	Ms. Trishna Choudhury	GEN	UR	As per rules
14.	Mr. Dhanjit Talukdar	GEN	UR	As per rules
15.	Ms. Minakshi Borah	GEN	UR	As per rules
16.	Mr. Supriyo Kumar Das	GEN	UR	As per rules

SC-04-vacancies

No candidate is recommended under SC category

ST-02 vacancies

SI No	Name	Category of the candidate	Category of the candidate	Pay
1.	Mr. Hemonta Patir	ST	ST	As per rules
2.	Mr. Maradona Moshahary	ST	ST	As per rules

PWD-02 vacancies

SI No	Name	Category of the candidate	Category of the candidate	Pay
1.	Ms. Narmada Deka	GEN-PWD	PWD	As per rules
2.	Mr. Dinamani Talukdar	GEN-PWD	PWD	As per rules

The committee further noted that the BOG, in its 115th meeting held on 16.06.2023 approved that the Institute shall prepare limited and reasonable waitlist/extended panel by considering the number of persons included in (i) the panel who have refused promotion on earlier occasions and under debarment of promotion, ii) vacancies to be created by retirement within the same year and (iii) resultant vacancy due to regular long-term promotion within the same year.

Based on the above criteria (iii), the Committee also recommends the following waiting list/panel,

SI No	Name	Category of the candidate	Category of the candidate	Pay
1.	Mr.Mishnu Paul	OBC	UR-WL-1	As per rules
2.	Mr. Syeda Fahmida Tasneem	GEN	UR-WL-2	As per rules
3.	Mr.Hemonta Patir	ST	UR-WL-3	As per rules

SI No	Name	Category of the candidate	Category of the candidate	Pay
1.	Gauri Khuttiya Deori	ST	ST-WL-1	As per rules

NO CANDIDATE was recommended for the waitlist/extended panel under SC, PWD categories.

Consequent to the joining of three (3) Senior Assistant namely Ms Parichita Langthasa, Mr. Pranjal Kumar Bhattacharyya and Ms Soma Das to the post of Junior Superintendent on 08.09.2023,resulted in the vacancy of three (3) post of Senior Assistant. As per approval of the Director following three candidates are appointed from the waiting list of UR in the said three vacant posts of Senior Assistant.

SI No	Name of candidates	Category of candidates	Category of post
1	Mr. Mishu Paul	OBC	UR
2	Ms. Syeda Fahmida Tasneem	GEN	UR
3	Mr. Hemonta Patir	ST	UR

However, Mr Hemonta Patir who has already appointed to the post of Sr. Assistant in the reserved category of ST, vide letter dated 29.09.2023 informed that he would like to join to the post of Sr. Assistant under unreserved category. Accordingly, he joined the post of Sr. Assistant on 29.09.2023 and thus resulting in a vacancy of 1 post of Senior Assistant under reserved category of ST. The following candidate is appointed from the waiting list of ST category-

Si No	Name of candidates	Category of candidates	Category of post
1	Ms. Gauri Khuttiya Deori	ST	ST

M. Approval to the recommendation of Selection Committee for the post of Sr. Technical Superintendent

The Selection committee meeting for appointment to the post of Sr. Technical Superintendent against Circular under reference No R&P/174/MODALITY/IR/2020/Vol III/1381 dated 15.06.2023 was held on 13.10. 2023. The selection committee interviewed 30 candidates for the post of Sr. Technical Superintendent based on the criteria approved in the 111th meeting of BOG.

The selection committee recommends the selection of the following candidates for appointment to the post of Senior Technical Superintendent (promotion) in the Pay Matrix Level 8 as per 7th CPC (PB-2, Rs 9300-34800; Grade Pay=Rs 4800/- as per 6th CPC.), which was approved by the Director and the selected candidates joined to the posts subsequently.

SI No	Name of the candidates	Category of the candidates	Category of the post	Pay
1.	Mr. Madhujya Boarah	OBC	UR	As per rules
2.	Mr. Jayanta Kumar Mout	OBC	UR	As per rules
3.	Mr. Aniruddha Gogoi	OBC	UR	As per rules
4.	Mr. Kaushik Gogoi	OBC	UR	As per rules
5.	Mr. Khoirakpam Kesho Singh	OBC	UR	As per rules
6.	Mr. Dhiren Huzuri	SC	SC	As per rules
7.	Mr. Jiten Basumatary	ST	ST	As per rules

N. Regularization of service in respect of Ms. Dolia Boro, W/o Late Uday Shankar Uzir:

Service of Ms Dolina Boro appointed on compassionate ground on consolidated pay has been regularised as Junior Attendant under ST category as per the terms and conditions to be regulated by the Indian Institutes of Technology Act, 1961 as amended up to date, the Statute and the Rules of the Institute in force from time to time and as per the terms and conditions given in the offer letter.

O. List of Holidays as appended in the Annexure-35 (pg. 200) to be observed in the Institute for the year 2024 including both 14 compulsory and 5 optional holidays as circulated with a copy to the Ministry of Education for information.

P. Not for public domain

Q. Approval to the Central Civil Services (Leave Travel Concession) Rules, 1988 – clarifications/modifications in the LTC instructions.

In pursuance to the DoPT's OM bearing No. 31011/17/2023-Estt. A. IV dated 10th August' 2023 regrading admissibility of catering charges in respect of rail journey performed on LTC and OM No. 31011/12/2022-estt. A-IV dated 29.08.2022 regarding booking of Air Tickets on Government Account in respect of LTC the following has been decided as below:

i. **Reimbursement of Catering charges in case of LTC** - Keeping in view the fact that Indian Railways is now providing options to the traveller to avail catering facility or not, it has been decided that wherever employees opt for catering services while booking the tickets for the eligible trains for the purpose of LTC, the reimbursement of catering charges shall be allowed.

ii. **Reimbursement of Cancellation charges levied by the airlines/travel agents** - It has been decided that both types of the cancellation charges, viz. (i) cancellation charges levied by the airlines & (ii) cancellation charges levied by the three authorized travel agents for utilization of their portals/platforms, if any, shall be reimbursed on the ground of official exigencies only.

iii. **Booking of Air tickets through three Authorized Travel Agents viz. IRCTC, BLCL & ATT even in case of the employees not entitled for air travel under LTC** - It has been decided that the Government employees not entitled for air travel but wish to travel by air, are no longer required to mandatorily book their air tickets through these three travel agencies viz. M/s Balmer Lawrie & Company Limited (BLCL), M/s Ashok Travels & Tours (ATT), Indian Railways Catering and Tourism Corporation Ltd. (IRCTC) only as the reimbursement is restricted to the actual air fare or the entitled train/bus fare for the shortest route, whichever is less. In case of cancellation of tickets, cancellation charges shall be borne by the Government employees concerned. However, in case of Special Dispensation Scheme, the Government employees not entitled for air travel under LTC, but wish to travel by air to the intended place of visit in NE region, UTs of J&K, Ladakh, A & N, are required to book their air ticket through three ATAs only.

The claim of reimbursement in respect of LTC journey is to be settled as per the above instructions, however the cases which have already been settled, need not be reopened

R. Approval to the appointment of following external and internal members of the Internal Committee (IC) of the Institute:

Sl. No	Name	Position	Tenure
1.	Ms Millie Hazarika, Advocate	External Member	For a period of three (3) years with effect from 17.07.2023
2.	Prof. Ashwini Kr Sharma, Dept of Physics	Member	For a period of two (2) years with effect from 27.08.2023

3.	Dr. Anuj Kr. Baruah, CMO (SAG) & HOS, Medical Section	Member	
4.	Ms. Nishashree Patgiri, Section Officer, Legal Cell	Member	

S. Approval to the release of Shri A. Wanshai Shynret, Assistant Registrar, to the post of Deputy Director (Administration) for NEIAH, Shillong on Deputation (Foreign Service) basis:

Consequent upon the grant of deputation (Foreign Service Terms) for a period of three (03) years and upon acceptance of all terms and conditions by the borrowing organization i.e North Eastern Institute of Ayurveda and Homeopathy (NEIAH), Shillong, Mr.A.Wanshai Shynret, Assistant Registrar of this Institute was released from the Institute on 09.11.2023(AN) to enable him to join as Deputy Director (Administration) at North Eastern Institute of Homeopathy and Ayurveda, Shillong.)

T. Status of the implementation of GTIS in the Institute

The 93rd meeting of BoG approved the recommendation of the 38th meeting of Finance Committee on introduction of a mandatory Group Term Insurance Scheme for the regular employees of the Institute. From then onwards through the process of tendering, Insurance company has been selected for GTIS from time to time. Initially, sum assured for Gr A employees were fixed at Rs 50.00 Lakhs and for Gr B & C employees at Rs 25.00 Lakhs with the option of voluntary additional coverage.

However as per recommendation of a committee i.r.o. GTIS for the year 2021, the coverage from ₹50.00 Lakh was enhanced to ₹ 75 Lakhs in respect of Faculty members and Gr A officers, while, it was decided to recommend for increasing the coverage from ₹ 25 Lakhs to ₹50 Lakhs for those GP B and C employees who had given their consent for the increase. For all those who had either declined or not responded, the committee recommended for them to retain their coverage of ₹ 25 lakhs. The committee also decided that in subsequent years only increase in coverage from ₹.25 Lakhs to ₹50 Lakhs will be entertained based on the consent received individually from the employees. The respective amount of total sum assured has been deducted from the salary of the concerned regular employee on monthly basis.

For the period 01.01.2024 to 31.12.2024, LIC has been selected to provide the Group Term Insurance Scheme for the employees of the Institute which will be operational from 01.01.2024. The details of premium payable by the employees for the sum assured are indicated below:

Employee group	Coverage	Monthly premium (including GST) (to be deducted from Salary)
Group B & C (from pay level 1 to 9)	₹25,00,000.00	₹375.00
Group A, B & C (from pay level 1 and above)	₹50,00,000.00	₹750.00
Group A (from Pay level 10 and above)	₹75,00,000.00	₹1125.00

U. Grant of Lien to Mr Sourabh Dev Tiwari, Junior Assistant (Hostel Lohit), Students' Affairs Section, IIT Guwahati: Mr Sourabh Dev Tiwari, Junior Assistant (Hostel Lohit) students' Affairs Section of the Institute was granted lien for a period of 13(Thirteen) months w.e.f 29.04.2023(F.N) to enable him to join as Guest House and Hostel Supervisor at National Institute of Pharmaceutical Research and

Education, Raebareli. under the terms and condition of lien issued to him vide office letter no R&P/522/2017/945 dated 29.04.2023 .

- V. Grant of Lien to Mr. Phool Chand Kumawat, Junior Technical Superintendent, EEE Department:** Mr Phool Chand Kumawat has been granted lien for a period of 13(thirteen) months w.e.f 23.05.2023(F.N) to enable him to join as Junior Technical Superintendent, IIT Jodhpur under terms and condition of lien issued to him vide office letter no R&P/547/2017/1087 dated 03.05.2023.

- W. Re-fixation of pay against promotion from the post of Junior Assistant to Senior Assistant by exercising/re exercising the option for pay fixation as allowed under OM dated 04.07.2023**

As per OM No 04-21/2017-IC/E III A dated 04.07.2023 (given at Annexure-36(pg.201-202), government employees were allowed another opportunity to exercise/ re-exercise option for pay fixation as allowed under OM dated 28.11.2019, within a period of three months from the date of issue of the said OM i.e 04.07.2023, apparently, as per which the stipulated timeline will be upto 03.10.2023.

As such some applications have been received from staff members of the Institute who were promoted to the post of Senior Assistant from the post of Junior Assistant vide their appointment letters dated 06.12.2021 requesting to allow them to exercise/re-exercise option for pay fixation as mentioned above. It is to be noted that all the applications requesting for change of option to B from option A has been received within the stipulated time i.e within three months from the date of issue of the OM dated 04.07.2023. (Copy of applications at **Annexure 37**(pg.203-219)

In terms of the decision of the Office Memorandum 04-21/2017-IC/E.III.A dated 04.07.2023, Director has considered and allowed the above-mentioned applicants to exercise/re-exercise option for pay fixation as mentioned in the OM dated 04.07.2023 for one last time.

- X. Approval to the recommendation of the Selection Committee for the post of Junior Engineer:**

An advertisement for the post of Junior Engineer 04 { (Civil Engg- UR-01, EWS-01) and (Electrical Engg- UR-01, OBC-01)} had been published vide Adv. No. IITG /R /01/2023 dated 10.03.2023. The written examination for the said post was held on 06.11. 2023.The selection committee met on 24.11.2023 for finalization of the result for appointment to the same. Based on the marks obtained in the written examination, the Selection Committee recommends the selection of the following candidates for appointment to the post of **Junior Engineer (04 posts) in the Pay Matrix Level: 6 as per 7th CPC (PB-2; ₹9,300-34,800/-, Grade Pay = ₹4200/- as per 6th CPC).**

For JE (Civil Engineering): UR – 1 post

SL No	Name of candidate	Category of the candidate	Category of the post	Pay
1	Abhinav Gusain	GEN	UR	As per rules.

For JE (Civil Engineering): EWS – 1 post

SL No	Name of candidate	Category of the candidate	Category of the post	Pay
1	Kaustav Kangkan Mahanta	EWS	EWS	As per rules

For JE (Electrical Engineering): UR – 1 post

SL No	Name of candidate	Category of the candidate	Category of the post	Pay
1	Urrinkala Murali Naga Srinath	GEN	UR	As per rules

For JE (Electrical Engineering): OBC – 1 post

SL No	Name of candidate	Category of the candidate	Category of the post	Pay
1	Ashok Kumar	OBC	OBC	As per rules

The committee also recommends the following waiting list-

For JE (Civil Engineering): Waiting list for UR

SL No	Name of candidate	Category of the candidate	Category of the post	Pay
1	Kaustav Kangkan Mahanta	EWS	UR	As per rules
2	Dheeraj Kumar	OBC	UR	As per rules

For JE (Civil Engineering): Waiting list for EWS

SL No	Name of candidate	Category of the candidate	Category of the post	Pay
1	Pallab Kalita	EWS	EWS	As per rules
2	Arunabh Bordoloi	EWS	EWS	As per rules

For JE (Electrical Engineering): Waiting list for UR

SL No	Name of candidate	Category of the candidate	Category of the post	Pay
1	Ashok Kumar	OBC	UR	As per rules
2	Abhishek Kumar	GEN	UR	As per rules

For JE (Electrical Engineering): Waiting list for OBC

SL No	Name of candidate	Category of the candidate	Category of the post	Pay
1	Gulshan Kumar Gupta	OBC	OBC	As per rules
2	Pratyush Kumar	OBC	OBC	As per rules

- Y. Recommendation of the Institute Faculty Advisory Committee (IFAC):** The IFAC in its meeting held on 12.06.2023 recommended various honorary positions in different Dept/Sections of the Institute as per the list enclosed as **Annexure- 38**(pg220-222)
- Z. Extension of the term of Upasana Sharma, Legal Counsel:** The term of legal counsel was extended vide letter dated 06.09.2022 for a period of one-year w.e.f 09.09.2023. According Ms Upasana Sharma was intimated about the extension and she vide letter dated 19.11.2023, conveyed her acceptance of the extension of the tenure as the Legal Counsel.
- AA. Approval to the Changes regarding Reporting/Reviewing Authority of Annual Performance Appraisal Report (APAR)** as per **Annexure-39**(pg.223-227).
- BB. Approval to the appointment of Prof M Guru Prem Prasad, Dept. of Mathematics as a Senate Nominee to Board of Governors of the Institute for a term of two years, w.e.f 1st January 2024 to 31st December ,2025** by election.
- CC. Approval to the recommendation of the Selection Committee for the post of Junior Technical Superintendent (Phase I) and Junior Assistant as per the written examination** is as below:
It was placed in the meeting with the approval of the chair on the day of the meeting. The detail report of the selection committees is given at **Annexure-40**(pg.228-240)

JTS-Chemical Engg.				
Sl. No.	Name	Category of the candidates	Category of the posts	Pay
1.	JAYSINGH YADAV	OBC	UR	As per rules
2.	SIBA PRAKASH BHOI	General	UR	As per rules
3.	KAMAL GOSWAMI	General	UR	As per rules

JTS-Chemistry				
Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	SOVAN DUTTA	General	UR	As per rules.

JTS-Computer Science unreserved category				
Sl. No.	Name	Category of the candidates	Category of the posts	Pay
1.	SARTHAK ROY	General	UR	As per rules.
2.	GAKUL SONOWAL	ST	UR	As per rules.
3.	BHUBNESWAR DAS	SC	UR	As per rules.
4.	BHASKAR JYOTI SARMA	General	UR	As per rules.

JTS-Computer Science SC category				
Sl. No.	Name	Category of the candidates	Category of the posts	Pay
1.	AMARENDRA DAS	SC	SC	As per rules.

Waiting list of JTS- Chemical Engg.				
Sl. No.	Name	Category of the candidates	Category of the post	Pay
1.	SAGARIKA DAS	OBC	UR	As per rules.
2.	AMARJIT DAS	OBC	UR	As per rules.
3.	ISHAN JYOTI KALITA	General	UR	As per rules.
4.	SHAIK IJAZ	General	UR	As per rules.
5.	TAPAN DAS	OBC	UR	As per rules.
6.	NILAKSHI BHUYAN	OBC	UR	As per rules.
7.	PARTHA PROTIM SAIKIA	OBC	UR	As per rules.
8.	SAMUJJAL PAUL	General	UR	As per rules.
9.	ABHINAB SHARMA	General	UR	As per rules.

Waiting list of JTS-Chemistry				
Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	HIMASRI KALITA	General	UR	As per rules.
2.	NIRANGKUSH BORAH	General	UR	As per rules.
3.	RINKU TALUKDAR	General	UR	As per rules.

Waiting list of JTS-Computer Science Unreserved category				
Sl. No.	Name	Category of the candidates	Category of the post	Pay
1.	AMARENDRA DAS	SC	UR	As per rules.
2.	HILLUL SAIKIA	OBC	UR	As per rules.
3.	PRANJAL GOGOI	General	UR	As per rules.
4.	UPAM SARMAH	General	UR	As per rules.
5.	ANKANJYOTI DAS	General	UR	As per rules.
6.	BISWAJIT DAS	SC	UR	As per rules.
7.	ANKURAN DEKA	ST	UR	As per rules.
8.	MANOJ SAHARIA	General	UR	As per rules.

Waiting list of JTS Computer Science SC category				
Sl. No.	Name	Category of the candidates	Category of the post	Pay
1.	BISWAJIT DAS	SC	SC	As per rules.
2.	CHIRANJIT ROY	SC	SC	As per rules.

The Selection Committee for the post of Junior Assistant was held on 15.12.2023 and the committee recommends following candidates for the post of Junior Assistant as below-

Junior Assistant unreserved category				
Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	NITUMONI KALITA	General	UR	As per rules.

2.	UDAY ADITYA BORUAH	ST	UR	As per rules.
3.	JIGYASH NATH	OBC	UR	As per rules.
4.	ANKURAN DEKA	ST	UR	As per rules.
5.	HARSHITA MEDHI	General	UR	As per rules.
6.	KIRTI SHUKLA	General	UR	As per rules.
7.	SUBHAM CHOUDHURY	General	UR	As per rules.
8.	UPAM SARMAH	General	UR	As per rules.
9.	JYOTIRMOY DAS	SC	UR	As per rules.
10.	ASHIESH SHARMA	General	UR	As per rules.
11.	ABINASH GOGOI	OBC	UR	As per rules.
12.	ARUP JYOTI BARUAH	OBC	UR	As per rules.
13.	MOINUDDIN KHAN	General	UR	As per rules.
14.	CHANDAN SARMA	General	UR	As per rules.
15.	PRATIBHA MANDAL	General	UR	As per rules.
16.	PALLAB JYOTI DAS	SC	UR	As per rules.
17.	DIPANKAR KALITA	General	UR	As per rules.
18.	DEEP JYOTI BARUAH	OBC	UR	As per rules.

Junior Assistant SC category				
Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	RAJLAKSHMI DAS	SC	SC	As per rules.
2.	RAKESH DAS	SC	SC	As per rules.
3.	NIHARIKA DAS	SC	SC	As per rules.
4.	BITOPAN MAZUMDAR	SC	SC	As per rules.

Junior Assistant EWS category				
Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	SATBIR SINGH	EWS	EWS	As per rules.
2.	POOJA SIKDAR	EWS	EWS	As per rules.
3.	ANUPJYOTI KALITA	EWS	EWS	As per rules.
4.	SAYANEE MUKHERJEE	EWS	EWS	As per rules.
5.	SAURABH KUMAR	EWS	EWS	As per rules.

Junior Assistant PWD category				
Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	GOLAM RABBANI	GEN/PWD	PWD	As per rules.

Committee also RECOMMENDS the following waiting list for UR, SC, EWS and PWD category:

Waiting list for Junior Assistant Unreserved category					
Sl. No.	Name	Date of birth	Category of the candidate	Category of the post	Pay
1.	MANASJYOTI BHUYAN	08-07-1997	General	UR	As per rules.
2.	SHIKHANTA CHAKRADHARA	20-10-1998	OBC	UR	As per rules.
3.	LOJIKA KALITA	25-10-1999	General	UR	As per rules.
4.	RAJLAKSHMI DAS	08-09-1995	SC	UR	As per rules.
5.	RUPAM KALITA	27-02-1997	General	UR	As per rules.
6.	GUDDU SINGH	03-09-1997	General	UR	As per rules.
7.	MINHAZUL BAHAR	15-02-2000	General	UR	As per rules.
8.	PRIYANKA ROY	11-11-2000	General	UR	As per rules.
9.	ABHISHEK NATH	03-04-1996	OBC	UR	As per rules.
10.	ARCHANA RAJKUMARI	22-01-1997	General	UR	As per rules.
11.	NASIM HASAN CHAUDHURY	11-09-1997	General	UR	As per rules.
12.	RAKESH DAS	31-12-1997	SC	UR	As per rules.
13.	KOMAL AGARWAL	21-08-1997	General	UR	As per rules.
14.	RUBUL AMIN BARBHUIYA	09-05-1997	General	UR	As per rules.
15.	BHUPALI DEKA	26-05-1997	General	UR	As per rules.
16.	ADITYA KUMAR SHA	05-07-1997	General	UR	As per rules.
17.	MRINAL KANTI DAS	08-07-1997	General	UR	As per rules.
18.	SATBIR SINGH	23-01-1998	General	UR	As per rules.
19.	BIDINTHA BASUMATARY	23-11-1999	ST	UR	As per rules.
20.	PARTHA PRATIM BORAH	28-12-1996	General	UR	As per rules.
21.	DIBYAJYOTI SAHARIAH	04-01-1997	General	UR	As per rules.
22.	INAMUL HAQUE	26-01-1998	General	UR	As per rules.
23.	SREEPORNA SAIKIA	29-03-1998	General	UR	As per rules.

24	SHOHOM BHATTACHARJEE	13-02-1999	General	UR	As per rules
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Waiting list for Junior Assistant SC category					
Sl. No.	Name	Date of birth	Category of the candidate	Category of the post	Pay
1.	NILAM HAZARIKA	31-12-1991	SC	SC	As per rules
2.	ABHISHEK KASHYAP	10-10-1995	SC	SC	As per rules
3.	ROHAN DAS	17-06-1997	SC	SC	As per rules
4.	HIMANSHU MALAKAR	12-12-1996	SC	SC	As per rules
5.	SURAJ MAHANTA	20-04-1995	SC	SC	As per rules
6.	BHARGAB HAZARIKA	25-03-1997	SC	SC	As per rules

Waiting list for Junior Assistant EWS category					
Sl. No.	Name	Date of birth	Category of the candidate	Category of the post	Pay
1.	DIPANKAR KALITA	06-07-1999	EWS	EWS	As per rules.
2.	CHIRANJIV RAJGURU	20-03-1998	EWS	EWS	As per rules.
3.	MRIGAKHI BORDALOI	22-02-1997	EWS	EWS	As per rules.
4.	SAGAR KUMAR DAS	02-01-2000	EWS	EWS	As per rules.
5.	JEHIRUL ISLAM	13-12-1999	EWS	EWS	As per rules.
6.	TRIKEN HALOI	16-09-2000	EWS	EWS	As per rules.
7.	JAHIR HUSSAIN	30-09-2000	EWS	EWS	As per rules.

Waiting list for Junior Assistant PWD category					
Sl. No.	Name	Date of birth	Category of the candidate	Category of the post	Pay
1.	KAUSHIK DAS	19-07-1993	General/PWD	PWD	As per rules.
2.	SHIBABRATA GHOSH	11-10-1999	General/PWD	PWD	As per rules.

Item 33

Reporting Items for Noting and Acceptance

Following items have been reported to the Board for noting and acceptance

1. Superannuation of faculty member
2. Superannuation of non-faculty members
3. Grant of Dearness Allowance and Dearness Relief to Central Government Employees/Central Govt. pensioners/family pensioners w.e.f 01.07.2023

The Board resolved as below:

Resolution No: R 116 BOG/33/2023

RESOLVED that the following items be NOTED and ACCEPTED as reported

1. Superannuation of faculty member

The following faculty member retired from the services on superannuation as detailed below:

Sl. No.	Name	Date of Joining	Date of Superannuation
1.	Dr. Sudip Talukdar Professor, Civil Engineering	27.07.1999	31.08.2023

2. Superannuation of non-faculty members

The following non-faculty member retired from the services on superannuation as detailed below:

Sl. No.	Name	Date of Joining	Date of Superannuation
1.	Mr Prafulla Mudoi, Junior Technical Superintendent, IPM Section	07.03.2001	30.04.2023
2.	Ms Dipika Barbara Timung, Junior Technical Officer, Establishment Section, IIT Guwahati	01.02.2002	30.09.2023(A. N)
3.	Dr. Ranjit Kumar Rajbangshi, Deputy Librarian, IIT Guwahati	12.06.1998	31.07.2023(A.N)
4.	Mr. Mrinal Ch Sarma, Technical Superintendent, Mechanical Engineering, IIT Guwahati	27.01.1998	31.08.2023 (A.N)

3. Grant of Dearness Allowance and Dearness Relief to Central Government Employees/Central Govt. pensioners/family pensioners w.e.f 01.07.2023

Ministry of Education vide letter No 39-2/2016 TS I dated 30.10.2023 has forwarded the Office Memorandum No 01/04/2023-E-II (B) dated 20.10.2023 of Ministry of Finance, Department of Expenditure to all IITs for information and necessary action regarding revision of rates of Dearness Allowance from existing 42% to 46% of the basic pay w.e.f 01.07.2023.

Similarly, Ministry of Education vide letter No 39-2/2016 TS I dated 08.11.2023, has also forwarded Office memorandum OM No 42/04/2023-P &PW(D) dated 27.10.2023 regarding enhancement of Dearness Relief (DR) from the existing rate of 42% to 46% w.e.f 01.07.2023 in accordance with the Ministry of

Finance, Department of Expenditure's OM NO 1/4/2023-E.II(B) dated 20.10.2023 for information and necessary action of all IITs.

SECTION- D: Minutes of meetings of Statutory bodies for reporting to the Board

Item No. 34

Minutes of the 168th & 169th meeting of the Senate of the Institute held on respectively.

The Board **CONSIDERED** the Minutes of the 168th & 169th meeting of Senate, placed before the Board in terms of the Section 4(10) of the Statute and resolved as below:

Resolution No: R 116BOG/34/2023

RESOLVED to **NOTE** and **ENDORSE** the Minutes of the 168th and 169th meeting of the Senate of the Institute held on 07.06.2023 & 11.08.2023 which has the following agenda

168 ^h Meeting of Senate of the Institute		
Item No.	Item	Resolution
1	Confirmation of the Minutes of the 167th Meeting of the Senate held on 24th May, 2023.	<u>R.168/1/2023</u> : The Senate RESOLVED that the Minutes of the 167 th Meeting of the Senate held on 24 th May, 2023 be APPROVED .
2.	Action Taken Report on the decisions of the 167th Meeting of the Senate held on 24th May, 2023.	<u>R.168/2/2023</u> : The Senate RESOLVED that the Action Taken Report on the decisions of the 167 th Meeting of the Senate held on 24 th May, 2023 be APPROVED
3.	To consider the proposed lists of students found eligible to receive degrees in the 25th Convocation.	<u>R.168/3/2023</u> The Senate RESOLVED that the proposed lists of students who, after completing their prescribed courses of study, are found eligible to receive degrees in the 25 th Convocation be APPROVED and be RECOMMENDED to BOG to confer the degrees.
4.	To consider the proposal for award of Dr. Shankar Dayal Sharma Gold Medal to be awarded in the 25th Convocation.	<u>R.168/4/2023</u> The Senate RESOLVED that the proposal for award Dr. Shankar Dayal Sharma Gold Medal for the year 2023 to be awarded to Mr. Amey Ramesh Rambatla (Roll No. 190106011) in the 25 th Convocation be APPROVED .
5.	To consider the proposed list of students found eligible to receive Institute Medals in the 25th Convocation.	<u>R.168/5/2023</u> The Senate RESOLVED that the proposed list of graduating students found eligible to receive Institute medals in 25 th Convocation be APPROVED .
6.	To consider the proposed list of students found eligible to receive Best Thesis Awards (PhD and Master's) in the 25th Convocation.	<u>R.168/6/2023</u> The Senate RESOLVED that the proposed list of students found eligible to receive Best Thesis Awards (PhD and Master's) in the 25 th Convocation be APPROVED .
7.	The consider the proposed list of students found eligible to receive Governor of Assam Gold Medals for Excellence to	<u>R.168/7/2023</u> : The Senate RESOLVED that the proposal for award of Governor of Assam Gold Medals for Excellence to Meritorious Students, one each for UG and

	Meritorious Students, one each for UG and PG programme, in the 25th Convocation.	PG programmes, to be awarded to Mr. DIVYAM SINGAL and Ms. HARITA M, respectively, in the 25th Convocation be APPROVED .
Any other item with the permission of the Chair.		
<u>Item 8A</u>	Completion of Ph.D by Research Scholars.	<u>R.168/8A/2023</u> The Senate RESOLVED that the list of Research Scholars who have completed their PhD programmes after 22.05.2023 till 05.06.2023 be NOTED.
<u>Item 8B</u>	To report the matter of rescheduling the timing of the End Semester Examination for the BTech/BDes 2022 (Deferred) Batch.	<u>R.168/8B/2023</u> The Senate RESOLVED that the matter of rescheduling the timing of the End Semester Examination for the BTech/BDes 2022 (Deferred) Batch be NOTED.

169 ^h Meeting of Senate of the Institute		
Item No.	Item	Resolution
1.	Confirmation of the Minutes of the 168th Meeting of the Senate held on 7th June, 2023.	<u>R.169/1/2023</u> The Senate RESOLVED that the Minutes of the 168th Meeting of the Senate held on 7th June, 2023 be APPROVED.
2.	Confirmation of the minutes of the matter, submitted to the Senate by circulation, of additional list of students found eligible for award of degrees in the 25th Convocation of the Institute held on 4th July, 2023.	<u>R.169/2/2023</u> The Senate RESOLVED that the minutes of the matter, submitted to the Senate by circulation, of additional list of students found eligible for award of degrees in the 25th Convocation be APPROVED.
3.	Confirmation of the minutes of the matter, submitted to the Senate by circulation, of results of the first year BTech/BDes courses of the Deferred Winter Semester, 2023.	<u>R.169/3/2023</u> The Senate RESOLVED that the minutes of the matter, submitted to the Senate by circulation, of results of the first year BTech/BDes courses of the Deferred Winter Semester, 2023 be APPROVED .
4.	Action Taken Report on the decisions of the 168th Meeting of the Senate held on 7th June, 2023.	<u>R.169/4/2023</u> The Senate RESOLVED that the Action Taken Report on the decisions of the 168th Meeting of the Senate held on 7th June, 2023 be APPROVED.
5.	To consider the admissions of undergraduate, postgraduate and doctoral programmes for the session July, 2023.	<u>R.169/5/2023</u> The Senate RESOLVED that the admissions of undergraduate, postgraduate and doctoral programmes for the session July, 2023 be NOTED and ACCEPTED

6.	To consider the syllabi for the first-year courses of online degree programme, BSc (Honours) in DS&AI	<u>R.169/6/2023</u> The Senate RESOLVED that, except for DA 105 Linear Algebra, the proposed syllabi for the first-year courses of online degree programme, BSc (Honours) in DS&AI be APPROVED .
7.	To consider the draft ordinance for the online degree BSc (Honours) programmes.	<u>R.169/7/2023</u> The Senate RESOLVED that, the draft ordinance for the online degree BSc (Honours) programmes be APPROVED and RECOMMENDED to place the matter to BoG for approval.
8.	To consider the draft MoU for offering the online degree programme BSc (Hons) in DS&AI to the employees of HCLTech.	<u>R.169/8/2023</u> The Senate RESOLVED that the proposal for considering the admission of online degree programme BSc (Hons) in DS&AI to the employees of HCLTech as per the draft MoU be APPROVED and be RECOMMENDED to place the matter to BoG for approval
9.	To consider the draft agreement between IITG and University of Tsukuba, Japan.	<u>R.169/9/2023</u> The Senate RESOLVED that the proposal for cooperation between IIT Guwahati and University of Tsukuba, Japan as per the draft agreement be APPROVED and be RECOMMENDED to place the matter to BoG for approval.
10.	To consider the proposal for modification of course structure for the Specialization Water Resource Engineering and Management of the MTech Programme in Civil Engineering.	<u>R.169/10/2023</u> The Senate RESOLVED that the proposal for modification of course structure by interchanging the status of courses CE 552 and CE 555 for the Specialization Water Resource Engineering and Management of the MTech Programme in Civil Engineering be APPROVED .
11.	To consider the proposal from the Centre for Intelligent Cyber Physical Systems on NPTEL MOOC courses.	<u>R.169/11/2023</u> The Senate RESOLVED that the proposal on two NPTEL MOOC courses, viz., (i) Dynamical Systems and Control and (ii) Advanced Robotics, for students of CICPS be APPROVED .

12.	To consider the appeal of Ms. Barnali Rout (Roll No. 2016141102), PhD student, Dept. of HSS to pardon disciplinary fine.	<u>R.169/12/2023</u> The Senate RESOLVED that, the appeal of Ms. Barnali Rout (Roll No. 2016141102), PhD student, Dept. of HSS to waive off the fine imposed on her on disciplinary ground be NOT APPROVED.
13.	To consider the proposal for sharing of teaching resources between IITG and IITBBS.	<u>R.169/13/2023</u> The Senate RESOLVED that a committee with above mentioned members to examine the proposal of sharing the teaching resources between IITG and IITBBS be APPROVED.
14.	Matters sought to be placed for information/ratification before the 169 th Meeting of the Senate	
a.	Addition/change of Supervisors	<u>.169/14(a)/2023</u> The Senate RESOLVED that Addition/change of Supervisors for three (03) students be NOTED.
b.	To report about granting permission for Semester leave/drop or Non-Academic Leave.	<u>.169/14(b)/2023</u> The Senate RESOLVED that granting permission for Semester leave/drop or Non-Academic Leave to one (01) student be NOTED.
c.	Semester extension for Ph.D students (Ph.D Form- 29).	<u>.169/14(c)/2023</u> The Senate RESOLVED that Semester extension for Ph.D students (Ph.D Form-29) of 37 students be NOTED.
d.	To consider the reinstatement appeals of the list of liable to be terminated students after completing the Winter semester, 2023.	<u>.169/14(d)/2023</u> The Senate RESOLVED that the matter of reinstatement appeals of the list of liable to be terminated students after completing the Winter semester, 2023 be RATIFIED
e.	To consider the Reinstatement appeal of Mr. Rajib Das (Roll No. 224104604, MTech, CE).	<u>.169/14(e)/2023</u> The Senate RESOLVED that the approval of reinstatement appeal of Mr. Rajib Das (Roll No. 224104604, MTech, CE) be RATIFIED.
f.	To report the matters from the joint meeting of 131st IPPC and 136th IUPC held on 22nd July, 2023.	<u>.169/14(f)/2023</u> The Senate RESOLVED that the matters from the joint meeting of 131st IPPC and 136th IUPC held on 22nd July, 2023 be NOTED.
g.	To report about the approval of IADC recommendations on students involved in	<u>.169/14(g)/2023</u>

	malpractices during the end semester examinations of deferred BTech/BDes Semester, 2023	The Senate RESOLVED that the approval of IADC recommendations on students involved in malpractices during the end semester examinations of deferred BTech/BDes Semester, 2023 be NOTED.
h.	To report about IADC & SDC matters from BoG.	<u>.169/14(h)/2023</u> The Senate RESOLVED that the IADC & SDC matters from BoG be NOTED.
i.	To report completion of Ph.D by Research Scholars.	<u>.169/14(i)/2023</u> The Senate RESOLVED that the list of Research Scholars who have completed their PhD programmes after 28.06.2023 till 03.08.2023 be NOTED.
j.	To report debarment from attending the 25th Convocation of the Institute as per the recommendation of Students' Disciplinary Committee.	<u>.169/14(j)/2023</u> The Senate RESOLVED that debarment from attending the 25th Convocation of the Institute as per the recommendation of Students' Disciplinary Committee be NOTED.
k.	To report about MTP of a foreign student	<u>.169/14(k)/2023</u> The Senate RESOLVED that approval of MTP of a foreign student be RATIFIED.
<u>Item 15A1</u>	To consider the results of Summer Term, 2023.	<u>R.169/15A1/2023</u> The Senate RESOLVED that the results of Summer Term, 2023 be APPROVED
<u>Item 15A2</u>	To consider the results of Supplementary Examinations of Winter Semester, 2023.	<u>R.169/15A2/2023</u> The Senate RESOLVED that the results of Supplementary Examinations of Winter Semester, 2023 be APPROVED .
<u>Item 15A3</u>	To consider the MoU between IIT Guwahati and IIT Bhilai.	<u>R.169/15A3/2023</u> The Senate RESOLVED that the proposal for offering a joint PhD programme by IIT Guwahati and IIT Bhilai be APPROVED in-principle and RECOMMENDED to submit the document for approval.
<u>Item 15A4</u>	To consider the request of Mr. Guguloth Vamshi Krishna for joining the BTech programme after one year.	<u>R.169/15A4/2023</u> The Senate RESOLVED that the request of Mr. Guguloth Vamshi Krishna for joining the BTech programme after one year be NOT APPROVED.

<u>Item 15A5</u>	To report the matter of eligibility of Mr. Sanjeet Bara for admission into M.Tech in Robotics and AI.	<u>R.169/15A5/2023</u> The Senate RESOLVED that, considering the qualifications of MCA degree and GATE in Computer Science & Information Technology (CS) of Mr. Sanjeet Bara, his admission into M.Tech in Robotics and AI be NOTED and ACCEPTED
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The meeting ended with a vote of thanks to the Chair.

Prof. G. Krishnamoorthy
Registrar i/c, Secretary
Board of Governors
IIT Guwahati

ANNEXURE-2

Additional List of PhD/Dual PhD Graduates of the AY 2022-2023

Sl. No.	Name	Roll No	Department	Discipline	Date of Viva Voce	Title of the Thesis
1	Manoj Kumar	146101013	Computer Science and Engineering		08-06-2023	Efficient Parallelization and Performance Analysis of Meta-heuristics on Many-core Platforms
2	Sadu Chiranjeevi	146101026	Computer Science and Engineering		14-06-2023	Detection Methods against Digital Image Attacks for Secure Computer Vision
3	Mohit Mishra	156302008	Electronics and Electrical Engineering		24-06-2023	Highly Compact and Low Mutual Coupling MIMO Antennas
4	Anik Ghosh	186102102	Electronics and Electrical Engineering		24-06-2023	Digital hologram processing methods and its applications in particle imaging
5	Uttam Kumar Tarai	146103037	Mechanical Engineering		09-06-2023	Experimental Investigation of Transient Liquid Phase Bonding Of In 718 Superalloy and Enhancement of Bond Quality
6	Krishan Chand	176103004	Mechanical Engineering		27-06-2023	A numerical investigation on augmented heat flux in non-standard variants of turbulent Rayleigh-Bénard Convection
7	Sandeep Kr Mondal	186104101	Civil Engineering	Earth System Science & Engineering	26-06-2023	Snow/Glacier Dynamics of Himalayan Ranges and Associated Hazards
8	Suvankar Ghosh	166106105	Biosciences and Bioengineering		23/06/2023	Mechanism of Antimicrobial Peptide Binding to Membrane-mimetic Systems: Insight from Molecular Dynamics Simulations
9	Jyothsna Unnikrishnan	166106108	Biosciences and Bioengineering		26/06/2023	Phytochemical Conjugated Gold Nanoparticles for the Treatment of Triple-Negative Breast cancer
10	Sreeja Dattachoudhury	156106022	Biosciences and Bioengineering		28/06/2023	Understanding the role of ERK signaling pathway and mechanotransduction in breast cancer
11	Aniruddha Deb	176107009	Chemical Engineering		21/06/2023	Noise-activated dynamics of DNA through nanoporous gel
12	Saikat Biswas	166107025	Chemical Engineering		22/06/2023	Numerical Study on Droplet Breakup Dynamics In Microchannels
13	Anirban Chowdhury	166107007	Chemical Engineering		26/06/2023	Bioinspired Synthesis of Metal Oxides and Sulphide Electrocatalysts

Sl. No.	Name	Roll No	Department	Discipline	Date of Viva Voce	Title of the Thesis
						for CO ₂ and N ₂ Conversion to Formate and Ammonia
14	Pronoy Dutta	176121016	Physics		12/06/2023	Tunable Ordered Assembly of MXene and Related Nanomaterials for Scalable Energy Applications
15	Shaona Das	186121102	Physics		12/06/2023	Rare-earth elements-based Perovskites: Bulk and Low-Dimensional Superlattices
16	Devabrat Mahanta	176121007	Physics		26/06/2023	Aspects of Low Scale Leptogenesis and Connection to Dark Matter
17	Bishwanath Mahato	176122020	Chemistry		15/06/2023	Chiroptical properties of helical-shaped π -conjugated systems based on five- and six-membered rings
18	Suvendu Halder	176122101	Chemistry		24/06/2023	Development of Glycosyl <i>ortho</i> -[1-(<i>p</i> -MeOPhenyl) Vinyl] Benzoates (PMPVB) as Reactive Glycosyl Donors and Studies Toward the Synthesis of L-Sugars, non-ulosonic acids via Perlin Aldehydes
19	Swapna Debnath	166122021	Chemistry		26/06/2023	Effect of the Position of Geminal Di-Substitution of γ Amino Acid Residues on Their Conformational Preferences
20	Khadimul Islam	176122018	Chemistry		22/06/2023	Synthesis of Polycyclic Aromatic Hydrocarbons with Extended π -Conjugation via Multi-Fold C-C Coupling Reactions and their Versatile Applications
21	Monu Kadyan	186123009	Mathematics	Mathematics	14/06/2023	Integral Mixed Cayley Graphs
22	Subrata Golui	186123018	Mathematics	Mathematics	19/06/2023	Risk-Sensitive Stochastic Control and Games
23	Raghav Singhal	186123012	Mathematics	Mathematics	24/06/2023	Higher Order Compact Explicit Jump Immersed Interface Methods for Incompressible Viscous Flows: Application and Development
24	Pratibha Maurya	176151104	School of Energy Science and Engineering		13/06/2023	Development and Performance Evaluation of Methanol and Ethanol Operated Cookstoves

Additional List of B.Des, M.Tech & MS(R) Graduates

Sl. No	Roll No	Name	Programme	Discipline	Specialization
1	170205019	NANDAGOPAL SK	Bachelor of Design	Design	
2	170205039	THIRUMARAN V	Bachelor of Design	Design	
3	204101056	SUBHAM DAS	Master of Technology	Computer Science and Engineering	
4	204104424	PATEL VAIBHAV RAJESHBHAI	Master of Technology	Civil Engineering	Structural Engineering
5	204104516	SHRUTI SINGH	Master of Technology	Civil Engineering	Transportation Systems Engineering
6	214101002	ABHISHEK PRATAP SINGH	Master of Technology	Computer Science and Engineering	
7	214101003	ADITYA KUMAR SAKRE	Master of Technology	Computer Science and Engineering	
8	214101007	ANAMITRA MUKHERJEE	Master of Technology	Computer Science and Engineering	
9	214101010	AOSENBA	Master of Technology	Computer Science and Engineering	
10	214101011	ATUL BUNKAR	Master of Technology	Computer Science and Engineering	
11	214101012	AYON CHATTOPADHYAY	Master of Technology	Computer Science and Engineering	
12	214101017	GADHVI DEVRAJ NARANBHAI	Master of Technology	Computer Science and Engineering	
13	214101018	GAURAV KUMAR	Master of Technology	Computer Science and Engineering	
14	214101027	MAYANK SINGH PARMAR	Master of Technology	Computer Science and Engineering	
15	214101029	MOHIT KUMAR	Master of Technology	Computer Science and Engineering	
16	214101030	MOHIT PAL	Master of Technology	Computer Science and Engineering	
17	214101031	MURTAZA SAIFEE	Master of Technology	Computer Science and Engineering	

Sl. No	Roll No	Name	Programme	Discipline	Specialization
18	214101033	NAVEEN KUMAR DHARAVATH	Master of Technology	Computer Science and Engineering	
19	214101036	PATEL MIKI MAHESHBHAI	Master of Technology	Computer Science and Engineering	
20	214101038	PROSENJIT BISWAS	Master of Technology	Computer Science and Engineering	
21	214101041	RITTICK MONDAL	Master of Technology	Computer Science and Engineering	
22	214101046	SAMA ROHITH REDDY	Master of Technology	Computer Science and Engineering	
23	214101049	SANKET SONOWAL	Master of Technology	Computer Science and Engineering	
24	214101054	SIGILIPALLI APUROOP	Master of Technology	Computer Science and Engineering	
25	214101059	VUTUKURU ABHIJITH	Master of Technology	Computer Science and Engineering	
26	214101062	KISHORE M	Master of Technology	Computer Science and Engineering	
27	214101063	DIVYANSHU NAUNI	Master of Technology	Computer Science and Engineering	
28	214101064	RISHAB DEO SINGH	Master of Technology	Computer Science and Engineering	
29	214102008	NISHITA PAUL	Master of Technology	Electronics and Electrical Engineering	Communication Engineering
30	214102009	AKASH KUMAR SONI	Master of Technology	Electronics and Electrical Engineering	Communication Engineering
31	214102010	DEBAJIT BORAH	Master of Technology	Electronics and Electrical Engineering	Communication Engineering
32	214102015	AKHILESH PRAJAPATI	Master of Technology	Electronics and Electrical Engineering	Communication Engineering
33	214102018	INDRASISH CHAKRABORTY	Master of Technology	Electronics and Electrical Engineering	Communication Engineering
34	214102020	KATIKIREDDY SRI VARDHAN	Master of Technology	Electronics and Electrical Engineering	Communication Engineering

Sl. No	Roll No	Name	Programme	Discipline	Specialization
35	214102021	PAMUJULA SAI SUMANTH	Master of Technology	Electronics and Electrical Engineering	Communication Engineering
36	214102023	SARJE ALAM	Master of Technology	Electronics and Electrical Engineering	Communication Engineering
37	214102024	SHIKHAR TYAGI	Master of Technology	Electronics and Electrical Engineering	Communication Engineering
38	214102106	MURTAZA GULAMABBAS NIMACHWALA	Master of Technology	Electronics and Electrical Engineering	Power Engineering
39	214102110	ASHISH MEENA	Master of Technology	Electronics and Electrical Engineering	Power Engineering
40	214102111	DEEPAK KUMAR	Master of Technology	Electronics and Electrical Engineering	Power Engineering
41	214102112	RAGHUWAR JEE JHA	Master of Technology	Electronics and Electrical Engineering	Power Engineering
42	214102113	ROHIT BAGDI	Master of Technology	Electronics and Electrical Engineering	Power Engineering
43	214102115	SANJAY KUMAR SAHU	Master of Technology	Electronics and Electrical Engineering	Power Engineering
44	214102207	POOJA RAWAN DHANGAR	Master of Technology	Electronics and Electrical Engineering	RF & Photonics
45	214102301	ARSHAD ALI	Master of Technology	Electronics and Electrical Engineering	Signal Processing and Machine Learning
46	214102308	HIMANSHU N BAIRWA	Master of Technology	Electronics and Electrical Engineering	Signal Processing and Machine Learning
47	214102309	KALYANI SUBHASH NAKAT	Master of Technology	Electronics and Electrical Engineering	Signal Processing and Machine Learning
48	214102319	CHINTAKAYALA GOWRI SEETHA PRIYANKA	Master of Technology	Electronics and Electrical Engineering	Signal Processing and Machine Learning
49	214102320	NARENDRA CHAUDHARY	Master of Technology	Electronics and Electrical Engineering	Signal Processing and Machine Learning

Sl. No	Roll No	Name	Programme	Discipline	Specialization
50	214102402	ALAPATI NAGAVENKAT	Master of Technology	Electronics and Electrical Engineering	VLSI
51	214102403	ARKAJIT SENGUPTA	Master of Technology	Electronics and Electrical Engineering	VLSI
52	214102406	ESTHA GADDAM THARUN SAI	Master of Technology	Electronics and Electrical Engineering	VLSI
53	214102408	CHAITANYA ROOP TEJASWI	Master of Technology	Electronics and Electrical Engineering	VLSI
54	214102417	ASHISH KUMAR TIWARI	Master of Technology	Electronics and Electrical Engineering	VLSI
55	214102508	MALLAVARAM SAI HARINI	Master of Technology	Electronics and Electrical Engineering	Systems, Control and Automation
56	214103007	BABALESH KUMAR	Master of Technology	Mechanical Engineering	Aerodynamics and Propulsion
57	214103009	CHETAN SHANTARAM NALAVADE	Master of Technology	Mechanical Engineering	Aerodynamics and Propulsion
58	214103012	RAJ BHANDERI	Master of Technology	Mechanical Engineering	Aerodynamics and Propulsion
59	214103111	MD AFZAL AMANULLAH	Master of Technology	Mechanical Engineering	Computational Mechanics
60	214103207	NUNAVATH VASANTH KUMAR	Master of Technology	Mechanical Engineering	Manufacturing Science and Engineering
61	214103216	ATMESH KUMAR	Master of Technology	Mechanical Engineering	Manufacturing Science and Engineering
62	214103223	NAMAN JAIN	Master of Technology	Mechanical Engineering	Manufacturing Science and Engineering
63	214103233	SAKET KHARE	Master of Technology	Mechanical Engineering	Manufacturing Science and Engineering
64	214103302	ANGSHUMAN NEOGI	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering
65	214103309	KRUNAL GAUTAM	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering
66	214103314	NAREDDY NITHIN REDDY	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering
67	214103315	NIKHIL KUMAR	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering

Sl. No	Roll No	Name	Programme	Discipline	Specialization
68	214103321	SANU CHAKRABORTTY	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering
69	214103325	VAMSI KRISHNA SEPENA	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering
70	214103327	GAURAV KUMAR	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering
71	214103330	VIKRAM PRATAP SINGH	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering
72	214103334	SUBHANKAR BHATTACHARJEE	Master of Technology	Mechanical Engineering	Fluids and Thermal Engineering
73	214103401	ABHISHEK KUMAR	Master of Technology	Mechanical Engineering	Machine Design
74	214103403	ALBERT SHAJI	Master of Technology	Mechanical Engineering	Machine Design
75	214103407	BIBEKANANDA BACHHAR	Master of Technology	Mechanical Engineering	Machine Design
76	214103409	D SRINIVASULU	Master of Technology	Mechanical Engineering	Machine Design
77	214103414	KOTHAWADE CHETAN ANIL	Master of Technology	Mechanical Engineering	Machine Design
78	214103420	PATEKAR PRANAV NARENDRA	Master of Technology	Mechanical Engineering	Machine Design
79	214103422	PREMSHANKAR SAHU	Master of Technology	Mechanical Engineering	Machine Design
80	214103426	RAMENDRA SHARAN TRIPATHI	Master of Technology	Mechanical Engineering	Machine Design
81	214103432	SHIVAM GAUTAM	Master of Technology	Mechanical Engineering	Machine Design
82	214103433	TAPAN PATIDAR	Master of Technology	Mechanical Engineering	Machine Design
83	214103434	UJWAL JOY	Master of Technology	Mechanical Engineering	Machine Design
84	214103435	VIJAY SAHU	Master of Technology	Mechanical Engineering	Machine Design
85	214103438	SAURAV MOBARSHA	Master of Technology	Mechanical Engineering	Machine Design
86	214103440	HARSHAL ANIL KHAIRNAR	Master of Technology	Mechanical Engineering	Machine Design
87	214104101	ALAN SAM JACOB	Master of Technology	Civil Engineering	Environmental Engineering
88	214104104	B PRAKASH SARAN	Master of Technology	Civil Engineering	Environmental Engineering

Sl. No	Roll No	Name	Programme	Discipline	Specialization
89	214104106	KETHIREDDY BHASKAR RAO	Master of Technology	Civil Engineering	Environmental Engineering
90	214104108	SAJAN KUMAR DANSENA	Master of Technology	Civil Engineering	Environmental Engineering
91	214104110	ASHISH SINGH	Master of Technology	Civil Engineering	Environmental Engineering
92	214104113	HARSH PRIT	Master of Technology	Civil Engineering	Environmental Engineering
93	214104114	KRISHNA KUMAR	Master of Technology	Civil Engineering	Environmental Engineering
94	214104115	MUKESH SHARMA	Master of Technology	Civil Engineering	Environmental Engineering
95	214104118	RATNESH KUMAR SINGH	Master of Technology	Civil Engineering	Environmental Engineering
96	214104119	SHEKHAR AGRAWAL	Master of Technology	Civil Engineering	Environmental Engineering
97	214104120	VIKASH KUMAR	Master of Technology	Civil Engineering	Environmental Engineering
98	214104211	RAVISH KUMAR	Master of Technology	Civil Engineering	Geotechnical Engineering
99	214104222	SUJIT KUMAR BEHERA	Master of Technology	Civil Engineering	Geotechnical Engineering
100	214104303	AKSHAY KUMAR BANOLIA	Master of Technology	Civil Engineering	Infrastructure Engineering and Management
101	214104401	ABHISHEK GUPTA	Master of Technology	Civil Engineering	Structural Engineering
102	214104405	BENDI PAVAN KUMAR	Master of Technology	Civil Engineering	Structural Engineering
103	214104409	HITESH RAJESH KASAMBE	Master of Technology	Civil Engineering	Structural Engineering
104	214104415	ROHAN PRASAD	Master of Technology	Civil Engineering	Structural Engineering
105	214104416	ROSHNEE SAHU	Master of Technology	Civil Engineering	Structural Engineering
106	214104419	SARTHAK GARG	Master of Technology	Civil Engineering	Structural Engineering
107	214104424	SREERAG P	Master of Technology	Civil Engineering	Structural Engineering
108	214104428	AKANSHA SRIVASTAV	Master of Technology	Civil Engineering	Structural Engineering
109	214104506	PRABHASH KUMAR	Master of Technology	Civil Engineering	Transportation Systems Engineering

Sl. No	Roll No	Name	Programme	Discipline	Specialization
110	214104511	SHIVKANT KUMAR	Master of Technology	Civil Engineering	Transportation Systems Engineering
111	214104514	VISHAL KIRTI	Master of Technology	Civil Engineering	Transportation Systems Engineering
112	214104518	RAJAN KUMAR	Master of Technology	Civil Engineering	Transportation Systems Engineering
113	214104612	HARIDAS SIDDHARTHA	Master of Technology	Civil Engineering	Water Resource Engineering and Management
114	214104613	JOYCHEN KENGLANG	Master of Technology	Civil Engineering	Water Resource Engineering and Management
115	214104614	KUMAR CHANDRAMAULI SHAH	Master of Technology	Civil Engineering	Water Resource Engineering and Management
116	214104616	PIYUSH KUMAR RAI	Master of Technology	Civil Engineering	Water Resource Engineering and Management
117	214104618	SACHIN MISHRA	Master of Technology	Civil Engineering	Water Resource Engineering and Management
118	214104622	VARDAAN SACHDEVA	Master of Technology	Civil Engineering	Water Resource Engineering and Management
119	214107011	PRIYANSHI CHOUDHARY	Master of Technology	Chemical Engineering	Materials Science and Technology
120	214107018	TULLIBILLI GEETHIKA	Master of Technology	Chemical Engineering	Materials Science and Technology
121	214107021	KONDREDDY NITISH REDDY	Master of Technology	Chemical Engineering	Materials Science and Technology
122	214107023	GUNJAN YADAV	Master of Technology	Chemical Engineering	Materials Science and Technology

Sl. No	Roll No	Name	Programme	Discipline	Specialization
123	214107025	PRAVEEN PENTAPILLI	Master of Technology	Chemical Engineering	Materials Science and Technology
124	214107103	ADITYA DHIMAN	Master of Technology	Chemical Engineering	Petroleum Science and Technology
125	214107110	BADITHALA ANJANI PUTHRA	Master of Technology	Chemical Engineering	Petroleum Science and Technology
126	214107117	MACHARLA SUMAITHRY	Master of Technology	Chemical Engineering	Petroleum Science and Technology
127	214107119	MANSI SINGH	Master of Technology	Chemical Engineering	Petroleum Science and Technology
128	214107121	MOHAMMAD KALIM KHAN	Master of Technology	Chemical Engineering	Petroleum Science and Technology
129	214107125	PARVEZ ALAM	Master of Technology	Chemical Engineering	Petroleum Science and Technology
130	214107127	ROHAN JOSHI	Master of Technology	Chemical Engineering	Petroleum Science and Technology
131	214107135	PERNETI JAYANTH	Master of Technology	Chemical Engineering	Petroleum Science and Technology
132	214156011	SABA ZAIDI	Master of Technology	Robotics and Artificial Intelligence	
133	214156014	KONDURU VIJAY	Master of Technology	Robotics and Artificial Intelligence	
134	214156016	AMAN AGGARWAL	Master of Technology	Robotics and Artificial Intelligence	
135	214161001	ANANDA MUKHERJEE	Master of Technology	Data Science	
136	214161002	BUDDI KIRAN CHAITANYA	Master of Technology	Data Science	
137	214161003	JOTHIPRAKASH K	Master of Technology	Data Science	
138	214161006	PATHAK SANCHIT VIVEKANAND	Master of Technology	Data Science	
139	214161007	PUSHKAR SHARMA	Master of Technology	Data Science	
140	214161010	SHUBHAM SACHAN	Master of Technology	Data Science	
141	214161011	SUSHOVAN SAHA	Master of Technology	Data Science	

Sl. No	Roll No	Name	Programme	Discipline	Specialization
142	214161013	VIMAL SINGH	Master of Technology	Data Science	
143	214161014	YOGENDRA SINGH	Master of Technology	Data Science	
144	214161015	NIVEDITA KESHAVRAO GAIKWAD	Master of Technology	Data Science	
145	214161017	SAHITYA NACHHOLA	Master of Technology	Data Science	
146	214161020	PRIYANKA	Master of Technology	Data Science	
147	214161022	NISHANT MOHAN	Master of Technology	Data Science	
148	214161023	ASHISH DEV BHARDWAJ	Master of Technology	Data Science	
149	214161024	SURESH KUMAR DASH	Master of Technology	Data Science	
150	214351003	DIPENDRA SINGH	Master of Science by Research	Energy	
151	214351006	MONIKESH KAKOTY	Master of Science by Research	Energy	
152	214351007	MUGUNDHAN B	Master of Science by Research	Energy	
153	214351011	SHIVAM SRIVASTAVA	Master of Science by Research	Energy	
154	214357003	ASHUTOSH PAL	Master of Science by Research	Disaster Management and Risk Reduction	
155	214357007	NOKSENKOKLA JAMIR	Master of Science by Research	Disaster Management and Risk Reduction	
156	214357008	SAURAV KUMAR	Master of Science By Research	Disaster Management and Risk Reduction	
157	214363003	MOHAMMAD ASIF KHAN	Master of Science by Research	E-Mobility	
158	214363006	PRAVEEN NATH	Master of Science by Research	E-Mobility	
159	214363009	SUJEET KUMAR SINGH	Master of Science by Research	E-Mobility	
160	214103412	HARSHBARDHAN	Master of Technology	Mechanical Engineering	Machine Design
161	214104215	Abhishek Kumar Singh	Master of Technology	Civil Engineering	Geotechnical Engineering

Sl. No	Roll No	Name	Programme	Discipline	Specialization
162	214357006	Gaurav Jyoti Gogoi	Master of Science By Research	Disaster Management and Risk Reduction	
163.	214103406	AYUSH PRASAD KINI	Master of Technology	Mechanical Engineering	Machine Design
164.	214103230	RAHUL SINGH	Master of Technology	Mechanical Engineering	Manufacturing Science and Engineering
165.	214103425	RAJ MEHTA	Master of Technology	Mechanical Engineering	Machine Design
166.	214104117	PRAKHAR TRIPATHI	Master of Technology	Civil Engineering	Environmental Engineering
167.	214104111	BIPRADIP DEY	Master of Technology	Civil Engineering	Environmental Engineering
168.	214104007	SHIVAM SAXENA	Master of Technology	Civil Engineering	Earth Systems Science and Engineering
169.	214104004	GHULAM HUSSAIN	Master of Technology	Civil Engineering	Earth Systems Science and Engineering
170.	214104005	RUPAM YADAV	Master of Technology	Civil Engineering	Earth Systems Science and Engineering
171.	214104220	ASHOK SARSWAT	Master of Technology	Civil Engineering	Geotechnical Engineering
172.	214104209	NEHA KUMARI	Master of Technology	Civil Engineering	Geotechnical Engineering
173.	214104224	VIBHU RAGHAV	Master of Technology	Civil Engineering	Geotechnical Engineering
174.	214104202	BITUPAN SONOWAL	Master of Technology	Civil Engineering	Geotechnical Engineering
175.	214104201	ANKUR MAURYA	Master of Technology	Civil Engineering	Geotechnical Engineering
176.	214104218	HIRANI DEURI	Master of Technology	Civil Engineering	Geotechnical Engineering
177.	214104417	SANAPATHI BHASKAR	Master of Technology	Civil Engineering	Structural Engineering
178.	214104402	ALLISETTY SRINESH KUMAR	Master of Technology	Civil Engineering	Structural Engineering
179.	214101013	BHANU PRAKASH SINGH	Master of Technology	Computer Science and Engineering	
180.	214101055	SOUVIK GORAI	Master of Technology	Computer Science and Engineering	
181.	214161021	KULDEEP GAHLOT	Master of Technology	Data Science	

Sl. No	Roll No	Name	Programme	Discipline	Specialization
182.	214161018	ANKIT RAJ	Master of Technology	Data Science	
183	214107124	NIKHIL ANANT PURAO	Master of Technology	Chemical Engineering	Petroleum Science and Technology

Additional List of PhD/Dual PhD Graduates of the AY 2022-2023

(Those who completed all requirements between 06 June 2023 to 28 June 2023)

1	Name: Bishwanath Mahato	Roll No: 176122020
	Thesis Title	Chiroptical properties of helical-shaped π -conjugated systems based on five- and six-membered rings
	Department /Centre	Chemistry
	Supervisors	Dr. Aditya N. Panda
	Date of Oral Examination	15/06/2023
	Names & addresses of external examiners	Prof. G. Narahari Sastry Director, NEIST, Jorhat-785006, Assam Prof. Nikos Doltsinis University of Munster, Institut fur Festkorpertheorie, Munster
2	Name: Aniruddha Deb	Roll No: 176107009
	Thesis Title	Noise-activated dynamics of DNA through nanoporous gel
	Department /Centre	Chemical Engineering
	Supervisors	Dr. Partho S.G. Pattader
	Date of Oral Examination	21/06/2023
	Names & addresses of external examiners	Prof. Sunando Dasgupta Department of Chemical Engineering IIT Kharagpur, West Bengal. Prof. Daniel Roxbury University of Rhode Island, United States.
3	Name: Saikat Biswas	Roll No: 166107025
	Thesis Title	Numerical study on droplet breakup dynamics in microchannels
	Department /Centre	Chemical Engineering
	Supervisors	Dr. Tapas K Mandal & Dr. Partho S G Pattader
	Date of Oral Examination	22/06/2023
	Names & addresses of external examiners	Prof. Sumana Ghosh Dept. of Chemical Engineering IIT Roorkee, Uttarakhand 247667, India

		Prof. Panagiota Angeli Department of Chemical Engineering University College London, UK
4	Name: Suvankar Ghosh	Roll No: 166106105
	Thesis Title	Mechanism of Antimicrobial Peptide Binding to Membrane-mimetic Systems: Insight from Molecular Dynamics Simulations
	Department /Centre	Biosciences and Bioengineering
	Supervisors	Dr. Priyadarshi Satpati
	Date of Oral Examination	23/06/2023
	Names & addresses of external examiners	Dr. Ananya Debnath Department of Chemistry, IIT Jodhpur Prof. Harish Vashisth, Department of Chemical Engineering, University of New Hampshire, USA.
5	Name: Suvendu Halder	Roll No: 176122101
	Thesis Title	Development of Glycosyl <i>ortho</i> -[1-(<i>p</i> -MeOPhenyl) Vinyl]Benzoates (PMPVB) as Reactive Glycosyl Donors and Studies Toward the Synthesis of L-Sugars, non-ulosonic acids via Perlin Aldehydes
	Department /Centre	Chemistry
	Supervisors	Dr. Pavan K. Kancharla
	Date of Oral Examination	24/06/2023
	Names & addresses of external examiners	Prof. Srinivas Hotha Department of Chemistry IISER PUNE Prof. Clay S.Bennett, Department of Chemistry, Tufts University.
6	Name: Anirban Chowdhury	Roll No: 166107007
	Thesis Title	Bioinspired Synthesis of Metal Oxides and Sulphide Electrocatalysts for CO ₂ and N ₂ Conversion to Formate and Ammonia
	Department /Centre	Chemical Engineering
	Supervisors	Dr. Animes Kumar Golder & Dr. Nageswara Rao Peela
	Date of Oral Examination	26/06/2023
	Names & addresses of external examiners	Prof. Ajay Mandal Department of Petroleum Engineering IIT (ISM) Dhanbad, Dhanbad-826004, Jharkhand Prof. Fabiana V. Fonseca, Federal University of Rio de Janeiro.

7	Name: Jyothsna Unnikrishnan	Roll No: 166106108
	Thesis Title	Phytochemical Conjugated Gold Nanoparticles for the Treatment of Triple-Negative Breast cancer
	Department /Centre	Biosciences and Bioengineering
	Supervisors	Dr. Priyadarshi Satpati
	Date of Oral Examination	26/06/2023
	Names & addresses of external examiners	Prof. Ashwani Kumar Thakur Department of Biological Sciences and Bioengineering, IIT Kanpur. Prof. Mehdi Shakibaei, Department of Human-Anatomy, Ludwig-Maximilian-University, Munich, Germany.
8	Name: Swapna Debnath	Roll No: 166122021
	Thesis Title	Effect of the Position of Geminal Di-Substitution of γ Amino Acid Residues on Their Conformational Preferences
	Department /Centre	Chemistry
	Supervisors	Dr. Sunanda Chatterjee & Dr. Priyadarshi Satpati
	Date of Oral Examination	26/06/2023
	Names & addresses of external examiners	Prof. Ramesh Ramapanicker Department of Chemistry IIT Kanpur, Kanpur-208016 Prof. W.C. Pomerantz, University of Minnesota, Minneapolis.
9	Name: Khadimul Islam	Roll No: 176122018
	Thesis Title	Synthesis of Polycyclic Aromatic Hydrocarbons with Extended π -Conjugation via Multi-Fold C-C Coupling Reactions and their Versatile Applications
	Department /Centre	Chemistry
	Supervisors	Dr. Akshai Kumar A.S
	Date of Oral Examination	22/06/2023
	Names & addresses of external examiners	Prof. Jarugu Narasimha Moorthy Department of Chemistry, IIT Kanpur Prof. Oommen P. Oommen, Department of Faculty Medicine and Health Technology, Tampere University, Finland
10	Name: Sreeja Dattachoudhury	Roll No: 156106022
	Thesis Title	Understanding the role of ERK signaling pathway and mechanotransduction in breast cancer

	Department /Centre	Biosciences and Bioengineering
	Supervisors	Dr. Bithiah Grace Jaganathan
	Date of Oral Examination	28/06/2023
	Names & addresses of external examiners	Prof. Vivekanandan Perumal Kusuma School of Biological Sciences, IIT Delhi. Prof. Bharati Bapat, Department of Surgery, University of Toronto, Canada.
11	Name: Pronoy Dutta	Roll No.: 176121016
	Thesis Title	Tunable Ordered Assembly of MXene and Related Nanomaterials for Scalable Energy Applications
	Department /Centre	Physics
	Supervisors	Dr. Uday Narayan Maiti
	Date of Oral Examination	12/06/2023
	Names & addresses of external examiners	Dr. Aditi Halder School of Chemical Sciences Indian Institute of Technology Mandi Prof. Jiayin Yuan Institutionen för material – och miljökemi, Stockholm University
12	Name: Shaona Das	Roll No.: 186121102
	Thesis Title	Rare-earth elements-based Perovskites: Bulk and Low-Dimensional Superlattices
	Department /Centre	Physics
	Supervisors	Dr. Pankaj Kumar Mishra & Dr. Subhash Thota
	Date of Oral Examination	12/06/2023
	Names & addresses of external examiners	Prof. Prahallad Padhan Department of Physics Indian Institute of Technology Madras Dr. Aswin Kumar Dept. of Physics and Electrical and Electronic Engineering Luzhou Vocational and Technical College, China
13	Name: Pratibha Maurya	Roll No.: 176151104
	Thesis Title	Development and Performance Evaluation of Methanol and Ethanol Operated Cookstoves
	Department /Centre	School of Energy Science and Engineering
	Supervisors	Dr. P. Muthukumar & Dr. R. Anandalakshmi
	Date of Oral Examination	13/06/2023
	Names & addresses of external examiners	Prof. Sankara Sarma V Tatiparti Department of Energy Science and Engineering Indian Institute of Technology Bombay Prof. Manfred Groll

		Institute of Nuclear technology and Energy Systems University of Stuttgart, Germany
14	Name: Monu Kadyan	Roll No.: 186123009
	Thesis Title	Integral Mixed Cayley Graphs
	Department /Centre	Mathematics
	Supervisors	Dr. Bikash Bhattacharjya
	Date of Oral Examination	14/06/2023
	Names & addresses of external examiners	Prof. Sivaramakrishnan Sivasubramanian Department of Mathematics Indian Institute of Technology Bombay Dr. Ada Sze Sze Chan Department of Mathematics and Statistics York University, Ontario, Canada
15	Name: Subrata Golui	Roll No.: 186123018
	Thesis Title	Risk-Sensitive Stochastic Control And Games
	Department /Centre	Mathematics
	Supervisors	Dr. Chandan Pal
	Date of Oral Examination	19/06/2023
	Names & addresses of external examiners	Dr. Anup Biswas Department of Mathematics Indian Institute of Science Education and Research, Pune Prof. Guodong Pang Computational Applied Mathematics and Operations Research Rice University, Houston, TX 77005
16	Name: Raghav Singhal	Roll No.: 186123012
	Thesis Title	Higher Order Compact Explicit Jump Immersed Interface Methods for Incompressible Viscous Flows: Application and Development
	Department /Centre	Mathematics
	Supervisors	Dr. Jiten Chandra Kalita
	Date of Oral Examination	24/06/2023
	Names & addresses of external examiners	Prof. B.V. Rathish Kumar Department of Mathematics and Statistics Indian Institute of Technology Kanpur Prof. Qasem Al-Mdallal Department of Mathematical Sciences United Arab Emirates University (UAEU)
17	Name: Devabrat Mahanta	Roll No.: 176121007
	Thesis Title	Aspects of Low Scale Leptogenesis and Connection to Dark Matter

	Department /Centre		Physics
	Supervisors		Dr. Debasish Borah
	Date of Oral Examination		26/06/2023
	Names & addresses of external examiners		Prof. Srubabati Goswami Physical Research Laboratory Navrangpura, Ahmedabad Prof. Laura Covi University of Goettingen Institute of theoretical Physics Faculty of Physics, Germany
18	Name: Manoj Kumar	:	Roll No.: 146101013
	Thesis Title	:	Efficient Parallelization and Performance Analysis of Meta-heuristics on Many-core Platforms
	Department /Centre	:	Computer Science Engineering
	Supervisors	:	Dr. Pinaki Mitra
	Date of Oral Examination	:	08 June 2023
	Names & addresses of external examiners	:	Prof. Haider Banka Department of Computer Science and Engineering IIT Dhanbad Prof. Ana Carolina Olivera, National University of Cuyo, Mendoza, Argentina
19	Name: Uttam Kumar Tarai	:	Roll No.: 146103037
	Thesis Title	:	Experimental Investigation of Transient Liquid Phase Bonding of In 718 Superalloy and Enhancement of Bond Quality
	Department /Centre	:	Mechanical Engineering
	Supervisors	:	Dr. P.S. Robi & Dr. Sukhomoy Pal
	Date of Oral Examination	:	09 June 2023
	Names & addresses of external examiners	:	Prof. P.K. Jha Department of Mechanical & Industrial Engineering, IIT Roorkee Prof. Anish Roy Loughborough University, UK
20	Name: Sadu Chiranjeevi	:	Roll No.: 146101026
	Thesis Title	:	Detection Methods against Digital Image Attacks for Secure Computer Vision
	Department /Centre	:	Computer Science Engineering

	Supervisors	:	Dr. Pradip Kr. Das
	Date of Oral Examination	:	14 June 2023
	Names & addresses of external examiners	:	Prof. P.J.A. Alphonse Department of Computer Applications NIT Tiruchirappalli Dr. Hari Krishna Garg National University of Singapore, Singapore-117583
21	Name: Mohit Mishra	:	Roll No.: 156302008
	Thesis Title	:	Highly Compact and Low Mutual Coupling MIMO Antennas
	Department /Centre	:	Electronics & Electrical Engineering
	Supervisors	:	Dr. Rakesh S. Kshetrimayum
	Date of Oral Examination	:	24 June 2023
	Names & addresses of external examiners	:	Prof. Amalendu Patnaik Department of Electronics & Communication Engineering IIT Roorkee Dr. Jaume Anguera Universitat Ramon Llull, Barcelona 08022, Spain
22	Name: Anik Ghosh	:	Roll No.: 186102102
	Thesis Title	:	Digital hologram processing methods and its applications in particle imaging
	Department /Centre	:	Electronics & Electrical Engineering
	Supervisors	:	Dr. Rishikesh Dilip Kulkarni
	Date of Oral Examination	:	24 June 2023
	Names & addresses of external examiners	:	Prof. Renu John Department of Biomedical Engineering IIT Hyderabad Prof. Qian Kemao Nanyang Technological University, Singapore
23	Name: Sandeep Kr Mondal	:	Roll No.: 186104101
	Thesis Title	:	Snow/Glacier Dynamics of Himalayan Ranges and Associated Hazards
	Department /Centre	:	Civil Engineering
	Supervisors	:	Dr. Rishikesh Bharti
	Date of Oral Examination	:	26 June 2023
	Names & addresses of	:	Prof. Prabhat Kumar Singh Dikshit

	external examiners		Department of Civil Engineering IIT (BHU) Varanasi Prof. Vijay P. Singh Texas A&M University, USA
24	Name: Krishan Chand	:	Roll No.: 176103004
	Thesis Title	:	A numerical investigation on augmented heat flux in non-standard variants of turbulent Rayleigh-Bénard Convection
	Department /Centre	:	Mechanical Engineering
	Supervisors	:	Dr. Arnab Kr. De
	Date of Oral Examination	:	27 June 2023
	Names & addresses of external examiners	:	Prof. Saptarshi Basu Department of Mechanical Engineering Indian Institute of Sciences, Bengaluru Dr.ir. Richard J.A.M. Stevens University of Twente, The Netherlands

ANNEXURE-3

ITEM TO BE APPROVED BY CIRCULATION

To consider the proposal of delegation of powers to various functionaries of the Institute and renaming of the Dean of Resource Generation and Finance(DoRGF) as Dean of Resource Generation, Finance and Procurement (DoRGFP)

It is apprised to the Board that the term of Prof. Sashindra Kr. Kakoty, Department of Mechanical Engineering as Deputy Director is ending on 15.07.2023(AN). The Selection Committee of Deputy Director has Visitor's nominee as one of the member. As of now no Visitor's nominee is available for the selection of the Deputy Director. Due to this the process of selection of a new Deputy Director may take some time. Therefore, the delegation of powers to various functionaries of the Institute is prepared and placed as Annexure A (pg.2-9).

Further, it is also proposed to the Board that the Dean of Resource Generation and Finance(DoRGF) may be renamed as Dean of Resource Generation, Finance and Procurement (DoRGFP)

Therefore, the Board is requested to consider and approve by Circulation the proposal of delegation of powers to various functionaries of the Institute. The renaming of the Dean of Dean of Resource Generation and Finance(DoRGF) as Dean of Resource Generation, Finance and Procurement (DoRGFP) may also be considered through Circulation herewith.

Resolution: The Board RESOLVED that the proposed delegation of powers to various functionaries of the Institute as placed in Annexure-A(pg.2-9) be APPROVED. The Board further APPROVED renaming of the Dean of Dean of Resource Generation and Finance(DoRGF) as Dean of Resource Generation, Finance and Procurement (DoRGFP).

Annexure-A



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

DELEGATION OF POWERS OF THE BOARD AND OF THE DIRECTOR
TO DIFFERENT FUNCTIONARIES OF THE INSTITUTE

A. GENERAL ADMINISTRATION

1. LEAVE

1.1 Casual Leave

Category	Sanctioning Authority
Staff in Stores and Purchase Section	DoRGFP
Staff in Establishment Section	DoIPM
Head Medical, Sr. Security Officer	REG
All other cases	REG*
*on recommendation of Head of the concerned Section	

1.4 All Other Leave (including Special Leave on Academic grounds, Sabbatical Leave, Extra-Ordinary Leave, etc)

- ii. For Child Care Leave (for Staff- REG and Faculty members-DoFA)

2. FINANCIAL MATTERS

2.1. Delegation of Sanctioning Powers under various budget Heads of the Non- Plan Budget

As per Annexure - 1

2.2 Delegation of Sanctioning Powers under various budget heads of the Plan Budget (other than Works)

Item	Delegation
Purchase indents and sanctions including those with Advance Payments uptoRs.5,00,000/- within the allocated budget	DoRGFP
Purchase indents and orders for all furniture and office equipment upto Rs. 200,000/- within the allocated budget	DoRGFP
All other cases not covered by the above	Director

2.4. Payment of Bills

All Bills will be finally endorsed by the DDO for payment. The Registrar is the DDO of the Institute.

i. Formation of Works Tender Evaluation Committees

All other works tenders under non-plan head	Respective Dean/DIR
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In all cases requiring the Director's approval, the Dean IPM will recommend a Committee and all works under Accounts Heads 71.2, 71.3, 71.6, 71.7, 71.14, 71.15 and 78 (new), the Assoc. Dean IPM will recommend a Committee. It may be noted that as per Circular dated 12.10.2015, HOS (F&A) shall be a member in the tender Committee.

Every works tender of value greater than Rs. 10 lakhs and every work tender under non-plan of value greater than Rs. 1 lakh must have at least one faculty and HOS (F&A) or his representative as members.

3. ADMINISTRATIVE MATTERS

3.16	Signing of applications for Conference Grants from External Agencies	DoI&SI
3.18	Signing of other Contracts	
	iii) Allotment of Institute premises for commercial use	REG
	v) Contracts for Services: Security, Medical	REG
	vi) Contracts for Services: Transport, Garbage Disposal, Guest House and day care	REG

Annexure-1

Compilation of Delegation of Sanctioning Powers under Capital Budget:

Sl. No.	A/c Code	ACCOUNTS HEAD	Delegation of Power
Lab / Office Equipment:			
22.	5001	Biosciences and Bioengineering	HOD-HOC-HAC(upto ₹50000)/ DoRGFP(upto ₹500000)/DIR
23.	5001.1	Aushadhi - Drug Discovery	
24.	5002	Civil Engineering	
25.	5003	Chemical Engineering	
26.	5003.1	CoE-SUSPOL	
27.	5004	Comp. Science & Engg.	
28.	5005	Chemistry	
29.	5006	Design	
30.	5007	Electronics & Electrical Engg.	
31.	5008	Physics	
32.	5009	Mathematics	
33.	5010	Mechanical Engineering	
34.	5010.1	STUDENTS' PROJECT	
35.	5010.2	Wind Tunnel Facility	
36.	5011	Humanities & Social Science	
37.	5012	Centre for Energy	
38.	5013	Centre for Environment	
39.	5014	Centre for Nanotechnology	
40.	5015	Central Instrumentation Facility	

41.	5016	Central Work Shop	Prof i/c (upto ₹30000)/DoRGFP(upto ₹500000)/DIR
42.	5017	Computer & Comm. Centre	HOD-HOC-HAC(upto ₹50000)/DoRGFP(upto ₹500000)/DIR
43.	5018	Centre for Edu. Technology	DoRGFP(upto ₹500000)/DIR
44.	5019	Gymkhana (Cent. Gym + Host Gym)	DOSA(upto ₹500000)/DIR
45.	5020	Start-up-Grants	Director
46.	5020.1	Start-up-Grants- TOP UP	Director
47.	5021	Miscellaneous	DoRGFP(upto ₹50000)/DIR
48.	5022	Office Equipment	DoRGFP (upto ₹500000)/DIR
49.	5022.1	Hostel Equipment	DoSA(upto ₹500000)/DIR
50.	5023	Green Office	Prof./i/c (upto ₹50000)/DD(upto ₹500000)/DIR
51.	5024	Campus Broadcasting System	DOSA(upto ₹500000)/DIR
52.	5025	Centre for Linguistic Sc. & Technology	HAC(upto ₹50000)/ DoRGFP(upto ₹500000)DIR
53.	5028	Centre for Rural Technology	HAC(upto ₹50000)/ DoRGFP(upto ₹500000)DIR
54.	5029	Institute Office Automation	DoRGFP(upto ₹500000)/DIR
55.	5030	Centre for Creativity	HOC(upto ₹50000)/ DoRGFP(upto ₹500000)DIR
56.	5032	Centre for Career Development	HOC(upto ₹50000)/ DoRGFP(upto ₹500000)DIR
57.	5034	Software	DoRGFP(upto ₹500000)/DIR
58.	5050	Previous year Comm. Liability-Equipment	NA

Furniture & Fixtures			
60.	6000	Furniture & Fixtures (General)	DoRGFP(upto ₹ 200000)/DIR
61.	6000.2	Furniture & Fixtures (Hostel)	DoRGFP(upto ₹ 200000)/DIR
62.	6000.4	Furniture & Fixture (Classroom Complex)	DoRGFP(upto ₹ 200000)/DIR

67.	9000	SCSP and TSP Programme	DoRGFP(upto ₹ 200000)/DIR
68.	10000	Vehicle	Director

Compilation of Delegation of Sanctioning Powers under Revenue Budget:

New Code	ACCOUNTS HEAD	DELEGATION OF FINANCIAL POWERS
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15	Employees' Retirement and Terminal Benefits:	-
15.2	<i>Leave Salary Pension Contribution (LSPC)</i>	DIR
15.3	<i>Gratuity</i>	DIR
15.4	<i>Leave Encashment (Retirement)</i>	DIR

16	Employees' Other Benefits:	-
16.1	<i>Book Grant</i>	HODs/HOCs/HACs as applicable
16.2	<i>Telephone (re-imburement)</i>	Registrar
16.3	<i>Children Education Allowance (re-imburement)</i>	REG (Non-faculty) DoFA (Faculty)

25.50	<i>Miscellaneous (Travel)</i>	DIR
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28	Medical Expenditure	-
28.1	<i>Medical Re-imburement</i>	DoRGFP(upto ₹200000)/DIR
28.2	<i>Medical Insurance</i>	DoRGFP(upto ₹200000)/DIR
28.3	<i>Hospital Expenses</i>	DoRGFP(upto ₹200000)/DIR

57	Academic Activities:	-
58	Advertisement and Publicity	-
58.2	<i>Advertisement (S&P & etc.)</i>	DoRGFP
58.3	<i>Advertisement (Recruitments)</i>	
58.4	<i>Advertisement (Others - Dept.)</i>	DoRGFP

60	Day Care Centre	DoOEP(upto ₹ 200000)/DIR
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61	All Operational Cost (Consumable) under A/c Head 61	-
61.1	<i>Bio-Science & Bio-Engineering (consumable)</i>	HOD(upto ₹50000)/DoRGFP(upto ₹200000)/DIR
61.2	<i>Chemical Engineering (consumable)</i>	HOD(upto ₹50000)/DoRGFP(upto ₹200000)/DIR
61.3	<i>Chemistry (consumable)</i>	HOD(upto ₹50000)/DoRGFP(upto ₹200000)/DIR
61.4	<i>Civil Engineering (consumable)</i>	HOD(upto ₹50000)/DoRGFP(upto ₹200000)/DIR

61.5	<i>Computer Science and Engineering (consumable)</i>	HOD(upto ₹50000)/DoRGFP(upto ₹200000)/DIR
61.6	<i>Design (consumable)</i>	HOD(upto ₹50000)/DoRGFP(upto ₹200000)/DIR
61.7	<i>Electronics and Electrical Engineering (consumable)</i>	HOD(upto ₹50000)/DoRGFP(upto ₹200000)/DIR
61.8	<i>Humanities and Social Science (consumable)</i>	HOD(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.9	<i>Mathematics (consumable)</i>	HOD(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.10	<i>Mechanical Engineering (consumable)</i>	HOD(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.11	<i>Physics (consumable)</i>	HOD(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.12	<i>Computer and Communication Centre (consumable)</i>	HOC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.13	<i>Central Instrumentation Facility (consumable)</i>	HOC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.14	<i>Centre for Education Technology (consumable)</i>	HOC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.15	<i>Centre for Energy (consumable)</i>	HAC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.16	<i>Centre for Environment (consumable)</i>	HAC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.17	<i>Centre for Nanotechnology (consumable)</i>	HAC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.18	<i>Central Work Shop (consumable)</i>	Prof i/c(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
61.21	<i>Center for Linguistic Science & Technology (Consumable)</i>	HAC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.23	<i>Center for Rural Technology (Consumable)</i>	HOC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.24	<i>Centre for Career Development (consumable)</i>	HOC(upto ₹50000)/ DoRGFP(upto ₹ 200000)/DIR
61.25	<i>Ishan Vikash (consumable)</i>	Fac Co-ordintr(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
61.26	<i>Unnat Bharat Abhijan (consumable)</i>	Fac Co-ordintr(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
61.27	<i>Swachh Bharat Abhijan (consumable)</i>	Fac Co-ordintr(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
61.28	<i>Other National Programmes (consumable)</i>	Concerned Fac Co-ordintr(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
61.29	<i>Centre for Creativity</i>	HOC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
61.50	<i>Miscellaneous (consumable)</i>	DoRGFP(upto ₹200000)/DIR

62	Department/Centre Maintenance	-
62.1	<i>Bio-Science & Bio-Engineering (contingency)</i>	HOD(upto ₹50000)/DoRGFP(upto ₹200000)/DIR
62.1.1	<i>Aushadhi- Drug Discovery (Contingency)</i>	DORD(upto ₹200000)/DIR
62.2	<i>Chemical Engineering (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR

62.3	<i>Chemistry (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.4	<i>Civil Engineering (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.5	<i>Computer Science and Engineering (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.6	<i>Design (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.7	<i>Electronics and Electrical Engineering (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.8	<i>Humanities and Social Science (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.9	<i>Mathematics (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.10	<i>Mechanical Engineering (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.11	<i>Physics (contingency)</i>	HOD(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.12	<i>Computer and Communication Centre (contingency)</i>	HOC(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.13	<i>Central Instrumentation Facility (contingency)</i>	HOC(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.14	<i>Centre for Education Technology (contingency)</i>	HOC(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.15	<i>Centre for Energy (contingency)</i>	HAC(upto ₹ 50000) DoRGFP(upto ₹200000)/DIR
62.16	<i>Centre for Environment (contingency)</i>	HAC(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.17	<i>Centre for Nanotechnology (contingency)</i>	HAC(upto ₹50000) DoRGFP(upto ₹200000)/DIR
62.18	<i>Work Shop (contingency)</i>	Prof I/c(upto ₹30000) DoRGFP(upto ₹200000)/DIR
62.21	<i>Center for Linguistic Science & Technology (contingency)</i>	HAC(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
62.23	<i>Center for Rural Technology (contingency)</i>	HOC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
62.24	<i>Centre for Career Development (contingency)</i>	HOC(upto ₹50000)/ DoRGFP(upto ₹200000)/DIR
62.25	<i>Ishan Vikash (contingency)</i>	Fac Co-ordintr(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
62.26	<i>Unnat Bharat Abhijan (contingency)</i>	Fac Co-ordintr(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
62.27	<i>Swachh Bharat Abhijan (contingency)</i>	Fac Co-ordintr(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
62.28	<i>Other National Programmes (contingency)</i>	NA
62.29	<i>Centre for Creativity</i>	HOC(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
62.29.1	<i>Creativity Workshop</i>	HOC(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
62.50	<i>Miscellaneous (contingency)</i>	DoRGFP(upto ₹200000)/DIR
64	Guest House Management	ADoIPM(upto ₹100000)DoIPM(upto ₹200000)/DIR

68	Printing and Stationery	REG(upto ₹50000)/DoRGFP(upto ₹200000)/DIR
69	Recurring Office Contingency	-
69.11	Medical Section (office contingency)	HOS(upto ₹3000)/ DoRGFP(upto ₹200000)/DIR
69.12	Centre for Carrier Development (office contingency)	HOC(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
69.14	Registrar's Office (office contingency)	REG(upto ₹30000)/ DoRGFP(upto ₹200000)/DIR
69.15	Research and Development Section	HOS(upto ₹3000)/DORD(upto ₹200000)/DIR
69.16	Stores & Purchase Section (office contingency)	HOS(upto ₹3000)/ DoRGFP(upto ₹200000)/DIR
69.17	Student Affairs Section (office contingency)	HOS(upto ₹3000)/DOSA(upto ₹500000)/DIR
69.18	RTI & EOSRC(office contingency)	HOS(upto ₹3000)/REG
69.19	Hindi Cell (office contingency)	HOS(upto ₹3000)/REG
69.20	Maintenance Section (office contingency)	HOS(upto ₹3000)/ DoIPM(upto ₹500000)/DIR
69.21	Alumni & External Relations Section (office contingency)	HOS(upto ₹3000)/DoAER(upto ₹200000)/DIR
69.27	Outreach Education Programme (Office contingency)	HOS(upto ₹3000)DoOEP(upto ₹200000)/DIR
69.28	Public Relations, Branding and Ranking (Office Contingency)(PRBR)	HOS(upto ₹3000)/Dean, PRBR(upto ₹200000)/DIR
69.29	Green Office (office contingency)	HOS(upto ₹3000)/Fac. i/c(upto ₹ 30000)/DoRGFP(upto ₹ 200000)/DIR
69.30	Record and Archive Management Cell (office contingency)	HOS(upto ₹3000)/REG
69.31	Security Cell (office contingency)	HOS(upto ₹3000)/REG
69.32	Legal Cell- Recurring Office Contingency	HOS(upto ₹3000)/ REG
69.34	Industrial Interaction and Special Initiative(II&SI)- Recurring office contingency	HOS(upto ₹3000)/DOI&SI(upto ₹200000)/DIR
69.50	Miscellaneous Office Expenses (office contingency)	REG(upto ₹30000)/DoRGFP(upto ₹200000)/DIR
71	Repairs and Maintenance	-
71.1	Annual Maintenance Contracts for Office Equipment	REG(upto ₹30000)/DoRGFP(upto ₹200000)/DIR
73	Security Services Expenses	REG(upto ₹30000)/DIR
74	Cleaning Services Expenses	ADoIPM(100000)/DoIPM(500000)/DIR
75	Seminar / Workshop Organization	DOI&SI(upto ₹200000)/DIR
79	Transport Hiring Charges	ADoIPM(upto ₹100000)/DoIPM(upto ₹500000)/DIR

	80	Travel and Conveyance Expenses	ADoIPM(upto ₹100000)/DoIPM(upto ₹500000)/DIR
	81	Vehicles Running and Maintenance	ADoIPM(upto ₹100000)/DoIPM(upto ₹500000)/DIR
	88	Institute Level Programme	REG(upto ₹30000)/DoRGFP(upto ₹200000)/DIR
	89	National Level Programme	REG(upto ₹30000)/DoRGFP(upto ₹200000)/DIR
	90	Meeting Expenses	REG(upto ₹30000)/DoRGFP(upto ₹200000)/DIR

Note: "The Director shall be empowered to take action in all matters on in all matters not covered in the above list

ANNEXURE-4



MEMORANDUM OF UNDERSTANDING

Between

Indian Institute of Technology

Guwahati

And

Department of Higher Education

Ministry of Education

Government of India

For

2023-24

Memorandum of Understanding (MoU) between Department of Higher Education, Ministry of Education, Government of India & the Indian Institute of Technology Guwahati for 2023-24 in pursuance of the Rule 229(xi) of the GFR, 2017

This Memorandum of Understanding (hereinafter referred to as MoU) is entered into at New Delhi on this ____ day of _____, 2023 between Department of Higher Education, Ministry of Education, Government of India, Shastri Bhawan, Rajendra Prasad Road, New Delhi-110011 (hereinafter referred to as MoE)

And

The Indian Institute of Technology_Guwahati (hereinafter referred to as the Institute) having its Headquarter at_Guwahati and represented by its Director (hereinafter referred to as the Institute) which term and expression shall mean and include, unless repugnant to the context, its successors, assignees, administrators of the Institute.

WHEREAS

1. This MoU is executed in terms of Rule 229 (xi) of the General Financial Rules, 2017 (hereinafter referred to as GFR, 2017) and the subsequent instructions issued by the Ministry of Finance, Department of Expenditure, (hereinafter referred to as MoF) with the objective of improving efficiency of the expenditure, making the action plan outcome oriented, maintaining financial discipline and measuring performance of the Institution on key parameters against the targets set so as to improve its performance.
2. The Institute has the pre-defined Vision, Mission and Objectives as outlined here under: -
 - (A) **Vision:**
 - i) To be recognised internationally for excellence in research, pursuit for development activities and deep concern for students' care
 - ii) To be of service to the citizens of the Country
 - iii) To become a preferred destination of:
 - Students seeking best science and engineering education
 - Scholars seeking intellectual ambiance and encouragement for research
 - Companies recruiting innovative minds
 - Organizations seeking collaboration in product development

- iv) Values:
- Academic excellence and freedom
 - Fostering the spirit of inquiry, adventure and exploration both at problem solving and conceptual advancement
 - Continuous improvement of programs and processes
 - The success of students and develop their individuality
 - Personal and professional development of the faculty and staff
 - Diversity among the students, faculty and staff
- v) Institutional Goals:
- To be recognised as one of the worlds' top 100 Institute/University in coming fifteen year
 - To enhance external grant and research funding at the level of Internationally well ranked institutes
 - To graduate 95% of the entering PhD students within four years while maintaining rigorous academic standards
 - To furnish state-of-art facilities for all programs in coming fifteen years

(B) **Mission:**

- i) To act as a nucleus for the growth of science and technology
- ii) To sustain and foster excellent education in engineering and science in undergraduate levels
- iii) To give a major boost to the existing post-graduate coaching/teaching and research programmes, initiate new research activities in selected disciplines and achieve excellence
- iv) To promote globalization and support for local industries hand in hand
- v) To promote technology, transfer from Institute to Industries and academic institutions
- vi) To promote innovation in all field and provide support to innovators and entrepreneurs
- vii) To promote sponsored research and collaborative projects with industries, R&D organization and academic institutions in India and Abroad
- viii) To contribute to the development of India and North East India in particular

iv) Values:

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- To contribute to the development of India and North East India in particular

(₹. In Cr.)

Nature of Receipt	Amount	Heads of Expenditures	Amount
Government Grants	580.00	Works	36.00
Internal Resource	75.00	Project-HEFA	60.00
Corpus Funds	11.50	Equipment	38.88
Any other Source (HEFA)	60.00	Books & Journal	13.00
		Salary	215.00
		Non-salary	225.00
		HEFA Principal Repayment	35.00
		Scholarship	80.00
		Others (including maintenance)	23.62
Total	726.50		726.50

(F) ANNUAL TARGETS FOR PHYSICAL OUTPUTS/DELIVERABLES:

(As per Annexure I)

(G) PERFORMANCE EVALUATION PARAMETERS:

- (i) The performance will be evaluated using the criteria listed at Annexure I. The weightage to be attached to each criterion and the criterion value corresponding to different performance ratings are also given therein. The overall score will be calculated through the formula given in the Annexure based on the scores obtained in each parameter.
- (ii) There would also be a negative marking by which the overall score obtained through Annexure I will be reduced based on penalties listed out in Annexure II
- (iii) The Consolidated score would be arrived at by reducing the negative score obtained in Annexure II from the overall score obtained under Annexure I.
- (iv) The overall rating of the organization would be as given in Annexure III based on the consolidated score obtained in Para (iii) above.
- (v) The number of meritorious students identified by the faculty members of the institute for mentoring and guiding them in preparing projects / abstracts so that they are able to meet the PMRF selection criteria.

(H) IMPLEMENTATION AND MONITORING OF THE MoU:

- (i) Performance Evaluation against MOU parameters shall be carried out every quarter and monitored by the Institution.
- (ii) The performance evaluation shall be submitted to the Board of Governors on quarterly basis during the Board meetings for consideration & review. After the review by the Board, the same shall be sent to MOE along with the recommendations and the comments of the Board.
- (iii) A Joint review by the Institution and the MOE shall be carried out within 90 days of completion of the financial year. The result of the Joint Review shall be placed before the Board. The Director of the Institute shall ensure compliance of the issues raised or pointed out in the review and shall cause the MoU report and the review comments prominently hosted on the website of the Institute.



Director

Indian Institute of Technology
Guwahati
(SEAL)

कार्यवाहक निदेशक
भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
गुवाहाटी-७८१०३९
Officiating Director
Indian Institute of Technology Guwahati
Guwahati-781039

New Delhi:
Date:

(.....)
Additional/Joint Secretary (TE)
Department of Higher Education
Ministry of Education
Government of India
(SEAL)

Annexure-5

Re: To consider and approve the Memorandum of Understanding (MoU) of IITG with Ministry of Education for the year 2023-24 with Annexures for approval of the Board by Circulation.

Mohammad Jawed <jawed@iitg.ac.in>

Tue 15-08-2023 12:24

To:Rajiv Modi <rimodi@cadilapharma.co.in>;Director, IIT Guwahati <director@iitg.ac.in>;ashe-mhrd <ashe-mhrd@gov.in>;profskrivastava@gmail.com <profskrivastava@gmail.com>;varadraj <varadraj@som.iitb.ac.in>;neil@sibingroup.com <neil@sibingroup.com>;Prahlada Ramarao <prahlada.ramarao@gmail.com>;Tamal Banerjee <tamalb@iitg.ac.in>

Cc:Sahil Sardana <sahilsardana.edu@gov.in>;jsmoe.te@gmail.com <jsmoe.te@gmail.com>;Registrar, IIT Guwahati <registrar@iitg.ac.in>

I have gone through the draft MoU carefully.

I noticed the following typographical errors:

Clause 2, (C) (iii) Page 5: "ration" to be changed to "ratio".

Clause 2, (C) (v), Page 5: "health" to be changed to "healthy"

Annexure II, (i) a & b at Page 13 and (v) b & c at Page 14: "MHRD" to be replaced by "MOE".

Tables on Page 7 and 8 do not contain unit for the numerical figures. Are these figures in "Lakhs" or "Crores"?

I am concerned with the clause in Annexure II, (iv) (c). This clause imposes a penalty of 3% if there is at least one suicide or attempt to suicide. It is nearly impossible for an academic institute having 7000+ students (residing mostly on its campus) to prevent suicide or attempt to suicide despite having a robust and functional counselling system in addition to placing systems of faculty advisors for regular interaction to an assigned group of students, day to day interaction with hostel wardens and hostel caretaker to students staying in the hostels. Therefore, imposing a penalty of 3% appears to be harsh.

Regarding Clause (C) (v), Page 6: Do the words "should preferably" give an enhanced emphasis to prefer a candidate working in a government department compared to one working in an autonomous body such as IIT Guwahati for the post of Registrar? It is to be noted that the IIT Guwahati is likely to appoint a new Registrar in near future as the previous one has resigned and left the Institute some time back.

This is for the consideration of Board Members and their comments.

With kind regards,

Jawed
Board Member

Dr. Mohammad Jawed, FIE
Professor (Pay Level 15) of Environmental Engineering
Department of Civil Engineering
Indian Institute of Technology Guwahati
Guwahati - 781 039, India

Annexure-6

Memorandum of Understanding (MoU)

between

HCL

HCL Technologies Ltd.



Indian Institute of Technology Guwahati

entered on

DD/MM/YYYY

This agreement is entered into **by and Between**

Indian Institute of Technology Guwahati (IIT Guwahati) an Institute of National Importance established in 1994 by an Act of Parliament (The Institutes of Technology Act, 1961) for providing education in engineering, sciences and arts disciplines in the country presently located at Guwahati-781039, Assam, through its Director, the present occupant being Prof. Parameswar K. Iyer as the first party;

And

HCL Technologies Limited having its registered office at 806, Siddharth, 96, Nehru Place, New Delhi- 110019 through its Authorised signatory, the present occupant being _____ as the second party.

Whereas

The first party, i.e., IIT Guwahati, is offering online BSc (Honours) degree in Data Science and Artificial Intelligence, and the second party, i.e., HCL Technologies, is desirous of enrolling their employees in this online degree for the employees of second party as a part of its vision of skilling, re-skilling and upskilling the work force as per the guidelines of New Education Policy 2020. IIT Guwahati, as per the powers conferred by the Government of India vide **The Institutes of Technology Act, 1961**, can confer the appropriate degrees/diplomas on successful completion of the programme by the students as per the Institute norms and policies.

Therefore, this agreement is entered into between the first party and the second party for admitting the employees of the second party into the online BSc (Honours) degree programme in Data Science and Artificial Intelligence (also referred as “the online degree programme”) offered by the first party as per the provisions of this agreement.

THE PARTIES AGREE AS FOLLOWS:

1. Purpose

The purpose of this Agreement is to admit the employees of the second party, i.e., HCL Technologies, to online BSc (Honours) degree programme in Data Science and Artificial Intelligence offered by the first party, i.e., IIT Guwahati.

2. Obligations of the First Party, i.e., IIT Guwahati

- a. IIT Guwahati shall admit HCL employees in the online degree programme in Data Science and Artificial Intelligence as per the governing ordinances of IIT Guwahati.

- b. IIT Guwahati may conduct admission test for the selection of students from the eligible pool of HCL employees in the online degree programme.
- c. The online degree programme shall be offered as per the Ordinances of IIT Guwahati for the respective programme. All the students enrolled into the online degree programme shall be governed by the IIT Guwahati ordinances.
- d. IIT Guwahati shall share the progress of the students enrolled into the programme with HCL Technologies.
- e. IIT Guwahati shall decide the tuition fee and any other fee that shall be charged from the students for the online degree programmes.

3. Obligations of the Second Party, i.e., HCL Technologies

- a. HCL shall ensure that only its full-time employees are recommended for enrolment in the online degree programmes offered by IIT Guwahati.
- b. HCL shall share the details of the methods (including any examinations) adopted for selecting the candidates as its employees who intend to enrol into the online degree programme offered by IIT Guwahati.
- c. HCL shall ensure that the recommended employees are satisfying the eligibility criteria of the online degree programme.
- d. HCL shall periodically prepare a list of interested and eligible employees who wish to enrol into the online degree programmes offered by IIT Guwahati, and share the list with IIT Guwahati for further processing.
- e. HCL shall enrol its eligible employees to the online degrees programme as per the mutual understanding and the terms and conditions of this MoU.
- f. HCL shall facilitate the employees who enrolled into the programme for their active participation in the programmes by providing them with sufficient free time as per the programme schedule designed by IIT Guwahati.
- g. HCL shall provide internships opportunities to the interested students (including those who are not HCL employees) enrolled into the online degree programmes. Number of such internships shall be decided based on mutual agreement.
- h. HCL shall immediately inform IIT Guwahati in case any of its employee(s) enrolled into the online degree programme at IIT Guwahati resign from HCL. After the resignation, the studentship of the programme shall continue as per the modalities applicable to any other students of the programme.
- i. HCL shall ensure that its employees enrolled into the programme shall pay the fee as per the timeline set by IIT Guwahati.

4. Shared Obligations

- a. The employees of HCL who enrolled into the online degree programme shall be governed by the respective ordinances of IIT Guwahati.
- b. Multi-entry and multi-exit options shall not be available to the employees of HCL.

- c. Coursera Career Academy, Hiring Solution Platform, and IITG Placement Cell (for internships, placement opportunities, and skill development) developed for online degree students shall not be available to the employees of HCL.

5. Details of the Online Degree Programmes

The curriculum of the online degree programme that is being offered by IIT Guwahati is enclosed at Annexure 1.

6. Confidentiality

Both IIT Guwahati and HCL Technologies shall during the tenure of the MoU and at any time thereafter maintain in strictest confidence all information relating to the work and shall not, unless so authorized in writing by either of the parties, divulge or grant access to any information about the programme/work or its results and shall prevent anyone becoming acquainted with either through them or their personnel. Both the parties shall not avail of the information obtained in the course of work hereunder in any manner, except for the internal purpose alone.

7. Publicity

Neither party shall make any public statement regarding the relationship contemplated by this Agreement without the prior written approval of the other party.

8. Use of Trademarks

Neither party shall use the trademarks (including name and logo) of the other party without prior reference to and approval in writing from the other party.

9. Force Majeure

- 9.1 If either party is temporarily unable by reason of force majeure to meet any of its obligations under this MoU and if such party gives to the other party written notice of event within fourteen (14) days after its occurrence, such obligations of the party which it is unable to perform by reason of event shall be suspended for as long as the liability continues.
- 9.2 Neither party shall be liable to the other party for loss or damage sustained by such other party arising from any event due to natural calamity or government policies or the delay arising from such event.
- 9.3 The term "Force Majeure", as employed herein shall mean act of God, strikes, war, civil riots, Fire, Pandemic, floods, change in law and regulations directly affecting the performance of the MoU, not within the control of either party and which by the exercise of due diligence neither party is able to overcome.

10. Intellectual Property Rights

Both the parties to this MoU undertake not to in any manner claim all or any part of the IPR or commercially exploit all or any of the property rights generated and developed by the other as versed whether trademarked, copyrighted or not.

11. Modification in MoU

All/any modification leading to changes in the MoU shall be considered only when accepted mutually in writing by IIT Guwahati and HCL Technologies by signing amendment to the MoU.

12. Waivers

It is fully understood and agreed that none of the terms and conditions of this MoU shall be deemed waived by either party unless such waiver is executed in writing by the duly authorized agents or representatives of both the parties, the failure of either party to execute any right shall not act as a waiver of such right by such party.

13. Notices

All notices shall be in writing and may be delivered to:

For IIT Guwahati: The Director, IIT Guwahati, Guwahati 781039, Assam.

For HCL Technologies:

14. Agreement Term

This agreement shall remain in effect for a period of 5 years from the date of signing for admitting the employees of the second party into the online degree programme offered by the first party. The employees once admitted shall continue in the academic programmes until they complete all the requirements for award of the degree or leave the programme in between as per the provisions of the ordinances of IIT Guwahati. After completion of the term, the agreement may be extended with mutual consent of both the parties.

15. Termination

Either party may terminate this agreement at any time by giving a written notice of 3 months to the other party. Upon termination, both parties shall have fulfilled all obligations due under this agreement. If MoU is terminated, the candidates who have enrolled in the program need to be permitted to complete their graduation, new enrolment need not be taken up.

16. Entire MoU

This MOU, including its Exhibits (if any), constitutes the entire understanding between the parties hereto in relation to its subject matter and will supersede all prior correspondence, arrangements or MOUs, whether oral or written, entered into between the parties hereto on the subject matter of this MOU. No amendment or modification of this MOU shall be binding unless made in writing and duly signed by the parties.

17. Survival

The clauses of this MOU, which by their very nature ought to survive termination / expiration of this MOU, shall so survive.

18. Anti-Bribery and Anti-Corruption

Both parties shall maintain in place their own policies and procedures to ensure that the persons and parties associated with both parties are not involved in any bribery or corrupt practices.

19. Non-Partnership

None of the provisions of this MoU shall be deemed to constitute a partnership or joint venture between the parties hereto.

20. Indemnification

The parties agree to indemnify and keep each other protected and harmless against any claim or action made by any third party and/or any loss and damages caused to either party as a result of failure on the part of the other party to discharge an obligation arising out of or in relation to this MoU.

21. Dispute Resolution

A dispute arising out of or related to this MoU hereto shall be referred to the signatories of both parties by notice setting forth the details of the dispute. If the dispute is not resolved within ten (10) business days of the referral, either Party may elect to pursue any or all available legal remedies. This agreement is governed by the law of India and subject to exclusive jurisdiction of the competent court and forum in Guwahati. For any dispute relating to this agreement, the parties hereby agree to refer the matter to a mutually agreed upon arbitrator, with such arbitration to take place in Guwahati and occur pursuant to the Indian Arbitration and Conciliation Act 1996 (Act No. 26 of 1996) and any subsequent amendments thereto.

This MoU shall come in force as soon as it is signed for all purposes and intent and shall, unless earlier terminated by mutual consent, remain in full force.

IN WITNESS WHEREOF the parties hereto have SIGNED, SEALED AND DELIVERED THE MEMORANDUM OF UNDERSTANDING ON at Guwahati.

On behalf of HCL Technologies

On behalf of IIT Guwahati

Signature: Name: Designation: Address: Seal	Signature: Name: Designation: Address: Seal
---	---

Signed and sealed in presence of

Witness – 01 Signature: Name: Designation: Address:	Witness – 02 Signature: Name: Designation: Address:
---	---

ANNEXURE-1

Details of the Online Degree Programme offered by IIT Guwahati

Programme: **Four Year Bachelor of Science (Honours), i.e., BSc (Honours)**

Discipline: **Data Science and Artificial Intelligence**

Curriculum Structure for BSc (Honours) in Data Science and Artificial Intelligence

The trimester wise list of courses, the number of credits and the list of elective courses grouped into various buckets are presented in the curriculum. The programme is designed with 299 credits consisting of various industry-oriented courses in addition to certain fundamental courses, an industry internship in the third year, and compulsory capstone projects spread over two trimesters in the final year. Trimester wise credit distribution is as per the following:

Credit Structure: Each course is given a structure in the format of L-T-P-C, where L denotes the number of lectures hours per week, T denotes the number of tutorial hours per week and P denotes the number of practical/lab hours per week. The number of credits of a course is calculated by $C = 2 \times P + 2 \times T + P$, i.e., each lecture/tutorial hour contributes 2 credits and each practical/lab hour contributes 1 credit to C.

Total Credits:

Trimester	Year			
	First	Second	Third	Fourth
I	28	29	24	24
II	26	26	24	24
III	26	24	22	22
	80	79	70	70
Total Number of Credits: 299				

Trimester Wise Course:

First Year - Trimester I				
Title of the Course	L	T	P	C
DA 101 Basic English	3	0	0	6
DA 102 Data Analysis Basics	2	0	4	8
DA 103 Introduction to Statistics	3	0	0	6
DA 104 C Programming	2	0	4	8
	10	0	8	28

First Year – Trimester II				
Title of the Course	L	T	P	C
DA 105 Linear Algebra	3	0	0	6
DA 106 Data Science: An Introduction	3	0	0	6
DA 107 Computer System Tools	1	0	4	6
DA 108 Python Programming	2	0	4	8
	9	0	8	26

First Year – Trimester III				
Title of the Course	L	T	P	C
DA 109 AI Basics	3	0	0	6
DA 110 Data Structures	3	0	0	6
DA 111 Algorithm Design & Analysis	3	0	0	6
DA 112 Introduction to R	2	0	4	8
	11	0	4	26

Second Year – Trimester I				
Title of the Course	L	T	P	C
DA 201 Relational Database Management Systems	3	0	3	9
DA 202 Java Programming	2	0	4	8
DA 203 Optimization	3	0	0	6
DA 204 Basic Econometrics	3	0	0	6
	11	0	7	29

Second Year – Trimester II				
Title of the Course	L	T	P	C
DA 205 Data Mining & Warehousing	3	0	0	6
DA 206 Statistical Inferencing	3	0	0	6
DA 207 Signal and systems	3	0	0	6
DA 208 Social Media Tools and Techniques	3	0	2	8
	12	0	2	26

Second Year – Trimester III				
Title of the Course	L	T	P	C
DA 209 Data Modeling & Visualization	3	0	0	6
DA 210 Time Series Analysis & Forecasting	3	0	0	6
DA 261 Machine Learning Fundamentals	3	0	0	6
DA 262 Recommender Systems	3	0	0	6
	12	0	0	24

Third Year – Trimester I				
Title of the Course	L	T	P	C
DA 301 Cloud Computing	3	0	0	6
DA 302 Deep Learning Essentials	3	0	0	6
DA 3xx Elective 1 (Theory/Systems/Business Applications/Online bucket)	3	0	0	6
DA 377 Internship-I/ Term-Project-I	0	0	6	6
	9	0	6	24

Third Year – Trimester II				
Title of the Course	L	T	P	C
DA 303 Ethics in AI	3	0	0	6
DA 3xx Elective 2 (Theory/Systems/Business Applications/ Online buckets)	3	0	0	6
DA 3xx Elective 3 (Theory/Systems/Business Applications/ Online buckets)	3	0	0	6
DA 378 Internship-II/ Term-Project-II	0	0	6	6
	9	0	6	24

Third Year – Trimester III				
Title of the Course	L	T	P	C
DA 304 Soft Skill Enhancement	2	0	0	4
DA 3xx Elective 4 (Theory/Systems/Business Applications/Online buckets)	3	0	0	6
DA 3xx Elective5 (Theory/Systems/ Business Applications/ Online buckets)	3	0	0	6
DA 379 Internship-III/ Term-Project-III	0	0	6	6
	8	0	6	22

Fourth Year – Trimester I				
Title of the Course	L	T	P	C
DA 401 Big Data Analytics	3	0	0	6
DA 3xx Elective6 (Theory/Systems/Business Applications/Online bucket)	3	0	0	6
DA 487 Capstone Project - Phase I	0	0	12	12
	6	0	12	24

Fourth Year – Trimester II				
Title of the Course	L	T	P	C
DA 405 Basics of Reinforcement Learning	3	0	0	6
DA 4xx Elective 7 (Theory/Systems/Business Applications/Online bucket)	3	0	0	6
DA 488 Capstone Project - Phase II	0	0	12	12
	6	0	12	24

Fourth Year – Trimester III				
Title of the Course	L	T	P	C
DA 406 Entrepreneurship and Startup	2	0	0	4
DA 4xx Elective 8 (Theory/Systems/Business Applications/Online bucket)	3	0	0	6
DA 489 Capstone Project - Phase III	0	0	12	12
	5	0	12	22

Basket of Electives:

Applied Theory Bucket	Systems Bucket	Business Applications Bucket	Bucket of Online Courses
Natural Language Processing	Machine Learning Framework	Banking & Financial Service Analytics	To be identified from courses/certificates available online which are suitable for transfer of credits.
Social Media & Text Analytics	NoSQL	Business Variables Analysis	
Speech Processing & Recognition	Big Data on Cloud	Analytics in Securities & Insurance	
Vision Intelligence	AI Tools and Applications	Analytics & ML in Financial Technologies	

The buckets will be populated with more courses over time.

Annexure-7

**AGREEMENT FOR THE
IMPLEMENTATION OF THE
CAMPUS-IN-CAMPUS (CiC)
INITIATIVE
BETWEEN**



**THE UNIVERSITY OF TSUKUBA
AND**



**INDIAN INSTITUTE OF TECHNOLOGY
GUWAHATI**

Preamble

This Agreement is entered into by and between the University of Tsukuba (hereinafter referred to as “UT”) and Indian Institute of Technology Guwahati (hereinafter referred to as IITG) and for the purpose of implementing the Campus-in-Campus (hereinafter referred to as “CiC”) Initiative as proposed by UT and IITG. Fully recognizing that academic exchange and cooperation between the two universities will be mutually beneficial to all concerned and wishing to further strengthen their relationship into a more proactive and innovative partnership, UT and IITG hereby agree to participate in the CiC Initiative, which will facilitate the sharing of educational and research resources as well as the mutual enhancement of educational and research capacities.

Through CiC, UT and IITG will share educational and research environments to allow for the significant enhancement of the mobility of students, faculty members, researchers, and administrative staff, as well as the development of innovative educational and research initiatives benefiting from the proactive use of pooled resources. In the case where discrepancies arise between the contents of this Agreement and previous MoUs executed between UT and IITG, this current Agreement shall supersede and prevail to prior agreements and MoUs.

Terms and Definitions

- “CiC Partner University” refers to a university that participates in the CiC Initiative. In this Agreement, “CiC Partner University” shall refer to IITG or UT separately, while “CiC Partner Universities” shall refer to IITG and UT collectively.
- “CiC Office” refers to the office established under the CiC Initiative within a CiC Partner University.
- “CiC Student” refers to a CiC Partner University student participating in activities under the CiC Initiative.

1. Principal features of the CiC Initiative

- 1.1.** CiC is a trans-border Initiative proposed by UT to improve the research and educational capacities of partner institutions in tandem by sharing research and educational resources across national and institutional boundaries.
- 1.2.** CiC Partner Universities will fulfill the following responsibilities in order to implement and uphold the Initiative:
 - 1.2.1. Allow the other to establish a virtual campus within their own campus and provide an office space that can be staffed with the other partner’s faculty members and/or administrative staff. (Mutual Provision of Office Space)
 - 1.2.2. Offer courses or programs that will be made available for their students and ensure that any credits earned by students taking such courses will be mutually recognized in accordance with relevant procedures. (Course Jukebox)
 - 1.2.3. Grant adequate status to the other’s visiting students, faculty members, researchers and administrative staff during their period of stay, and provide them with equal rights, privileges and access to campus facilities, resources, and services, including but not limited to dormitories, medical facilities, seminars and meeting rooms etc. Mobility of staff under CiC shall not constitute employment.

2. Mutual Provision of Office Space

In order to ensure the smooth operation of education and research collaborations, UT and IITG shall seek to establish and staff their own CiC Offices on each other’s campuses under the CiC Initiative.

2.1. Terms and Conditions of Employment of the CiC Office Staff

UT and IITG may employ staff to work in the CiC Office. Individuals deemed most suitable for the implementation of the CiC Initiative shall be hired as CiC Office staff. The home CiC Partner University shall be responsible for employment and salary of the staff at its CiC Office located in the host CiC Partner University, following relevant regulations at the home CiC Partner University.

2.2. Cost of the CiC Office Management

The host CiC Partner University agrees to pay for the additional running costs of the CiC Office, including its rental fee (if any), the charges of electricity and water utilities, the cost of photocopying papers, etc., and other costs that are deemed appropriate and essential for the operation of the CiC Office.

2.3. Job Description of the CiC Office Staff

The CiC Office staff is responsible for the smooth operation of overall office management. Their main duties include:

2.3.1. Providing support to CiC Students for traveling from and to their home CiC Partner University, daily life during their stay at the host CiC Partner University, course learning through the Course Jukebox (CJ), etc.

2.3.2. Providing support to academic and administrative staff members for traveling from and to the home CiC Partner University as well as daily life during their stay at the host CiC Partner University.

2.3.3. Everyday duties regarding the operation of the CiC Office, including liaison and coordination with relevant educational/research/administrative organizations on the campus where the CiC Office has been established, as well as equivalent organizations at the home CiC Partner University. Moreover, the CiC Office staff is required to submit an annual report on the management of the CiC Office to both CiC Partner Universities, which shall be taken into consideration for the yearly renewal of their employment contract.

3. Course Learning in English through the Course Jukebox (CJ)

CJ is a system through which the CiC Partner Universities provide courses to each other's students, bypassing the previously necessary credit transfer procedures, by mutually recognizing credits based on mutual agreement between the CiC Partner Universities. CiC Students who take courses through CJ will be registered as Exchange Students (Tokubetsu Chokogakusei) at UT and as Exchange, Visiting, or Research Visiting Students at IITG.

3.1. Four Types of Course Training in English through CJ

Type A: Supplementary and systematic courses from existing degree programs.

Type B: Courses from joint- and double-degree programs with the CiC Partner Universities.

Type C: Courses intended for non-degree short-term exchange programs. This type includes courses from the Junior Year at Tsukuba Program (JTP) which offers a wide variety of subjects taught in English to improve the understanding of Japan from diverse aspects.

Type D: Courses designed for other non-regular students mainly provided via online learning, including language programs and special courses that represent the characteristics and strengths of each CiC Partner University.

All of the above types of courses are available to non-degree seeking CiC Students from UT and IITG.

3.2. Selection and Incorporation of Courses into CJ

3.2.1. Suitable courses shall be selected and subsequently incorporated as CJ courses.

3.2.2. Both CiC Partner Universities will establish CiC/CJ Management Committees which will be completely responsible for the selection and incorporation of courses into CJ, including the determination of the appropriate number of courses and the timing and procedures of course incorporation.

3.2.3. Mutual confirmation between both CiC Partner Universities is necessary before the final selection and incorporation of courses into CJ. Moreover, credit issues are to be

solved before the final incorporation of CJ.

- 3.2.4. UT and IITG share course lists and syllabi. Course registration and course learning processes for each student are to be managed through the Learning Agreement approved beforehand.
- 3.2.5. Conditions and procedures for the selection and incorporation of courses into CJ as well as course registration, teaching methods, and standards for credit-recognition will be set forth separately by mutual understanding.

3.3. Procedures for Course Learning and Student Mobility through CJ

- 3.3.1. The selection, qualification, and registration of CiC Students will be undertaken based on conditions set by the home and host CiC Partner Universities in line with their respective regulations, including visa application.
- 3.3.2. Both home and host CiC Partner Universities should appoint academic advisors to CiC Students, who will be signatories of the Learning Agreement on behalf of their respective CiC Partner Universities.
- 3.3.3. The commencement of course learning is only possible after the approval of the Learning Agreement. The Learning Agreement must be signed by the three parties involved: the CiC Student, the home CiC Partner University, and the host CiC Partner University. It must include course titles, a learning schedule, the number of credits, and other relevant matters.
- 3.3.4. The management of course learning processes and credit recognition for CiC Students is based on the Learning Agreement and mutual agreement between the CiC Partner Universities.

3.4. Fees for Course Learning and Other Related Matters

- 3.4.1. Tuition, application, and admission fees will be waived for the CiC Students who are taking courses through CJ.
- 3.4.2. In certain cases, however, CiC Students are required to pay some fees such as insurance, transportation, and miscellaneous items (photocopies, field trips, experimental materials, etc.) on the same basis as local students at the host CiC Partner University.
- 3.4.3. The number of CiC Students to be accepted for course learning through CJ by CiC Partner Universities will not be limited. However, CiC Partner Universities may discuss the number of CiC Students to accept every academic year.
- 3.4.4. The final decision concerning the details of course learning for CiC Students shall be made by the CiC/CJ Management Committees described in 3.2.2.

4. CiC Students for Research

CiC Students may choose to enroll mainly for research purposes at the host CiC Partner University. Procedures for their acceptance as incoming research students are to follow relevant regulations at each CiC Partner University, and they are managed through the Learning Agreement for research students approved beforehand as the case of course learning students through CJ.

5. Student Mobility through the CiC Initiative

- 5.1. Each CiC Partner University may send undergraduate and graduate students to each other's university to be enrolled as non-degree seeking exchange students each year. These students shall be referred to as CiC Students in this Agreement.
- 5.2. The duration of stay (onsite study) for CiC Students shall not exceed two (2) semesters, one (1) year in total; whilst the duration of online study will not be limited.
- 5.3. Tuition fees of CiC Students shall be waived at the host CiC Partner University on a reciprocal

basis. All other fees imposed by the host CiC Partner University shall be the responsibilities of CiC Students.

- 5.4. Acceptance for participation in the CiC Initiative does not constitute admission to any academic degree-earning program at the host CiC Partner University.
- 5.5. CiC Students shall be selected by their home university based on their academic excellence and on the basis of criteria provided by the host university or agreed upon by both universities.
- 5.6. The host CiC Partner University has the right to reject candidates, in which case additional candidates may be proposed.
- 5.7. Students participating in the exchange program shall be encouraged to acquire a knowledge of the language of the country of the institution.
- 5.8. Participants in the CiC Initiative must purchase medical insurance, and pay for all travel and accommodation and subsistence (room & board) costs. CiC Students shall provide evidence to the host CiC Partner University that they have sufficient funds for transportation to and from their home CiC Partner University and for subsistence during their stay.
- 5.9. The host CiC Partner University shall do its utmost to ensure that CiC Students are assigned rooms in its on-campus dormitory or in housing facilities adjacent to the campus. CiC Students can also pursue alternative housing arrangements on their own (i.e. off-campus apartments).
- 5.10. The host university shall provide academic transcripts for courses taken by CiC Students to their home university.
- 5.11. Credit(s) earned by CiC Students will be recognized by the home university in accordance with the regulations set forth separately by mutual agreement.
- 5.12. CiC Students shall be subject to the rules and regulations of the host CiC Partner University and country during the exchange period.

6. Exchange of Faculty Members and Administrative Staff

- 6.1. The host university may allow faculty members from the home university, whose duration of stay shall not exceed one academic year (two semesters), to take part in conferences, teaching or research activities at the host CiC Partner University.
- 6.2. Health insurance coverage must be arranged by the faculty member or the administrative staff in his/her country of origin, before his/her arrival at the host CiC Partner University.
- 6.3. Salaries shall be paid by the home CiC Partner University.
- 6.4. For the purpose of encouraging the exchange of administrative experience and knowledge in fields of common interests, the institutions may select members of their administrative staff to take part in the exchange program under the CiC Initiative.
- 6.5. The activities conducted during the exchange period shall be consistent with the professional activities of the staff member at his/her home institution, and shall generate a report, to be submitted to the home CiC Partner University.

7. Joint Research

- 7.1. Through joint research, both universities shall aim to strengthen their relationship and develop new joint research programs.
- 7.2. Joint research programs can include co-organizing symposia, conferences and meetings on specific research topics, as well as promoting joint publications of research.
- 7.3. Terms and conditions of each joint research project will be set forth in a separate joint research agreement.

8. Use of Names and Logos of CiC Partner Universities

Each CiC Partner University permits the other CiC Partner University to use its name and logos for the implementation of actions included in this Agreement. For use of name and logos, each CiC Partner University must follow the designated procedures of the authorizing CiC Partner University.

9. Technology Transfer and Data Protection

Both CiC Partner Universities agree to adhere to and comply with applicable export control laws and regulations. Each CiC Partner University shall understand that only after obtaining all necessary export authorizations and licenses will any export-controlled tangible item or technology be allowed to be exported or transferred. Details shall be determined separately as necessary.

10. Privacy Policy

Regarding personal information obtained and managed by each CiC Partner University, both CiC Partner Universities shall agree to comply with the laws and regulations concerning the protection of personal information that apply in both countries. Details shall be determined separately as necessary.

11. Emergency Management

When fire, disaster, terrorism, severe infectious diseases, and other risks occur in the area, both CiC Partner Universities shall cooperate with one another and the host CiC Partner University shall promptly share the safety status of the dispatched person with the home CiC Partner University.

12. Terms of Agreement

This Agreement shall remain effective for a period of five (5) years from the date of the last signature by representatives of both CiC Partner Universities. The Agreement may be amended or extended by mutual agreement in writing. Either party may terminate this Agreement during its period of validity by giving a ninety day (90) prior written notice to the other party. In the event of any outstanding issues, the parties shall define, under an Agreement Termination Instrument, the responsibilities for the closing of each one of the programs affected by the termination, and all other outstanding issues, the activities in course to be continued with until completion.

13. Agreement Coordinators

The general coordinators of this Agreement are as follows:

For IITG, issues related to this Agreement will be managed by its Dean, AER.

For UT, issues related to this Agreement will be managed by its Vice President for Global Affairs.

14. Settlement of Disputes

Any dispute about this Agreement, which may arise at any time, with no specific or limitative list in terms of interpretation, existence, validity, execution and/or its termination for any reason, shall lead to an attempt at an out-of-court settlement between the CiC Partner Universities.

The out-of-court settlement procedure must be implemented by either of the CiC Partner University. The procedure to be followed will be:

- The legal representative of each CiC Partner University will appoint a representative from among its staff (excluding regular intermediary) to find a solution acceptable for both CiC Partner Universities.
- Before the meetings, the representatives will have to:
 - Identify the dispute and its origin;
 - Establish a schedule of negotiations, with the meetings and exchanges they consider necessary in order to find a solution.

If the CiC Partner Universities fail to reach an agreement within two months, the CiC Partner Universities agree that any disputes between them shall be governed by the law of, and shall be subject to the exclusive jurisdiction of, the country of domicile of the defendant to the action.

This Agreement is executed in duplicate in English, both being equally authentic.

In witness whereof, the parties hereto offer their signatures.

Indian Institute of Technology Guwahati

University of Tsukuba

.....

.....

IYER Parameswar Krishnan

NAGATA Kyosuke

Director

President

Indian Institute of Technology Guwahati

University of Tsukuba

India

Japan

Date:

Date:

ANNEXURE-9

List of PhD/Dual PhD Graduates of the AY 2023-2024
(Those who completed all requirements between 29th June 2023 to 28th October 2023)

S.No.	Name	Roll No	Department	Discipline	Date of Viva Voce	Title of the Thesis
1.	Debabrata Senapati	176101003	Computer Science and Engineering		28-July-2023	Efficient Techniques for Scheduling DAG Applications in Distributed Environments
2.	Anirban Lekharu	186101001	Computer Science and Engineering		07-August-2023	Deep Learning Approach for Efficient Mobile Edge Computing
3.	Debanjan Roy Chowdhury	186101002	Computer Science and Engineering		17-August-2023	Cost-effective Video streaming for Internet of Connected Vehicles using Heterogeneous Networks
4.	Arijit Nath	166101006	Computer Science and Engineering		14 - September - 2023	Enhancing Endurance of NVMs by Coarse-To-Fine Grained Write Reduction and Intra-line Wear Leveling
5.	Sisir Kumar Jena	156101021	Computer Science and Engineering		09 - October - 2023	Design and Testing of Digital VLSI Circuits using Approximate Computing
6.	Aakansha Mishra	166101010	Computer Science and Engineering		16 - October - 2023	Multimodal Attention Variants for Visual Question Answering
7.	Rituparna Choudhury	176102101	Electronics and Electrical Engineering		24-July-2023	VLSI IMPLEMENTATION OF TRAINING ACCELERATORS FOR DECISION TREE ALGORITHM
8.	ANANDA Y R	186102001	Electronics and Electrical Engineering		31- August - 2023	Design and Analysis of Memelements for Low Power and Area Efficient High Frequency Applications
9.	Chandan Kumar	156102011	Electronics and Electrical Engineering		08 - September - 2023	MODELING, OPTIMIZATION AND ANALYSIS OF WIRELESS INFORMATION AND ENERGY TRANSFER IN BEYOND 5G IOT NETWORKS
10.	Mathew Francis	146102001	Electronics and Electrical Engineering		30 - September - 2023	Visual Object Tracking in Dynamic Scenes
11.	Samarjeet Das	176102005	Electronics and Electrical		25 - October - 2023	Automated Diagnosis of Heart Valve Diseases from Phonocardiogram Signals using Deep Learning

ANNEXURE 10

Action Taken Status of the decision of 115TH Meeting of the Board of Governors held on
16.06.2023

Item No.	Items	Resolution	Action Taken
1 (A)	To consider the confirmation of the Minutes of the 114 th meeting of the Board of Governors of the Institute held on 05.04.2023	RESOLVED that the minutes of the 114 th Meeting of the Board of Governors of the Institute held on 05.04.2023 be CONFIRMED as given as <u>Annexure-4 (pg.4 to 56)</u>	Noted and shall be uploaded in the Institute website as per rule
2	To consider the Action Taken Report (ATR) on the decisions of the 114 th meeting of the Board of Governors of the Institute held on 05.04.2023.	RESOLVED that the action taken on the decisions of the 114 th Meeting of the Board of Governors of the Institute held on 05.04.2023 be NOTED as reported. Further RESOLVED that the Director/officiating Director is suggested to relieve Prof. T. Punniyamurthy from the position of Dean of Faculty Affairs at the earliest and appoint a new Dean for Faculty Affairs in the interest of the institute.	No action is required
3	To consider the recommendation of the Fifty Third (53 rd) Meeting of the Finance Committee scheduled on 16.06.2023	RESOLVED that the recommendation of the 53 rd meeting of the Finance Committee held on 16.06.2023 preceding the Board meeting as per <u>Annexure-6 (pg. 69 to 73.)</u> be APPROVED. Further RESOLVED that the institute shall close the old consultancy projects time to time and transfer the unutilized fund to Institute Development Fund (IDF).	
4	To consider adoption of the Annual Accounts of IIT Guwahati for the Financial Year 2022-23	RESOLVED that the Adoption of the Annual Accounts of IIT Guwahati for the Financial Year 2022-23 as tabled during the meeting, for sending the accounts to the Director General of Audit, Central Kolkata, Indian Audit and Accounts	

		Department, Kolkata-Branch office, Guwahati for audit of the same be APPROVED as per recommendation of 53 rd meeting of Finance Committee (FC).	
5	Approval to the recommendation of the Senate for award of degrees and medals to the students in the Twenty Fifth Convocation.	<p>The Board RESOLVED that the recommendation of the 168th meeting of the Senate held on 07.06.2023 on the following data be APPROVED and they be conferred the degrees and the medals at the 25th Convocation of the Institute to be held on 04.07.2023.</p> <ol style="list-style-type: none"> 1. To consider the proposed lists of students found eligible to receive degrees in the 25th Convocation (<u>Annexure-7(pg74-154)</u>) 2. To consider the proposal for award of Dr. Shankar Dayal Sharma Gold Medal to be awarded in the 25th Convocation. (<u>Annexure-8(pg.155-156)</u>) 3.To consider the proposed list of students found eligible to receive Institute Medals in the 25th Convocation. (<u>Annexure-9(pg.157-158)</u>) 4.To consider the proposal for award of Governors of Assam Gold Medals for Excellence to Meritorious Students to be awarded in the 25th Convocation- The following graduating students are found eligible to receive the Governor of Assam Gold Medals for Excellence to Meritorious Students, one each for UG and PG programmes for the year 2023. (given in the 	The Degrees and Medals have been awarded in the 25 th Convocation held on 04.07.2023

		<p>Annexure-9(pg.157-158)</p> <ul style="list-style-type: none"> • <u>Governor of Assam Gold Medal (UG)</u> Mr. DIVYAM SINGAL (190101106), BTech in Computer Science and Engineering (CPI 9.61) • <u>Governor of Assam Gold Medal (PG)</u> Ms. HARITA M (214106018), MTech in Biotechnology (CPI 10). <p>5. To consider the proposed list of students found eligible to receive Best Thesis Awards (PhD and Master's) in the 25th Convocation (Annexure-10(pg.159-160))</p>	
6.	To consider the matter of readmission into the programmes of IIT Guwahati.	RESOLVED that the policy of any candidate who has successfully completed an academic programme and obtained the degree shall not be admitted into the same programme be APPROVED as per recommendation of the 167 th meeting of the Senate.	Noted as reported
7.	To consider the proposal for enabling an option for semester-visit to an external organization for pursuing project or internship by undergraduate students	RESOLVED that the proposal (Annexure-12) for enabling an option for semester-visit to an external organization for pursuing project or internship by undergraduate students be APPROVED as per recommendation of 164 th meeting of the Senate.	Notification issued for information of all concerned.
8.	Revenue Model and Expenditure Policies for Online Degree Programmes of IIT Guwahati	RESOLVED that the proposal for Revenue Model and Expenditure for online courses for adoption at IIT Guwahati be APPROVED in principle with the suggestion that the revenue model of the programme should be so structured a share of the fee income be contributed to the Corpus Fund of the Institute as	Noted as reported

		recommended by the Finance Committee. RESOLVED further that the Director/Officiating Director be AUTHORIZED to form a committee to recommend the policies for payment of honorarium and other expenses as deemed fit.	A committee has been constituted to recommend the policies for payment of honorarium and other expenses as deemed fit.
9.	Proposal to provide financial assistance to Research Scholars from GIFU university visiting IIT Guwahati under JPD program	RESOLVED that the recommendation of the Finance Committee vide Resolution R_53FC/4/2023 on the proposal to provide financial assistance to Research Scholars from GIFU university visiting IIT Guwahati under JPD program as per MoU be APPROVED .	Noted as reported
10.	To consider status report on the filling of backlog vacancies	RESOLVED that the status report on the filling of backlog vacancies and overall vacancy position as stated above in respect of IIT Guwahati be NOTED .	Noted as reported
11.	Minor changes in Cumulative Professional Development Allowance (CPDA)	RESOLVED that the revision proposed in the existing Cumulative Professional Development Allowance (CPDA) guidelines as per the table above be APPROVED .	Implemented
12.	To consider the recommendation of the Selection Committee meeting (under Special Recruitment drive/ Mission Mode Recruitment) for the Department of Chemistry	RESOLVED that the recommendation of the Selection Committee meeting (under Special Recruitment drive / Mission Mode Recruitment) for the Department of Chemistry as reported be APPROVED .	Appointment letter issued

13.	Proposal to follow the DoPT guidelines for the preparation/ recommendation of the extended panel of selection	RESOLVED that the institute shall prepare limited and reasonable waitlist/extended panel by considering the number of persons included in (i) the panel who have refused promotion on earlier occasions and under debarment for promotion, (ii) vacancies to be created by retirement within the same year and (iii) resultant vacancy due to regular long-term promotion within same year.	Implemented and adopted in the Institute
14.	To consider the recommendation of the Selection Committee for appointment to the post of Assistant Registrar	RESOLVED that the recommendation of the selection committee for appointment to the post of Assistant Registrar be APPROVED as below:	Appointment letter issued and the candidates s joined subsequently
15.	To consider and approve the proposal for inclusion of retention & disposal schedule of old office documents of IPM Section in the IITG Record Retention & Disposal Manual	RESOLVED to AUTHORIZE the Director, at his discretion to constitute a committee at appropriate level to declare office records (files, minutes, Tender papers, contract documents etc. etc) for disposal/destruction through appropriate means. The Board further ADVISED that appropriate measures may be taken for maintenance and inspection of records in electronic form in the Institute.	Intimated to the concerned Section /Department and the matter is under process.
16.	Construction of i) BSBE building, ii) Core Laboratory and iii) Hostel for International Faculty and Students at IITG Campus	RESOLVED that the recommendation of 92 nd B&WC to ACCORD revised administrative approval of ₹8891.00 Lakh for Construction of i) BSBE building, ii) Core Laboratory and iii) Hostel for International Faculty and Students at IITG Campus be APPROVED.	Noted & Intimated to the concerned section for further action
17.	Annual maintenance contract services for plumbing and other	RESOLVED that the recommendation of 92 nd B&WC to ACCORD administrative	Noted & Intimated to the concerned

	building services and electrical maintenance at IITG campus	approval for ₹1185.00 lacs considering 10% for future price escalation for Annual maintenance contract services for plumbing and other building services and electrical maintenance at IITG campus be APPROVED.	section for further action
18.	Operation & maintenance of outdoor sports complex & Swimming pool (Group:A & Group:B)	RESOLVED that the recommendation of the 92 nd B&WC to ACCORD administrative approval for ₹124.74 lacs considering 10% for future price escalation for the Operation & maintenance of outdoor sports complex & Swimming pool (Group: A & Group B) be APPROVED.	Noted & Intimated to the concerned section for further action
19.	Annual Maintenance Contract for Horticulture works of the Institute for the Year 2022-23	RESOLVED that the recommendation of B&WC to ACCORD Administrative Approval for ₹284.77 lacs considering 10% for future price escalation for Annual Maintenance Contract for Horticulture works of the Institute for the Year 2022-23 be APPROVED.	Noted & Intimated to the concerned section for further action
20.	Augmentation of the 11/0.433 KV sub-station (ESS#07) in the IIT Guwahati Campus	RESOLVED that the recommendation of B&WC to accord Administrative Approval for ₹154.00 lacs considering 10% for future price escalation for Augmentation of the 11/0.433 KV sub-station (ESS#07) in the IIT Guwahati Campus be APPROVED	Noted & Intimated to the concerned section for further action
21.	To accord Administrative Approval for estimate of “Annual maintenance contract services for plumbing and other building services and electrical maintenance at IITG campus”	RESOLVED that the recommendation of the 92 nd B&WC to ACCORD administrative approval ₹1185.00 lacs considering 10% for future price escalation including method of tendering for Annual maintenance contract services for plumbing and other building	Noted & Intimated to the concerned section for further action

		services and electrical maintenance at IITG campus be APPROVED .	
22.	To accord Administrative Approval for estimate of “Special Condition of Contract and Method of execution of (i) Outsourcing of operation & maintenance of outdoor sports complex & Swimming pool. (Group –A) (ii) Outsourcing of operation & maintenance of indoor sports complex. (Group-B)	RESOLVED that the recommendation of the 92 nd B&WC to ACCORD administrative approval of ₹ 124.74 lakhs including method of execution for the following be APPROVED . Special Condition of Contract and Method of execution of (i) Outsourcing of operation & maintenance of outdoor sports complex & Swimming pool. (Group –A) (ii) Outsourcing of operation & maintenance of indoor sports complex. (Group-B) and recommended to the Board for Administrative Approval.	Noted & Intimated to the concerned section for further action
23.	To accord Administrative Approval for estimate of “Annual Maintenance Contract for Horticulture works of the Institute for the Year 2022-23.”	RESOLVED that the recommendation of the B&WC to ACCORD administrative approval for the estimate of ₹ 284.77 lakhs including method of execution for Annual Maintenance Contract for Horticulture works of the Institute for the Year 2022-23 be APPROVED .	Noted & Intimated to the concerned section for further action
24.	To accord Administrative Approval for estimate of “Augmentation of the 11/0.433 KV sub-station (ESS#07) in the IIT Guwahati Campus.”	RESOLVED that the recommendation of B&WC to ACCORD administrative approval for the estimate of ₹ 154.00 lakhs including method of execution for Augmentation of the 11/0.433 KV sub-station (ESS#07) in the IIT Guwahati Campus. be APPROVED .	Noted & Intimated to the concerned section for further action
25.	Registration of all project from industries, innovation entrepreneurship, skill development training programme, workshops with the office of Industrial Interactions and Special Initiatives (II&SI)	RESOLVED that the proposal that all Projects from industries, related to innovation, entrepreneurship, skill development training programme, short term courses, workshops, projects those have any honorarium	Noted & Intimated to the concerned section for further action

		<p>for project investigator/chair professor are to be registered with the office of II&SI only with according deduction of institute overhead/share be APPROVED.</p> <p>Further RESOLVED that all projects from industries should be registered as routine/nonroutine/research-based consultancy project as per institute norms even if there is no honorarium/consultancy fee for PI/Co-PI and all MoU/MoA with industries, societies etc shall be processed through II&SI.</p>	
28.	Minutes of the Ninety First (91 st) and Ninety Second (92 nd) meeting of the Building & Works Committee (B&WC) of the Institute held on 18.07.2022 and 17.01.2023	RESOLVED to NOTE and ENDORSE the Minutes of the 91 st and 92 nd meeting of the B&WC of the Institute held on 8.07.2022 & 17.01.2023	Noted as reported
29.	Minutes of the 166 th & 167 th meeting of the Senate of the Institute held on 03.04.2023 & 24.05.2023 respectively.	RESOLVED to NOTE and ENDORSE the Minutes of the 166 th and 167 th meeting of the Senate of the Institute held on 03.04.2023 & 24.05.2023 which has the following agenda.	Noted as reported
30.	To consider the proposal of Financial Upgradation and Career Progression Scheme for Registry Officers.	RESOLVED to AUTHORIZE the Director/officiating Director to constitute a committee to formulate a policy of Financial Upgradation and Career Progression Scheme for Registry Officers taking into consideration UGC Circular /Office order /guidelines issued in this regard from time to time and the status of I other IITs on the matter.	The Committee submitted its report which will be placed in this BOG meeting
		<p>Further RESOLVED that the said committee's recommendation may be placed the Finance Committee and BOG after due approval of the</p>	

		BOG same may also be sent to the Ministry for concurrence.	
31.	To consider the proposal of appointment of one more Associate Dean in the IPM Section of the Institute.	RESOLVED that the proposal of appointment of one more Associate Dean in the IPM Section of the Institute be APPROVED . Further RESOLVED that the Associates Deans of IPM are authorized to endorse bill payment within their sanction limit to Dean RGF.	Appointed and notification issued
32.	To consider the proposed shortlisting and selection criteria for faculty recruitment	RESOLVED that the proposal to consider the following selection criteria for faculty recruitment as per recommendation of IFAC be APPROVED . 1. There would be two IFAC meetings, the first one to scrutinize the shortlist for presentations, and the second to scrutinize the shortlist for interviews. 2. Recommendation letters hereafter should be addressed to the Heads of all the departments. These should also be used in shortlisting. 3. Such two-tier selection process could be adopted by the departments optionally.	Imple
33.	To consider the recommendation of the Selection Committee meeting (under Special Recruitment drive / Mission	RESOLVED that the recommendation of the Selection Committee for faculty positions for the MSSDS&AI under the Special Recruitment Drive and Mission Mode Recruitment be APPROVED as reported	Appointment letters issued and the candidates joined subsequently.
1. Rest of the items are Reporting Items			

ANNEXURE-11

Action Taken Status of the decision of Items approved by the Board of Governors (BOG)

By Circulation

Sl No	agenda	Resolution	Action taken
1.	To consider additional list of 186 number of students who are found eligible for award of degree for the 25 th Convocation of the Institute scheduled to be held on 4 th July 2023.	RESOLVED that the proposed additional list of students who, after completing their prescribed courses of study are found eligible to receive degrees in the 25 th Convocation be APPROVED as per recommendation of the Senate.	Degrees and Medals have been awarded in the 25 th Convocation held on 04.07.2023
2.	To consider the proposal of delegation of powers to various functionaries of the Institute and renaming of the Dean of Resource Generation and Finance as Resource Generation, Finance & Procurement.	RESOLVED that the proposed delegation of powers to various functionaries of the Institute be APPROVED. RESOLVED further to APPROVE the renaming of the Dean of Resource Generation and Finance (DoRGF) as Dean of Resource Generation Finance and procurement (DoRGFP)	An office order on the matter is issued intimating the concerned for further action
3.	To consider and approve the Memorandum of Understanding (MoU) of IIT Guwahati with Ministry of Education for the year 2023-24	RESOLVED that that the MoU of IIT Guwahati with Ministry of Education for the year 2023-24 be APPROVED. RESOLVED to AUTHORIZE the Director to sign the MoU of IIT Guwahati with Ministry of Education for the year 2023-24 and	The signed copy of the MoU has been forwarded vide mail dated 29.08.2023 to the Ministry and also hard copy was sent by Speed post.

		<p>forward it to the Ministry for their signature.</p> <p>RESOLVED further to address the concern raised by honourable member, Prof Mohammad Jawed on the said MoU, shall be discussed in the subsequent Board meeting to take up the matter at IIT council meeting.</p>	<p>As resolved the matter may be discussed in the 116th Board meeting scheduled on 23.12.2023</p>
4.	To consider the draft MoU for offering the online degree programme B Sc(Hons) I DS&AI to the employees of HCL Tech	<p><i>RESOLVED that the proposal for offering online degree programme BSc(Hons) in DS&AI to the employees of HCLTech as per the draft MoU be APPROVED as per recommendation of the 169th meeting of the Senate.</i></p>	<p>The draft ordinance for offering online degree programme is placed in this 116th BOG meeting scheduled on 23.12.2023 for approval.</p>
5.	To consider the draft agreement between IIT Guwahati and University of Tsukuba, Japan	<p>RESOLVED that the proposal for cooperation between IIT Guwahati and University of Tsukuba, Japan as per the draft agreement be APPROVED as per recommendation of the senate.</p>	<p>The Agreement is signed as reported</p>
6.	To consider and adopt the Audited Accounts and the Separate Audit Report along with Annexures and the Annual Report before sending the same to the Ministry of Education for placing it in both the Houses of the Parliament by Circulation	<p>RESOLVED to CONSIDER and ADOPT the Separate Audit Report (SAR) along with the Audited Annual Accounts of the Institute for the Financial Year (FY) 2022-23 and the Annual Report of the year 2022-23 for sending the</p>	<p>The Separate Audit Report (SAR) along with the Audited Annual Accounts of the Institute for the Financial Year (FY) 2022-23 and the Annual Report of the year 2022-23 (both version) forwarded to the Ministry of Education by hand to place it before both houses of the parliament.</p>

		same to the MoE for placing before the both houses of the Parliament.	
7.	To consider the list of graduating students who have completed their requirement for award of PhD Degrees after the 25 th Convocation till 28 th October 2023.	RESOLVED that the list of graduating students for the award of Ph.D degrees who have completed their requirements after the 25 th Convocation till 28 th October 2023 be APPROVED.	The Board approved the same by Circulation

ANNEXURE- 14

Recommendations of the senate committee to study the matters related to various certificate courses offered through various channels in the institute

A senate committee was formed in the 163rd senate meeting (held on 13 Sept 2022) to study the matters related to various certificate courses offered through various channels in the institute. The committee was directed to (a) study the existing modalities of various certificate courses offered in the institute, (b) propose a set of uniform guidelines and the procedure to be followed for offering certificate courses by the faculty members, and (c) propose a format of the certificate and guidelines for the use of the IITG logo on the certificate.

The committee met several times and discussed the issues at length. Details were also requested from all the stakeholders of IITG on the type of certificate courses being offered from different departments/centres/schools/sections. The committee noted that some certificate courses are being offered through the initiatives and involvement of some individuals, however, no formal feedback was received. Feedback was received from the following departments/centers/schools regarding conduct of such courses.

1. Chemical Engineering Department
2. Centre for Educational Technology (including the E&ICT Academy)
3. Centre for Nanotechnology
4. Mechanical Engineering Department
5. School of Energy Science and Engineering

It was clear from the feedback received that there is no uniformity in the procedures adopted to offer the certificate courses and other similar programs in the institute. The committee recommends the following guidelines for ensuring uniform and consistent procedures while offering such programs in online or offline mode:

- All the proposals for offering any training programs/courses requiring award of certificates should be submitted to a single office/section of IITG (for example, OEP, CET, II&SI, or any other as decided by the institute).
- All the proposals should be duly forwarded and recommended by the concerned Head of the Department/Centre/ School/Section that is conducting the program.
- A Certificate Format is made available to the users by the present senate committee (Annexure 1). The users should use this format to develop their own certificates by

- adhering to the guidelines mentioned in this document, and submit the proposed certificates, along with the program proposal, to the single office/section of IITG.
- A Standing Committee to be formed by the single office/section of IITG that will work with the selected office/section of IITG to review all the proposals and take appropriate decisions using the guidelines outlined in this document.
 - The Standing Committee can develop additional certificate formats in future in case of any such requirements.
 - Conditions for Use of Logos on Certificates: The logos of IITG and external parties should be used restrictively and with utmost care in any event conducted in online or offline mode. Logos can be used on the certificates and other places by following the guidelines given in Table 1.
 - The certificates on which IITG logo is permitted (by following the conditions prescribed in Table 1) should be mandatorily signed by: (1) Head of the concerned department/centre/school/section that is conducting the program, and (2) IITG Coordinator(s) of the program. The Standing Committee will decide on the possibility of having the signatures of the External Coordinators and any other relevant persons on the certificate on a case-to-case basis. If the logos of the external agencies are not permitted on the certificates for whatsoever reasons, the certificate signatories should only be from IITG.
 - Program Announcement brochures and publicity/marketing materials (both printed and online) for the Programs involving external partners are to be sent to the standing committee for scrutiny and approval.
 - The external agencies should not be allowed to use the name of IITG as the name of the *Sender* in email communications.
 - Existing Programs: If any existing program does not fulfill the conditions mentioned in this document, the program coordinator should approach the Standing Committee with relevant proposal.
 - The present recommendations should be periodically revised based on the feedback of different stakeholders.

Table 1: Conditions for Use of Logos on Certificates

Logos can be used on the certificates and other places only when all the conditions mentioned under a particular scenario are fulfilled:

Program Scenarios	Conditions for using IITG Logos	Conditions for using Other Logos
1. <ul style="list-style-type: none"> Primarily funded by Government agencies. Conducted individually by IITG or jointly with Government agencies, other IITs, NITs, other institutes of national importance, foreign universities. 	<ul style="list-style-type: none"> At least one coordinator should be from IITG. Engagement from IITG should be substantial. The engagement can be in the form of either conducting the event and/or content development/delivery for the event. 	<ul style="list-style-type: none"> Logos of Government agencies, other IITs, NITs, other institutes of national importance, foreign universities can be used with their consent.
2. <ul style="list-style-type: none"> Funded by private agencies with partial funding from Government agencies. Conducted individually by IITG or jointly with Government agencies, other IITs, NITs, other institutes of national importance, foreign universities, private agencies. 	<ul style="list-style-type: none"> At least one coordinator should be from IITG. Engagement from IITG should be at least 50% in terms of content development and delivery. All resource materials from private agencies (if any) should be duly examined by the coordinator(s) from IITG. 	<ul style="list-style-type: none"> Logos of Government agencies, other IITs, NITs, other institutes of national importance, foreign universities can be used with their consent. Logos of private agencies can be used after approval from the Standing Committee.
3. <ul style="list-style-type: none"> Funded by private agencies OR Funded through Fee Collections from candidates. Conducted individually by IITG or jointly with private agencies. 	<ul style="list-style-type: none"> The principal coordinator should be from IITG. The private agencies may have co-coordinators. The engagement from IITG should be at least 75% in terms of content development and delivery. Any external resource materials should be duly examined by the principal coordinator. 	<ul style="list-style-type: none"> Logos of private agencies can be used after approval from the Standing Committee.
4.	Any other programs that do not fall under any of the above mentioned scenarios will be dealt on a case-to-case basis by the Standing Committee.	


If required, the conditions can be relaxed by the Standing Committee on a case-to-case basis.

Prof. Hemant B Kaushik
(Convener)

Prof. Ratnajit Bhattacharjee
(Member)

Prof. K.S.R.K. Murthy
(Member)

Prof. T.V. Bharat
(Member)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology Guwahati

External Institute Name

ABC-XYZ Program on Educational Technology

Certificate of Participation/Completion/etc.

This is to certify that Prof./Dr./Mr./Ms..... *Name*

from..... *Institute Name* *participated in the course*

..... *Course Name*

from..... *Duration*

Head, Conducting Department
IIT Guwahati

Coordinator, Department
IIT Guwahati

Any Other Eligible, Department
INSTITUTE NAME

ANNEXURE-15



Joint PhD Programme Agreement

Deakin University (Deakin)

Indian Institute of Technology Guwahati (IITG or Academic Partner)

Office of the University Solicitor

Deakin University
Geelong Waterfront Campus, 1 Charingham Street, Geelong, Vic, 3220
Tel: +61 3 5227 8524 | Fax: +61 3 5227 8523 | www.deakin.edu.au | Ref:

Joint Doctoral Program (JPD) Agreement

Parties

Deakin University

ABN 58 721 584 205

a body politic and corporate established pursuant to the Deakin University Act 2009 (Vic)
of 1 Charinghap Street, Geelong, Victoria, 3220
(Deakin)

Indian Institute of Technology Guwahati
more fully identified in Item 1 of the Schedule
(IITG)

Background

- A. Deakin and IITG (each referred to as an "Institution") have identified areas of shared research interests and expertise.
- B. The parties recognise the value of joint supervision and exchange of research students as a vehicle to enhance international research networks and provide opportunities to advance scholarship and the generation of knowledge.
- C. The parties wish to establish a jointly-offered program of research and study falling with the requirements of each party's regulations on the provision set out in this Agreement.

Execution and Date

Date: _____

Signed for and on behalf of Deakin
University by its duly authorized officer in
the presence of

Signature of authorized officer

Name of authorized officer (please print)

Signature of witness

Office (cell)

Name of witness (please print)

Date: _____

Signed for and on behalf of the Indian
Institute of Technology Guwahati by
its duly authorized officer in the presence of

Signature of authorized officer

Signature of witness

Name of authorized officer (please print)

Name of witness (please print)

Office held

Date

Provisions

1. Definitions and Interpretation

Definitions

1.1 In this Agreement, unless the context requires otherwise:

Background Intellectual Property means all Intellectual Property owned by or licensed to a party and made available to enable the Candidate to complete the Research Project, and which has been developed prior to the date of this Agreement, or is acquired or created by a party independently of the Research Project after the date of this Agreement.

Candidature means the period of time during which a Candidate is enrolled in the Joint PhD Program, defined as a doctoral degree jointly awarded by both the institutions and where the Candidate would be registered at both the institutions for the duration of the programme.

Confidential Information means any information existing prior to the commencement of the Project or created in the course of the Project which is designated by a party as confidential and disclosed as confidential, or information which the receiving party knows or ought to know is confidential, provided that no information will be regarded as confidential if it:

- a) is or becomes public knowledge other than by breach of this Agreement;
- b) is received by a party from a third party where the recipient has no reason to believe that there has been a breach of any obligation of confidentiality owed to the discloser;
- c) is independently developed by an employee or agent of the receiving party having no knowledge of the information the subject of the disclosure;
- d) is agreed in writing by the parties to no longer constitute Confidential Information.

Cotutelle refers to a higher degree by research program offered collaboratively by the parties. Students in a cotutelle program are enrolled at both institutions, are jointly supervised, write one thesis, and receive two separate awards – an award from the IITG meeting IITG's requirements and an award from Deakin meeting Deakin's requirements. At IITG, a cotutelle program is referred to as a Joint Doctoral Program (JDP).

ESOS Act means the Australian Education Services for Overseas Students Act 2000 and includes the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students established pursuant to the ESOS Act.

Force Majeure Event means any cause beyond the reasonable control of a party that prevents that party from carrying out its obligations under this Agreement, including events arising from an act of God, act of war, act of terrorism, act of civil war or riot, fire, flood, natural disaster, industrial action, epidemic, pandemic or act of government.

Examination refers to the process of doctoral examination where the Candidate seeks and is approved to undergo examination of the thesis, they submit a thesis for examination and then undergo an oral defence.

Home Institution means the institute at which the Candidate will be originally enrolled.

Host Institution means the institute at which the Candidate will ordinarily visit and spend a substantial portion of their candidature.

Intellectual Property means copyright (including future copyright), trademarks, designs, patents, semiconductor or circuit layout rights, plant breeders rights, rights in respect of trade

secrets and other confidential information, and all other rights generally falling within the scope of this term, whether registered or unregistered and whether registrable or not.

Joint Doctoral Program (JDP) refers to a higher degree by research program offered collaboratively by the parties. Candidates in a JDP program are enrolled at both institutions, are jointly supervised, write one thesis, and receive two separate awards – an award from the IITG meeting IITG's requirements and an award from Deakin meeting Deakin's requirements.

Policies means the legislation, policies and procedures governing the HDR/JDP award at either institution.

Program means the cotutelle program established by this Agreement.

Student (also referred to as Research Scholar at IITG) means a person enrolled in the Program at both institutions under this Agreement.

Student Agreement means a form executed at the time of enrolment in the Program by the parties and the Candidate setting out the details of the Candidate's HDR, including the matters set out in clause 8.

Student Project means the program of research carried out by the Candidate whilst enrolled in the Program under this Agreement.

Supervision Team (referred to at IITG as a Doctoral Committee) refers to the team of appropriately qualified Academics. The role of the team is to provide instruction, assistance, a sounding board for ideas and plans and review and criticism of written material through a wider range of supervisors. A Supervision Team will be established at Deakin and include the External Supervisor(s). A Doctoral Committee will be established at IITG at the commencement of enrolment at IITG and will include the Deakin Principal Supervisor.

Supervisor means the academic staff of a party involved in the supervision of a Candidate's studies under the Program.

Trade and Sanction Laws means:

- a) In the case of Deakin, the Australian law including the Charter of the United Nations Act 1945, Customs Act 1901, Autonomous Sanctions Act 2011 and Defence Trade Controls Act 2012 and
- b) In the case of IITG, the Indian laws relating to trade and sanction including but not limited to the Customs Act, Excise Act, the Foreign Trade Policies of the Government of India, Foreign Trade Development and Regulations Act 1992, Weapons of Mass Destruction and their Delivery Systems (Prohibition of Unlawful Activities) Act 2005, Defense Act and any other rules, policies, guidelines and regulations as may be applicable from time to time.

Work Safety Plan means a written report:

- a) identifying any health and safety hazards of the Candidate Project, with specific reference to biosafety (including genetically modified organisms), ethics requirements in both India and Australia (if applicable), chemical safety, field work, physical plant and process hazards and radiation;
- b) assessing the risks associated with the Candidate Project; and
- c) putting in place appropriate control measures to minimise the assessed health and safety risks.

Interpretation

- 1.2 In this Agreement, unless the context requires otherwise, a reference to:
- a) a clause or schedule is a reference to a clause of or schedule to this Agreement;
 - b) this Agreement includes any schedules and attachments;
 - c) a document or agreement, including this Agreement includes a reference to that document or agreement as novated, altered or replaced from time to time;
 - d) unless otherwise noted 'dollars' or '\$' is a reference to Australian dollars or INR is a reference to the Indian Rupee;
 - e) a business day means a day other than a Saturday or Sunday on which banks are open for business in the jurisdiction of the recipient of a notice or of a party performing an obligation under this Agreement, and if the day on which a thing is to be done under this Agreement is not a business day, it must be done on the next business day;
 - f) any law or legislation includes any statutory modification or amendment of that law or legislation and any subordinate legislation or regulations made under that law or legislation;
 - g) writing includes typewriting, printing, photocopying and any other method of representing words, figures or symbols in a permanent visible form;
 - h) the word 'include' or 'including' is to be interpreted without limitation;
 - i) the singular includes the plural and the plural includes the singular; and
 - j) a gender includes all genders.
- 1.3 If a word or phrase is given a defined meaning, other grammatical forms of that word or phrase have a corresponding meaning.
- 1.4 Headings are for reference only and do not affect the meaning of this Agreement.
- 1.5 This Agreement may not be interpreted adversely to a party only because that party was responsible for preparing it.

2. Effective Date and Duration of Agreement

- 2.1 This Agreement takes effect on the date it is signed by the last of the parties and remains in effect for a period of five (5) years from that date unless terminated earlier pursuant to clause 13.4 or 13.5, subject to the provisions of clause 13.6.
- 2.2 The parties may agree in writing to extend the duration of this Agreement.

3. Management

- 3.1 Each party will appoint a representative, who will communicate as required and will oversee the strategic operation of the collaboration. The initial Representatives of the parties are identified in Item 2 of Schedule 1.
- 3.2 At any time, a Joint Coordination Committee (JCC) may be established by agreement of both institutions. The role of a JCC is to oversee and ensure overall management of the Program is in accordance with aims of both institutions.

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 - g) writing includes typewriting, printing, photocopying and any other method of representing words, figures or symbols in a permanent visible form;
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- 4.11 The Principal Supervisor at IITG and Deakin will participate in any committee convened with respect to the Candidate's progress.
- 4.12 The IITG Supervisor(s) must comply with the requirements of Deakin's HDR Supervision policy. The most current version of Deakin's HDR Supervision policy will be available on the [Deakin Policy Library](https://policy.deakin.edu.au/forms.php) at <https://policy.deakin.edu.au/forms.php>. The same is available for IIT Guwahati at <https://itg.ac.in/acad/policies/ordinances/PhDOrdinances.pdf>.

Student Agreement

- 4.13 On selection of the Candidate into the Program, the Candidate and the parties will jointly develop an agreement setting out the terms of the Candidate's participation in the Program. The Student Agreement will address the matters set out in clause 8, must be approved in writing by each principal Supervisor named in the Student Agreement and must be executed by the Candidate, the lead Supervisor(s) and by an authorised officer of each institution.

Residency

- 4.14 A Candidate must ordinarily spend a minimum of one year of the total period of study at the host institution. The institutions may agree to a greater or lesser division of time between them if they agree that it is in the Candidate's best interests or if the period of residency is adversely affected by a Force Majeure Event. For the purposes of this clause 4.144, any period of time in which the Candidate is engaged in doctoral study as contemplated by clause 4.3 is included in the total period of study.
- 4.15 A Candidate must abide by the applicable Policies of each institution, and while in residence must abide by the Policies applicable to and have the same rights and privileges as are granted to other Candidates in residence at that institution.
- 4.16 Each institution at which the Candidate is in residence must prepare with the Candidate a Work Safety Plan to cover the conduct of the Student Project at that institution, which must be approved by both principal Supervisors. The Work Safety Plan must identify any health and safety hazards of the Student Project, with specific reference to biosafety (including genetically modified organisms), chemical safety, field work, physical plant and process hazards and radiation; assess risk associated with the Student Project; and put in place appropriate control measures to minimise the assessed health and safety risks.
- 4.17 Each institution will provide the necessary documentation (where applicable) to enable the HDR student to make application for a student visa.

Fees

- 4.18 The Candidate enrolled for the JDP will pay their tuition fees to the Home Institution only for the whole duration of the JDP programme, although the institution at which a Candidate is in residence may charge student fees (being student union and amenities fees) during the period of residency.
- 4.19 Candidates from Deakin University will continue to receive their stipend from Deakin University. IITG Candidates will receive a stipend from Deakin University for the period of their stay at Deakin University and not receive IITG fellowship for the duration of their stay at Deakin University.
- 4.20 Deakin will provide a full tuition fee waiver for up to four (4) years once the Candidate joins the doctoral program at Deakin. While at Deakin, the Candidate will receive an equivalent stipend rate to that of the Deakin University Postgraduate Research Scholarship Research Training Program (DUPRS), paid fortnightly.
- 4.21 The Home Institution will provide a one-time return air fare for their Candidates enrolled in the JDP programme to facilitate their visit to the Host Institution. Charges related to Visa and Insurance will have to be borne by the Candidates.

Benefits for Candidate

- 4.22 If there is a conflict between the Policies of the two Institutions with respect to a Candidate's leave entitlements (including maternity, paternity and adoption leave), or intermission, a Candidate will be entitled to the benefits as per the rules of the Home Institute, subject to the requirements of any external scholarship held by the Candidate.
- 4.23 Each Institution must make available to Candidates the same access to support, benefits and infrastructure that it would apply to Candidates registered solely at that institution including, without limitation access to
- a) its complaints processes, and
 - b) appropriate advocacy support
- whilst in residence at that institution.

Academic Progress

- 4.24 Each Candidate must satisfy the academic and other requirements of the Home Institution, including a period of provisional Candidature where required by the Policies of an institution. These requirements will be identified in the Individual Student Agreement Schedule.
- 4.25 Each Candidate will be assigned a Supervision Team (Doctoral Committee at IITG) that is responsible for academic support, follow-up and assessment of doctoral Candidates at each institution through the course of their study and research period. The Supervision Team will include Supervisors and Co-Supervisors of both institutions. The Chairperson of the Doctoral Committee could be from the Home Institutions of the concerned Candidates.
- 4.26 If a Candidate does not satisfy the academic and other requirements of both institutions, a panel will be established to manage the academic progress that complies with the requirements of each institute.

Academic or Research Misconduct

- 4.27 A Candidate is subject to the Policies of both institutions with respect to academic and research misconduct. Any allegation of academic misconduct or research misconduct must be reported to both institutions and the parties must agree upon a process to deal with the allegation that satisfies the requirements of both institutions' Policies.

Student Agreement

- 4.28 Each institution's requirements for the doctoral examination including thesis examination and oral defence of the thesis will be set out in the Student Agreement.

Doctoral Examination

- 4.29 The procedure for submission, identification and reproduction of a thesis, as well as authorisation to defend it, must comply with the Policy of the Home Institution. For IITG the regulations are laid out in the ordinance available at <https://itg.ac.in/eacad/pdf/ordinances/PhDOrdinances.pdf>

Thesis Examination

- 4.30 The Candidate will be required to submit a single thesis to both institutions at the same time. The thesis must be written in English for Candidates of both the institutions.

- 4.31 Each institution will confirm in writing to the other party that the Candidate has fulfilled all of their requirements (number of publications, completion of any required training if applicable,...) to proceed to examination of the thesis. Only if the requirements of both institutions are met can the doctoral examination, including the nomination of examiners, be planned and organised.
- 4.32 At IITG the Candidate must present the synopsis before the Doctoral Examination Committee. On approval of the synopsis by the Doctoral Examination Committee, the Candidate needs to submit the thesis within one month of the synopsis approval date.
- 4.33 The Doctoral Examination Committee will recommend a panel of minimum six external examiners from outside IITG and Deakin for evaluation of the thesis. In the panel there must be a minimum of 2 examiners from a foreign country and a minimum 2 examiners from India or Australia.
- 4.34 The Dean (Academic) IITG and the Chair of the Thesis Examination Committee at Deakin, will select four (4) examiners but only three (3) examiners will be notified to examine the thesis to meet the requirements.
- 4.35 The nominated examiners must meet the requirements of both institutions. At the date of execution of this Agreement Deakin's HDR Assessment Procedure and the selection of examiners requirements are set out respectively in the Higher Degree by Research (HDR) Assessment Procedure. Each institution reserves the right to amend its respective doctoral entry requirements from time to time. However, such changes in the entry requirements must be duly informed to the other institution. Deakin's HDR policies current at the date of this Agreement are available on the Deakin Policy Library at <https://policy.deakin.edu.au/home.php> and at IITG's website.
- 4.36 The examination of the thesis must comply with the Policies of each institution. Examiners' reports must be provided in English.
- 4.37 The Home Institution is responsible for all communication with the examiners.

Oral Defence of Thesis

- 4.38 The thesis will generate only one oral defence in English and only one (1) defence report in English.
- 4.39 The date of the defence, will be agreed upon by the Principal Supervisor(s), Principal Supervisors of the thesis who will then notify the relevant heads of their respective institutions.
- 4.40 If the thesis is successfully defended, the institution at which the defence takes place will transmit a copy of the complete defence file to the other institution.
- 4.41 The doctoral examination must comply with the Policies of both institutions. After the requirements of both institutions have been satisfied, the outcome of the doctoral examination can be awarded.

5. Award

- 5.1 Once the Candidate satisfying all requirements and obtaining all internal approvals for the conferral of the degree at each institution, each institution will separately award the Candidate with a Joint PhD Degree.
- 5.2 A decision by one institution not to confer an award does not preclude the other institution from conferring the award, however that award must not refer to this Agreement or the Program, or imply that the other institution has approved the conferral of the award.

Testamur

- 5.3 Subject to clause 5.2, two separate testamurs, diplomas or certificates will be conferred on a Candidate who has successfully completed the Program and each must note that the doctoral award is conferred under a jointly supervised JPhD program between the parties. The design of the testamur/certificates will have to be approved by both Institutions prior to awarding the same to the candidate.

Accreditation and Cooperation

- 5.4 Each party is responsible for maintaining the registration and accreditation of its doctoral award, it being the parties' shared intention that the award will be recognised in both jurisdictions.
- 5.5 Each institution will comply with any request for further information made by the other institution (acting reasonably), or any governmental agency overseeing accreditation and regulation of doctoral programs.

B. Student Agreement

- 8.1 The Student Agreement must include at a minimum:

- a) designation of a Home University and a Host University;
- b) the appointment of the two principal Supervisors;
- c) designation of other members of the supervisory committee, if any;
- d) a description of the research topic;
- e) facilities and specialised equipment required to undertake the research and arrangements for their provision;
- f) the language of instruction at each institution;
- g) identification of degree requirements beyond the thesis (e.g. postgraduate courses, research training, or comprehensive examinations);
- h) requirements for confirmation of Candidature;
- i) responsibility for ethics training and approvals and for risk management;
- j) financial details, including payment of tuition fees and student fees, and any provisions for the financial support of the Candidate by way of scholarship, stipend or travel grant;
- k) provisions for division of time between Deakin and the IITG;
- l) requirements for health and travel insurance and visas;
- m) provisions for ownership and licensing of Intellectual Property and for publication;
- n) leave benefits available to the candidate and required approvals from each institution;
- o) a preliminary schedule for progress reports and annual reviews at each institution;
- p) that the thesis will be written in English with provision for a substantial summary to be written in the language of the IITG if that language is not English;

- c) provisions for the submission and examination of the thesis which must meet the requirements of each institution.

7. Responsibilities of Candidates

Each party undertakes to inform Candidates that, unless explicitly identified as financial support to the Candidate in the Student Agreement, Candidates are responsible for the following expenses:

- a) tuition fees;
- b) amenities and services fees and other incidental fees and charges;
- c) insurance, including medical and travel insurance, noting that Candidates coming to Australia/India are required to fulfil Australian Government regulations/Indian Government regulations by purchasing overseas student health cover before applying for an Australian visa/Indian Visa;
- d) accommodation and living expenses;
- e) all costs associated with applying for and obtaining appropriate visas and travel documentation;
- f) purchasing textbooks; and
- g) all debts incurred by them during the course of their study.

8. Intellectual Property

8.1 Each party

- a) retains ownership of its Intellectual Property existing prior to this Agreement or generated independently of this Agreement (Background Intellectual Property); and
- b) grants to the other party (Grantee) a non-exclusive, non-transferable, royalty-free licence to use the Background Intellectual Property that it, in its discretion, contributes to the Program to the extent necessary to perform the Grantee's obligations in accordance with this Agreement.

8.2 Ownership of Project Intellectual Property does not affect the Candidate's ownership of copyright in their thesis.

8. Confidentiality and Privacy

Confidentiality

8.1 The parties agree to keep confidential all Confidential Information of another party. The parties will not, without the written consent of a party to whom Confidential Information belongs:

- a) use the Confidential Information other than for the purposes of performing its obligations under this Agreement; or
- b) directly or indirectly disclose the information to any third party, beyond those reasonably involved in the performance of this Agreement.

- 9.2 A party will not be in breach of clause 9.1 where Confidential Information is required by law or regulation to be disclosed, provided that the party required to make disclosure promptly notifies the party who has made the Confidential Information available, to allow the latter party to assert whatever exclusions or exemptions may be available to it under such law or regulation.
- 9.3 On termination or expiry of this Agreement each party must return all Confidential Information in its possession or control to the owner of such Confidential Information and permanently delete all such Confidential Information stored electronically.
- 9.4 Each party will assume responsibility for the actions of its Key Personnel, employees, agents and sub-contractors who have access to the Confidential Information from time to time and must ensure that they are aware of and strictly bound by the confidentiality obligations created under this Agreement.

Privacy

- 9.5 Each party will manage Personal Information in accordance with applicable privacy legislation and will obtain from the Candidate their consent to sharing of the Candidate's personal information to facilitate management of the Student's Candidature under this Agreement.

10. Insurance

- 10.1 Each party will effect and maintain the following insurances for the duration of this Agreement:
- a) public liability and professional indemnity insurance cover appropriate and sufficient to cover the activities of that party anticipated under the terms of this Agreement; and
 - b) workers' compensation insurance as required under applicable workers' compensation legislation for its employees; and

will provide, when requested by another party, evidence of the insurances effected under this clause 10.

- 10.2 The effecting of insurance as required under this clause will not in any way limit the obligations or responsibilities of the parties under this Agreement.

11. Notices

- 11.1 A notice, demand or consent (Notice) given to a party under this Agreement is only effective if it is in writing and sent in one of the following ways:

- a) delivered or sent by prepaid post or electronic message to that party at its address and marked to the attention of the Representative set out in Item 2 of the Schedule;
- b) fixed to that party at its fax number and marked to the attention of the Representative set out in Item 2 of the Schedule.

- 11.2 Subject to clause 11.3 a Notice given for any purpose under this Agreement is taken to be received:

- a) if hand delivered, on delivery;
- b) if sent by prepaid post, three (or in the case of a Notice sent to another country, nine) business days after the date of posting;
- c) if sent by facsimile, when the sender's facsimile system generates a message confirming successful transmission of the total number of pages of the Notice;

- d) except for a notice under clause 13, if sent by electronic message, when the sender receives an automated message confirming delivery, or eight hours after the message has been sent, unless the sender has received an automated message that the electronic message was not delivered or the sender knows or should reasonably know that there is a network failure which may have resulted in non-delivery.

11.3 If any Notice is given on a day that is not a business day or after 5.00pm on a business day, in the place of business of the receiving party, it is to be treated as having been given at the beginning of the next business day.

11.4 If a party gives the other party three business days' notice of a change of its address or fax number, a Notice is only effective if it is given to that party at the latest address or fax number.

12. Dispute Resolution

12.1 If a dispute arises in relation to any matter under, or the meaning, intent or application of any part of this Agreement, the parties agree to undertake the procedure in this clause 12 before resorting to arbitration, litigation or some other form of dispute resolution procedures.

12.2 A party alleging a dispute must give the other party notice in writing setting out all details of the dispute.

12.3 On receipt of a notice under clause 12.2 the nominated senior representatives of both parties must meet within five business days and, acting reasonably and in good faith, do their best to resolve the dispute through negotiation.

Mediation

12.4 If the parties do not resolve the dispute within 45 days receipt of a notice under clause 12.2, then a party may notify the other party in writing that the matter must be referred to a mediator to be nominated in accordance with the ICC Mediation Rules. The number of mediators shall be one, the place of the mediation shall be Singapore and the language of the mediation shall be English.

12.5 Any person is entitled to appear before the mediator or on any matter respecting the mediation by teleconference, videoconference, or any similar electronic means.

12.6 The costs of the mediator will be borne equally by the parties.

Urgent Relief and Termination

12.7 Despite the existence of a dispute, each party must continue to perform its obligations under this Agreement.

12.8 This clause 12 does not restrict or limit the right of either party

- a) to obtain interlocutory relief; or
- b) to immediately terminate this Agreement, where this Agreement provides such a right.

13. Withdrawal and Termination

Withdrawal with respect to specific Candidate

13.1 An institution may withdraw from co-supervision of a Candidate if

- a) that Candidate is excluded/expelled from that institution for unsatisfactory academic progress; or

- b) the principal Supervisor appointed by that institution is not available to continue to supervise the Candidate and a comparably qualified replacement reasonably acceptable to the other institution and the Candidate is not available.

13.2 In the case of an institution withdrawing from co-supervision of a Candidate for any reason, written notification should be sent to the other institution within one month explaining the decision and the institutions must promptly communicate to consider the impact of the withdrawal on the candidate's academic progress at the continuing university.

13.3 If the Candidate requires access to existing intellectual property of the withdrawing institution in order to complete their thesis, the institutions will enter into good faith negotiations to make that existing intellectual property available on reasonable terms and subject to reasonable obligations of confidentiality.

Termination of Agreement

13.4 Either party may terminate this Agreement by providing a minimum of six (6) months written notice to the other party, or such shorter period as the parties may agree upon in writing.

13.5 Either party may terminate this Agreement immediately if the other party:

- a) commits a material breach of this Agreement which is unable to be rectified;
- b) fails to rectify a breach of this Agreement within 30 days of receiving a written notice specifying the breach to be rectified.

13.6 Candidates who have commenced the Program at the date of termination of this Agreement will be permitted to complete the Program, and the obligations of a party in respect of such Candidates as specified in this Agreement will continue until the Candidate has completed the Program in compliance with the Policies of each party.

13.7 Any terms of this Agreement which, by their nature, are continuing will survive the termination or expiry of this Agreement. Without limitation, clauses 1, 8, 9, 13.3, 13.6 and 14 survive the expiry or termination of this Agreement.

14. Use of Name and Logo

A party will not use, nor permit any person or entity to use, the name or logo or any variation of the name and logo of the other party without prior written approval of an authorized representative of that party.

15. ESOS Act Compliance

15.1 The IITG will not do or allow anything to be done that would lead to a breach of Deskin's obligations under the ESOS Act.

15.2 Without limiting the scope of clause 15.1, for the term of this Agreement neither institution will:

- a) participate in false or misleading advertising or promotional practices about the other party;
- b) use, or permit any person or entity to use the name or logo (or any variation thereof) of the other party without first obtaining prior written consent;
- c) offer to candidates any guarantee of admission or make any representations about the other institution;

- d) make any false or misleading comparisons with other education providers and their courses;
- e) make any inaccurate claims of association with other education providers; or
- f) give inaccurate information to a prospective Candidate about fees and charges payable.

18. Miscellaneous

Entire Agreement

- 18.1 This Agreement constitutes the entire agreement between the parties as to its subject matter. It supersedes all prior understandings or agreements between the parties and any prior condition, warranty, indemnity or representation imposed, given or made by a party in connection with that subject matter.

Variation

- 18.2 This Agreement may only be altered or varied in writing signed by each of the parties.

Waiver

- 18.3 A waiver of any right under this Agreement must be in writing signed by the party granting it. A waiver is only effective in relation to the particular obligation or breach for which it is given. It is not to be taken as an implied waiver of any other obligation or breach or an implied waiver of that obligation on any other occasion.

- 18.4 The fact that a party fails to do, or delays in doing, something the party is entitled to do under this Agreement does not amount to a waiver.

- 18.5 A party may not assign or transfer any of its rights or obligations under this Agreement without the prior written consent of the other party.

Severability

- 18.6 Part or all of any clause of this Agreement that is illegal or unenforceable in any jurisdiction will be severed in the relevant jurisdiction and the remaining provisions of this Agreement will continue in force. The legality or enforceability of the provision in any other jurisdiction will not be affected.

Meetings

- 18.7 If the parties are required to meet or convene a committee, the meeting or committee may take place in person, or by electronic means such as teleconference or videoconference and decisions may be made and documented by circulation.

Costs

- 18.8 Except as otherwise set out in this Agreement, each party must pay its own costs and expenses in relation to preparing, negotiating, executing and completing this Agreement and any document related to this Agreement.

Execution of this Agreement

- 18.9 This Agreement is properly executed when:

- a) each party has executed this document, or

b) if the parties execute separate but identical documents, when those separately executed documents are exchanged between the parties, including by mail, facsimile transmission or electronically.

18.10 If this Agreement is executed in counterparts, the date of this Agreement is the date on which it is signed by the last party.

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Schedule

Item 1 –Academic Partner

Name:	Indian Institute of Technology Guwahati
Address	Guwahati, Assam 781039

Item 2 – Initial Representatives

For Deakin	<p>Professor Julie Owens Deputy Vice-Chancellor Research Deakin University 1 Gharinghap Street GEELONG VICTORIA 3220 AUSTRALIA T: +61 3 5227 2673 E: j.owen@deakin.edu.au</p>
For IITG	<p>To be completed by IITG</p> <p>Phone: Email:</p>

Item 3 – Joint Coordination Committee Structure

It is agreed by both parties that a Joint Management Committee will be established between the parties to ensure overall management of the Program is in accordance with aims of both Deakin and IITG.

Joint Management Committee Representatives will include:

For Deakin	<ul style="list-style-type: none"> • Pro-Vice-Chancellor (Research & Development) Deakin University • Pro-Vice-Chancellor (International Research Partnerships) Deakin University • Manager (International Research Partnerships) Deakin University
For IITG	<ul style="list-style-type: none"> • Dean of Academic Affairs, IITG • Dean of Alumni & External Relations, IITG • Associate dean of Academic Affairs (PG) IITG

It is agreed by both parties that a Research Training Committee will be established between both institutions to discuss matters related to the Candidates enrolled in the Program between Deakin and IITG. This committee will meet at least once a year.

Research Training Committee representatives will include:

For Deakin	<ul style="list-style-type: none">• Faculty Associate Dean, Partnerships and International, or nominee• Faculty Associate Dean (Research), or nominee• Faculty HDR Coordinator• Special Advisor, International Research Training, Deakin Research
For IITG	<ul style="list-style-type: none">• As per Doctoral Committee•

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ANNEXURE-16

No. Q/FD/615/3/2000
Government of India
Ministry of External Affairs
(FD Section)

New Delhi, 21st September, 2010

ORDER

Subject :- Restoration of full Daily Allowance rates.

In supersession of this Ministry's Order of even number dated 1st December, 2000 conveying reduced rates of Daily Allowance in pursuance of Ministry of Finance, Department of Expenditure's Office Memorandum No. 7(4) E-Coord/2000 dated 24.9.2000 regarding guidelines on expenditure management, and enforcement of authority measures, sanction of the President is hereby accorded to withdraw the 25% cut imposed on per diem allowance for journeys on duty abroad. The Daily Allowance rates in various countries/territories are given in the Annexure.

2. This Order takes effect from September 21, 2010.
3. All other terms and conditions on Daily Allowance for journeys on duty abroad shall remain unchanged.
4. This issues with the concurrence of the Ministry of Finance, Department of Expenditure, vide their L.D. No.1903/VI/2010-E.IV, dated 19th September, 2010 and Internal Finance Division of this Ministry vide Dy.No.1977/AS(PA)/10, dt.13.9.2010.


(Ajay Kumar)

Joint Secretary to the Government of India

Copy to :-

1. All other Indian Missions/Posts abroad.
2. The Director of Audit, Washington/London.
3. The Director of Audit, CR, New Delhi.
4. The Chief Controller of Accounts, Ministry of External Affairs, New Delhi.
5. The Chief Controller and Auditor General, New Delhi.
6. The Resident Audit Officer, MEA, New Delhi.
7. Fin-I / Cash-I, II, III, IV/CA Sections, MEA, New Delhi.
8. All Ministries/Departments of Government of India. They are requested to circulate this Order to all subordinate offices/PSUs under their control.
9. Office of the Chief Secretaries of State Governments/Union Territories. They are requested to circulate this Order to all subordinate offices/PSUs under their control.
10. India International Centre, New Delhi.
11. ICCR, New Delhi.
12. 50 spare copies.


(Ajay Kumar)

Joint Secretary to the Government of India

EXTRACTS OF DAILY ALLOWANCE RATES FOR TOUR ABROAD ISSUED VIDE MINISTRY OF
EXTERNAL AFFAIRS ORDER NO. Q/PO/695/3/2000 DATED 21.09.2018.

Sr. No.	Name of the Country	Daily Allowance (USD)	Sr. No.	Name of the Country	Daily Allowance (USD)
1	Afghanistan	75.00	41	Colombia	75.00
2	Albania	75.00	42	Cote d'Ivoire	60.00
3	Algeria	75.00	43	Congo	60.00
4	American Samoa	60.00	44	Cook's Islands	60.00
5	Angola	75.00	45	Costa Rica	75.00
6	Anguilla	75.00	46	Croatia	75.00
7	Antigua	75.00	47	Cuba	75.00
8	Argentina	75.00	48	Cyprus	100.00
9	Armenia	75.00	49	Czech Republic	75.00
10	Australia	100.00	50	Denmark	100.00
11	Austria	100.00	51	Dominica	60.00
12	Azerbaijan	75.00	52	Dominica	75.00
13	Bahrain	75.00	53	Dominican Rep	75.00
14	Bahamas	75.00	54	Ecuador	75.00
15	Bahrain	75.00	55	Egypt	75.00
16	Bangladesh	60.00	56	El Salvador	75.00
17	Barbados	75.00	57	Eritrea	60.00
18	Belgium	100.00	58	Equatorial Guinea	60.00
19	Belize	60.00	59	Estonia	75.00
20	Belarus	75.00	60	Ethiopia	60.00
21	Benin	60.00	61	Fiji	100.00
22	Bermuda	75.00	62	Finland	100.00
23	Bhutan	60.00	63	France	100.00
24	Bolivia	75.00	64	French Guinea	75.00
25	Botswana	75.00	65	Gabon	60.00
26	Bosnia Herzegovina	75.00	66	Gambia	60.00
27	Brazil	75.00	67	Ghana (TNA)	75.00
28	British Virgin Island	60.00	68	Georgia	75.00
29	Brunai	100.00	69	Germany	100.00
30	Bulgaria	75.00	70	Ghana	60.00
31	Burkina Faso	60.00	71	Gibraltar	100.00
32	Burundi	60.00	72	Greece	100.00
33	Cameroon	60.00	73	Greenland	75.00
34	Canada	100.00	74	Guatemala	75.00
35	Cape Verde Islands	60.00	75	Guam	60.00
36	Cayman Islands	60.00	76	Guatemala	75.00
37	Central African Rep	60.00	77	Guinea	60.00
38	Chad	60.00	78	Guinea Bissau	60.00
39	Chile	75.00	79	Guyana	75.00
40	China	100.00	80	Haiti	75.00

Sl. No.	Name of the Country	BiD-Minute- (USD)	Sl. No.	Name of the Country	BiD-Minute- (USD)
81	Norway	75.00	121	Mauritius	60.00
82	Hong Kong	100.00	122	Mauritius	60.00
83	Holy See (Vatican)	100.00	123	Mexico	75.00
84	Hungary	75.00	124	Mexico	100.00
85	Iceland	100.00	125	Moldova	75.00
86	Indonesia	75.00	126	Monaco	60.00
87	Iran	75.00	127	Monaco	75.00
88	Iraq	75.00	128	Mongolia	60.00
89	Ireland	100.00	129	Montenegro	75.00
90	Israel	75.00	130	Morocco	60.00
91	Italy	100.00	131	Mozambique	60.00
92	Jerry Coast	60.00	132	Myanmar	60.00
93	Jamaica	75.00	133	Namibia	75.00
94	Japan	100.00	134	Nauru	60.00
95	Jordan	60.00	135	Nepal	60.00
96	Kampuchea (Cambodia)	75.00	136	Netherlands	100.00
97	Kazakhstan	75.00	137	Nether Antilles	75.00
98	Korea	60.00	138	New Caledonia	60.00
99	Kyrgyz	60.00	139	New Zealand	100.00
100	Korea (North)	60.00	140	Nicaragua	75.00
101	Korea (South)	100.00	141	Niger	60.00
102	Kuwait	75.00	142	Nigeria	60.00
103	Kyrgyzstan	75.00	143	Nile	60.00
104	Latvia	60.00	144	Norway	100.00
105	Latvia	75.00	145	Oman	75.00
106	Lebanon	60.00	146	Pacific Island (Trust territory)	75.00
107	Lesotho	60.00	147	Pakistan	60.00
108	Liberia	60.00	148	Panama	75.00
109	Libya	60.00	149	Papua New Guinea	100.00
110	Lithuania	100.00	150	Paraguay	75.00
111	Luxembourg	100.00	151	Puerto Rico	75.00
112	Macao	100.00	152	Principality of Liechtenstein (Vat)	100.00
113	Madagascar	60.00	153	Peru	75.00
114	Malawi	60.00	154	Philippines	75.00
115	Malaysia	75.00	155	Poland	75.00
116	Maldives	60.00	156	Portugal	100.00
117	Mal	60.00	157	Qatar	75.00
118	Mal	100.00	158	Russia	60.00
119	Martinique	75.00	159	Republic of Palau	75.00
120	Macedonia	75.00	160	Republic of Slovenia	100.00

Sl No	Name of the Country	Daily Allowance (US\$)	Sl No	Name of the Country	Daily Allowance (US\$)
161	Rep. of San Marino	100.00	188	Tanzania	60.00
162	Romania	100.00	189	Thailand	75.00
163	Rwanda	60.00	190	Togo	60.00
164	Samoa	60.00	191	Tonga	60.00
165	Sao Tome & Principe	60.00	192	Trinidad & Tobago	75.00
166	Saudi Arabia	75.00	193	Tunisia	60.00
167	Senegal	60.00		Turkey	100.00
168	Serbia	75.00	195	Turkmenistan	75.00
169	Seychelles	75.00	196	Turks & Caicos	75.00
170	Sierra Leone	60.00	197	Tuvalu	60.00
171	Singapore	75.00	198	Uganda	60.00
172	Slovak Republic	75.00	199	U.A.E.	75.00
173	Solomon Islands	60.00	200	U.K.	100.00
174	Somalia	60.00	201	U.S.A.	100.00
175	South Africa	75.00	202	Russian Federation	75.00
176	Spain	100.00	203	Ukraine	75.00
177	Sri Lanka	60.00	204	Uruguay	75.00
178	St Kitts & Nevis	60.00	205	US Virgin Islands	60.00
179	St. Lucia	60.00	206	Uzbekistan	75.00
180	St Vincent & Grenadines	60.00	207	Vanuatu	75.00
181	Sudan	60.00	208	Venezuela	75.00
182	Suriname	75.00	209	Vietnam	60.00
183	Swaziland	60.00	210	Yemen	60.00
184	Sweden	100.00	211	Wallis Futuna Islands	60.00
185	Switzerland	100.00	212	Zaire	60.00
186	Syria	75.00	213	Zambia	60.00
187	Tajikistan	75.00	214	Zimbabwe	75.00

Copy of order No.GFD/605/100 dated 11th November,
from Shri Parveen Verma, Director, Ministry of External Affairs (PD Section)-
Government of India.

ORDER

Sub: Daily allowance Rates.

In pursuance of the Ministry's order No.GFD/605/100 dated 30th August, 1996 on the subject, sanction of the President is accorded to the rates of Daily Allowance for journeys on duty in various countries as in the Annexure.

2 The rates of Daily Allowance are the same throughout a country. However, tours undertaken by officers attached to the Missions/Posts abroad, within the same country, the Daily Allowance will be limited to 75% of the Daily Allowance.

3 Full Daily Allowance shall be applicable upto 14 days, 75% of full Daily Allowance for the next 14 days, the 60% of full Daily Allowance thereafter in case of long tours/Temporary duties.

4 Daily Allowance shall be regulated as in Para (3) above or rank Foreign Allowance whichever is less in case of long term training/deputation etc.

5 Admissibility of Daily Allowance for various officers as defined in GR 17 shall be as follows :-

- | | |
|--|---|
| a) Officers drawing pay of Rs.2600/- p.m. and above in the new scale | : Full rates as indicated in the enclosed list. |
| b) Officers drawing pay of Rs.1100/- p.m. and above but less than Rs.2600/- p.m. | : <u>75% of the prescribed rate</u> |
| c) Officers drawing pay below Rs.1100/- p.m. | : 55% of the prescribed rate. |

6 However, Group 'A' officers of the Central Government are treated as Grade-I officers for TADA purposes even if their pay is less than Rs. 3800/- p.m.

7. The rates of Daily Allowance fixed for various grades of officers do not include any element towards cost of transport for official journeys. Accordingly, the actual cost of taxi or conveyance hired for trips on duty which is considered necessary and reasonable by the controlling authority will be reimbursed to the officers subject to specific provision or funds in the sanction order sanctioning the journey/delegation.

8. As regards accommodation, no monetary ceiling has been prescribed for hotel rentals but instead panels of hotels have been prepared to arrange accommodation in a hotel on the approved panel and claim reimbursement of the actual room rentals (including service charges, taxes and other charges). For the cities where approved panel of hotels has not been prescribed, the lowest hotel rate for a particular grade of officer in the capital city of the country shall be the ceiling for hiring accommodation in a hotel in such cities. Where the officer makes his discretionary arrangement for accommodation or where accommodation alone is provided free of cost, he shall be granted Daily allowance at the prescribed rate for his grade.

9. Hotel expenditure of officers going abroad on non-representational visits such as training courses or seminars shall be one step below their normal entitlement.

10. Where an officer is treated as State Guest and is provided all meals free of cost, only 25% of the Daily Allowance rates shall be admissible.

11. No reimbursement on account of tips, in addition to Daily Allowance shall be admissible.

12. Where the hotel charges include breakfast Charges, the Daily Allowance shall be reduced by 10%.

13. In case of countries, where local currencies are freely convertible, the equivalent amount of prescribed Daily Allowance in US Dollars for the country concerned may be paid in the local currency. The local currency equivalent may be arrived at via Rupee, by using the official rates of exchange fixed by the Ministry from time to time. In the case of Missions where local currencies are not freely convertible, the prescribed Daily allowance for the country concerned may be paid in US Dollars.

14. This issued with the concurrence of the Ministry of Finance (Department of Expenditure) vide their Dy. No.F.7879/MS/200 dated 20.10.98 and Fin.I Branch of this Ministry vide their Dy.No.5/22/Ce/Fin/98 dated 11.11.98.

15. The above order will be effective from the 11th November, 1996.

16.

ANNEXURE-17

EMERITUS PROFESSOR SCHEME OF IIT GUWAHATI

Due to substantial increase in student's intake, there is a need of retaining the services of superannuating faculty members for teaching different courses where it is needed and simultaneously they can contribute in research. The institute may allow continuation of services of faculty members based on his/her teaching and research experience.

The superannuating faculty members of the Institute may be re-employed as Emeritus Professors.

Norms and Terms & Conditions:

- I. The superannuating professor at the Institute considered for this fellowship award should have been actively engaged in teaching and research in the preceding five years.
- II. The fellowship will be awarded for a term of two years after superannuation. This may be further extended for two years and then one year depending upon the performance evaluation and subject to the maximum age limit of 70 years.
- III. Each term of the award will start in the beginning of an academic semester.
- IV. Emeritus Professors will be paid consolidated honorarium of Rs. 1,00,000.00 (Rupees one lac only) per month in addition to the pension.
- V. The consolidated honorarium paid to Emeritus Professors is subject to revision from time to time with the approval of the Board.
- VI. An Emeritus Professor will be provided facilities equivalent to professors in the Department which he is attached to.
- VII. Emeritus Professors will not have any administrative responsibility.
- VIII. An Emeritus Professor is required to undertake normal academic load.
- IX. Emeritus Professors will be provided accommodation inside the campus, if available, on payment of the standard license fee.
- X. An Emeritus Professor is expected to participate in sponsored research and consultancy activities, and student supervision as a co-supervisor with a regular faculty member of the Institute. An Emeritus Professor will need to share laboratory space with a regular faculty member.
- XI. OPD medical facility at the Institute Hospital to the Emeritus Professors shall be provided at par with regular faculty of the Institute. The Emeritus Professor may opt for medical insurance policy of the institute on payment of premiums.

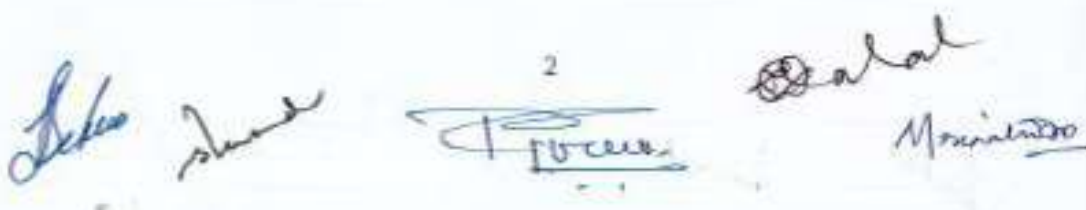
Seal
Seal *Seal* 1 *Seal* *Seal*

- XII. Leave of 38 days per year (or as admissible to regular faculty members of the Institute) will be granted on pro-rata basis for the period served at the Institute. Also, no leave from the pre-retirement period will be carried forward to the post-retirement period. Emeritus Professors may also be granted without-pay Extraordinary Leave (EOL) on need basis if no more leave is available. During the period of EOL, the honorarium component of the Emeritus Fellowship will not be paid. The duration of EOL may be considered on a case-by-case basis with recommendation of the Head of the Department.
- XIII. Emeritus fellowship awards will not be against regular faculty positions.
- XIV. Emeritus Professors will be under the administrative control of the Department Heads and Dean, Faculty Affairs.
- XV. Each Emeritus Professor is expected to submit before termination of the fellowship a report of his/her achievements during the fellowship period.
- XVI. A Department at any given time can have at most 10% of its existing faculty strength as Emeritus Professor.
- XVII. Minor revisions in the norms and terms & conditions as may be necessary from time to time will be proposed by the IFAC and approved by the Director.

Selection Procedure:

- I. A professor of the Institute should apply for Emeritus Professor position within one year prior to or one-year after his/her retirement. The candidate will apply to the DOFA through a central portal.
- II. The DOFA will then send the application to the corresponding Department.
- III. The DFAC of a Department will make the necessary recommendation.
- IV. The DFAC recommendations will be discussed in a DFAC-IFAC meeting.
- V. IFAC will make a consolidated list of recommendations and will place before the Board for its approval/ratification.
- VI. After Board's approval, formal offer of appointment as Emeritus Professor may be issued to the applicant.
- VII. The process for consideration of any possible extension beyond the initial 2-year term should be initiated by the DOFA office, based on the performance in the last 3 semesters, one semester prior to the completion of the 2-year term.
- VIII. IFAC will be empowered to grant extension for such further term [up to the maximum age of 70 years] based on recommendations of DFAC. The Board will finally approve such extension.

2



ANNEXURE-18

FOR FAVOUR OF THE REGISTRAR IITG

(copies to Legal Cell and HoSLC IITG)

Ref: Letter vide No. FA/287/2004/Vol IV/210 dated 08/08/2023 issued by the Registrar I/C

Sub: In the matter of Resignation of Dr. S. Gumma & recovery of leave encashment etc.

LEGAL OPINION

Your Good-self

The documents forwarded along with referred letter have been examined and the considered Legal opinion is rendered hereunder:

1. Prof. Gumma by his letter dated 05/05/2019 issued to the Dean of Faculty Affairs of the Institute had informed that he had applied online for the post of Professor at IIT Tirupati in Jan.2019 and by the said letter he had requested the DoFA to forward his application and to issue him a No Objection Certificate to attend the interview being conducted for the post. The Institute authority had issued its NOC as requested by Prof. Gumma to enable him to appear in the said interview.
2. Prof. Gumma on 02/09/2019 submitted an application requesting the authority to grant him lien to enable him to join in IIT Tirupati as he had received an offer of appointment against the post in IIT Tirupati. The Institute authority by their mail dated 04/10/2019 informed him that a) his request for lien was not approved by the Competent Authority since he was still serving the bond period b) however, he could resign from his post in IITG in order to join at IIT Tirupati.
3. The 101st BoG in its meeting dated 26/12/2019 had resolved to deny Prof. Gumma's request for granting him the lien for the sole reason that he did not get his application forwarded through proper channel. But there exists no any document to show that the above decision of the BoG was communicated to him at the relevant time.
4. Prof. Gumma submitted an application on 02/01/2020 to the Director IITG whereby he requested the Director to relieve him on 21st Jan. 2020 from IIT Guwahati on Technical Resignation. Immediately thereafter, his Release Order was passed on 21/01/2020 by the DoFA. In the said Release Order, the following positions were made clear:
 - a) Prof. Gumma's Technical Resignation was accepted by the competent authority.
 - b) He was released from the Institute w.e.f. 21/01/2020 (AN).
 - c) The purpose of passing the Release Order was to enable him to join IIT Tirupati as Professor in the Department of Chemical Engineering.
5. In furtherance of the Release Order, the Competent Authority on 06/03/2020 also passed an office order (of its own) whereby Prof. Gumma was allowed to receive an amount of Rs.15,48,690/- towards the cash equivalence of unutilized EL & Half Pay Leave.
6. The above actions of the Institute authority had implied that it had given a confirmation to Prof. Gumma that his Technical Resignation was finally accepted and therefore he would not loose any financial or other benefits if he joined at IIT-Tirupati. Accordingly, he joined in IIT Tirupati. It appears from records (provided to me) that the authority of IITG did not raise any

issue about it till 15/12/2021 i.e. for a period of nearly two years after 06/03/2020. Therefore, the Release Order passed on 21/01/2020 has attained its finality.

7. The above actions of the Institute authority had given Dr. Gumma a **legitimate expectation** under law that since his Technical Resignation was accepted by the IITG authority he would be entitled to the benefits of service transfer, gratuity, terminal benefits etc. after his joining at IIT Tirupati and by all probability, Dr. Gumma had joined at IIT-Tirupati relying on the said legitimate expectation.

On the other-hand, the acceptance of the Technical Resignation of Dr. Gumma would logically imply that the irregularity committed by him stood automatically condoned by the IITG authority since at last, it accepted his Technical Resignation.

8. The Administrative Rule in the present case is absolutely clear that if a faculty working in IIT-G wants to apply for a post available in a different Institute he must apply through the proper channel, otherwise, on being selected for the said post if the faculty wants to resign from his present post, his proposed resignation would not be accepted as a Technical Resignation by the Competent authority and the same would be treated as a simple resignation in which the benefits of past services would not be available.

9. In the present case, by virtue of the above conduct, the Institute Authority appeared to have condoned the irregularity committed by Dr. Gumma in applying for the new post at IIT-Tirupati. Now, if the Institute Authority decides to go back to the mandate of the Rule then Dr. Gumma would be made to loose heavily.

10. A fault has certainly occurred at some level. In such a situation if the proposed action of the Institute Authority is challenged by Dr. Gumma in the Court, it (the court) may try to fix the responsibility for the said fault with the appropriate person/authority and may pass necessary order directing the said person/authority to make up the possible losses of the Public Exchequer. In the entire process, if the court finds the fault with the IIT-G authority it may pass an appropriate compensatory order against the said authority.

11. The probability of the legal consequences of denying the Technical Resignation to Dr. Gumma after a period of two years of its acceptance is explained in the above para (para 10). This issue is related to monetary involvement of the Institute and therefore it exclusively falls within the administrative discretion of the Competent Authority and for the said reason it would not be appropriate for a legal counsel to interfere with the said discretion of the Competent Authority. However, all possible legal aspects of the matter have been explained to enable the Competent Authority to take the appropriate decision.

With regards: R.P. Kakoti, Sr. Advocate. 30/10/2023

ANNEXURE-19

IITG/108th – BOG/MINUTES
25.10.2021

RESOLVED that the Minutes of the 156th meeting of the Senate held on 20.10.2021 through online & offline mode and placed before the Board in terms of the Section 4(10) of the Statute be **NOTED**

Item 30

Appointment of Faculty members in Department of Design

The Board was apprised that the relaxation criteria for appointment of faculty members in the Department of Design were adopted by the Institute with approval of the Board in its 76th and 77th Meeting because during the initial period there were scarcity of the eligible candidates with PhD degree in the said area. But, the scenario has completely changed in last few years and now there is no scarcity of faculty applicants with PhD degree in the design areas.

So, the Board was requested to withdraw the relaxation criteria set by the BoG in its 76th and 77th meetings, so that the same eligibility criteria followed for other academic departments of the Institute are enforced, for appointment of faculty members in the Department of Design hence forth.

The Board was requested to deliberate and decide on the matter

The Board discussed and resolved as given below:

Resolution No: R_108BOG/30/2021

RESOLVED to withdraw the relaxation criteria set by the BoG in its 76th and 77th meetings, so that the same eligibility criteria followed for other academic departments of the Institute are enforced, for appointment of faculty members in the Department of Design hence forth be **APPROVED**.

ANNEXURE-20



Indian Institute of Technology Guwahati

DoD
Deptt. of Design

Date: 16.11.2023

Minutes of DFAC Meeting held on 16.11.2023 at 10.00 a.m. in DoD Conference room

AGENDA ITEMS:

1. DFAC decision regarding eligibility criteria for promotion to Associate Professor/ Professor recruited under M.Des level entry channel as mentioned in 76th BoG meeting

RESOLUTION:

DFAC deliberated on the issue related to 'eligibility criteria for promotion to Associate Professor/ Professor recruited under M.Des level entry channel, as mentioned in 76th BoG meeting' and came to the unanimous resolution that the guidelines stated in item no. 7 of 76th BoG MoM should be considered for the internal faculty member's promotion to Associate Professor and Professor level.

Sougata Karmakar
Prof. Sougata Karmakar
Chairperson, DFAC
16/11/23

A. K. Das
Prof. A. K. Das
Member, DFAC

Utpal Barua
Prof. Utpal Barua
Member, DFAC

Uday Kumar D.
Prof. Uday Kumar D.
Member, DFAC

23rd August 2023

To,
The Chairman IFAC,
Indian Institute of Technology Guwahati,
Guwahati 781039

Through proper channel

Forwarded,
Sougata Karmakar, HoD - Design
(24/08/2023)

Subject: Eligibility criteria for promotion to Associate Professor/ Professor recruited under M.Des. level entry channel, as mentioned in 76th BoG meeting.

Dear Professor,

The M.Des. level entry channel recruitment of Assistant Professor for the Department of Design, post February 2014, was executed based on the minutes of the 76th BoG meeting dtd. 25th February 2014.

As per the minutes of the 76th meeting of the BoG, a relaxation in the educational qualification and experience for recruiting Assistant Professor and Promotion to Associate Professor/ Professor posts in the Department of Design was approved as advised by the Ministry of HRD. This would have enabled Assistant Professors recruited through M.Des. level entry channel with 6 years of service and after completion of PhD to get promoted to Associate Professor (item no. 7 of 76th BoG MoM).

However, as was apparent in the successive phases of promotion, we would like to bring to your notice the following:

1. The decision taken in the 76th BoG meeting (point no. 5 of item no. 7 of the MoM) was meant for Assistant Professors recruited under the M.Des. level entry channel recruitment (See Enclosure 1).
2. This norm was applied for the faculty members who were recruited prior to the date of the 76th BoG meeting in the instances of Dr. Keyur Sorathia, Prof. D. Udaya Kumar and Dr. Manoj Majhi.
3. However, the same was not applied for Dr. Sharmistha Banerjee and Dr. Mriganka Madhukailya who were also recruited prior to the date of the 76th BoG meeting.
4. The Assistant Professors recruited post the 76th BoG meeting, under the M. Des. Level entry channel (Dr. Abhishek Singh, Dr. Abhishek Shrivastava, Dr. Pankaj Upadhyay, Dr. Supradip Das) who had completed their PhDs were also not encouraged to apply for the promotion citing that they did not have one awarded PhD under their supervision.

Do FA

Please verify & discuss.

Officializing Director

25 AUG 2023

Shouchi Iyer

1 of 2

Sharmistha

Dr. Shrivastava

Dr. Upadhyay

(070)

The DFAC of the Department of Design was look into the issue.

S. Pan
31-08-23

→ HoD Design.

DFAC of Dept. of Design deliberated on the issue mentioned in the application and came to the unanimous resolution that the guidelines stated in the item no. 7 of the 76th BOG minutes of the meeting should be considered for the internal faculty member's promotion to the Associate Professor and Professor level. MoM of DFAC meeting is attached herewith.

- Sougata Karmakar
(HoD, Design) 16/11/2023

The minutes of DFAC Design is herewith attached, they want to strictly implement the relaxed guideline for Associate Prof. and Professor positions in Design as per the resolution of 76th BOG (item no. 7), Flag B. Director may kindly approve the same for future recruitment in Design Dept.

(Flag A)
S. Pan
16-11-23
(DOFA)

→ DIRECTOR

We humbly appeal to the Chairman, IFAC to honour the decisions taken in the 76th BoG meeting and allow the Assistant Professors recruited under the provisions to apply for promotion in the Department of Design.

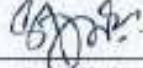
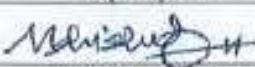
We elaborate our case in support of our appeal as follows:

- Applying the criteria of one awarded PhD for Assistant Professors recruited under the MEdes level entry channel recruitment is in conflict of the decision taken in the 76th meeting of the BoG. We could not have guided PhD students as we were enrolled in a PhD program as per the 76th BoG MoM directions. Hence, having one PhD awarded under our supervision should not be considered a criterion for our promotion.
- It may please be noted that majority of the Associate Professors in the Department of Design, including most of the DEAC members, were not subject to the criteria of "one awarded PhD under their supervision" for their promotion to Associate Professor.
- Retrospectively appending the promotion criteria for internal candidates is affecting our career trajectory.

This matter was discussed in a faculty meeting held on 21st April 2023. The minutes of the said meeting are attached herewith indicating the support of faculty members from the Department of Design for your perusal.

We seek your kind consideration in resolving the matter.

Thanking you,

 Sharmistha Banerjee	 Supradip Das	 Sheetal Mudhav Gokhale
 Shreya Ishu	 Abhishek Shivastava	 Abhishek Singh
 Pankaj Upadhyay		

List of Enclosures:

I. Minutes of 76th meeting of BoG, IITG.

II. Minutes of Faculty Meeting held on 31.03.2023, after necessary changes made in subsequent faculty meeting held on 21.04.2023.



Indian Institute of Technology Guwahati

DoD
Deptt. of Design

Minutes of Faculty Meeting held on 31.03.2023, after necessary changes made in subsequent faculty meeting held on 21.04.2023.

Venue: DoD Conference Room

Faculty meetings of Department of Design were held on 31.03.2023 and 21.04.2023 under the chairmanship of HoD, DoD.

Agenda 1: Promotion of Internal Faculty Members

In the faculty meeting (date:31.03.2023), two of the DFAC members (Prof. D. Udaya Kumar and Prof. A.K. Das) reported the following information:

“During a meeting with previous DFAC members (Dr. Udaya Kumar- Chairperson, Prof. Amarendra Kumar Das- Member, and Prof. Ravi Mokashi Punekar- Member) in September 2021, Prof. T. G. Sitharam, then Director verbally mentioned that the criteria for promotion of internal and recruitment of external candidates should be same and it will be similar to all other departments of IIT Guwahati.”

There are two pertinent concerns, related to career advancement of faculty members, in line with the above statement in quotes:

- a. Internal faculty members with 2nd class in under graduate degree.
- b. Faculty members recruited with Masters degree and pursued PhD during service.

Department opines that the above statement in quotes cannot be implemented because it will adversely affect the career development of internal faculty members serving in the department.

Following points were discussed and decided in the meeting in light of the above context:

1. Henceforth, for fresh recruitment (external candidate) in the position of Assistant Professor, Associate Professor and Professor level, required academic qualification should be first class in Under graduate (UG) and Post-Graduate (PG). This is not applicable for internal candidates who are already serving as faculty members in DoD.
2. For faculty members who have been recruited with a Masters degree following the guidelines mentioned in 76th BoG minutes (IITG/76-BOG/MINUTES, 25th February 2014), the career advancement is to be as per the guidelines of 76th BoG minutes. The 76th BoG minutes states follows:

3. It is noted that post this BoG minutes, the following faculty members who were recruited before the 76th BoG meeting, were promoted as per guidelines of 76th BoG minutes:
 - i. Dr. Keyur Srathin in Nov 2016
 - ii. Dr. Manoj Majhi and Dr. Avinash Shende in April 2018It is to be also noted that their promotions happened post implementation of 7th CPC (29th June 2016).

However, in Sept. 2021, the following faculty members, post completion of their PhD, were not shortlisted for promotion citing that the criteria for promotion of internal and recruitment of external candidates are same:

- a. Dr. Mriganka Madhukailya
 - b. Dr. Abhishek Shrivastava
 - c. Dr. Sharmistha Banerjee
4. It is noted that all the faculty members who were recruited with Masters degree before and after 76th BOG meeting did receive their grade pay (AGP) increment as per 76th BOG guideline.
 5. It is noted that following is the list of faculty members who were recruited before 76th BOG meeting and on whom the 76th BOG guidelines is to be applied are:
 - a. Sharda Iqbal
 - b. Mriganka Madhukailya
 - c. Sharmistha Banerjee
 6. It is noted that following is the list of faculty members who were recruited after 76th BOG meeting, with Masters degree, and on whom the 76th BOG guidelines are to be applied:
 - a. Pankaj Upadhyay
 - b. Sheetal M. Gokhale
 - c. Supradip Das
 - d. Abhishek Shrivastava
 - e. Abhishek Singh



















The department unanimously concludes with respect to the **Agenda 1**, that the recommendations and guidelines mentioned in IITG/76-BOG/MINUTES, 25th February 2014, is to be followed in letter and spirit.

Agenda 2: Recruitment of External Candidates for Faculty Position

1. Following the guidelines for DIFAC and its role/ responsibilities as stated in page no. 67 in 76th BoG Minutes (IITG/76-BOG/MINUTES, 25th February 2014), applications of all the external candidates will be circulated to all the existing regular faculty members for their feedback/ opinion in a departmental meeting.
2. Henceforth, for fresh recruitment (external candidate) in the position of Assistant Professor, Associate Professor and Professor level, required academic qualification should be first class in Graduation (UG) and Post-Graduation (PG). This is not applicable for internal candidates who are already serving as faculty members in DoD.

Signature of the attendees (date: 21st April 2023)

Faculty Meeting on 21.04.2023

Name	Signature
1. Keyur Chellur	
2. ASHUTOSH KUMAR	
3. A. MOHI	
4. CHANDRANILA ASHAPPA	
5. SHARADHA PANDURANG	
6. Prabir Kumar Bose	
7. Shreshth Tyagi	
8. Amarendra Kumar Das	
9. Debayan Bhae	
10. Abhishek Shrivastava	
11. Supradip Das.	
12. Pankaj Upadhyay	
13. Shubh Gohare	
14. Urvi P. Salve	
15. Abhishek Singh	
16. D. Udang Kumar	
17. Sanjay Jyoti	
18. Pratul C. Kalita	
19. SOUVENIA KARMANAR	Souvenia Karmakar

Signature of the attendees (date: 31st March 2023)

Attendees of Faculty Members in
Faculty Meeting on 31st March 2023

Name	Signature
01 SUDHATA KARTHAKA	Sudhata Kartthaka
02 AMARENDRA KUMAR DAS	Amarendra Kumar Das 31/3/2023
03 CRMI S SOLVI	Crmi S Solvi
04 SUDHAKSHI ANANDA	Sudhaxhi Anandax
05 M RASHI	M Rashi
06 Anandakrishna	Anandakrishna
07 ASHOK KUMAR	Ashok Kumar
08 SWARNA KISHOR	Swarna Kishor
09 P K LAKSHMI	P K Lakshmi
10 Anandakrishna	Anandakrishna
11 Paulraj Anubhag	Paulraj Anubhag
12 Supradip Das	Supradip Das
13 Anandakrishna	Anandakrishna
14 Anandakrishna	Anandakrishna
15 Anubhag Paulraj	Anubhag Paulraj
16 P. Lakshmi Kumar	P. Lakshmi Kumar
17 Anandakrishna	Anandakrishna
18 Anubhag Paulraj	Anubhag Paulraj

ANNEXURE-21



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
ADMINISTRATION SECTION

MINUTES OF THE MEETING OF THE COMMITTEE CONSTITUTED TO CONSIDER THE REIMBURSEMENT OF TELEPHONE EXPENSES

A committee was constituted to consider the *reimbursement of telephone expenses for the employees of the Institute as per GOI norms* which was approved in the 113th Meeting of the BOG held on 29.10.2022. The committee consisted of the following members:

- | | | |
|--------------------|---|-----------------|
| 1. Deputy Director | - | Chairman |
| 2. DOFA | - | Member |
| 3. Registrar | - | Member |
| 4. JR (F&A) | - | Member |
| 5. JR(Admn.) | - | Member-Convenor |

A meeting of the committee was held on 23.06.2023 (Friday) in the Conference Hall of the Deputy Director's Office at 12.00 Noon . Prof. Sashindra Kr. Kakoty, Dy. Director, Prof. T. Punniyamurthy, DoFA, Prof. G. Krishnamoorthy, Registrar (i/c), Mr. Dibya Jyoti Goswami, JR (F&A) & Mr. Dhruvajyoti Sharma, JR (Admn.) were present in the meeting. It was apprised to the members present in the meeting that the BOG of the Institute has approved the reimbursement of Telephone bills, i.r.o. the Director, Deputy Director, Registrar and all the Deans of the Institute considering the rates as per the duties and responsibilities of the functionaries as well as complying to the OM No. F.No. 24 (3)E Coord/2018 Dated : 26th March 2018 issued by the Ministry of Finance, Dept. of Expenditure.

Sl.No.	Functionaries of the Institute (IITG)	Total Monthly reimbursement
1	Director	₹ 4200/- per month + taxes as applicable
2	Dy. Director/Deans/Registrar	₹ 3000/- per month + taxes as applicable

The committee members deliberated on the matter at large and came to a conclusion that the reimbursement to the remaining eligible employees of the Institute may be fixed based on the pay level in which they are serving the Institute. Based on this the following slabs for reimbursement is proposed :

Sl.No.	Functionaries of the Institute (IITG)	Pay Level	Total Monthly reimbursement
1	Faculty Members / Group A Officers	15	₹ 3000/- per month + taxes as applicable
2	Faculty Members / Group A Officers	14	₹ 2700/- per month + taxes as applicable
3	Faculty Members / Group A Officers	13	₹ 2250/- per month + taxes as applicable
4	Faculty Members / Group A Officers	12 11 10	₹ 1200/- per month + taxes as applicable



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
ADMINISTRATION SECTION

Also, conforming to the referred OM Clause No. 4.8 excess expenditure upto 30% of the ceiling amount shall be reimbursed only to the Faculty members who hold additional administrative responsibility and who are of Pay Level 14 and above subject to their submitting a certificate, duly justifying that excess expenditure incurred was for official purpose and unavoidable. The reimbursement would require the concurrence of the Competent Authority on case to case basis.

Further, reimbursement of telephone bill(s) i.r.o. employees of the Institute which are not explicitly mentioned in the referred OM but are receiving reimbursement from the Institute by virtue of natures of duties performed viz. Transport (i/c)/Accounts Officer (i/c of correspondences with the MoE), Security Officer(s) may be entitled to a total monthly reimbursement of ₹ 1000/- per month inclusive of taxes as well as the Assistant Security Officers(s) of the Institute may be entitled to a monthly reimbursement of ₹ 750/- per month inclusive of all taxes and as applicable only if otherwise they are not eligible for reimbursement.

The drivers of the institute shall be entitled to a total monthly reimbursement of ₹ 500/- per month inclusive of taxes as applicable.

The members recommended that the enhanced rates of reimbursement of telephone bills may be implemented as per the GoI norms and any changes may be incorporated as per the OM(s) issued by the Ministry of Finance, Dept. of Expenditure on the same subject from time to time. The reimbursement shall be as per the Circular bearing Ref. AD/32/98/Vol.24/1244C dated 23.08.2021 wherein the provision of "telephone Bill reimbursement" to "Voice Call and Data Charges reimbursement" was approved in the 107th BOG Meeting held on 14.07.2021.

The meeting ended with a vote of thanks to the chair.


23/12/23
Deputy Director


23/12/23
Registrar



Joint Registrar (Admn.)



Dean, Faculty Affairs (DoFA)



Joint Registrar (F&A)

ANNEXURE-22

F.No.7(2)/E.Coord/2020
Government of India
Ministry of Finance
Department of Expenditure
North Block

New Delhi
Dated: - 4th Sept. 2020

OFFICE MEMORANDUM

Subject: - Expenditure Management – Further Economy Measures

With a view to improving the quality of public expenditure, containing non-developmental expenditure and ensuring availability of adequate resources for meeting the needs of critical priority schemes, Ministry of Finance, has from time to time issued instructions on Expenditure Management. In the context of the present fiscal situation and the consequent pressure on Government resources, there is a need for further economy and rationalization of non-priority expenditure, while protecting and preserving priority expenditure. With this objective, the following economy instructions will come into force with immediate effect.

1. ADMINISTRATIVE EXPENDITURE:-


All Ministries/Departments including Attached Offices/Subordinate Offices and Autonomous Bodies shall observe the following instructions for curtailing Administrative Expenditure.

- a.) No printing/publishing of books, publications, documents, etc. will be done on imported paper, except where printing is done abroad by Indian Missions, etc.
- b.) Expenditure on functions such as celebrations of Foundation Day, etc. should be discouraged or if felt necessary be appropriately curtailed. In any case, travel for such functions and provision of bags or mementoes should be avoided.
- c.) Consultancy Assignments - All Ministries/Departments may carry out a review of the individual Consultants appointed in their respective Ministries/Departments in consonance with the provisions of GFR and

reduce the number of Consultants to the minimum requirement. Due economy may be observed while determining the fees of the Consultants and care may be taken that such fees are not disproportionate to the quality and quantity of work to be carried out by the Consultants.

2. CREATION OF POSTS:-

- a.) There will be a ban on creation of new posts, except with the approval of Department of Expenditure, in Ministries/Departments, Attached Offices, Subordinate Offices, Statutory Bodies and Autonomous Bodies.
 - b.) This ban will cover all creation of posts under powers which have been delegated to any organization regardless of the source of such authority or power.
 - c.) If any posts have been created after 01.07.2020 under delegated powers or authority, without approval of Department of Expenditure and have not yet been filled, then such posts shall not be filled. If it is deemed absolutely essential to fill them, proposals may be sent for approval of Department of Expenditure.
3. Secretaries of the Ministries/Departments, being the Chief Accounting Authorities as per Rule 70 of GFR, shall be fully charged with the responsibility of ensuring compliance of the above instructions. Financial Advisers shall assist respective Departments in securing compliance with these measures.


(Dr. T. V. Somanathan)
Secretary (Expenditure)

All Secretaries of the Government of India
Copy to:-

1. Principal Secretary to the Prime Minister
2. Principal Advisor to the Prime Minister
3. Cabinet Secretary
4. CEO, NITI Aayog
5. All the Financial Advisors

ANNEXURE 23

Name of the Project: CONSTRUCTION OF PROPOSED G+9 STOREY 2000 CAPACITY BOYS' HOSTEL BUILDING AT IIT, GUWAHATI. (Based on CPWD PLINTH AREA RATE 2023)											
Item code	DESCRIPTION	Ground Floor	1st Floor	2nd Floor	3rd Floor	4th Floor	5th Floor	6th Floor	7th Floor	8th Floor	9th Floor
1.1.2	RCC frame Structure Building	23530	23530	23530	23530	23530	23530	23530	23530	23530	23530
1.3	Extra for -										
1.3.1	Set of six additional storey								120.00	120.00	120.00
1.3.2	Extra for every 0.3m additional height of floor above normal height 3.0m	421	421	421	421	421	421	421	421	421	421
1.3.6	RCC raft Foundation on GF area	12170									
1.3.7	Pile foundation upto 15m	19460									
1.3.8	Every 1m deeper Pile foundation over 15m (20m pile)	17600									
	Total Rates in ₹/sq.m	73181	23951	23951	23951	23951	23951	23951	24071	24071	24071


PLINTH AREA ESTIMATE

Name of Project : **CONSTRUCTION OF PROPOSED G+9 STOREY 2000 CAPACITY BOYS' HOSTEL BUILDING AT IIT, GUWAHATI.**

BASED ON CPWD DPAR 2023 FOR RCC BUILDING

Sl. No.	Item of work	Quantity	Plinth area	Rate (Rs.)	Unit	Amount (Rs.)	Remarks
a	Civil Works:						
1	Ground floor	1	6500.00	73181.00	Sqm.	475676500.00	Rate as per Annexure - I
2	1st floor	1	4500.00	23951.00	Sqm.	107779500.00	
3	2nd floor	1	4500.00	23951.00	Sqm.	107779500.00	
4	3rd floor	1	4500.00	23951.00	Sqm.	107779500.00	
5	4th floor	1	4500.00	23951.00	Sqm.	107779500.00	
6	5th floor	1	4500.00	23951.00	Sqm.	107779500.00	
7	6th floor	1	4500.00	23951.00	Sqm.	107779500.00	
8	7th floor	1	4500.00	24071.00	Sqm.	108319500.00	
9	8th floor	1	4500.00	24071.00	Sqm.	108319500.00	
10	9th floor	1	4500.00	24071.00	Sqm.	108319500.00	
	Total		47000.00			Sub Total = Rs. 1447312000.00	(A)
b	Services:						
DSR PAR Item No	Description					Amount	
2.1	Internal Water Supply & Sanitary Installation @4% on 'A'				Rs.	57892480.00	
2.2.1	Electrical external service connection@3.75% on A				Rs.	54274200.00	
2.2.2	Civil ext. service connections @1.25% on 'A'				Rs.	18091400.00	
2.2.3	Internal Electric Installations @12.5% on 'A'				Rs.	180914000.00	
	EXTRA FOR				Rs.		
2.4.1	Power Wiring and plugs @4% on 'A'				Rs.	57892480.00	
2.4.2	Lightning conductors @0.25% on 'A'				Rs.	3618280.00	
2.4.3	Telephone conduits @0.25% on 'A'				Rs.	3618280.00	
2.4.4	Third party quality assurance @1% on 'A'				Rs.		
	Sub Total=				Rs.	376301120.00	(B)
c	Fire Fighting						
1.5.3	With wet riser and sprinkler system (4650.00x1200)				Rs.	5580000.00	(C)
d	Fire Alarm System						
1.6.2	Automatic Fire Alarm System (600x4650)				Rs.	2790000.00	
	Pressurised mechanical ventilation system in basement @1050 per sqmx5000sqm				Rs.	5250000.00	
	Sub Total=				Rs.	8040000.00	(D)
e	LIFTS with power operated centre opening doors and AC variable						
3.1.6	Passenger lift (2 nos 16 Passenger)				Rs.	6578400.00	
3.2.3	Goods lift (1 nos 2T)				Rs.	3555000.00	
f	RCC wter tank						
4.1	OHT without staging @23 per litre x25000				Rs.	575000.00	
4.5	UG sump @23 per liter x 150000				Rs.	3450000.00	
g	Site development						
5.1/MR	Levelling @₹470 per cum x 10000				Rs.	4700000.00	
5.2.4	Foot path with paver @2960 x 1500				Rs.	4440000.00	
5.3	Ext sewerage @ 3810 per m x 1000				Rs.	3810000.00	
5.4.1	External Water supply distribution line @1930 x 1000m				Rs.	1930000.00	
5.5	Storm water drains @10150 x400m				Rs.	4060000.00	
5.7	Trenches & services @7280 x 300				Rs.	2184000.00	
6.3.1	DG sets @11560 per KVA x 750 kva				Rs.	8670000.00	
6.4.1	Uninterrupted power supply @₹21290 per KVA x 400				Rs.	8516000.00	
6.10.1	CCTV @210 per sqm x 4650				Rs.	976500.00	
6.14.1	Lighting automation and occupancy sensor @220 per sqm x4650				Rs.		
6.16.1	LAN system @560 per sqm x 47000.00				Rs.	26320000.00	
	Sub Total=				Rs.	79764900.00	(E)
	Total Cost of the building = (A+B+C+D+E)				Rs.	1916998020.00	(F)
	Add Consultancy Charges @1.44% on "F" (per other 1000 capacity hostel Architect contract rate)			(as	Rs.	27604771.49	(G)
	Add GST @ 18% on "G"				Rs.	4968858.87	
	Grand Total=				Rs.	1949571650.36	
	Say=				Rs.	1950000000.00	

ANNEXURE-24


भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

NOTE SHEET
Page 1

Section: Academic
File Ref.: IITG/Acad/2023
Date: 20.10.2023

Sub: Revision of emoluments for Research Personnel engaged in R&D programme of the Central Government Departments/Agencies.

This has reference to the letter F. No. 32-18/2023-TS-1 dated: 13.09.2023 received from Under Secretary to the Government of India, Department of Higher Education, Ministry of Education and Office Memorandum F.No.12-2/2023-U1 dated: 11th September, 2023 pertaining to revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Department/Agencies (Copy enclosed).

The existing rate of Institute Assistantship of PhD (JRF) has been hiked to ₹37,000/- from ₹31,000/- whereas the existing rate of Institute Assistantship of PhD (SRF) has been increased to ₹42,000/- from ₹37,000/-

In light of the above, the proposal for revision of the Institute Assistantship as mentioned above, may be forwarded to Competent authority for kind perusal and approval of the Board of Governors for implementation of the same at IIT Guwahati.

JS
20/10/23
JS (Academic Affairs)

AR (Acad) } Placed for consideration of BOG *JS*
20/10/23

ADoAA(PG) } Recommended for approval
Dean(Acad) } *JS*
20/10/23

Director } **APPROVED**
JS
25 OCT 2023
Chairman
Senato, IIT Guwahati

**F. No. 32-18/2023-TS-I
Government of India
Ministry of Education
Department of Higher Education
Technical Section-I

Shastri Bhawan, New Delhi

Dated: 13.09.2023

To,
The Directors,
All IITs

Subject: Revision of emoluments and guidelines on service conditions for the research personnel engaged in R&D programme of the Central Government Department/Agencies.

Sir,

I am directed to forward herewith a copy of this Ministry's OM No. 12-2/2023-UI dated 11.09.2023 on the above mentioned subject for further necessary action.

Yours sincerely,



(Nilesh Chandra Srivastava)

Under Secretary to the Government of India

Ph- 011-23381698

Encl: As above.

F.No.12-2/2023-U1
Government of India
Ministry of Education
Department of Higher Education

Shastri Bhawan, New Delhi
Dated: 11th September, 2023

Subject: Revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/Agencies.

The undersigned is directed to refer to Department of Science & Technology's OM No.DST/PCPM/Z-06/2022 dated 26th June, 2023 on the above mentioned subject and to state that the emoluments for research personnel engaged in R&D programmes funded by the Ministry of Education shall be revised according to the following provisions:

1. **Emoluments:**

A. Junior research Fellow (JRF) Senior Research Fellow (SRF)

S. No.	Designation & Qualification	Existing Emoluments (per month)	Revised Emoluments (per month)
i.	Junior Research Fellow (JRF) Post Graduate Degree in Basic Science OR Graduate/Post Graduate Degree in Professional Course selected through a process described through any one of the following: a. Scholars who are selected through National Eligibility Tests -CSIR- UGC NET including lectureship (Assistant Professorship) and GATE. b. The selection process through National level examinations conducted by MoE and its Agencies and Institutions such as UGC/IIT/IISc./IISER/IIT etc.	Rs. 31,000/-	Rs. 37,000/-
ii.	Senior Research Fellow (SRF) Qualification prescribed for JRF with two years of research experience.	Rs. 35,000/-	Rs. 42,000/-

A.1 After completion of two years, an external assessment by the Institution where the student is enrolled for Ph.D. is mandatory for upgradation from JRF to SRF. The fellow may be awarded SRF after successful assessment.

A.2 Annual Satisfactory Assessment is mandatory to continue the benefit of fellowship during SRF period.

- 1 -

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11/9/23

B. Research Associate

Research associates may be fixed at consolidated amount at one of the 3 pay levels given below depending upon the qualification and experience. The Institute/Organization concerned may decide the level in which a particular associate should be placed based on the experience. The Essential Qualification (EQ) for Research Associate is as follows:

Ph.D/MD/MS/MDS or equivalent degree or having 3 years of research, teaching and design and development experience after MVSc/M.Pharm/ME/M.Tech with at least one research paper in Science Citation Indexed (SCI) journal.

S. NO.	Category	Existing Emoluments (per month)	Revised Emoluments (per month)
I	Research Associate-I	Rs. 47,000/-	Rs. 58,000/-
II	Research Associate-II	Rs. 49,000/-	Rs. 61,000/-
III	Research Associate-III	Rs. 54,000/-	Rs. 67,000/-

2. Service Conditions:

- (i) **DA:** JRFs, SRF and Research Associates will not be entitled to DA.
- (ii) **House Rent Allowance (HRA):** All research fellows may be provided hostel accommodation wherever available. Research fellowship holder residing in hostels shall not be entitled for HRA. Wherever provision of hostel accommodation is not possible, HRA may be allowed to all the above categories viz. JRF, SRF and RA as per Central Government norms applicable in the city/location where they are working. The percentage required for calculating HRA will be based on the fellowship amount.
- (iii) **Medical Benefits:** The research fellows and research associates (JRF/SRF/RA) will be entitled for medical allowance as applicable in the implementation institution.
- (iv) **Leave and other entitlements:** The JRF/SRF are eligible only for causal leave while Research Associates are entitled to leave as per rules of the host institution. Participation of any of these categories (JRF/SRF/RA) in scientific event/workshops held in India or abroad will be treated as "on duty" with due approval of the host institution. The travel entitlement for JRF/SRF/RA for participation in scientific events/workshops in India will continue to be the same as earlier i.e. 2nd AC by rail. Maternity leave as per the Govt. of India instructions issued from time to time would be available to female candidates in all categories.
- (v) **Bonus & Leave Travel Concession:** JRFs, SRFs, and Research Associates will not be entitled to these allowances.
- (vi) **Retirement Benefits:** JRFs, SRFs, and Research Associates will not be entitled to these benefits.
- (vii) **Publication/Patent:** The results of JRF/SRF/RA's research work may be published preferably in standard refereed journals with the concurrence of the Fellow and his/her Supervisor/Advisor. It should be ensured by the fellow that the assistance provided by the funding agency of Government of India is acknowledged in all such publications.

(viii) Obligation of JRF/SRF/RA:

- a. He / She shall be governed by the disciplinary regulations of the host Institute where he/she is working.
 - b. The JRF/SRF/RA must send a report of the research work done during the period of Fellowship as may be asked by the sponsoring agency.
3. The number of fellowships shall remain the same as is existing, unless modified with the approval of MoE. The Departments/Agencies are requested to ensure that the above guidelines are followed in regard to the remuneration and other benefits to the research personnel engaged in R&D projects funded by them.
4. Selection for award of fellowship shall ordinarily be through common competitive examinations. However, for subjects where there is no examination presently, Government Departments and their authorized agencies and institutions may start conducting examinations to screen candidates for award of fellowships. This shall not be applied retrospectively and the persons already enrolled shall be exempted.
5. In order to further enhance value, quality and experience in doctoral research, the proposals to incentivize research output will be considered separately and modalities for its implementation will be evolved.
6. **Date of Effect:** The revised emoluments will take effect from 01.01.2023.
7. The additional financial burden should be met from the existing outlay under the respective schemes by efficient utilization of resources and cutting down on non-priority activities. Subsequently, if additional resources are needed necessary budget can be augmented at the time of RE or Supplementary Stage only, if the requirement of additional budget is referred to IFD, MoE by the concerned Bureau. The budget so asked shall be available in the last quarter of the financial year subject to available savings.
8. The Chairman UGC, Chairman AICTE and the Bureau Heads of Department of Higher Education in the Ministry of Education for management of the Institutions of National Importance are requested to convey this to all the institutions under their supervision immediately.
9. This issues with the approval of the Minister for Education.

Encl: As above


- (Smita Srivastava)
Director

To,

1. UGC
2. AICTE
3. All Bureau of D/o HE

1229063/2023/UI Section

12-2/2023-U1

DST/PCPM/Z-06/2022
(E-file -41804)

Government of India
Ministry of Science & Technology
Department of Science & Technology

Technology Bhavan
New Mehrauli Road
New Delhi-110016
Dated: 26th June 2023

OFFICE MEMORANDUM

Subject: Revision of emoluments and guidelines on service conditions for Research Personnel engaged in R&D programme of the Central Government Departments/ Agencies

Attention is invited to the Office Memorandum (O.M.) No. SR/S9/Z- 08/2018 dated 30.01.2019 issued by the Department of Science and Technology, Government of India on the above subject. The matter has been further considered by the Government and the following revised emoluments have been approved. The O.M. is applicable to the research personnel working on R&D programmes funded by the Central Government Department/Agencies.

1. **Emoluments:**

A. **Junior Research Fellow (JRF) / Senior Research Fellow (SRF)**

Sl. No.	Designation & Qualification	Revised Emoluments per month
1	Junior Research Fellow (JRF) Post Graduate Degree in Basic Science OR Graduate / Post Graduate Degree in Professional Course selected through a process described through any one of the following: a. Scholars who are selected through National Eligibility Tests - CSIR-UGC NET including lectureship (Assistant Professorship) and GATE. b. The selection process through National level examinations conducted by Central Government Departments and their Agencies and Institutions such as DST, DBT, DAE, DOS, DRDO, MoE, ICAR, ICMR, IIT, IISc, IISER, NISER etc.	Rs. 37,000/-

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12-2/2023-U1

2043/2023/U1 Section

II	Senior Research Fellow (SRF) Qualification prescribed for JRF with two years of research experience	Rs. 42,000/-
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A.1 After completion of two years, an external assessment by the Institution where the student is enrolled for Ph.D. is mandatory for upgradation from JRF to SRF. The fellow may be awarded SRF after successful assessment.

A.2 Annual Satisfactory Assessment is mandatory to continue the benefit of fellowship during SRF period.

B. Research Associate

Research associates may be fixed at a consolidated amount at one of the 3 pay levels given below depending upon the qualification and experience. The Institute/Organization concerned may decide the level in which a particular associate should be placed based on the experience. The Essential Qualification (EQ) for RA is as follows:

Ph.D./MD/MS/MDS or equivalent degree or having 3 years of research, teaching and design and development experience after M.V.Sc/M Pharm/ME/M Tech with at least one research paper in Science Citation Indexed (SCI) journal.

Sl. No.	Category	Revised Emoluments per month
I	Research Associate –I	Rs. 58,000/-
II	Research Associate –II	Rs. 61,000/-
III	Research Associate –III	Rs. 67,000/-

2. Service Conditions:

- i. **DA:** JRFs, SRFs, and Research Associates will not be entitled to DA.
- ii. **House Rent Allowance (HRA):** All research fellows may be provided hostel accommodation wherever available. Research fellowship holders residing in hostels shall not be entitled for HRA. Wherever provision of hostel accommodation is not possible, HRA may be allowed to all the above categories viz. JRF, SRF, and RA as per Central Government norms applicable in the city/ location where they are working. The percentage required for calculating HRA will be based on the fellowship amount.
- iii. **Medical Benefits:** The research fellows and research associates (JRF/SRF/RA) will be entitled to medical allowance as applicable in the implementing institute.

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- iv. **Leave and other entitlements:** The JRF/SRF are eligible only for Casual leave while Research Associates are entitled to leave as per the rules of the host institution. Participation of any of these categories (JRF/SRF/RA) in scientific events/ workshops in India or abroad will be treated as 'on duty' with due approval of the host institution. The travel entitlement for JRF/SRF/RA for participation in scientific events/workshops in India will continue to be the same as earlier i.e. 2nd AC by rail. Maternity leave as per the Govt. of India instructions issued from time to time would be available to female candidates in all categories.
 - v. **Bonus & Leave Travel Concession** JRFs, SRFs and Research Associates will not be entitled to these allowances.
 - vi. **Retirement Benefits** JRFs, SRFs, and Research Associates will not be entitled to these benefits.
 - vii. **Publication/Patent** The results of JRF/SRF/RA's work research work maybe published preferably in standard refereed journals with the concurrence of the Fellow and his/her Supervisor / Advisor. It should be ensured by the fellow that the assistance provided by the funding agency of the Government of India is acknowledged in all such publications.
 - viii. **Obligation of JRF/SRF/RA**
 - a) He / She shall be governed by the disciplinary regulations of the host Institute where he/she is working.
 - b) The JRF/SRF/RA must send a report of the research work done during the period of Fellowship as may be asked by the sponsoring agency.
3. Central Government Departments /Agencies are requested to ensure that the above guidelines are followed in regard to the remuneration and other benefits to the research personnel engaged in R&D projects funded by them.
4. Selection for award of fellowship shall ordinarily be through common competitive examinations. However, for subjects where there is no examination presently, Government Department and their authorized agencies and institutions may start conducting examination to screen candidates for award of fellowships. This shall not be applied retrospectively and the persons already enrolled shall be exempted.
5. Departments/Ministries concerned should meet the additional financial burden from their existing outlay under the respective schemes by efficient utilization of resources and cutting down on non-priority activities. Subsequently, if additional resources are needed, the same will be considered by the Ministry of Finance based on pace of expenditure and extent of savings in non-priority activities.

12-2/2023-U1

12/2023/U1 Section

6. The revised emoluments will take effect from 01.01.2023.
7. This issues with the approval of the Department of Expenditure, Ministry of Finance vide DoE O.M No. 33(14)/PFC-II/2018 dated 21.06.2023.


(Rahul Yadav)
Deputy Secretary (Finance)

To

1. All Ministries/Departments/Agencies of the Government of India
2. All Heads of DST

ANNEXURE-31

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

**Proceedings of the Selection Committee Meeting for the post of
Assistant Librarian, held on 22.09.2023**

The Selection Committee consisting of the following members met at 10.00 AM on 22.09.2023 in the Interview Room of IIT Guwahati to interview the candidates for appointment (promotion) to the post of Assistant Librarian - 2 posts (UR) from amongst the internal candidates.

01.	Prof. Natesan Srinivasan, Professor & HOD, Dept. of Mathematics, IIT Guwahati	Chairman
02.	Prof. Rajani Kanta Barman, Associated faculty, Dept. of Lib. & Info. Sc. GU	Member (Board nominee)
03.	Prof. G. Krishnamoorthy Registrar (In-Charge), IIT Guwahati	Member
04.	Mr. Dilip Boro HOS (Students' Affairs Section), IIT Guwahati	Member

The Committee noted that 06 internal candidates had applied for the post of Assistant Librarian against Circular under reference No. R&P/174/MODALITY/IR/2020/Vol.II/2110 dated 12.12.2022. After screening the applications, 03 candidates were found eligible and hence they were called for the interview.

The following candidates appeared in the interview:

Sl. No.	Name of the Candidates	Category of the candidates
01.	Ms. Chandrika Dutta	General
02.	Mr. Chandan Kr. Goswami	General
03.	Ms. Gitani Bordoloi	General

The committee noted that the following candidates did not appear in the interview: NIL.

The Committee noted that BOG in its 111th meeting held on 17.06.2022 had approved the criteria for promotion as:

Weightage and formula for all promotional post approved in the 111th BOG held on 17.06.2022

Weightage:

- | | |
|--|-------------------|
| a) Annual Performance Appraisal Report (APAR) marks for last five years | 50% |
| b) Performance in written test/ interview, as the case may be | 45% |
| c) Length of service in present post and immediate lower post at the Institute | 5% (5 marks max.) |

Total 100%

Formula for calculating the marks corresponding to 5% weightage for the length of service at the Institute is as follows:

- One Mark for every completed year beyond five years in the present post.
- One Mark for every completed year beyond ten years in the present post and in the immediate lower post taken together.
- Sum of Marks in Point No. A and B subject to maximum of 5 marks.

Based on the above criteria, the Committee recommends selection of the following candidates for appointment to the post of Assistant Librarian (promotion) in the Pay Matrix Level 10 as per 7th CPC (PB-3 ₹15600-39100; AGP Pay= ₹6000/- as per 6th CPC):

Sl. No.	Name of the candidates	Category of the candidates	Category of the post	Pay
1	Mr. Chandan Kumar Goswami	Gen	UR	as per rule
<hr/>				

The Committee also recommends the following panel (waiting list):

Sl. No.	Name of the candidates	Category of the candidates	Category of the post	Pay
<hr/>				
<hr/>				

S. N. S.
 22/12/2023
 Prof. Natesan Srinivasan,
 Professor & HOD,
 Dept. of Mathematics,
 IIT Guwahati

R.K. Barman
 22/12/23
 Prof. Rajani Kanta Barman,
 Associated faculty,
 Dept. of Lib. & Info. Sc., GU

G. Krishnamoorthy
 Prof. G. Krishnamoorthy
 Registrar (In-Charge),
 IIT Guwahati

D. Boro
 22/12/23
 Mr. Dilip Boro
 HOS (Students' Affairs Section),
 IIT Guwahati

ANNEXURE-33

Report of the Committee formed to Formulate a Policy of Financial Upgradation and Career Progression Scheme for Registry Officers

The committee formed to formulate a policy of financial upgradation and career progression scheme for registry officers shared various relevant documents over email and met on 26.9.2023. The members gathered relevant information from materials provided to the committee and discussed in details about related issues. Available documents comprising of the UGC circular, office order, guidelines issued from time to time and the status of some other IITs on the matter were studied by the committee in depth.

The committee noted that Modified Assured Career Progression (MACP) scheme did not exist for the Registry officers in the institute to ensure systematic progression in their career with regular promotion. After examining the status of some other IITs regarding Financial Upgradation/ Advancement/ Promotion Policy of their Registry cadre, it was found that in many IITs like IIT Hyderabad, IIT Ropar, IIT Bhubaneswar, IIT Dhanbad and IIT Patna, Assistant Registrars (ARs) were eligible for financial upgradation from PL-10 to PL-11 upon completion of 5 years of service in PL-10 (ANNEXURE 1). Moreover, these IITs as well as IIT Bombay have a provision for financial upgradation of Joint Registrar level officers from PL-13 to PL-13A on completion of necessary service period.

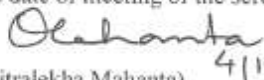
The committee observed that in IIT Guwahati, after upgradation to PL-11 on completion of 8 years in PL-10, eligible ARs had to compete for selection into the Deputy Registrar (DR) post at PL-12. However, promotion to the DR post is not assured as its vacancy position may not be adequate to accommodate. Hence, further promotional avenue to higher posts becomes uncertain for them and they may spend a long career span without any financial upliftment. Again, after becoming Joint Registrar (JR) at PL-13 on completion of 5 years of service as DR at PL-12, there is no further promotional avenue. As such, a JR may retire at PL-13 even after serving the institute for a considerably longer period.

Considering the above, the committee recommends the following policy of financial upgradation and career progression scheme for registry officers:


Sl.	Post	Pay Level	Eligibility
1.	Assistant Registrar	PL-10	Entry Level
2.	Assistant Registrar (Senior Scale-I)*	PL-11	After completion of 5 years in PL-10
3.	Assistant Registrar (Senior Scale-II)*	PL-12	After completion of 5 years in PL-11
4.	Deputy Registrar	PL-12	Entry Level
5.	Joint Registrar*	PL-13	After completion of 5 years in PL-12
6.	Joint Registrar (Senior Scale)*	PL-13A	After completion of 5 years in PL-13

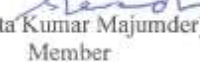
*There is no direct recruitment and it is a 100% promotional post. Further, for these 100% promotional posts, the Institute may prescribe suitable requirements like consistently good Annual Performance Appraisal Report (APAR), completion of training programmes, etc., if required.

This committee recommends that for those officers who have already completed required number of years of service, the financial upgradation benefit will NOT have retrospective effect and the actual benefit may be given from the date of meeting of the screening committee.


(Chitralekha Mahanta)
Chairperson
4/10/2023


(Perumal Magarsamy)
Member
04/10/2023


(M. Guru Prem Prasad)
Member
4/10/2023


(Subrata Kumar Majumder)
Member
04/10/2023

ANNEXURE 1

Comparative Statement of Financial Upgradation / Advancement / Promotion Policy of other IITs

IIT Guwahati	IIT Bhubaneswar (approved by MoE vide letter File No. 14-8/2017-TS.1 dated 03.03.2022)	IIT Bombay (approved by the BoG in its 261 st meeting held on 03.06.2022)	IIT Delhi (approved by MoE vide letter File No. 2-13/2018-TS.1 (Pt.3) dated 22.12.2022)	IIT Dhanbad	IIT Hyderabad	IIT Patna	IIT Ropar (approved by the BoG in its 38 th meeting held on 27.10.2022)
Asst. Reg. PL - 10	Asst. Reg. PL - 10	Asst. Reg. PL - 10 (Entry)	Asst. Reg. PL - 10	Asst. Reg. PL - 10 (Entry)	Asst. Reg. PL - 10 (Entry)	Asst. Reg. PL - 10 (Scale - I)	Asst. Reg. PL - 10 (Entry)
Asst. Reg. PL - 11 (after 8 years in PL - 10)	Asst. Reg. PL - 11 (Min. 5 years in PL - 10, 100% NS)	Senior Asst. Reg. PL - 11 (Min. 6 years in PL - 10)	to Dy. Reg. PL - 12 (Min. qualifying service 5 / 10 years)	Asst. Reg. (SS-I) PL - 11 (Min. 5 years in PL - 10)	Senior Asst. Reg. PL - 11 (Min. 5 years in PL - 10)	Asst. Reg. PL - 11 (Scale - II) (Min. 5 years in PL - 10)	Asst. Reg. PL - 11 (NF, after 5 years in PL - 10)
-	Dy. Reg. PL - 12 (Min. 5 years in PL - 11, 100% NS)	Jt. Dy. Reg. PL - 12 (Min. 6 years in PL - 11)	LDE - 05 years DPC - 10 years	Asst. Reg. (SS-II) PL - 12 (Min. 6 years in PL - 11)	Dy. Reg. (25% by promotion) PL-12 (Min.5 years in PL-11)	Dy. Reg. PL - 12 (Scale - III) (Min. 5 years in PL - 11)	Asst. Reg. PL - 12 (NF, after 5 years in PL - 11)
-	-	-	-	-	-	-	Asst. Reg. PL - 13 (NF, after 5 years in PL - 12)
Dy. Reg. PL - 12	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Scale-I)	Dy. Reg. PL - 12 (Entry)
Jt. Reg. PL - 13 (after 5 years in PL - 12)	Dy. Reg. PL - 13 (Min. 5 years in PL - 12, 100% NS)	Jt. Reg. PL - 13 (Min. 5 years in PL - 12)	-	Jt. Reg. PL - 13 (Min. 5 years in PL - 12)	Jt. Reg. PL - 13 (Min. 5 years in PL - 12)	Dy. Reg. PL - 13 (Scale- II) (Min. 5 years in PL - 12)	Dy. Reg. PL - 13 (NF, after 5 years in PL - 12)
-	Dy. Reg. - SG PL - 13A (Min. 2 years in PL - 13, 100% NS)	Addl. Reg. PL - 13A (Min. 3 years in PL - 13)	-	Addl. Reg. PL - 13A (Min. 3 years in PL - 13)	Senior Jt. Reg. PL - 13A (Min. 5 years in PL - 13)	Dy. Reg. PL - 13A (Scale- III) (Min. 5 years in PL - 13)	Dy. Reg. PL - 13A (NF, after 5 years in PL - 13)

*Non-selection Mode; LDE - Limited Departmental Examination; DPC - Departmental Promotion Committee; NF - Non Functional

Olchanta
4/10/2023

shah
04/10/2023

ADG

Myskhalat
4/10/2023

ANNEXURE-34

Attendance of Conference / Seminar etc. abroad:

The following members of the Faculty attended the following Conferences / Symposium / Seminars etc. held abroad with / without Institute financial assistance during June 2023 to December 2023 as detailed below:

Sl No	Name of Faculty Member	Designation	Deptt	Place of Visit	Financial Assistance from PDA (Yes / No)	Remarks (If any)
1	Dr. Rakhi Chaturvedi	Professor	BSBE	To attend "Plant and Animal Biotechnology and Genomics and In vitro Biology Meeting 2023" to be held at Virginia, USA from 10.06.23 to 14.06.23.	Yes	
2	Dr. Arun Tej Mallajosyula	Assistant Professor	EEE	To attend a conference on "ICLED-2023" to be held at National University of Singapore, Singapore from 29.06.23 to 01.07.23.	Yes	Co-author, Mr. Himagshu Jyoti Gogoi
3	Dr. Dipankar Narayan Basu	Associate Professor	Mechanical Engineering	To attend "17 th IHTC" to be held at Cape Town, South Africa from 14.08.23 to 18.08.23.	Yes	
4	Dr. P. S. Robi	Professor	Mechanical Engineering	To attend "AMPT 2023" to be held at Tenera Hotel, Bangi, Malaysia from 13.09.2023 to 16.09.2023.	Yes	
5	Dr. Subhash Thota	Professor	Physics	To deliver an invited talk at Caen, France from 14.09.23 to 17.09.23.	Yes	
6	Dr. Utpal Barua	Professor	Design	To attend the "Borobudur International Art Fest 2023" to be held at Borobudur, Indonesia from 16.09.23 to 24.09.23.	Yes	
7	Dr. John Jose	Associate Professor	CSE	To deliver an invited talk at Hamburg University, Hamburg, Germany from 18.08.23 to 25.09.23.	Yes	
8	Dr. Rinku Kumar Mittal	Assistant Professor	Mechanical Engineering	To attend "WCMNM 2023" to be held at Illinois, USA from 19.09.23 to 21.09.23.	Yes	
9	Dr. Manish Bhatt	Assistant Professor	EEE	To attend "IEEE International Conference on Transdisciplinary AI 2023" to be held at California, USA from 25.09.23 to 27.09.23.	Yes	

10	Dr. Swaroop N. Bora	Professor	Mathematics	To attend "The International Energy and Ocean Engineering Workshop & the 45 th Ocean Engineering Conference" to be held at Taiwan from 05.10.23 to 06.10.23.	Yes	
11	Dr. Shirisha Nagotu	Assistant Professor	BSBE	To attend the "The Cold Spring Harbor Asia Conference on Yeast and Life Sciences" to be held at Matsue, Japan from 09.10.23 to 13.10.23.	Yes	
12	Dr. Anamika Barua	Professor	HSS	To attend the "9 th International Conference on Water and Flood Management" to be held at Dhaka, Bangladesh from 14.10.23 to 16.10.23.	Yes	Co-author, Ms. Surbhi Vyas
13	Dr. Chandan Kumar	Associate Professor	EEE	To attend the "IEEE IECON" to be held at Singapore from 16.10.23 to 19.10.23.	Yes	
14	Dr. Vimal Katiyar	Professor	Chemical Engineering	To attend the "SPE-EMPD MiniTec-2023" to be held at Tomas Bata University in Zlin, Czech Republic from 18.10.23 to 19.10.23.	Yes	
15	Dr. P.A.S.S. Krishna	Assistant Professor	Mathematics	To attend an invited talk and short research visit to Rice University, USA from 30.10.23 to 05.11.23.	Yes	
16	Dr. Subhash Thota	Professor	Physics	To carry out research work to be held at Hamburg, Germany from 01.11.23 to 06.11.23.	Yes	
17	Dr. Ajaikumar B. Kunnumakkara	Professor	BSBE	To attend the Frontiers in Cancer Science 2023 and Invited Talk" to be held at Singapore from 05.11.23 to 08.11.23.	Yes	
18	Dr. Hanumant S. Shekhawat	Assistant Professor	EEE	To attend "15 th International Conference on IHCI 2023" to be held at EXCO Daegu, South Korea from 08.11.23 to 10.11.23	Yes	
19	Dr. Lingaraj Sahoo	Professor	BSBE	To attend round table meeting on topic: "Harvesting Ideas: Fostering Growth in our Agricultural Doctoral Consortium" to be held at Gifu University, Japan on 08.11.2023.	Yes	
20	Dr. Ngamjahao Kipgen	Associate Professor	HSS	To present a paper at the "19 th Development Dialogue Conference" to be held at The Hague, The Netherlands from 13.11.2023 to 14.11.2023.	Yes	Co-author, Mr. Debasish Hazarika
21	Dr. S. Ranbir Singh	Professor	CSE	To attend the "2023 International Conference on Asian Language Processing" to be held at Singapore from 18.11.2023 to 20.11.2023.	Yes	Co-author, Mr. Deepen Naorem
22	Dr. Ajay Dashora	Assistant Professor	Civil Engineering	To attend the "3 rd International Conference in UASG 2023" to be held at Kuala Lumpur, Malaysia from 19.11.2023 to 22.11.2023.	Yes	

23	Dr. Sunil Kr. Khijwania	Professor	Physics	To attend the "28 th International Conference on Optical Fiber Sensors" to be held at Hamamatsu, Japan from 20.11.2023 to 24.11.2023.	Yes	
24	Dr. Anil Kr. Mishra	Associate Professor	Civil Engineering	To attend "IC-CREST 2023" to be held at Fukuoka, Japan from 20.11.23 to 22.11.23.	Yes	
25	Dr. Indu Siva R. Gandhi	Assistant Professor	Civil Engineering	To attend "2 nd IC-CREST 2023" to be held at Fukuoka, Japan from 20.11.23 to 22.11.23.	Yes	
26	Dr. Satyajit Pramanik	Assistant Professor	Mathematics	To attend "SRTF 2023" to be held at Lille from 29.11.23 to 11.12.23.	Yes	
27	Dr. Bipul Bhuyan	Professor	Physics	To attend Belle II General Meeting to be held at KEK, Japan from 01.12.23 to 22.12.23.	Yes	
28	Dr. S. Ranbir Singh	Professor	CSE	To attend "PACLIC 37" to be held at Hong Kong, China from 02.12.23 to 05.12.23.	Yes	Co-author, Mr. Hemanta Baruah
29	Dr. Prithwijiit Guha	Associate Professor	EEE	To attend "PACLIC 37" to be held at Hong Kong, China from 02.12.23 to 04.12.23.	Yes	Co-author, Mr. Pankaj Choudhury
30	Dr. Arun Goyal	Professor	BSBE	To attend "ICESA 2023" to be held at Lisbon, Portugal from 04.12.23 to 06.12.23.	Yes	Co-author, Ms. Maibam P. Devi
31	Dr. Prasenjit Khanikar	Assistant Professor	Mechanical Engineering	To attend "Gifu Joint-Degree Symposium" to be held at Gifu University, Japan from 05.12.23 to 12.12.23.	Yes	
32	Dr. Chandan Das	Professor	Chemical Engineering	To attend "Winter School 2023" to be held at Gifu University, Japan from 06.12.23 to 13.12.23.	Yes	
33	Dr. Sudip Mitra	Associate Professor	SART	To attend "DRSD-2023" to be held at Bangkok, Thailand from 07.12.23 to 08.12.23.	Yes	
34	Dr. Kannan Pakshirajan	Professor	BSBE	To attend "PZETS 2023" to be held at Ho Chi Minh City, Vietnam from 09.12.23 to 12.12.23.	Yes	
35	Dr. Kaustubha Mohanty	Professor	Chemical Engineering	To attend "PZETS 2023" to be held at Ho Chi Minh City, Vietnam from 09.12.23 to 12.12.23.	Yes	
36	Dr. Pranab Goswami	Professor	BSBE	To attend "SEGT 2023" from 10.12.2023 to 13.12.2023 to be held at Ho Chi Minh City, Vietnam from 10.12.23 to 13.12.23.	Yes	
37	Dr. Pranab Goswami	Professor	BSBE	To attend "International Conference on Catalysis and Chemical Engineering 2023" to be held at Rome, Italy from 20.03.23 to 21.03.23.	Yes	
38	Dr. Siddhartha Singha	Assistant Professor	SART	To attend "Collaborative Programme under the Japan Society for the Promotion of Science Project" to be held	Yes	

				at Gifu University, Japan from 10.12.23 to 15.12.23.		
39	Dr. Bibhas Ranjan Majhi	Associate Professor	Physics	To attend "32 nd Texas Symposium on Relativistic Astrophysics" to be held at Shanghai Jiao University, China from 11.12.2023 to 15.12.2023.	Yes	Co-author, Mr. Subhankar Patra
40	Dr. Teena Sharma	Assistant Professor	MFSDS & AI	To attend "Research Collaboration" to be held at UNEC Business School, Baku, Azerbaijan from 11.12.2023 to 30.12.2023.	Yes	
41	Dr. Vibin Ramakrishnan	Professor	BSBE	To Attend "International Conference on Bio-inspiration and Bio based approaches" to be held at Nice, France from 12.12.23 to 14.12.23.	Yes	
42	Dr. Ranjith Thangavel	Assistant Professor	SESE	To attend "2023 GNU ISAM" to be held at Gyeongsang National University, Jinju, Korea from 15.12.23 to 16.12.23.	Yes	
43	Dr. Rhythm Grover	Assistant Professor	MFSDS & AI	To attend "2023 IMS ICSDS" to be held at Lisbon, Portugal from 18.12.2023 to 21.12.2023.	Yes	
44	Dr. Atul Kr. Soti	Assistant Professor	Mechanical Engineering	To attend "International Conference on Hydrogen Production" to be held at Doha, Qatar from 19.12.2023 to 21.12.2023.	Yes	Co-author, Mr. Shubham Parashar

Data of Sabbatical Leave / Long Leave / Short Leave

The following members of the Faculty have proceeding on / rejoined from Sabbatical Leave / Long Leave / Short Leave with / without pay during January 2023 to December 2023 as detailed below:

SI No	Name of Faculty Member	Designation	Dept	Nature of Leave and Period	Purpose	With / Without Pay	Current Status	Remarks (If any)
1	Dr. Udit Raha	Associate Professor	PH	Sabbatical Leave From 20.05.2023 to 20.12.2023	Collaboration research at Ohio University, USA	With Pay	Relieved on 20.05.2023	
2	Dr. Diganta Goswami	Professor	CS E	Sabbatical Leave From 01.08.2023 to 31.03.2024	To write text books, standard work and other literature	With Pay	Proceeding on Sabbatical Leave w.e.f 18.11.2023	

3	Dr. Pranab Kumar Mondal	Associate Professor	M E	Long Leave From 01.11.2023 to 31.08.2024	JSPS Invitation Fellowship FY2023	With Pay	Proceeding on Sabbatical Leave w.e.f 01.11.2023	
4	Dr. Nelson Muthu	Assistant Professor	M E	Lien From 19.12.2023 to 19.01.2025	To join at IIT Palakkad as Associate Professor	Without Pay	Relieved on 19.12.2023	

ANNEXURE-35

HOLIDAY LIST



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
प्रशासन /ADMINISTRATION

संदर्भ / Ref.: AD/32/98/Vol. 26/1964
दिनांक / Date: 25.09.2023

परिपत्र /CIRCULAR
(C- 40/09/2023)

List of Holidays for the year 2024

The following holidays will be observed in the Indian Institute of Technology Guwahati during the calendar year 2024:

Sl. No.	Holidays (Compulsory)	Month and Date	Day of the Week
1.	Magh Bihu/ Pongal	15.01.2024	Monday
2.	Republic Day	26.01.2024	Friday
3.	Holi/Dolyatra	25.03.2024	Monday
4.	Good Friday	29.03.2024	Friday
5.	Idu'l Filr *	11.04.2024	Thursday
6.	Bohag Bihu	15.04.2024	Monday
7.	Mahavir Jayanti	21.04.2024	Sunday
8.	Buddha Purnima	23.05.2024	Thursday
9.	Idu'l Zuha (Bakrid)*	17.06.2024	Monday
10.	Muharram	17.07.2024	Wednesday
11.	Independence Day	15.08.2024	Thursday
12.	Prophet Mohammad's Birthday (ID-e-Milad)	16.09.2024	Monday
13.	Mahatma Gandhi's Birthday	02.10.2024	Wednesday
14.	Dussehra (Maha Saptami)	10.10.2024	Thursday
15.	Dussehra (Maha Ashtami & Navami)	11.10.2024	Friday
16.	Dussehra (Vijay Dashmi)	12.10.2024	Saturday
17.	Diwali (Deepavali)	31.10.2024	Thursday
18.	Guru Nanak's Birthday	15.11.2024	Friday
19.	Christmas Day	25.12.2024	Wednesday

N.B.: Holidays marked (*) are subject to change if situation arises

This is issued with the approval of the Competent Authority

कुलसाचिव (प्रभारी)/Registrar (i/c)

प्रति। Copy to:

1. Director's Office / Registrar's Office
2. All Deans/ Assoc. Deans
3. All HoDs/ Heads of Schools/ HoCs/ HoSs
4. Office Order File / Circular file /Intranet
5. The Under Secretary to the Govt. of India
Ministry of Education
Technical Section- I
Shastri Bhawan, New Delhi- 110115

ANNEXURE-36

No. 04-21/2017-IC/E.III.A
भारत सरकार/Government of India
वित्त मंत्रालय/Ministry of Finance
व्यय विभाग/Department of Expenditure
(E.III.A Branch)

New Delhi, Date: 04.07.2023

OFFICE MEMORANDUM

Subject:- Date of next increment under Rule 10 of Central Civil Services (Revised Pay) Rules, 2016 - Clarification - regarding.

The undersigned is directed to invite attention to this Department's O.M. of even No. dated 28.11.2019 on the subject noted above. In Para 7 of the said O.M. dated 28.11.2019, the employees who have been regularly promoted or granted financial up-gradation on or after 01.01.2016 and desire to exercise/re-exercise option for pay fixation under FR 22(j)(a)(1), were given an opportunity to exercise or re-exercise of their option for pay fixation within one month of the date of issue of the said O.M. dated 28.11.2019.

2. Thereafter, another opportunity to exercise/re-exercise the option for pay fixation, as allowed under O.M. dated 28.11.2019, was provided for a period of 3 months vide O.M. of even No. dated 15.04.2021.

3. However, a number of proposals are still being received from various Ministries/Departments for allowing another opportunity to exercise/re-exercise the option for fixation of pay as allowed under O.M. dated 28.11.2019.

4. Therefore, the Competent Authority in partial modification of the conditions enumerated in para 7 of the said O.M. dated 28.11.2019, has further approved for allowing another opportunity to Government employees to exercise/re-exercise option for pay fixation as allowed under O.M. dated 28.11.2019 within a period of three months from the date of issue of this Office Memorandum. No further request for extension of date or relaxation of condition in exercising of option will be entertained under any circumstances. Ministries/Departments are advised to give wide publicity of this O.M..

5. All other conditions of O.M. dated 28.11.2019 remain unchanged.

6. In their application to the persons belonging to Indian Audit and Accounts Department, these orders are issued under Article 148(5) of the Constitution and after consultation with the Comptroller and Auditor General of India*.

7. Hindi Version of these orders is attached.



(Umesh Kumar Agarwal)
Deputy Secretary to the Government of India

To, .

1. All Ministries/Departments as per standard list. With the request to bring the content of this O.M, to the notice of all employees concerned.
2. C&AG, UPSC etc. as per standard endorsement list.
3. In-charge, R&I, for it's circulation among all Ministries/Departments.

ANNEXURE-37

To
The Registrar
IIT Guwahati

Date: 19.09.23

(Through proper channel)

Sub: Request for consideration of revision of pay fixation in the post of Sr. Assistant-reg


Sir,

I was promoted to Sr. Assistant on 06.12.2021 vide letter no. R&P/104/SA/(IR)/2013/1779 dated 06.12.2021. During pay fixation, I was provided with a pay fixation form, of which, I choose option (a) instead of option (b). However, it is now come to my notice that option(b) is financially more beneficial instead of option(a).

Therefore, I request you kindly to consider for a revision of my pay fixation as per option(b) for the post of Sr. Assistant for which I shall be forever grateful to you.

Thanking you,


Yours faithfully,


Himangshu Bharadwaj
Sr. Assistant
Emp no: 963
Administration Section
IIT Guwahati

Forwarded for kind consideration.

Pl. process


19/9/23


19/09/23

To

Date: 27/09/2023

The Registrar
IIT Guwahati

Through HOS Medical & CMO(SAG)

Subject: Request for Pay Refixation Upon Promotion to Senior Assistant from Junior Assistant.

Dear Sir,


With due respect, I am writing to bring to your attention an oversight that occurred when I initially joined as a **Senior Assistant**, following the offer letter with reference number R&P/ 104/ SA (IR)/ 2013/ 1774 dated 06.12.2021. In this regard, I would like to request your kind consideration in allowing me to exercise **Option B** for pay refixation, which I believe will result in a more favourable long-term financial outcome.

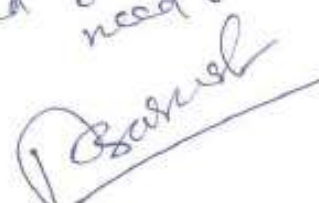
Upon careful calculation and reflection, it has now become clear to me that **Option B** is the more advantageous choice for me, and I believe it will better align with my financial goals and aspirations. I deeply regret not having chosen this option and exercised **Option A** at the time of joining, as it is evident that it would have resulted in a pecuniary gain in the long run.

I understand that this was solely my oversight, and I take full responsibility for it. However, I kindly request the authority's understanding and flexibility in this matter, as making this change would significantly impact my financial well-being. I believe that exercising **Option B** during the re-fixation of my pay would be a fair and reasonable solution.

Thank you for your attention to this matter. Your understanding and support in this regard would be greatly appreciated. I eagerly await your response and guidance on how to proceed.

Yours Sincerely,


(Manash Pratim Barman)
Sr. Assistant
Medical Section
Employee ID: 1026

forwarded for
need full


To

Date: 15.09.2023

The Registrar
IIT Guwahati

(Through HOS, Administration)

Subject: Request for re-fixation of Pay against my promotion to Sr. Assistant from Jr. Assistant

Sir,

With due respect, I would like to state that due to oversight I exercised Option A while joining as Sr. Assistant vide offer letter ref. no: R&P/ 104/ SA (IR)/ 2013/ 1768 dated: 06.12.2021. However, upon calculation, I have realised that Option B would have reflected a pecuniary gain on my remuneration in the long run.

Sir, since this happened due to my oversight, I humbly request the authority kindly to allow me to exercise Option B at the time of the re-fixation of pay.

Thanking you in anticipation.

Yours Sincerely,


(Raju Talukdar)
Sr. Assistant
Administration Section
Employee ID: 1046

Forwarded for kind consideration.

 15/09/23

To
The Registrar
IIT Guwahati

(Through HOS, Administration)

Date: 14.09.2023

Subject: Request for re-fixation of Pay against my promotion to Sr. Assistant from Jr. Assistant

Sir,

Inviting reference to the subject mentioned above, this is to inform that I had been promoted to the post of Sr. Assistant on 06.12.2021. Pursuant to joining the post, while filling the option form I exercised Option 'A'. However, upon calculation I have realised that Option 'B' would have contemplated a pecuniary gain on my remuneration in the long run.

It may be mentioned that since this happened due to my oversight, I hereby request to exercise Option 'B' at the time of re-fixation of pay.

Thanking you in anticipation.

Yours Sincerely,


(Murmi Roy Choudhury)
Sr. Assistant
Administration Section
Employee ID: 1061

Forwarded for kind consideration.


19/09/23

To
The Registrar
IIT Guwahati

Date: 18.09.23

(Through HOS, Administration)

Subject: Request for re-fixation of Pay against my promotion to Sr. Assistant from Jr. Assistant

Sir,

With due respect, I would like to state that due to oversight, I exercised Option A while joining as Sr. Assistant vide offer letter ref. no: R&P/104/SA(IR)/2013/1788 dated: 06.12.2021. However, upon calculation, I realised that Option B would have reflected a financial gain on my remuneration in the long run.

Sir, since this happened due to my oversight, I humbly request the authority kindly to allow me to exercise Option B at the time of re-fixation of Pay.

Thanking you.

Yours Sincerely,

H. Dutta

Himanku Dutta
Sr. Assistant
Administration Section
Employee ID: 1040

Forwarded for kind consideration.

[Signature]
19/09/23

To
The Registrar
IIT Guwahati

Subject: Request for re-fixation of Pay against my promotion to Sr. Assistant from Jr. Assistant

Sir,

Inviting reference to the subject mentioned above, this is to inform that I had been promoted to the post of Sr. Assistant on 06.12.2021. Pursuant to joining the post, while filling the option form I exercised Option 'A'. However, later on I have realised that Option 'B' would have been a better option for me.

It may be mentioned that since this happened due to a little confusion, I hereby request to exercise Option 'B' at the time of re-fixation of pay and be kind enough and do the necessary for the act of which I shall be ever grateful to you.

Thanking you in anticipation.

Yours Sincerely,

Manas Protim Das
(Manas Protim Das) 12/9/23
Sr. Assistant
Employee ID: 1069

To,

The Registrar
IIT Guwahati

4/9/23

Sub: Request for refixation of pay against my promotion to Sr. Assistant from Jr. Assistant

Sir,

With due respect, this is to inform you that I got promoted to the post of Sr. Assistant on 06.12.2021. On joining to the post while filling the option I marked in Option A in the Option form. However, when I calculated later, I realized that Option B would have contemplated a pecuniary gain on my salary in the long run.

May I please mention here that this occurred due to my oversight and I sincerely request you to kindly exercise Option B at the time of refixation of pay.

Thanking you in anticipation

Yours sincerely



(Nilotpal Sarma)
Sr. Assistant
Employee ID: 1036

To
The Registrar
IIT Guwahati

Subject: Request for re-fixation of Pay against my promotion from Jr. Assistant to Sr. Assistant

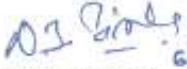
Respected Sir,

With due respect, I beg to state that due to oversight while joining as Sr. Assistant vide offer letter ref. no: R&P/104/SA/(IR)/2013/1769 dated: 06.12.2021, I exercised Option A. However, while calculating I have found that in the long run choosing Option B would reflect a financial gain on my remuneration.

Sir, since this has happened due to my oversight, I humbly request the competent authority to kindly allow me to exercise Option B during re-fixation of pay.

Thanking you.

Yours Sincerely,


(Deep Jyoti Sinha) 6/9/23
Sr. Assistant
Stores and Purchase Section
Employee ID: 1063

To
The Registrar
IIT Guwahati

Sub: Request to allow choosing of option B in the option form submitted at the time of joining as Senior Assistant and re-fixation of pay accordingly

Sir,

While filling the option form at the time of my promotion from Junior Assistant to Senior Assistant on 06.12.2021, I, due to some misunderstanding, had mistakenly chosen "option A". However, it was later found that "option B" would have been more financially beneficial to me in the long run.

In this regard, I humbly request you to allow me to now choose "option B", and re-fix my pay accordingly from the date of my joining as Senior Assistant on 06.12.2021.

Yours sincerely


Mr. Rijumoni Dutta

Sr. Assistant,

OEP, Green Office & Centre for Sustainable Polymers.

To,
The Registrar,
IIT Guwahati

Date – 21-09-2023

Subject : Request to revise my form for Pay fixation on promotion – Reg.

Respected Sir,

This is for your kind information that I joined the Institute in the year 2014(October), as a Jr. Assistant and subsequently got my promotion to Sr. Assistant in the year 2021(December). On my promotion, we filled few forms, where in the 'Form for Option to be submitted for Pay Fixation for promotion/MACP/NFSG' was also filled by me, whereby, I gave the undertaking of Option A, without a deep thought. This happened due to my postnatal depression that I was going through and a mix feeling of joy and excitement for getting my 1st promotion.

However, lately I realised that opting for Option B in the Pay Fixation for promotional form would have been a better option on the remuneration throughout my service period.

With humble respect, I hereby request you to kindly allow me to opt for Option B and enable to revise my form for Pay fixation.

Thanking you,

Yours sincerely



Chinmayee Pathak
Emp code – 1024
Sr. Assistant, Dept. of Chemical Engineering
IIT Guwahati

To
The Registrar
IIT Guwahati

Sub: Request for re fixation of pay of my promotion to current post, i.e. Senior Assistant from Jr. Assistant- reg.


Respected Sir,

With due regards, I would like to inform you that I had promoted to Senior Assistant post on 6th December, 2021, and accordingly joined the post in the same date. Sir, At the time of joining, in the form of "Option to be submitted for pay fixation on promotion/MACP/NFSG", option "(a)" was chosen by me due to oversight, while option '(b)' would have been more beneficial for me.

Therefore, I would like to request your good-self kindly to accept the request of re-fixation of my promotion and allow me to exercise Option "(b)" at the time of re fixation of pay.

Thank you Sir,

Yours sincerely,


(NILAKSHI GOSWAMI) 20.9.2023
Senior Assistant
Emp. id: 1023

To

The Registrar
IIT Guwahati

Subject: Request to re-fixation of pay on promotion to Senior Assistant

Sir,

I beg to state that I was promoted to the post of Senior Assistant from Junior Assistant vide an offer letter (ref. no. R&P/104/SA(IR)/2013/1787) dated 06.12.2021.

While joining the post of Senior Assistant due to oversight I opted for option A. However, on calculation and comparing the benefits of both option A and B now, I realized that Option B will be more beneficial for me in the longer duration for my service career.

Therefore, I kindly request you to allow me to exercise Option B at the time of my re-fixation of pay.

Thanking you,

Yours faithfully,


05/12/2023

John Sangma Dangou

Employment ID 1079

Senior Assistant-

Academic Affairs Section

To,
The Registrar
IIT Guwahati

Subject: Request for re-fixation of pay against promotion to Senior Assistant from Junior Assistant

Sir,

I have the honour to inform you that while joining in the post of Senior Assistant vide offer letter (ref. no. R&P/104/SA/ (IR)/2013/772 dt. 06.12.2021), I had exercised Option A due to oversight. However, after calculation of benefits of both Option A and Option B, I have now realised that Option B will be more beneficial for me in the long run of my professional career.

Therefore, I kindly request you to allow me to exercise Option B at the time of re-fixation of pay.

Thanking you in anticipation.

Yours sincerely



22-9-2023

(Paragjyoti Sharma)
Sr. Assistant
Academic Affairs Section
Emp. ID: 1067

To
The Registrar
IIT Guwahati

12.9.2023

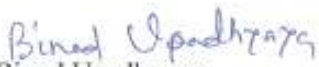
Subject: Request for re-fixation of Pay against my promotion to Senior Assistant from Junior Assistant.

Sir,

With reference to the subject most respectfully it is to inform you that while joining as Senior Assistant vide offer letter ref. no: R&P/104/SA/(IR)/2013/1783 dated: 06.12.2021, I opted the Option A due to oversight. However, now I have realized that Option B would have been financially beneficial for me.

Therefore, I humbly request you to allow me to opt for Option B at the time of re-fixation of pay.

Yours Sincerely,


Binod Upadhyaya
Senior Assistant
Academic Affairs Section
Employee ID: 1035

To

The Registrar

IIT Guwahati

Subject: Request for re-fixation of Pay against my promotion to Sr. Assistant


Respected Sir,

With due respect, I beg to state that due to oversight while joining as Sr. Assistant vide offer letter ref. no: R&P/104/SA/(IR)/2013/1778 dated: 06.12.2021, I exercised Option A. However, while calculating I have found that in the long run choosing Option B instead of Option A would reflect a financial gain on my remuneration.

Sir, since this has occurred due to my oversight, I humbly request the competent authority to kindly allow me to exercise Option B during re-fixation of pay.

Thanking you.

Yours Sincerely,


22.09.23
(Jnanendra Ballav Goswami)
Sr. Assistant
Stores and Purchase Section
Employee ID: 1045

To,
The Registrar
IIT Guwahati

Date: 18.09.23

Subject: Request for re-fixation of Pay against my promotion to present post i.e. Senior Assistant

Sir,

This is to inform you that I was promoted to from Junior Assistant to Senior Assistant vide Offer letter (Ref. No. R&P/104/SA(IR)2013/785 dt. 06.12.2021. During the time of joining due to oversight opted upon 'Option A' for pay fixation.

However, now upon calculation I have realized that 'Option B' would have been reflected a pecuniary benefit on my remuneration in long term.

That Sir, since this issue occurred due to my oversight, I humbly request the Competent Authority to allow me to opt for '**Option B**' with regard to fixation of my pay.

Thanking you

Yours faithfully


(Amarendra Das)
Senior Assistant, IPM Section
Employee ID. 1028

To,

The Registrar,
IIT Guwahati.

Sub: Application for Pay Re-fixation against my promotion to Senior Assistant from Junior Assistant – reg.

With reference to the subject mentioned above this is to inform you that due to oversight I exercised "Option A" while joining as Senior Assistant vide offer letter no. R&P/104/SA/(IR)/2013/177 dtd. 06.12.2021. However, upon calculation I have realized that "Option B" would be financially beneficial in long run. As this happened due to my oversight, I humbly request you to kindly allow me to exercise "Option B" at the time of re-fixation of pay.

Placed for your kind perusal & consideration please.

Yours Sincerely,



Bhaskar Jyoti Sonowal.
Sr. Assistant.
Emp. ID:1032
F&A Section.

ANNEXURE-38

Annexure – I


Appointment to various Honorary Positions w.e.f. 1st July, 2023

Sl.No.	Name of professor	Department/Centre/School	Nationality	Position	Recommended for the position
1.	Prof. Bruggen Bart Van der	Chemical Engineering	Belgium	Honorary Faculty	Honorary Professor
2.	Prof. Srikanta Mishra	Chemical Engineering	USA	Honorary Faculty	Honorary Professor
3.	Prof. Ashok Mishra	Chemical Engineering	India	Honorary Faculty	Honorary Professor
4.	Prof. Shu Chi-Min	Chemical Engineering	Taiwan	Honorary Faculty	Honorary Professor
5.	Prof. W.S. Winston Ho	Chemical Engineering	USA	Honorary Faculty	Honorary Professor
6.	Prof. Wang Chin-Tsan	Chemical Engineering	Taiwan	Honorary Faculty	Honorary Professor
7.	Prof. Ajay Kumar Dalai	Chemical Engineering	Canada	Visiting Professor	Visiting Professor
8.	Prof. Akio Ebihara	Chemical Engineering	Japan	Visiting Professor	Visiting Professor
9.	Prof. Geoffrey Evans	Chemical Engineering	USA	Visiting Professor	Visiting Professor
10.	Prof. Shinichi Sakurai	Chemical Engineering	Japan	Adjunct Professor	Adjunct Professor
11.	Prof. Peter Comba	Chemistry	Swiss and Australian	Honorary Faculty	Honorary Professor
12.	Prof. Kallol Roy	Chemistry	Indian	Honorary Faculty	Honorary Professor

13.	Prof. Sam P. deVisser	Chemistry	Dutch	Visiting Professor	Visiting Professor
14.	Prof. Brian C. Lovell	EEE	AUSTRALIA	Honorary Faculty	Honorary Professor
15.	Prof. Yuji Iwahori	EEE	JAPAN	Honorary Faculty	Honorary Professor
16.	Prof. Karl F. MacDorman	EEE	USA	Honorary Faculty	Honorary Professor
17.	Prof. Ken Ono	Mathematics	USA	Honorary Faculty	Honorary Professor
18.	Prof. Raksh Vir Jasra	Centre for Nanotechnology	India	Honorary Faculty	Honorary Professor
19.	Dr. Taslimarif Saiyed	Centre for Nanotechnology	India	Professor of Practice	Professor of Practice
20.	Dr. Satadal Saha	Centre for Nanotechnology	India	Professor of Practice	Professor of Practice
21.	Yuya Sakuraba	Department of Physics	Japan	Honorary Faculty	Honorary Professor.
22.	Alex Hansen	Department of Physics	Norway	Honorary Faculty	Honorary Professor.
23.	Srinvasu Vailabhapurapu	Department of Physics	South Africa	Honorary Faculty	Honorary Professor.
24.	Prof. Mojgan Jahanara	Dept. of Design	Iran	Honorary Faculty	Honorary Professor.
25.	Prof. Gautam Vemuri	Physics	USA	Honorary Faculty	Honorary Professor
26.	Prof. Benjamin Fuks	Physics	Belgium	Honorary Faculty	Honorary Professor
27.	Prof. Thomas Busch	Physics	Deutsch	Honorary Faculty	Honorary Professor

28.	Prof. Chennupati Jagadish	Centre for Nanotechnology	Australian	Honorary Faculty	Honorary Professor
29.	Prof. Andreas Terfort	Centre for Nanotechnology	German	Honorary Faculty	Honorary Professor
30.	Prof. Alan S. Goldman	Centre for Nanotechnology	USA	Distinguished Professor	Honorary Professor
31.	Prof. Debi Prasad Mishra	Centre for Indian Knowledge Systems	Indian	Adjunct Professor	Adjunct Professor
32.	Prof. T. G. Sitharam	Centre for Sustainable Water Research	India	Distinguished Professor	Honorary Professor
33.	Prof. Mukand Singh Babel	Centre for Sustainable Water Research	India	Distinguished Professor	Honorary Professor
34.	Prof. Eduardo Corton	Dept. of Biosciences and Bioengineering	Argentina – Spain	Adjunct Faculty (Professor)	Adjunct Professor
35.	Prof. Nova Ahmed	Dept. of Design	Bangladesh, USA (Dual)	Honorary Professor	Honorary Professor.
36.	Prof. Jeng Ywan Jeng	Dept. of Design	Taiwan	Honorary Faculty - Professor	Honorary Professor.
37.	Prof. Joyashree Roy	Centre for Disaster Management and Research	Indian	Distinguished Professor	Honorary Professor.
38.	Prof. Ashok Khanna	Centre for Sustainable Polymer	Indian	Distinguished Visiting Professor	Honorary Professor.
39.	Dr. Suprakas Sinha Ray	Centre for Sustainable Polymer	Indian	Distinguished Visiting Professor	Honorary Professor.

ANNEXURE-39



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
ADMINISTRATION

Ref.: AD/339/APAR/Vol. VII/ Date: 23.08.2023

Note regarding proposal for some changes in Reporting/Reviewing Authority of APAR in respect of non-teaching employees of the Institute – reg.

Before processing the APARs for the year 2022-23, some observations regarding prevailing classified list of Reporting/Reviewing & Accepting Authority of APAR were discussed with Authority. The observations were basically on lack of uniformity of Reporting & Reviewing Authority in respect of Gr. B&C Technical Staff posted in Department & Centers, variations in Reporting & Reviewing Authority in respect of Administrative staff posted in Sections & more than one role played by an Authority while doing assessment of APAR etc.

Further, issues regarding assessment done by inappropriate Reporting Officer in respect of Gr. B&C Technical staff of departments (Reporting Authority of Gr. B&C Technical staff is assigned by concerned Head of the Department) were also discussed.

As per discussion, the following changes may be made in the prevailing list:

(f)

For officers & staff members of all Departments/Centers/Schools						
Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
Technical Officers	Concerned HOD	Dy. Director	Director	Concerned HOD	Registrar	Director
	However, for Ms. Josephine S, TO Gr. I the mapping may be changed as follows: since Reporting Authority HOD Dr. Roy P. Paily is her husband as per official record:			However, for Ms. Josephine S, TO Gr. I the mapping may be changed as follows: since Reporting Authority HOD Dr. Roy P. Paily is her husband as per official record:		
	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
	Laboratory in charge till Dr. Roy P. Paily holds the position of HOD EEE	Dy. Director	Director	Laboratory in charge till Dr. Roy P. Paily holds the position of HOD EEE. After the completion of tenure of Dr. Roy P. Paily, HOD EEE will be the reporting officer	Registrar	Director
Gr. B&C Technical staff	Concerned HOD	Registrar	Dy. Director	Concerned HOD	Registrar	Director
Gr. B&C Administrative staff	Concerned HOD	Registrar	Dy. Director	Concerned HOD	Registrar	Director



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(II)

For officers & staff members of Sections where HOS is reporting to Dean of the concerned Section such as Academic Affairs, Faculty Affairs, AER, R&D & II&SI section, PRBR Section, S&P, Establishment

Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
HOS	Concerned Dean	Dy. Director	Director	Concerned Dean	Registrar	Director
Gr. A Officer (other than HOS)	--	--	--	Concerned Dean	Registrar	Director
Gr. B&C Administrative staff	Concerned HOS	Concerned Dean	Dy. Director	Concerned HOS	Concerned Dean	Registrar

(III)(a)

Some exceptions of Sections where HOS is reporting to Dean of the concerned Section:

IPM Section

Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
HOS IPM	Dean IPM	Dy. Director	Director	Dean IPM	Registrar	Director
Gr. A Engineers	HOS IPM	Dean IPM	Director	Same as it is now.		
Gr. B&C Engineers	HOS IPM	Dean	Dy. Director	HOS IPM	Dean IPM	Registrar
Gr. B&C Administrative staff	HOS IPM	Dean IPM	Dy. Director	HOS IPM	Dean IPM	Registrar

(III)(b)

Students' Affairs Section

Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
HOS	Dean	Dy. Director	Director	Dean	Registrar	Director
Staff of Students' Affairs Office	HOS	Dean	Dy. Director	HOS	Dean	Registrar
Staff of Hostels	Warden	Chairman HAB	Dy. Director	Warden	Chairman HAB	Registrar
Staff of Gymkhana	Chairman Sports Board	Dean	Dy. Director	Chairman Sports Board	Dean	Registrar
Students' Counsellor	Chairman Students' Welfare Boards	Dean	Director	Same as it is now.		
Staff of SAC Office	ADOSA 1	Registrar	Dy. Director	Chairman of the respective Boards	Dean	Registrar



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ADMINISTRATION

(IV)

For officers & staff members of all Sections where HOS is reporting to Registrar such as Administration, F&A, Internal Audit, Legal Cell, EOcumSRC Cell, Security & RAM Cell

Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
HOS	Registrar	Dy. Director	Director	Registrar	Reviewing is not required as per OM No. 22/1/2016-CS-II (A) of DOPT dated 18.7.2016	Director
Gr. A Officers (other than HOS)	HOS	Registrar	Director	Same as it is now.		
Gr. A Officers (other than HOS)**	--	--	--	Registrar	Reviewing is not required as per OM No. 22/1/2016-CS-II (A) of DOPT dated 18.7.2016	Director
**If the pay level of the Gr. A officer is equal or higher than the HOS of the respective section, cell						
Gr. B&C Staff	HOS	Registrar	Dy. Director	HOS	Registrar	Director

(V)

For officers & staff members of all Office/Cells where HOS is a Faculty in-charge or Chairman such as Green Office, Outreach Education Program, JEE & GATE.

Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
Gr. B&C Staff	Faculty in-charge/Chairman	Registrar	Dy. Director	Faculty in-charge/Chairman	Registrar	Director

(VI)

For officers & staff members of all Sections where HOS was previously reporting to Dy. Director but now reporting to Registrar such as Medical Section

Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
HOS	Dy. Director	Reviewing is not required as per OM No. 22/1/2016-CS-II (A) of DOPT dated 18.7.2016 (copy enclosed)	Director	Registrar	Reviewing is not required as per OM No. 22/1/2016-CS-II (A) of DOPT dated 18.7.2016 (copy enclosed)	Director
Gr. A Officers (other than HOS)	HOS	Dy. Director	Director	HOS	Registrar	Director
Gr. B&C Staff	HOS	Dy. Director	Registrar	HOS	Registrar	Director



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(VII) For staffs of Registrar's Office						
Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
Staff	HOS Admn.	Registrar	Dy. Director	Registrar	Reviewing is not required as per OM No. 22/1/2016-CS-II (A) of DOPT dated 18.7.2016	Director

(VIII) For staffs of Dy. Director's Office						
Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
Staff	Dy. Director	Reviewing is not required as per OM No. 22/1/2016-CS-II (A) of DOPT dated 18.7.2016 (copy enclosed)	Director	Dy. Director	Reviewing is not required as per OM No. 22/1/2016-CS-II (A) of DOPT dated 18.7.2016 (copy enclosed)	Director

(IX) For officers & staff members of Director's Office						
Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
Gr-A Officer	Registrar	Reviewing is not required as per OM No. 22/1/2016-CS-II (A) of DOPT dated 18.7.2016	Director	Same as it is now.		
Gr. B&C Staff	HOS	Registrar	Dy. Director	HOS	Registrar	Director

(X) For employees of LB Central Library						
Presently running mapping/process				Proposed mapping/process		
Category of Employees	Reporting Authority	Reviewing Authority	Accepting Authority	Reporting Authority	Reviewing Authority	Accepting Authority
Librarian	Chairman LAC	Dy. Director	Director	Chairman LAC	Registrar	Director
Gr. A Staff of library	Librarian	Chairman LAC	Director	Same as it is now.		
Gr. B&C Staff of library	Librarian	Chairman LAC	Dy. Director	Librarian	Chairman LAC	Registrar
However, for Ms. Gitanri Bordoloi, SLIO the mapping may be changed as follows, since Reporting Authority Librarian is her husband as per official record:						
	Reporting Authority	Reviewing Authority	Accepting Authority			
	Chairman LAC	Registrar	Director			

(Handwritten signature)



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ADMINISTRATION

The proposed changes have been placed before Authority for consideration/further advice, please.

Also, the officers & staff members who has been assigned duties/additional duties in more than one department/centers/schools & sections/offices/cell, the average of the marks of APAR for the concerned department/centers/schools & sections/offices/cells for such officers & staff members may be taken into consideration.

If approved, the changes may be made effective for the year 2022 - 23 for all department/centers/schools & sections/offices/cells.

Put up for approval/further orders, please.

[Signature]
SA (Admn.)

HOS (Admn.)

[Signature]
23/10/23

→ *[Signature]*
23/10/23

→ *[Signature]*

APPROVED

[Signature]

APPROVED

ANNEXURE 40



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Proceedings of the Selection Committee Meeting for the post of Junior Technical
Superintendent (for the Specialization Chemical Engineering)

The Selection Committee consisting of the following members, met on 15.12.2023 for finalization of the result for appointment to the post of **Junior Technical Superintendent – 03 posts (UR-02, EWS-01)** by Direct Recruitment against the advt. no. IITG/R/05/2023 dtd. 01.06.2023 for the specialization Chemical Engineering.

1. Prof. G. Krishnamoorthy, Professor, Dept. of Chemistry – Chairman
2. Prof. A Perumal, Professor, Dept. of Physics –Member
3. Prof. Subrata K. Majumder, Professor, Dept. of Chemical Engineering – Member
4. Prof. Bithiah G. Jaganathan, Professor, Dept. of BSBE – Member
5. Prof. M. Qureshi, Professor, Dept. of Chemistry – Member

The Selection Committee noted that 99 (ninety-nine) candidates had applied for the post of Junior Technical Superintendent (JTS) for the specialization Chemical Engineering against the advertisement under reference No. IITG/R/05/2023 dated 01.06.2023 and after screening the applications the selection committee found that 44 candidates fulfilled the eligibility criteria as per the advertisement and they were called for a written examination.

The Selection Committee noted that a Notification vide reference No. R&P/189/JTS/DR/2023/2284 dated 20.11.2023 was uploaded against four specialization Chemical Engineering/Chemistry/Computer Science/Civil Engineering stating the lists of candidates who were called and who were also not called for written examination. The candidates, not called for written examination were provided an opportunity to give representation latest by 22.11.2023 till 05:00pm. One candidate had submitted the representation to consider his candidature. However, after further examination it was found that he did not fulfill the conditions as per the advertisement and hence his candidature was not considered

The Selection Committee also noted the following-

- The Written Examination was held on 28.11.2023 from 02.00 pm to 05:00 pm at the IIT Guwahati.
- Out of 44 candidates for the specialization of Chemical Engineering, 20 candidates had appeared for the written examination which was held on 28.11.2023.
- For the specialization- Chemical Engineering, one post was reserved for EWS candidate. However, no EWS candidates had appeared for the written examination. As per DoPT OM no. 36039/1/2019-Estt.(Res) dated 31.01.2019, "where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non-availability of suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog". Also, as per letter no. 43011/11/2022-Estt.(Res.II) dated 19.09.2022, FAQ no. 13, A further attempt in the same recruitment year to fill the EWS category is desirable. Thereafter, the unfilled vacancies may be filled up, treating them as unreserved provided it does not result in excess representation in general category beyond the number added on account of non-availability of EWS candidate. If it results in excess representations, it may be diverted to the category in which shortfall exists.

Contd..2

-2-

- It was noted that current recruitment year will end on 31.12.2023. The further recruitment process need time to complete. Therefore, the Committee decided to fill the EWS vacancy with Unreserved Category for JTS in Chemical Engineering specialization.
- The Marks obtained by the candidates are enclosed at Annexure - 1

Based on the marks obtained in the written examination, the Selection Committee **RECOMMENDS** the selection of the following candidates for appointment to the post of **Junior Technical Superintendent -03 posts (for specialization in Chemical Engineering)** in the Pay Matrix Level: 6 as per 7th CPC (PB-2; ₹9,300-34,800/-, Grade Pay = ₹4200/- as per 6th CPC).

JTS (for the specialization Chemical Engineering) – UR-03 posts

Sl. No.	Name	Category of the candidates	Category of the posts	Pay
1.	JAYSINGH YADAV	OBC	UR	As per rules
2.	SIBA PRAKASH BHOI	General	UR	As per rules
3.	KAMAL GOSWAMI	General	UR	As per rules

The Committee also **RECOMMENDS** the following waiting list.


Sl. No.	Name	Category of the candidates	Category of the post	Pay
1.	SAGARIKA DAS	OBC	UR	As per rules.
2.	AMARJIT DAS	OBC	UR	As per rules.
3.	ISHAN JYOTI KALITA	General	UR	As per rules.
4.	SHAIK IJAZ	General	UR	As per rules.
5.	TAPAN DAS	OBC	UR	As per rules.
6.	NILAKSHI BHUYAN	OBC	UR	As per rules.
7.	PARTHA PROTIM SAIKIA	OBC	UR	As per rules.
8.	SAMUJJAL PAUL	General	UR	As per rules.
9.	ABHINAB SHARMA	General	UR	As per rules.


G. Krishnamoorthy


A. Perumal


Subrata K. Majumder


Bithiah G. Jaganathan


M. Qureshi



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INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Proceedings of the Selection Committee Meeting for the post of Junior Technical
Superintendent (for the Specialization Computer Science)

The Selection Committee consisting of the following members, met on 15.12.2023 in the Registrar's Office, IIT Guwahati for finalization of the result for appointment to the post of **Junior Technical Superintendent – 05 posts (UR-04, SC-01)** by Direct Recruitment against the advt. no. IITG/R/05/2023 dtd. 01.06.2023 for the specialization Computer Science

1. Prof. G. Krishnamoorthy, Professor, Dept. of Chemistry – Chairman
2. Prof. A Perumal, Professor, Dept. of Physics –Member
3. Prof. Subrata K. Majumder, Professor, Dept. of Chemical Engineering – Member
4. Prof. Bithiah G. Jaganathan, Professor, Dept. of BSBE – Member
5. Prof. M. Qureshi, Professor, Dept. of Chemistry – Member

The Selection Committee noted that 298 (two hundred and ninety eight) candidates had applied for the post of Junior Technical Superintendent (JTS) for the specialization Computer Science against the advertisement under reference No. IITG/R/05/2023 dated 01.06.2023 and after screening the applications the selection committee found that 248 candidates fulfilled the eligibility criteria as per the advertisement and they were called for written examination.

The Selection Committee noted that a Notification vide reference No. R&P/189/JTS/DR/2023/2284 dated 20.11.2023 was uploaded against four specializations - Chemical Engineering/Chemistry/Computer Science/Civil Engineering displaying the lists of candidates who were called and who were also not called for written examination. The candidates, not called for written examination were provided an opportunity to give representation latest by 22.11.2023 till 05:00pm. One candidate from the specialization of Computer Science had submitted representation to consider his candidature. However, further examination it was found that he did not fulfill the conditions as per the advertisement and hence his candidature was not considered.

The Selection Committee decided that candidates appearing for the post of JTS with specialization Computer Science will have to appear for both objective type and descriptive type test on 28.11.2023. However, only top 20 candidates from unreserved category and top 5 candidates from SC category in objective type examination shall be considered for evaluation of descriptive type test. Total marks obtained in both objective and descriptive type test shall be considered for final ranking.

The Selection Committee also noted the following-

- The Written Examination (both objective type and descriptive type) was held on 28.11.2023 from 02.00 pm to 05:00 pm at the IIT Guwahati.
- Out of 248 candidates for the specialization of Computer Science, 85 candidates had appeared for the written examination which was held on 28.11.2023.

Contd..2

-2-

- The Marks obtained by the candidates in objective type test are enclosed at Annexure – I and combined marks (objective type and descriptive type test) of top 20 candidates from unreserved category and top 5 candidates from SC category are placed at Annexure II.

Based on the marks obtained in the written examination, the Selection Committee **RECOMMENDS** the selection of the following candidates for appointment to the post of Junior Technical Superintendent -05 posts; 4 UR; 1 SC (for specialization in Computer Science) in the Pay Matrix Level: 6 as per 7th CPC.

JTS (for the specialization Computer Science) – UR (04 posts)

Sl. No.	Name	Category of the candidates	Category of the posts	Pay
1.	SARTHAK ROY	General	UR	As per rules.
2.	GAKUL SONOWAL	ST	UR	As per rules.
3.	BHUBNESWAR DAS	SC	UR	As per rules.
4.	BHASKAR JYOTI SARMA	General	UR	As per rules.

JTS (for the specialization Computer Science) – SC (01 post)

Sl. No.	Name	Category of the candidates	Category of the posts	Pay
1.	AMARENDRA DAS	SC	SC	As per rules.

The Committee also **RECOMMENDS** the following waiting list for UR category:

Sl. No.	Name	Category of the candidates	Category of the post	Pay
1.	AMARENDRA DAS	SC	UR	As per rules.
2.	HILLUL SAIKIA	OBC	UR	As per rules.
3.	PRANJAL GOGOI	General	UR	As per rules.
4.	UPAM SARMAH	General	UR	As per rules.
5.	ANKANJYOTI DAS	General	UR	As per rules.
6.	BISWAJIT DAS	SC	UR	As per rules.
7.	ANKURAN DEKA	ST	UR	As per rules.
8.	MANOJ SAHARIA	General	UR	As per rules.



Contd..3

-3-

The Committee also RECOMMENDS the following waiting list for SC category :

Sl. No.	Name	Category of the candidates	Category of the post	Pay
1.	BISWAJIT DAS	SC	SC	As per rules.
2.	CHIRANJIT ROY	SC	SC	As per rules.


G Krishnamoorthy


A Perumal


Subrata K. Majumder


Bithiah G. Jaganathan


M. Qureshi



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INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Proceedings of the Selection Committee Meeting for the post of Junior Technical
Superintendent (for the specialization Chemistry)

The Selection Committee consisting of the following members, met on 15.12.2023 in the Registrar's Office, IIT Guwahati for finalization of the result for appointment to the post of **Junior Technical Superintendent – 01 post (UR)** by Direct Recruitment against the advt. no. IITG/R/05/2023 dtd. 01.06.2023 for the specialization Chemistry.

1. Prof. G. Krishnamoorthy, Professor, Dept. of Chemistry – Chairman
2. Prof. A Perumal, Professor, Dept. of Physics –Member
3. Prof. Subrata K. Majumder, Professor, Dept. of Chemical Engineering – Member
4. Prof. Bithiah G. Jaganathan, Professor, Dept. of BSBE – Member
5. Prof. M. Qureshi, Professor, Dept. of Chemistry – Member

The Selection Committee noted that 119 (hundred and nineteen) candidates had applied for the post of Junior Technical Superintendent (JTS) for the specialization Chemistry against the advertisement under reference No. IITG/R/05/2023 dated 01.06.2023 and after screening the applications the selection committee found that 85 candidates fulfilled the eligibility criteria as per the advertisement and they were called for a written examination.

The Selection Committee noted that a Notification vide reference No. R&P/189/JTS/DR/2023/2284 dated 20.11.2023 was uploaded against four specialization Chemical Engineering/Chemistry/Computer Science/Civil Engineering containing the lists of candidates for both called and not called for written examination. The candidates, who were not called for written examination were asked to give their representation latest by 22.11.2023 till 05:00pm. No candidates had submitted any representation in this regard.

The Selection Committee also noted the following-

- The Written Examination was held on 28.11.2023 from 02.00 pm to 05:00 pm at the IIT Guwahati.
- Out of 85 candidates for the specialization of Chemistry, 31 candidates had appeared for the written examination which was held on 28.11.2023.
- The Marks obtained by the candidates are enclosed at Annexure - 1

Based on the marks obtained in the written examination, the Selection Committee **RECOMMENDS** the selection of the following candidates for appointment to the post of **Junior Technical Superintendent- 01 post (for the specialization Chemistry)** in the Pay Matrix Level: 6 as per 7th CPC (PB-2; ₹ 9,300-34,800/-, Grade Pay = ₹4200/- as per 6th CPC).

JTS (for the specialization Chemistry) - 1 post (UR)

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	SOVAN DUTTA	General	UR	As per rules.

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The Committee also RECOMMENDS the following waiting list.

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	HIMASRI KALITA	General	UR	As per rules.
2.	NIRANGKUSH BORAH	General	UR	As per rules.
3.	RINKU TALUKDAR	General	UR	As per rules.


G Krishnamoorthy


A. Perimal


Subrata K. Majumder


Bithiah G. Jaganathan


M. Qureshi



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
 Proceedings of the Selection Committee Meeting for the post of Junior Assistant

The Selection Committee consisting of the following members, met on 15.12.2023 in the Registrar's Office, IIT Guwahati for finalization of the result for appointment to the post of Junior Assistant -13 posts (7 UR; 2 SC; 3 EWS; 1 PWD) by Direct Recruitment against the advt. no. IITG/R/05/2023 dtd. 01.06.2023.

Constituted Committee members:

1. Prof. G. Krishnamoorthy, Professor, Dept. of Chemistry – Chairman
2. Prof. A Perumal, Professor, Dept. of Physics –Member
3. Prof. Subrata K. Majumder, Professor, Dept. of Chemical Engineering – Member
4. Prof. Bithiah G. Jaganathan, Professor, Dept. of BSBE – Member
5. Prof. M. Qureshi, Professor, Dept. of Chemistry – Member

The Selection Committee noted that 2321 (Two Thousand Three hundred and Twenty-one) candidates had applied for the post of Junior Assistant against the advertisement under reference No. IITG/R/05/2023 dated 01.06.2023 and after screening the applications the selection committee found that 2115 candidates fulfill the eligibility criteria as per the advertisement and they were called for a written examination.

The Selection Committee noted that a Notification vide reference No. R&P/82/2007/Vol-VI/2292 dated 21.11.2023 was uploaded displaying the lists of candidates who were called and who were also not called for written examination for the post of Junior Assistant. The candidates, who were not called for written examination were asked to give their representation latest by 23.11.2023 till 03:00pm. 8 (Eight) candidates had submitted their representation in this regard, but none were found suitable for consideration, hence they were not called for written examination.

The Committee further noted that the Competent Authority had approved to appoint another 15 Junior Assistants (11 UR; 2 SC; 2 EWS) which were available through resultant vacancy along with 13 post of Junior Assistants already advertised against the advertisement No. IITG/R/05/2023 dated 01.06.2023. Thus, total posts to be appointed for the post of Junior Assistant are as below :

18-UR; 4-SC; 5-EWS, 1-PwD; Total = 28 posts

The Selection Committee also noted the following-

- The Written Examination was held on 29.11.2023 from 10.00 am to 01:00 pm at IIT Guwahati.
- Out of 2115 candidates, 679 candidates had appeared for the written examination which was held on 29.11.2023.
- The Marks obtained by the candidates are enclosed at Annexure – I.

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Based on the marks obtained in the written examination, the Selection Committee **RECOMMENDS** the selection of the following candidates to fill up **28 posts (18 UR; 4 SC; 5 EWS; 1 PwD)** for appointment to the post of (**Junior Assistant**) in the Pay Matrix Level: 3 as per 7th CPC. For waitlisted candidates, if more than one candidate has same marks then, the candidates are ranked based on their age.

Junior Assistant - 18 posts (UR)

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	NITUMONI KALITA	General	UR	As per rules.
2.	UDAY ADITYA BORUAH	ST	UR	As per rules.
3.	JIGYASH NATH	OBC	UR	As per rules.
4.	ANKURAN DEKA	ST	UR	As per rules.
5.	HARSHITA MEDHI	General	UR	As per rules.
6.	KIRTI SHUKLA	General	UR	As per rules.
7.	SUBHAM CHOUDHURY	General	UR	As per rules.
8.	UPAM SARMAH	General	UR	As per rules.
9.	JYOTIRMOY DAS	SC	UR	As per rules.
10.	ASHIESH SHARMA	General	UR	As per rules.
11.	ABINASH GOGOI	OBC	UR	As per rules.
12.	ARUP JYOTI BARUAH	OBC	UR	As per rules.
13.	MOINUDDIN KHAN	General	UR	As per rules.
14.	CHANDAN SARMA	General	UR	As per rules.
15.	PRATIBHA MANDAL	General	UR	As per rules.
16.	PALLAB JYOTI DAS	SC	UR	As per rules.
17.	DIPANKAR KALITA	General	UR	As per rules.
18.	DEEP JYOTI BARUAH	OBC	UR	As per rules.

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Junior Assistant - 4 posts (SC)

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	RAJLAKSHMI DAS	SC	SC	As per rules.
2.	RAKESH DAS	SC	SC	As per rules.
3.	NIHARIKA DAS	SC	SC	As per rules.
4.	BITOPAN MAZUMDAR	SC	SC	As per rules.

Junior Assistant - 05 posts (EWS)

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	SATBIR SINGH	EWS	EWS	As per rules.
2.	POOJA SIKDAR	EWS	EWS	As per rules.
3.	ANUPJYOTI KALITA	EWS	EWS	As per rules.
4.	SAYANEE MUKHERJEE	EWS	EWS	As per rules.
5.	SAURABH KUMAR	EWS	EWS	As per rules.

Junior Assistant - 01 post (PwD)

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	GOLAM RABBANI	GEN/PWD	PWD	As per rules.

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The Committee also RECOMMENDS the following waiting list for UR category:-

Sl. No.	Name	Date of birth	Category of the candidate	Category of the post	Pay
1.	MANASJYOTI BHUYAN	08-07-1997	General	UR	As per rules.
2.	SHIKHANTA CHAKRADHARA	20-10-1998	OBC	UR	As per rules.
3.	LOJIKA KALITA	25-10-1999	General	UR	As per rules.
4.	RAJLAKSHMI DAS	08-09-1995	SC	UR	As per rules.
5.	RUPAM KALITA	27-02-1997	General	UR	As per rules.
6.	GUDDU SINGH	03-09-1997	General	UR	As per rules.
7.	MINHAZUL BAHAR	15-02-2000	General	UR	As per rules.
8.	PRIYANKA ROY	11-11-2000	General	UR	As per rules.
9.	ABHISHEK NATH	03-04-1996	OBC	UR	As per rules.
10.	ARCHANA RAJKUMARI	22-01-1997	General	UR	As per rules.
11.	NASIM HASAN CHAUDHURY	11-09-1997	General	UR	As per rules.
12.	RAKESH DAS	31-12-1997	SC	UR	As per rules.
13.	KOMAL AGARWAL	21-08-1997	General	UR	As per rules.
14.	RUBUL AMIN BARBHUIYA	09-05-1997	General	UR	As per rules.
15.	BHUPALI DEKA	26-05-1997	General	UR	As per rules.
16.	ADITYA KUMAR SHA	05-07-1997	General	UR	As per rules.
17.	MRINAL KANTI DAS	08-07-1997	General	UR	As per rules.
18.	SATBIR SINGH	23-01-1998	General	UR	As per rules.
19.	BIDINTHA BASUMATARY	23-11-1999	ST	UR	As per rules.
20.	PARTHA PRATIM BORAH	28-12-1996	General	UR	As per rules.
21.	DIBYAJYOTI SAHARIAH	04-01-1997	General	UR	As per rules.

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22.	INAMUL HAQUE	26-01-1998	General	UR	As per rules.
23.	SREEPORNA SAIKIA	29-03-1998	General	UR	As per rules.
24.	SHOHOM BHATTACHARJEE	13-02-1999	General	UR	As per rules.

The Committee also RECOMMENDS the following waiting list for SC category.

Sl. No.	Name	Date of birth	Category of the candidate	Category of the post	Pay
1.	NILAM HAZARIKA	31-12-1991	SC	SC	As per rules
2.	ABHISHEK KASHYAP	10-10-1995	SC	SC	As per rules
3.	ROHAN DAS	17-06-1997	SC	SC	As per rules
4.	HIMANSHU MALAKAR	12-12-1996	SC	SC	As per rules
5.	SURAJ MAHANTA	20-04-1995	SC	SC	As per rules
6.	BHARGAB HAZARIKA	25-03-1997	SC	SC	As per rules

The Committee also RECOMMENDS the following waiting list for EWS category.

Sl. No.	Name	Date of birth	Category of the candidate	Category of the post	Pay
1.	DIPANKAR KALITA	06-07-1999	EWS	EWS	As per rules.
2.	CHIRANJIV RAJGURU	20-03-1998	EWS	EWS	As per rules.
3.	MRIGAKHI BORDALOI	22-02-1997	EWS	EWS	As per rules.
4.	SAGAR KUMAR DAS	02-01-2000	EWS	EWS	As per rules.
5.	JEHIRUL ISLAM	13-12-1999	EWS	EWS	As per rules.
6.	TRIKEN HALOI	16-09-2000	EWS	EWS	As per rules.
7.	JAHIR HUSSAIN	30-09-2000	EWS	EWS	As per rules.

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The Committee also RECOMMENDS the following waiting list for PwD category.

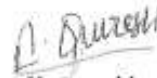
Sl. No.	Name	Date of birth	Category of the candidate	Category of the post	Pay
1.	KAUSHIK DAS	19-07-1993	General/PWD	PWD	As per rules.
2.	SHIBABRATA GHOSH	11-10-1999	General/PWD	PWD	As per rules.


G Krishnamoorthy


A Perumal


Subrata K. Majumder


Bithiah G. Jaganathan


M. Qureshi