



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

शासी मंडल की 118th वी बैठक

**THE ONE HUNDRED AND EIGHTEENTH MEETING OF
THE BOARD OF GOVERNORS**

कार्यवृत्त

MINUTES

DATE & TIME: 27.06.2024, 11.30 A.M.

VENUE: IIT GUWAHATI

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**Minutes of 118th Meeting of Board of Governors of Indian Institute of Technology Guwahati
held on 27.06.2024 /**

27.06.2024 पर आयोजित शासी मंडल की 118th वी बैठक का कार्यवृत्त

The One Hundred Eighteenth Meeting of the Board of Governors of the Institute was held on 27.06.2024 in the Board Room of the Institute in the hybrid mode with some members joining through video conferencing mode. Following members were present:

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|----------------------------|--------------------------------------|
| 1. Dr. Rajiv I. Modi | Chairman (via Video-conference Mode) |
| 2. Prof. Devendra Jalihal | Director |
| 3. Prof. S.K. Srivastava | Member |
| 4. Dr. Prahlada Rama Rao | Member (via Video-conference Mode) |
| 5. Prof. Varadraj Bapat | Member (via Video-conference Mode) |
| 6. Prof. M. Jawed | Member |
| 7. Prof. G. Krishnamoorthy | Registrar in charge, Secretary |

Prof. M Guru Prem Prasad, Senate nominee to BOG, Additional /Joint Secretary (TE) MoE, Mr. Neel Prakash Chhetri, and Commissioner & Secretary to the Government of Assam, Higher Education, could not attend the meeting due to their prior engagements and they were granted leave of absence.

At the outset, the Hon'ble Chairman, BOG and all the members present in the meeting welcomed Prof Devendra Jalihal, as the new Director of the Institute. After that the agenda of the day were taken up and the Board unanimously resolved as below:

Item No. 1

To consider the recommendation of the Fifty Fifth (55th) Meeting of the Finance Committee scheduled on 27.06.2024

The 55^h meeting of the Finance Committee (FC) of the Institute is scheduled to be held before the Board meeting on 27.06.2024. The copy of the agenda items for discussion in the said FC meeting will be placed before the Board for reference on the day of the meeting. In terms of Section 5(7) of the Statute, the

recommendations of the Committee will be conveyed during the BOG meeting. The salient points of the agenda items to be placed in the 55th Meeting of the FC are as below.

Item no 1	CONFIRMATION OF THE MINUTES OF THE 54 th MEETING OF THE FINANCE COMMITTEE HELD ON 22 nd MARCH' 24 (FRIDAY):
Item No 2	AGENDA ITEMS RELATED TO 54 TH MEETING OF THE FINANCE COMMITTEE
	A. CONFIRMATION OF THE MINUTES OF THE 53 RD MEETING OF THE FINANCE COMMITTEE HELD ON 16 TH JUNE' 2023 (FRIDAY):
	B. ACTION TAKEN REPORT ON DECISION OF 53 rd FINANCE COMMITTEE MEETING HELD ON 16 th JUNE, 2023 (FRIDAY):
	C. TO REVIEW THE EXPENDITURE UNDER CAPITAL AND REVENUE HEAD FOR THE FINANCIAL YEAR 2023-24 (UPTO 29.02.2024): (UPDATED TILL 31.03.2024):
	D. REPORTING ABOUT THE WRIT PETITION FILED BY PROF. MANIVANNAN AND OTHERS RELATED TO CONVERSION FROM CPF TO GPF
	E. TO CONSIDER AND APPROVE THE PROPOSAL OF A PLACEMENT OFFICER IN CENTRE FOR CAREER DEVELOPMENT (CCD)
	F. REVISION OF FLAT RATE OF LICENSE FEE FOR GENERAL POOL RESIDENTIAL ACCOMMODATION:
	G. TO REPORT ON THE LAYING DOWN OF AUDIT REPORT OF THE INSTITUTE FOR THE FINANCIAL YEAR 2022-23 IN BOTH THE HOUSES OF PARLIAMENT:
	H. TO REPORT ON THE PROJECT IMPLEMENTATION PROGRESS REPORT (PIPR) UNDER HEFA
Item No 3	TO CONSIDER ADOPTION OF THE ANNUAL ACCOUNTS OF IIT GUWAHATI FOR THE FINANCIAL YEAR 2023-24:
Item No 4	SPECIAL PROVISIONS FOR SCIENTIFIC MINISTRIES / DEPARTMENTS IN GENERAL FINANCIAL RULES (GFRS), 2017
Item No 5	TO REPORT ON THE PROJECT IMPLEMENTATION PROGRESS REPORT (PIPR) UNDER HEFA
Item No 6	GRANTING FIVE DAYS OF HOLIDAYS TO THE NON-ACADEMIC STAFF OF THE INSTITUTE DURING SUMMER/WINTER VACATION
Item No 7	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.
Add. Item No.1.	TO CONSIDER AND APPROVE THE RECOMMENDATION OF THE COMMITTEE CONSTITUTED TO FORMULATE A POLICY OF FINANCIAL UPGRADATION AND CAREER PROGRESSION SCHEME FOR REGISTRY OFFICERS

The Board is requested to consider the recommendations of the FC and approve the same

Resolution No: R 118BOG/01 /2024

RESOLVED that the recommendation of the 55th meeting of the Finance Committee held on 27.06.2024 preceding the Board meeting as per **Annexure-1** (pg.13-25) be **APPROVED**.

Item No. 2

To consider adoption of Annual Accounts of IIT Guwahati for the financial Year 2023-24

The consolidated Annual Accounts of the Institute for the Financial Year 2023-24 comprising of the Receipts and Payments Account, Income and Expenditure Account and Balance Sheet of the Institute along with Final Accounts of Retirement Funds (GPF, CPF and NPS) was tabled during the Board meeting for adoption after due recommendation of the Finance committee, which was held preceding this Board meeting. After adoption by the Board, the Annual Accounts will be sent to the Director General of Audit, Central, Kolkata, Indian Audit and Accounts Department, Kolkata – Branch Office Guwahati, for audit of the accounts for the Financial Year 2023-24.

The Board was requested to consider adoption of the Annual Accounts of IIT Guwahati for the financial year 2023-24 as per recommendation of Finance Committee.

The Board resolved as below:

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Resolution No: R 118BOG/02 /2024

RESOLVED that the Adoption of the Annual Accounts of IIT Guwahati for the Financial Year 2023-24 as tabled during the meeting, for sending the accounts to the Director General of Audit, Central Kolkata, Indian Audit and Accounts Department, Kolkata-Branch office, Guwahati for audit of the same be **APPROVED** as per recommendation of 55th meeting of Finance Committee (FC).

Any other item with approval of the Chair

Item No. 3

To consider the proposal to modify the Recruitment Rule (RR) for the post of Registrar, IIT Guwahati

The Board was apprised that the Recruitment Rule (RR) for the post of Registrar was last modified in the 97th and 98th meeting of BOG held on 11.06.2019 and 19.08.2019 respectively. The same Recruitment Rule (RR) was also approved in the 111th BOG meeting along with the Recruitment Rules (RR) of almost all the other posts

In the Recruitment Rule (RR) for the post of Registrar, following was mentioned in the clause 5. – **“Age Limit for Direct Recruits: Not less than 50 years and not more than 57 years”**. But it is observed that normally in the IITG Recruitment Rules (RR) only the upper age limit is mentioned. It has also been observed that in some other IITs in the Recruitment Rule (RR) for the post of Registrar, like IIT Madras, IIT Palakkad, IIT Kharagpur, IIT Ropar etc. only upper age limit is mentioned. So, it was proposed to modify the Recruitment rule (RR) for the post of Registrar of the Institute by keeping only the upper age limit making it at par with other IITs. Thus, it was proposed to revise the Recruitment Rule (RR) for the post of Registrar in the clause 5 only as below-

“Age Limit for Direct Recruits: not more than 57 years”.

The revised Recruitment Rule (RR) with the above-mentioned modification is placed at **Annexure-2** (pg.26-27).

The Board was requested to consider the revised Recruitment Rule (RR) as placed in Annexure-2.

The Board after deliberation resolved as below:

Resolution No: R 118 BOG/03/2024

RESOLVED that the proposal to revise the Recruitment Rule (RR) for the post of Registrar of the Institute in the clause 5 of the RR by only keeping the maximum age limit as given in **Annexure-2**(pg.26-27) be **APPROVED**.

Item No. 4

To consider and approve the nomination of the two-external member of Building & Works Committee (B &WC) of the Institute:

The Board was informed that as per the Clause 6 Section 1 of the Statutes of the Institute the Building and Works Committee (B&WC) may be appointed by the Board and the Committee shall also be an authority within the meaning of Section 10 of the Act.

The Board was further informed that the term of the following two external members of the B&WC have been expired with effect from 21.04.2024.

A. Mr. Ajoy Chandra Bordoloi, Retired Commissioner & Secretary P.W.D. Govt of Assam

B. Mr. Kamal Bhuyan, Retired Chief General Manager, Power Grid Corporation of India

So, it was proposed to nominate two external members in place of Mr. Ajoy Chandra Bordoloi and Mr Kamal Bhuyan as below as per recommendation of the Director:

- 1. Er. Jayanta Prasad Choudhury-Retired CGM, APGCL**
- 2. Er. Tongbram Jagat Singh-Retired Institute Engineer, IITG**

Brief profile of the persons at Sl. 1 & 2 is given as **Annexure-3** (pg.28-29)

The Board was requested to consider recommendation of the Director on nomination of the two-external member of Building & Works Committee (B &WC) of the Institute as given above at Sl 1 & 2.

The Board resolved as below:

Resolution No: R 118 BOG/04/2024

RESOLVED that the recommendation of the Director of the Institute nominating the following two members as external member of the Building & Works committee **be APPROVED** with immediate effect.

- 1. Er. Jayanta Prasad Choudhury-Retired CGM, APGCL**
- 2. Er. Tongbram Jagat Singh-Retired Institute Engineer, IITG**

Item No. 5

To consider and approve the recommendation of the Committee constituted to formulate a policy of financial upgradation and career Progression Scheme for Registry Officers

It was apprised to the Board that a matter on financial upgradation and career progression Scheme for Registry officer was placed in the 115th meeting of the Board held on 16.06.2023. *As per the resolution passed in the 115th meeting, a committee was constituted to formulate a policy of Financial Upgradation and Career Progression Scheme for Registry Officers, taking into consideration UGC Circular / Office order /guidelines issued in this regard from time to time and the status of other IITs on the matter. The committee submitted its report, and it was placed at the 116th Meeting of the Board. However, the Board resolved that the item "To consider and approve the recommendation of the Committee constituted to formulate a policy of financial upgradation and career Progression Scheme for Registry Officers" be DEFERRED for the time being and to submit a detailed report with a comparative statement on the status of such policy of financial*

upgradation and career Progression Scheme for Registry Officers in other IITs. Further, the Board ADVISED to place this detailed report with the comparative statement in the subsequent meeting of the Finance Committee and the BOG. If approved the matter may be sent to the Ministry of Education for further concurrence.

*The comparative statement regarding Career Progression Schemes applicable in a number of IITs placed in the committee report is enclosed as **Annexure – 4** (pg.30).*

In view of the above, the matter of implementation of the Career Progression Scheme for the Registry officers is also placed in the 55th meeting of Finance Committee which was held preceding this Board meeting as advised by the Board in its 116th meeting for consideration.

The Board was requested to consider the recommendation of the Finance Committee on the matter of implementation of the Career Progression Scheme for the Registry officers. The FC vide resolution R55_FC/Addl_1/2024 resolved the following on the matter:

*“The Finance Committee **RESOLVED** and recommend to the Board of Governors of the Institute for consideration of the recommendation of the committee.”* The extract of the Minutes of 55th meeting of Finance Committee is given as **Annexure-5(NOT ENCLOSED)**

The Board deliberated on the matter and **NOTED** the following.

1. The Modified Assured Career Progression (MACP) Scheme as per which an employee is eligible for three financial upgradations counted from direct entry grade on completion of 10, 20 and 30 years of service respectively **is not extended** to the Assistant Registrars & Deputy Registrars of IITs. The Assistant Registrars and Deputy Registrars of IITs are governed by the pay-scales as indicated in para 9 of the Ministry letter No 23-1/2008-TS. II dated 18.08.2009. (Copy enclosed as **Annexure-6**(pg.32-36))
2. As per Ministry letter No 1-32/2006-U.II/U.I(II) dated 31.12.2008, Assistant Registrar and equivalent post shall be **eligible for higher Grade Pay of ₹ 6600 within the pay Band of ₹ 15600-39100 after 8 years of service provided** , as currently required, they have participated in two training programmes on Education Administration each of approximately four weeks duration and their performance appraisal reports are consistently satisfactory. The higher Grade Pay of ₹ 660 shall be restricted, as at present, in the case of promotion to senior scale of these posts to 50% of total strength of Assistant Registrars or their equivalent grades as the case may be.

3. As per MHRD letter No .1-32/2006-U. I/Ull dated 31.12.2008, Deputy Registrar, in the pay scale of ₹ 15600-39100 with Grade pay of ₹7600, on competition of 5 years is eligible to move to the Pay Band of Rs 37400-67000 with Grade Pay of ₹ 8700.
4. The Committee's observation - that after upgradation to PL-11 on completion of 8 years in PL-10, eligible ARs had to compete for selection into the Deputy Registrar (DR) post at PL-12. However, promotion to DR post is not assured as its vacancy position may not be adequate to accommodate Hence further promotional avenue to higher posts become uncertain for them and they may have to spend a long career span without any financial upliftment. Again, after becoming Joint Registrar (JR) at PL-13 on completion of 5 years of service as DR at PL-12, there is no further promotional avenue. As such, a JR may retire at PL-13 even after serving the institute for a considerable long period.
5. Recommendation of the Committee on Financial Upgradation and Career Progression of Registry Cadre.

Sl. No	Post	Pay Level	Eligibility
1.	Assistant Registrar	PL-10	Entry level
2.	Assistant Registrar (Senior Scale-I) *	PL-11	After completion of 5 years in PL-10
3.	Assistant Registrar (Senior Scale-II) *	PL-12	After completion of 5 years in PL-11
4.	Deputy Registrar	PL-12	Entry Level
5.	Joint Registrar*	PL-13	After completion of 5 years in PL-12
6.	Joint Registrar (Senior Scale) *	PL-13A	After completion of 5 years in PL-13
* There is no direct recruitment and it is a 100% promotional post. Further, for these 100% promotional posts, the Institute may prescribe suitable requirements like consistently good Annual Performance Appraisal Report (APAR), completion of training programmes etc if required.			

6. The committee further recommended if the proposal is approved, the financial upgradation benefit for those who have completed the required period of service, these financial benefits should not have any retrospective effect and the actual benefit may be given from the date of meeting of the screening committee.

7. However, it was proposed in the FC that if this policy is approved, then for those who will complete the necessary period of service after implementation of this scheme, it should be effective upon completion of the required period of service.

In view of the above Board resolved as below

Resolution No: R 118 BOG/05/2024

RESOLVED that the recommendation of the Committee constituted to formulate a policy of Financial Upgradation and Career Progression Scheme for Registry Officers, given in **Annexure-7** (pg.37) be **ACCEPTED**.

Further, **RESOLVED** that subjected to concurrence of the MoE (Ministry of Education) it can be implemented.

Any other item with approval of Chair

Item No.6

Granting five days of holidays to the non-academic staff of the Institute during summer/winter vacation

IIT Guwahati Non-Teaching Employees Association had submitted a representation requesting grant of holidays for 5 days to the non-academic staff of the Institute during summer/winter vacation, citing similar policies followed in IIT Madras, IIT Kanpur & IIT Delhi for non-academic staff. The Competent Authority of the Institute constituted a committee to look into the matter and the recommendation of the Committee was placed in the 117th meeting of the BoG held on 22.03.2024.

The salient features of the recommendation of the committee are as follows:

- a) The holiday is for 5 consecutive days during declared summer / winter vacation of the Institute.
- b) 3 days of EL will be deducted against the 5 days of holidays.
- c) The holidays are to be granted on the recommendation of the concerned head of the section/department/centre/cell.

The Board resolved that the recommendation of the committee constituted to evaluate the matter of granting five days of holidays to the non-academic staff of the Institute be **APPROVED in Principle** subject to clearance from Finance Committee of the Institute due to potential financial implications and from Ministry of Education (MoE) for further concurrence.

As desired by the Board that matter was placed in the 55th meeting of the Finance Committee held preceding this Board meeting. The Finance Committee vide resolution no.: **R 55_FC/6/2024** resolved the following:

*“The Finance Committee **RESOLVED** and recommend to the Board of Governors of the Institute that the policy for granting five days of holidays to the non-academic staff of the institute during summer/winter vacation can be implemented with the concurrence of the Ministry.”*

The extract of the FC minute along with the committee report on this item is given at **Annexure-8** (not enclosed)

The Board resolved as below:

Resolution No: R_118 BOG/06/2024

RESOLVED that the recommendation of the committee constituted to evaluate the matter of granting five days of holidays to the non-academic staff of the Institute during summer/winter vacation be **ACCEPTED**.

Further, **RESOLVED** that subjected to concurrence of the MoE (Ministry of Education) it can be implemented in the Institute.

Item No.7

Special Provisions for Scientific Ministries/Departments in General Financial Rules (GFRs) 2017

An Office Memorandum with ref. no. F.20/42/2021-PPD dated 20.05.2024(as placed as **Annexure-9**(pg.39-42) was issued by the Ministry of Finance, Dept. of Expenditure, Public Procurement Division, where the following relaxations related to purchase of goods without quotation and purchase of goods by purchase committee were amended:

- A. **Rule -154** Amount for purchase of goods without quotation has been enhanced from ₹25,000.00 to ₹1,00,000.00 subject to the clause when the required goods are **not** available on Government marketplace (GeM) as stipulated in this Department OM No. 6/1/2018-PPD dated 19.01.2018.
- B. **Rule 155**-Amount for purchase of goods by Purchase Committee has been enhanced from the range of (₹25,000.00 to ₹2,50,000.00) to (₹1,00,000.00 to ₹10,00,000.00) subject to the clause when the required goods are **not** available on Government marketplace (GeM) as stipulated in this Department OM No. 6/1/2018-PPD dated 19.01.2018.

The matter was also placed in the 55th meeting of the Finance Committee held on 27.06.2024 and the FC vide its resolution R 55_FC/4/2024: recommended to the Board of the Institute towards adoption of the special provision for scientific ministries / departments in general financial rules (GFRS), 2017 as stated above.

The Board was requested to approve Special Provisions for Scientific Ministries/Departments in General Financial Rules (GFRs) 201 as per recommendation of the 55th meeting of the Finance Committee (FC)

The Board discussed and resolved as below:

Resolution No: R 118 BOG/07/2024

RESOLVED to APPROVE Special Provisions for Scientific Ministries/Departments in General Financial Rules (GFRs) 2017 as summarized above and as per recommendation of the 55th meeting of the Finance Committee (FC)

The meeting ended with a vote of thanks to the Chair.

**Prof. G. Krishnamoorthy
Registrar i/c, Secretary
Board of Governors
IIT Guwahati**



प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
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Ref: IITG/F&A/55-FC/2024-25/30

Date: 11 JUL 2024

Respected Sir (s),

SUB: - MINUTES OF THE 55th MEETING OF THE FINANCE COMMITTEE OF IIT GUWAHATI HELD ON 27TH JUNE 2024 (THURSDAY)

I am enclosing herewith the minutes of the 55th meeting of the Finance Committee of the Indian Institute of Technology Guwahati held on 27th June 2024 (Thursday) at 11.00 a.m. You are requested to go through the same and intimate your concurrence with observations / comments, if any, for taking further necessary actions.

With regards,

Yours sincerely,

(Prof. G. Krishnamoorthy)
Registrar i/c, Secretary, Finance Committee

To,

- | | |
|--|--|
| <p>1. DR. RAJIV I. MODI
Chairman & Managing Director of
Cadila Pharmaceuticals Ltd.,
Chairman of Board of Governors
and
Finance Committee of IIT Guwahati,
Cadila Corporation Campus,
Sarkhej-Dhokla Road, Bhat,
Ahmedabad – 382210,</p> | <p>2. PROF. DEVENDRA JALIHAL
Director, IIT Guwahati,
Guwahati-781039</p> |
| <p>3. DIRECTOR (IITs)
Dept. of Higher Education,
Ministry of Education,
Shastri Bhawan,
New Delhi-110 115</p> | <p>4. DIRECTOR (FINANCE)
Integrated Finance Division,
Ministry of Education, DoHE,
IF-I Section, Shastri Bhawan,
New Delhi-110 115</p> |

5 PROF. GAUTAM BARUA
Director, IIIT Guwahati,
IT Park Street Bongora,
Guwahati-781015

7 *Special Invitee:*
PROF. RAJIB KR.
BHATTACHARJYA,
Professor, Dept. of CE & Dean,
Resource Generation and Finance,
IIT Guwahati
Guwahati-781039

6 Dr. Biren Das,
Registrar,
Tezpur University, Assam,
Tezpur-784028

8 *Special Invitee:*
MR. MUKESH M. SHAH,
Chartered Accountant,
Nehru Nagar,
Ahmedabad - 380015



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology Guwahati

MINUTES
OF
THE 55TH MEETING OF THE FINANCE COMMITTEE OF
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI HELD ON
27TH JUNE 2024 (THURSDAY)

The 55th meeting of the Finance Committee was held on 27th June 2024 (Thursday) at 11.00 a.m. at the Board Room of Administrative Building, IIT Guwahati.

The following members attended the meeting:

- | | | |
|----|--|---------------------------------|
| 1. | DR. RAJIV I. MODI
Chairman & Managing Director of Cadila
Pharmaceuticals Ltd.,
Chairman of Board of Governors and Finance
Committee of IIT Guwahati, Cadila Corporation
Campus,
Sarkhej-Dhokla Road, Bhat,
Ahmedabad – 382210. | Chairman |
| 2. | PROF. DEVENDRA JALIHAL
Director, IIT Guwahati,
Guwahati-781039 | Member |
| 3. | PROF. GAUTAM BARUA
Former Director,
Indian Institute of Technology Guwahati,
Guwahati | |
| 3. | DR. BIREN DAS
Registrar,
Tezpur University, Napaam,
Tezpur-784028 | Member |
| 4. | MR. MUKESH M. SHAH,
Chartered Accountant,
Nehru Nagar,
Ahmedabad - 380015 | Special Invitee |
| 5. | PROF. RAJIB KR. BHATTACHARJYA,
Professor, Dept. of CE & Dean, RGF,
IIT Guwahati, Guwahati-781039 | Special Invitee |
| 6. | PROF. G. KRISHNAMOORTHY,
Registrar i/c,
IIT Guwahati, Guwahati-781039 | Secretary,
Finance Committee |

Dr. Biren Das attended the meeting through virtual mode. Comments from the Ministry of Education, IFD Division on Agenda Items as received and is enclosed at **Annexure - I**

The agenda for the day was taken up as follows:

Item No. 1

CONFIRMATION OF THE MINUTES OF THE 54th MEETING OF THE FINANCE COMMITTEE HELD ON 22nd MARCH' 24 (FRIDAY):

The 54th meeting of the Finance Committee of the Institute was held on 22nd March' 2024 (Friday). As advised by the Chairman, the meeting was concluded with a decision to schedule the next meeting of the Finance Committee by including Mr. Mukesh Shah, CA and Partner, M/s Mukesh M. Shah & Co., Ahmedabad as a special invitee.

The next meeting would be held with the same agenda items along with any other relevant item, that needs to be placed in Finance Committee during this course of time.

According the Minutes of the meeting was circulated amongst the members for their comments & observation, if any.

The committee was requested to consider the Minutes and CONFIRM.

Resolution No.: R 55_FC/1/2024:

RESOLVED that the Minutes of the 54th meeting of the Finance Committee held on 22nd March' 2024 be **CONFIRMED** as circulated.

Item No. 2

AGENDA ITEMS RELATED TO 54TH MEETING OF THE FINANCE COMMITTEE:

A. CONFIRMATION OF THE MINUTES OF THE 53RD MEETING OF THE FINANCE COMMITTEE HELD ON 16TH JUNE' 2023 (FRIDAY):

The 53rd meeting of the Finance Committee of the Institute was held on 16th June' 2023 (Friday) at 11.30 am in the Board Room of the Administrative Building of the Institute. The Minutes of the meeting was circulated amongst the members vide email for their comments / observations, if any.

The committee was requested to consider the Minutes and CONFIRM.

Resolution No.: R 55_FC/2A/2024:

RESOLVED that the Minutes of the 54th meeting of the Finance Committee held on 22nd March' 2024 be **CONFIRMED** as circulated.

B. ACTION TAKEN REPORT ON DECISION OF 53rd FINANCE COMMITTEE MEETING HELD ON 16th JUNE, 2023 (FRIDAY):

Action taken report is placed below:

Item no.	Resolution no.	Resolution	Action taken
1	R 53_FC/1/2023	<p>CONFIRMATION OF THE MINUTES OF THE 52ND MEETING OF THE FINANCE COMMITTEE HELD ON 5TH APRIL' 2023 (WEDNESDAY):</p> <p>The Finance Committee resolved that the Minutes of the 52nd meeting of the Finance Committee held on 5th April' 2023 be CONFIRMED as circulated.</p>	No action required.
2	R 53_FC/2/2023	<p>ACTION TAKEN REPORT ON DECISION OF 52ND FINANCE COMMITTEE MEETING HELD ON 5TH APRIL, 2023 (WEDNESDAY):</p> <p>The Finance Committee resolved that the Action Taken Report of the 52nd meeting of the Finance Committee held on 5th April' 2023 be NOTED as reported.</p>	No action required.
3	R 53_FC/3/2023	<p>TO CONSIDER ADOPTION OF THE ANNUAL ACCOUNTS OF IIT GUWAHATI FOR THE FINANCIAL YEAR 2022-23:</p> <p>The Finance Committee resolved to recommend to the Board of Governors for ADOPTION of the Annual Accounts of IIT Guwahati for the financial year 2022-23 as tabled during the meeting, for sending the accounts to the Director General of Audit, Central, Kolkata, Indian Audit and Accounts Department, Kolkata – Branch Office: Guwahati for audit of the same.</p>	<p>The approved Annual Account has been sent to the office of the DGA (Central) Kolkata through mail on 30.06.2023 and the hard copy has been sent to the Branch Office at Guwahati on 03.07.2023. Subsequently, O/o DGA had started audit of the accounts from 06.07.23 and SAR has been received on 26.10.2023.</p>
4	R 53_FC/4/2023	<p>TO CONSIDER TO PROVIDE FINANCIAL ASSISTANCE OF ₹15,000.00 PER MONTH TO RESEARCH SCHOLARS FROM GIFU UNIVERSITY VISITING IIT GUWAHATI UNDER JPD PROGRAM:</p> <p>The Finance Committee resolved to consider the proposal for payment of financial assistance as per the terms of MoU and recommend to the Board of Governors of the Institute for approval of</p>	AER Section was requested to check the terms of MoU regarding the Financial Assistance to Research Scholars.

		the same.	
5	R 53_FC/5/2023	<p>TO CONSIDER THE REVENUE MODEL AND EXPENDITURE POLICIES FOR ONLINE DEGREE PROGRAMMES OF IIT GUWAHATI:</p> <p>The Finance Committee resolved to consider the proposal and recommend to the Board of Governors of the Institute for adoption of the same with a suggestion that the revenue model of the programme should be so structured that a share of the fee income be the contribution to the Corpus Fund of the Institute.</p>	Academic Affairs Section was requested to do the needful.
6	R 53_FC/6/2023	<p>TO CONSIDER THE PAY FIXATION OF DR. SANTOSH N. JAGTAP, ASSOCIATE PROFESSOR, DEPARTMENT OF DESIGN:</p> <p>The Finance Committee resolved that as the pay fixation is done as per rules, as recommended by the Selection Committee, there is no scope for revision as requested and recommend to the Board of Governors of the Institute for approval of the same.</p>	Faculty Affairs Section was requested to do the needful.
7	R 53_FC/7/2023	<p>TO REPORT ON THE PROJECT IMPLEMENTATION PROGRESS REPORT (PIPR) UNDER HEFA:</p> <p>The Finance Committee resolved to note the PIPR for the fourth quarter as presented.</p>	No action required.
8	R 53_FC/Addl. 1/2023	<p>PRESENTATION BY M/S MUKESH SHAH & CO., THIRD PARTY AUDITOR OF THE INSTITUTE:</p> <p>The Finance Committee resolved to advise to take necessary steps for implementation of the suggestions made by M/s Mukesh Shah & Co and timely reconciliation of the accounts to avoid any discrepancy. Further RESEOLVED to recommend to BoG for closing the old Consultancies in the books of account and transfer the balance fund to Institute Development Fund (IDF).</p>	Necessary steps have been made.

Resolution No.: R 55_FC/2B/2024:

RESOLVED that the Action Taken Report of the 53rd meeting of the Finance Committee held on 5th June 2023 be **NOTED** as reported.

C. TO REVIEW THE EXPENDITURE UNDER CAPITAL AND REVENUE HEAD FOR THE FINANCIAL YEAR 2023-24 (UPTO 29.02.2024): (UPDATED TILL 31.03.2024):

The Summary of expenditure up to 31.03.2024 are as follows:

A: CAPITAL EXPENDITURE vis-a-vis FUND AVAILABLE: (₹ in Crore)

Fund Position as on 31.03.2024		
Head	Particular	Fund Available
Capital OH 35	Grants from Ministry (MoE)	85.00
	Expenditure	80.01
	Unspent Balance as on 31.03.2024 reverted back to MoE	4.99

B: REVENUE EXPENDITURE vis-a-vis FUND AVAILABLE: (₹ in Crore)

Fund Position as on 31.03.2024		
Head	Particular	Fund Available
Revenue (Salary) OH 36	Grants from Ministry (MoE)	229.68
	Expenditure	229.68
	Unspent Balance as on 31.03.2024	0.00
Revenue (Non-Salary) OH 31	Grants from Ministry (MoE) (including HEFA Interest)	227.34
	Expenditure	227.34
	Unspent Balance as on 31.03.2024	0.00

C: STATUS OF DISBURSAL AGAINST SANCTIONED HEFA PROJECTS: (₹ in Crore)

I. Against Loan amount of ₹197.85 Crore:

Sl. No	Name of the Projects	Sanctioned value	Amount disbursed
1.	Construction of F-Type residential tower	159.63	159.63
2.	Extension of Academic Complex of CET & CIF	38.22	32.59
Total		197.85	192.22

II. Against Loan amount of ₹99.49 Crore:

Sl. No.	Name of the Works	Sanctioned value	Amount disbursed
A	Construction:		
1	Extension of Academic Complex Ph-V	24.50	24.50
2	Construction of 1000 seater Boys' Hostel no. 11	46.76	46.76
3	Construction of Boundary Wall	10.83	9.33

4	Construction of Transit Accommodation 3	2.64	1.81
5	Augmentation of HVAC Plant	2.68	-
6	Rectification and straightening of Internal Roads Ph-II	5.15	5.15
B	Research Equipment:		
1	Clean Room - and Allied Utilities	6.93	6.47
	TOTAL (A+B)	99.49	94.02

III. Against Loan amount of ₹99.51 Crore:

Sl. No.	Name of the Works	Sanctioned value	Amount disbursed
A	Construction:		
1	Extension of 60 seater hostel for International Faculty and Students	15.00	6.85
2	Construction of Building for Dept. of BSBE	45.00	0.53
3	Construction of building for CORE Labs for under graduate students	15.00	8.34
4	Internal construction of top 4 floors of Research Building, 2 nd Floor of SAC and top floors of CRC	10.51	7.35
5	Vertical extension of Mechanical Engineering Dept.	11.00	6.50
B	Equipment – LCMS/MS	3.00	2.84
TOTAL		99.51	32.41

Finance Committee is requested to note the status as above.

Resolution No.: R 55_FC/2C/2024:

RESOLVED that the details of Expenditure as detailed above be **NOTED** as reported.

D REPORTING ABOUT THE WRIT PETITION FILED BY PROF. MANIVANNAN AND OTHERS RELATED TO CONVERSION FROM CPF TO GPF:

In response to the said writ petition, written submission has already been filed before the Hon'ble High Court by the Institute.

The matter was placed for the information of the Finance Committee and advise/suggestions in this regard, if any.

Resolution No.: R 55_FC/2D/2024:

RESOLVED that the facts as detailed above be **NOTED** as reported.

E TO CONSIDER AND APPROVE THE PROPOSAL OF A PLACEMENT OFFICER IN CENTRE FOR CAREER DEVELOPMENT (CCD)

As per resolution no: R_116 BOG/16/2023 of the 116th meeting of the Board of Governors, it was resolved to place the proposal of a Placement Officer in Centre for Career Development in details mentioning the eligibility criteria, pay scale and other requisites as applicable to the Department of Expenditure for due concurrence in the light of Office

Memorandum F No. 7(2)/E. Coord/2020 dated 04.09.2020, as per which there is a ban on creation of new post, except with the approval of Department of Expenditure.

The Finance Committee was requested to consider the matter and give its opinion along with recommendation to the Board of Governors of the Institute.

Resolution No.: R 55_FC/2E/2024:

RESOLVED that as decided by the Board of Governors, concurrence of the Ministry may be obtained before proceeding further in this matter.

F REVISION OF FLAT RATE OF LICENSE FEE FOR GENERAL POOL RESIDENTIAL ACCOMMODATION:

The revised rates of licence fee would be effective from 1st July 2023 vide M.O. No 18011/2/2015-Pol.III dated 10th July, 2023 issued Government of India of Estates. The rate of licence fee for the accommodation provided to the employees of the Institute be REVISED w.e.f. 01.07.2023 in terms of the OM of the Directorate of Estates dated 10th July, 2023.

The 117th meeting of the Board of Governors has already approved the proposal and a Circular with Ref. No. AD/32/98/Vol.27/913 dated 30.05.2024 has already been issued in this regard.

The Finance Committee was requested to note the same.

Resolution No.: R 55_FC/2F/2024:

RESOLVED to **NOTE** the implementation of change in the License Fee as per Circular with Ref. No. AD/32/98/Vol.27/913 dated 30.05.2024.

G TO REPORT ON THE LAYING DOWN OF AUDIT REPORT OF THE INSTITUTE FOR THE FINANCIAL YEAR 2022-23 IN BOTH THE HOUSES OF PARLIAMENT:

The Audit Report of the Institute for the financial year 2022-23 was forwarded to the MoE on 29.11.2023. The same has been placed on the table of Lok Sabha and Rajya Sabha on 18.12.2023 and 20.12.2023 respectively.

The Finance Committee was requested to note the same.

Resolution No.: R 55_FC/2G/2024:

The Finance Committee **RESOLVED** to note the date of placement of the Audit Report in both the houses of the Parliament.

H TO REPORT ON THE PROJECT IMPLEMENTATION PROGRESS REPORT (PIPR) UNDER HEFA

As per credit policy of HEFA for Monitoring of Projects, the Institute has to submit Project Implementation Progress Report (PIPR) on quarterly basis. The quarterly reports for the first, second and third quarter for the Financial Year 2023-24, which was submitted after the previous Finance Committee meeting.

The Finance Committee is requested to note about the PIPR for the quarters ending June 2023 and September 2023.

Resolution No.: R 55_FC/2H/2024:

The Finance Committee **NOTED** the PIPR for three quarters as presented.

ITEM NO. 3

TO CONSIDER ADOPTION OF THE ANNUAL ACCOUNTS OF IIT GUWAHATI FOR THE FINANCIAL YEAR 2023-24:

The consolidated Annual Accounts of the Institute for the Financial Year 2023-24 comprising of the Receipts and Payments Account, Income and Expenditure Account and Balance Sheet of the Institute along with Final Accounts of Retirement Funds (GPF, CPF and NPS) was tabled during the meeting. The Accounts are to be sent to the Controller Auditor General of Account for audit of the same after adoption of the Accounts by the Board of Governors of the Institute.

The Annual Accounts of the Institute for the financial year 2023-24 was presented during the course of the meeting and members has a thorough deliberation on various aspects of the Annual Account. Mr. Mukesh Shah, Managing Director of M/s Mukesh Shah & Co., Internal Auditor of the Institute, presented a report related to the Accounts of the Institute and other Institute activities (attached at **Annexure - II**) Along with their observations, considering the response received from the management, they have recommended some remedial measures. They suggested for more formal inter departmental interactions to minimize the shortcomings they have noticed.

The Finance Committee was requested to recommend to the Board of Governors for adoption of the Accounts which was tabled during the course of the meeting. After adoption by the Board, the Annual Accounts was to be sent to the Director General of Audit, Central, Kolkata, Indian Audit and Accounts Department, Kolkata – Branch Office Guwahati, for audit of the accounts for the Financial Year 2023-24.

Resolution No.: R 55_FC/3/2024:

RESOLVED to **recommend** to the Board of Governors for ADOPTION of the Annual Accounts of IIT Guwahati for the financial year 2023-24 as tabled during the meeting, for sending the accounts to the Director General of Audit, Central, Kolkata, Indian Audit and Accounts Department, Kolkata – Branch Office: Guwahati for audit of the same.

ITEM NO. 4

SPECIAL PROVISIONS FOR SCIENTIFIC MINISTRIES / DEPARTMENTS IN GENERAL FINANCIAL RULES (GFRS), 2017

An Office Memorandum with ref. no. F.20/42/2021-PPD dated 20.05.2024 was issued by the Ministry of Finance, Dept. of Expenditure, Public Procurement Division, where the following relaxations related to purchase of goods without quotation and purchase of goods by purchase committee were amended:

- A. Amount for purchase of goods without quotation has been enhanced from ₹25,000.00 to ₹1,00,000.00 subject to the clause when the required goods are **not** available on Government e_marketplace (GeM) as stipulated in this Department OM No. 6/1/2018-PPD dated 19.01.2018.
- B. Amount for purchase of goods by Purchase Committee has been enhanced from the range of (₹25,000.00 to ₹2,50,000.00) to (₹1,00,000.00 to ₹10,00,000.00) subject to the clause when the required goods are **not** available on Government e_marketplace (GeM) as stipulated in this Department OM No. 6/1/2018-PPD dated 19.01.2018.

The Finance Committee was requested to consider the proposal and recommend to the Board of Governors of the Institute for approval of adoption of the same in the Institute.

Resolution No. : R 55_FC/4/2024:

RESOLVED to **RECOMMEND** to the Board of Governors of the Institute towards adoption of the special provision for scientific ministries / departments in general financial rules (GFRS), 2017 as stated above.

ITEM NO. 5

TO REPORT ON THE PROJECT IMPLEMENTATION PROGRESS REPORT (PIPR) UNDER HEFA

As per credit policy of HEFA for Monitoring of Projects, the Institute has to submit Project Implementation Progress Report (PIPR) on quarterly basis. The quarterly reports for the fourth quarter for the Financial Year 2023-24, which was submitted after the previous Finance Committee meeting.

The Finance Committee was requested to note about the PIPR for the quarters ending March' 2024.

Resolution No. : R 55_FC/5/2024:

The Finance Committee **RESOLVED** to note the PIPR for fourth quarter as presented.

ITEM NO. 6

GRANTING FIVE DAYS OF HOLIDAYS TO THE NON-ACADEMIC STAFF OF THE INSTITUTE DURING SUMMER/WINTER VACATION

IIT Guwahati Non-Teaching Employees Association had submitted a representation requesting grant of holidays for 5 days to the non-academic staff of the Institute during summer/winter vacation, citing similar policies followed in IIT Madras, IIT Kanpur & IIT Delhi for non-academic staff. The Competent Authority of the Institute constituted a committee to look into the matter and the recommendation of the Committee was placed in the 117th meeting of the BoG held on 22.03.2024.

The salient features of the recommendation of the committee are as follows:

- a) The holiday is for 5 consecutive days during declared summer / winter vacation of the Institute.
- b) 3 days of EL will be deducted against the 5 days of holidays.
- c) The holidays are to be granted on the recommendation of the concerned head of the section/department/center/cell.

The Board resolved that the recommendation of the committee constituted to evaluate the matter of granting five days of holidays to the non-academic staff of the Institute be **APPROVED in Principle** subject to clearance from Finance Committee of the Institute due to potential financial implications and from Ministry of Education (MoE) for further concurrence.

The above clarifies the query raised by the Ministry through their comments (point no.6) as at **Annexure – I**.

The Finance Committee was requested to consider and decide about the proposal as desired by the Board of Governors of the Institute as above.

Resolution No.: R 55_FC/6/2024:

The Finance Committee **RESOLVED** and recommend to the Board of Governors of the Institute that the policy for granting five days of holidays to the non-academic staff of the institute during summer/winter vacation can be implemented with the concurrence of the Ministry.

ADDITIONAL ITEM NO.1:

TO CONSIDER AND APPROVE THE RECOMMENDATION OF THE COMMITTEE CONSTITUTED TO FORMULATE A POLICY OF FINANCIAL UPGRADATION AND CAREER PROGRESSION SCHEME FOR REGISTRY OFFICERS

The matter was placed on the Board in its 115th meeting held on 16.06.2023 and 116th meeting held on 23.12.2023. As per the resolution of the 115th meeting, a committee was constituted to formulate a policy of Financial Upgradation and Career Progression Scheme for Registry Officers, taking into consideration UGC Circular / Office order /guidelines issued in this regard from time to time and the status of other IITs on the matter.

The committee submitted its report, and it was placed at the 116th Meeting of the Board. However, the Board resolved that the item "To consider and approve the recommendation of the Committee constituted to formulate a policy of financial upgradation and career Progression Scheme for Registry Officers" be DEFERRED for the time being and to submit a detailed report with a comparative statement on the status of such policy of financial upgradation and career Progression Scheme for Registry Officers in other IITs. Further, the Board ADVISED to place this detailed report with the comparative statement in the subsequent meeting of the Finance Committee and the BOG. If approved the matter may be sent to the Ministry of Education for further concurrence.

However, it may be noted that the report submitted by the Committee already contains a detailed report with a comparative statement regarding Career Progression Schemes applicable in a number of IITs (enclosed as Annexure – 1). After evaluating these IIT's Career Progression schemes in place, the committee gave their recommendations. In the meantime, Career Progression Schemes of a number of IITs are also obtained officially.

On implementation of the Career Progression Scheme for the Registry officers in the Institute, currently, 14 officers will benefit with a total monthly tentative financial implication of around Rs. 1 lakh only as a whole (details enclosed as Annexure – 2). It may further be noted that as per recommendation of the aforesaid committee, the financial upgradation benefit for those who have completed the required period of service, these financial benefits should not have any retrospective effect. However, if this policy is approved, it is proposed that for those who will complete the

necessary period of service after implementation of this scheme, it should be effective upon completion of the required period of service.

In view of the above, the matter of implementation of the Career Progression Scheme for the Registry officers is placed before the Finance Committee as advised by the Board in its 116th meeting for consideration please.

The Finance Committee deliberated on the matter and discussed about the current policy being adopted by the Institute regarding the financial upgradation of the registry officers. It noted that the existing policy following the UGC guidelines, Assistant Registrars are eligible for the higher Level 11 after 8 years of service provided certain conditions are fulfilled. The higher level 11 shall be restricted, as at present, in the case of promotion to senior scale of these posts, to 50% of total strength of Assistant Registrars. Again, the pay of all those who have completed 5 years of service as Deputy Registrar, shall be fixed at the appropriate cell in Level 13 of the pay matrix in accordance with the guidelines issued by the Ministry of Finance, based on the recommendation of 7th CPC, as the case may be.

Finance Committee further noted that currently some of the IITs have adopted policy of financial upgradation & career progression scheme of the Registry Officers, different from that of UGC. Taking into consideration of that the committee recommended the follows:

Sl.	Post	Pay level	Eligibility
1	Assistant Registrar	PL – 10	Entry Level
2	Assistant Registrar (Senior Scale -I)*	PL – 11	After completion of 5 year in PL-10
3	Assistant Registrar (Senior Scale -II)*	PL – 12	After completion of 5 year in PL-11
4	Deputy Registrar	PL – 12	Entry Level
5	Joint Registrar *	PL – 13	After completion of 5 year in PL-12
6	Joint Registrar (Senior Scale)*	PL – 14	After completion of 5 year in PL-13

*There is no direct recruitment and it is a 100% promotional post. Further, for these 100% promotional posts, the Institute may prescribe suitable requirements like consistency, good Annual Performance Appraisal Report (APAR), completion of training programmes, etc., if required.

Being a policy decision, the Finance Committee could not consider the individual cases as summarised in Annexure 2 of the Agenda, but the policy recommended by the committee has been considered by the Finance Committee.

Resolution No.: R 55_FC/Addl_1/2024:

The Finance Committee **RESOLVED** and recommend to the Board of Governors of the Institute for consideration of the recommendation of the committee.

Further **RESOLVED** to recommend to obtain the concurrence of the Ministry of Education.

The meeting ended with a vote of thanks to the Chair.



Prof. G. Krishnamoorthy
Registrar i/c & Secretary, Finance Committee

Recruitment Rule for the post of Registrar, IIT Guwahati

Sl.No	Heading	Information
1.	CLASSIFICATION	Group A
2.	SCALE OF PAY	Level - 14
3.	WHETHER SELECTION OR NON-SELECTION POST	Selection
4.	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE	Yes
5.	AGE LIMIT FOR DIRECT RECRUITS	Not more than 57 years.
6.	EDUCATIONAL & OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITS	<p>Master's Degree from a recognized University with at least 55 % of marks in aggregate or its equivalent grade in a point scale wherever grading system is followed.</p> <p>Experience: At least 15 years of experience as Assistant Professor in the Academic Level – 11 (AGP of ₹ 7000 as per 6th CPC) and above along with experience in educational administration or with 8 years of service in the Academic Level -12 (AGP of ₹ 8000 as per 6th CPC) and above including as Associate Professor along with experience in educational administration</p> <p style="text-align: center;">Or</p> <p>Comparable experience in a Research Establishment and/or other institutions of higher education</p> <p style="text-align: center;">Or</p> <p>15 years of Administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
7.	WHETHER AGE & EQ PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES	Not Applicable
8.	PERIOD OF PROBATION, IF ANY	Not Applicable
9.	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION	Direct recruitment (with provision of deputation) for a period of 5 years or till attaining the age of 62

	/ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time.
10.	IN CASE OF RECTT. BY PROMOTION/ DEPUTATION/ ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ ABSORPTION TO BE MADE	Not applicable
11.	IF A DPC EXISTS WHAT IS ITS COMPOSITION	Not applicable
12.	RESERVATIONS	As per rules
13.	REMARKS	None

NB: Selection committee shall be as per section 12 (3) (d) of the Institute Statutes. At least one of the members of the committee shall be from outside the Institute.

BIO-DATA

1. Name : JAYANTA PRASAD CHOUDHURY
2. Permanent Address : 44, Dutiram Teron Path,
Near Nandan Kanan
Barbari Tiniali (Magzin),
P. O. Hengrabari, Guwahati,
Assam-781036
3. Date of Birth : 01-01-1961
4. Nationality : Indian
5. Educational Qualification : Details as below
(a) BE (Electrical) in 1981
(b) Advanced Diploma in Electrical Engineering (ADIM)
(c) MIE Engineers
6. Service Tenure : Details
(a) AID
(b) Oil India
(c) BTPS, Salakati,
(d) Worked as AGM, DGM, & Jt. Secy. from 1981 to 2000
(e) Worked as CGM, APSC
(f) Retired as Lt. Col. APSC
7. Work Experience : Details below
(a) O&M of 4x60 MW power plant at Salakati,
(b) Procurement, purchase, Handling & management,
AERC, Energy accounting & auditing
(c) Power Distribution of power management, APDCL
(d) Enhancing New & Renewable Energy (NRE) through Off-grid/On-grid systems.
(e) In-house training for power system improvement.
8. Other Experience : (a) Attended as Guest Faculty at NPTI, Kharagpur
(b) Attending as Guest Faculty
9. Address for Correspondence : 44, Dutiram Teron Path,
Near Nandan Kanan Utsav Bhawan
Barbari Tiniali (Magzin), Barbari.
P. O. Hengrabari, Guwahati, Kamrup (Metro)
Assam-781036
10. E-mail Address : jayanta.pc.ghy@gmail.com
11. Contact No. : 86385-62097

J. Choudhury
08/06/2024
J. P. CHOUDHURY

My BIODATA

Jagat Tongbram <jagatongbram@gmail.com>
To: Nirupom Roy <roy.nirupom@gmail.com>

Sun, Jun 9, 2024 at 5:57 PM

Please find herewith my details for your further NA

Name	Tongbram Jagat Singh
Date of Birth	01-03-1960
Permanent Address	House No-44, Hemgiri Road, South Sarania, Ulubari, Guwahati-781007, Assam.
Present Address	Same as above
Educational Qualifications	Bachelor of Civil Engineering, from Calcutta University.
Past Experience	
1	Worked in the Department of Irrigation and flood Control, Government of Tripura as Junior Engineer from March, 1983 till November,1984.
2	Joined Meghalaya State Electricity Board, Meghalaya as Assistant Engineer on 22 nd November, 1984 and worked as Assistant Executive Engineer and Executive Engineer till July, 1996.
3	Joined Indian Institute of Technology Guwahati as Executive Engineer(civil) on 1 st August, 1996. Then selected for the post of Superintending Engineer in 2011 and as Institute Engineer in 2019. Have been involved from the very initial stage of Development of the IITG Campus till retirement in February, 2020 as Institute Engineer.
4	Member, Building and Works Committee, Central Institute of Technology Kokrajhar.
5	Expert Member, Social Auditing, National Institute of Technology Itanagar
6	Member, Building and Works Committee, National Institute of Technology Manipur
7	Expert Member, Review of Infrastructure development for National Institute of Technology Mizoram
Present Engagement	
1	Expert member, Building and Works Committee, Lakshmibai National Institute of Physical Education, Gwalior.
2	Expert member, Project Monitoring and Review Committee, Centre for Plasma Physics, Institute of Plasma Research, Sonapur, Guwahati.
3	Member, Special Technical Committee, AGIH, IITG.

Annexures of Finance Committee

ANNEXURE 1

Comparative Statement of Financial Upgradation / Advancement / Promotion Policy of other IITs

IIT Guwahati	IIT Bhubaneswar (approved by MoE vide letter File No. 14- 8/2017-TS.1 dated 03.03.2022)	IIT Bombay (approved by the BoG in its 261 st meeting held on 03.06.2022)	IIT Delhi (approved by MoE vide letter File No. 2-13/2018-TS.1 (Pt.3) dated 22.12.2022)	IIT Dhanbad	IIT Hyderabad	IIT Patna	IIT Ropar (approved by the BoG in its 38 th meeting held on 27.10.2022)
Asst. Reg. PL - 10	Asst. Reg. PL - 10	Asst. Reg. PL - 10 (Entry)	Asst. Reg. PL - 10	Asst. Reg. PL - 10 (Entry)	Asst. Reg. PL - 10 (Entry)	Asst. Reg. PL - 10 (Scale - I)	Asst. Reg. PL - 10 (Entry)
Asst. Reg. PL - 11 (after 8 years in PL - 10)	Asst. Reg. PL - 11 (Min. 5 years in PL - 10, 100% NS)	Senior Asst. Reg. PL - 11 (Min. 6 years in PL - 10)	to Dy. Reg. PL - 12 (Min. qualifying service 5 / 10 years)	Asst. Reg. (SS -I) PL - 11 (Min. 5 years in PL - 10)	Senior Asst. Reg. PL - 11 (Min. 5 years in PL - 10)	Asst. Reg. PL - 11 (Scale - II) (Min. 5 years in PL - 10)	Asst. Reg. PL - 11 (NF, after 5 years in PL - 10)
-	Dy. Reg. PL - 12 (Min. 5 years in PL - 11, 100% NS)	Jt. Dy. Reg. PL - 12 (Min. 6 years in PL - 11)	LDE - 05 years DPC - 10 years	Asst. Reg. (SS-II) PL - 12 (Min. 6 years in PL - 11)	Dy. Reg. (25% by promotion) PL-12 (Min.5 years in PL-11)	Dy. Reg. PL - 12 (Scale - III) (Min. 5 years in PL - 11)	Asst. Reg. PL - 12 (NF, after 5 years in PL - 11)
-	-	-	-	-	-	-	Asst. Reg. PL - 13 (NF, after 5 years in PL - 12)
Dy. Reg. PL - 12	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Entry)	Dy. Reg. PL - 12 (Scale-I)	Dy. Reg. PL - 12 (Entry)
Jt. Reg. PL - 13 (after 5 years in PL - 12)	Dy. Reg. PL - 13 (Min. 5 years in PL - 12, 100% NS)	Jt. Reg. PL - 13 (Min. 5 years in PL - 12)	-	Jt. Reg. PL - 13 (Min. 5 years in PL - 12)	Jt. Reg. PL - 13 (Min. 5 years in PL - 12)	Dy. Reg. PL - 13 (Scale- II) (Min. 5 years in PL - 12)	Dy. Reg. PL - 13 (NF, after 5 years in PL - 12)
-	Dy. Reg. - SG PL - 13A (Min. 2 years in PL - 13, 100% NS)	Addl. Reg. PL - 13A (Min. 3 years in PL - 13)	-	Addl. Reg. PL - 13A (Min. 3 years in PL - 13)	Senior Jt. Reg. PL - 13A (Min. 5 years in PL - 13)	Dy. Reg. PL - 13A (Scale- III) (Min. 5 years in PL - 13)	Dy. Reg. PL - 13A (NF, after 5 years in PL - 13)

*Non-selection Mode; LDE - Limited Departmental Examination; DPC - Departmental Promotion Committee; NF - Non Functional

Olestant
4/10/2023

shand
04/10/2023

ABJ

Mpphast
4/10/2023

**THE EXTRACT IS NOT ENCLOSED
AS ALREADY
55TH MEETING OF FC IS UPLOADED**

F. No. 23-1/2008-TS.II
Government of India
Ministry of Human Resources Development
Department of Higher Education
Technical Section-II

Shastri Bhawan, New Delhi
Dated: 18th August, 2009

To

The Director,
All Centrally Funded Technical Institutions

Subject: -Revision of pay of teaching and other Staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government employees on the recommendation of 6th Central Pay Commission (6th CPC).

Sir,

I am directed to say that the Government of India have decided, after taking into consideration the recommendations made by the Govardhan Mehta Committee, to revise the Pay of teaching and other staff of Centrally Funded Technical Institutions following the pay revision of the Central Government employees on the recommendation of 6th CPC. The revised pay and other service conditions as approved by the Government of India for the teaching and other staff in CFTIs are as under: -

1. For Indian Institutes of Technology (IITs), Indian Institute of Science (IISc.) Bangalore, Indian Institutes of Management (IIMs), National Institute of Industrial Engineering (NITIE), Mumbai and Indian Institutes of Science Education & Research (IISERs).

(i) Lecturers

- (1) Lecturers are not part of the regular faculty cadre in these Institutes. Appointment at this level may be made as Lecturer-cum-Post Doctoral Fellow on contract basis to enable bright young Ph.Ds to teach and earn experience in premier institutions.
- (2) At the entry level they may be placed in Pay Band PB-3 of Rs.15600-39100 with Academic Grade Pay (AGP) of Rs.6000/-p.m. with seven non-compounded advance increments.
- (3) To encourage fresh Ph.Ds to join the teaching system, at least 10% of the total faculty strength should be recruited at this level of Lecturer-cum-Post Doctoral Fellow. However, relaxation in respect of educational qualifications could be given up to 25% of total Lecturers recruited. The reasons for such relaxations should be duly recorded and reported to the Board of Governors of the respective institutions.
- (4) After one year of post Ph.D experience, these **Lecturers-cum-Post Doctoral Fellows** shall be placed in the AGP of Rs.7000/-p.m.

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(ii) Assistant Professors

- (1) To be appointed in PB-3 with AGP of Rs. 8000/-p.m. For direct recruits, minimum pay in the Pay Band to be fixed at Rs.30000/-.
- (2) For appointment as Assistant Professor, one should have a Ph.D with first class or equivalent in the appropriate branch with a very good academic record throughout and at least three years' industrial/research/teaching experience, **excluding however, the experience gained while pursuing Ph.D.**

(iii) Associate Professors

- (1) To be appointed in PB-4 (Rs.37400-67000) with AGP of Rs.9500/-p.m. For direct recruits, minimum pay in the PB-4 to be fixed at Rs. 42800/-.
- (2) For appointment as Associate Professor, one should have a Ph.D with first class or equivalent in the appropriate branch with a very good academic record throughout and a minimum of six years Teaching/ Industry/ Research experience, of which at least three years' should be at the level of Assistant Professors, Senior Scientific Officer/ Senior Design Engineer.

(iv) Professors

- (1) To be appointed in PB-4 (Rs.37400-67000) with AGP of Rs.10500/- p.m. For direct recruits, minimum pay in the Pay Band to be fixed at Rs. 48000/-.
- (2) For appointment as Professor, one should have a Ph.D with first class or equivalent with a very good academic record and a minimum of 10 years' experience.
- (3) Up to a maximum of 40% of the posts of Professors at any given point of time will be eligible for AGP of Rs. 12000/- p.m. after 6 years' of regular service in AGP of Rs. 10500/- p.m. subject to performance evaluation based on research publications, Ph.D supervision, teaching and consultancy services etc.

2. For other Centrally Funded Technical Institutions.

The pay structure and designations for all other Centrally Funded Technical Institutions will generally be the same as per the scheme of revision of pay of teachers, etc in Universities, etc. as notified by the Ministry of HRD vide letter No.1-32/2006-U.II/U.I (i) dated 31st December, 2008 and clarification issued thereon from time to time. However, in the case of National Institutes of Technology (NITs), Indian School of Mines University (ISMU), Indian Institutes of Information Technology (IIITs) and Schools of Planning & Architecture (SPAs), the following accelerated promotional benefits will be given while maintaining the UGC Pay Structure and designations;

- (a) Seven non-compounded advance increments shall be admissible at the entry level of recruitment as Assistant Professor to persons possessing the degree of Ph.D awarded in the relevant discipline.

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- (b) (i) An Assistant Professor possessing the degree of Ph.D in the relevant discipline and with regular service of 3 years' at AGP of Rs.6000/- p.m. shall be eligible for moving to AGP of Rs.7000/- p.m.
- (ii) An Assistant Professor possessing the degree of Ph.D in the relevant discipline and with regular service of 3 years' at AGP of Rs.7000/- p.m. shall be eligible for moving to AGP of Rs.8000/- p.m.
- (iii) An Assistant Professor possessing the degree of Ph.D in the relevant discipline and with regular service of 3 years' at AGP of Rs.8000/- p.m. shall be eligible for moving to AGP of Rs.9000/- p.m., and re-designated as Associate Professor.
- (c). Associate Professor completing 4 years' of regular service in the AGP of Rs.9000/- and possessing a Ph.D degree in the relevant discipline shall be eligible to be appointed and designated as Professor, subject to other conditions of academic performance as laid down by the UGC and by the university, if any. No teacher other than those with a Ph.D shall be promoted, appointed or designated as Professor. The Pay Band for the post of Professors shall be Rs.37400-67000 with AGP of Rs.10000/- p.m.
- (d) Up to a maximum of 20% of the sanctioned post of Professors shall be placed in PB-4 in the AGP of Rs.12000/- p.m. after regular service of 6 years' as Professor in the AGP of Rs 10000 and the minimum pay in the Pay Band will be fixed at Rs.48000/- p.m.. Other eligibility conditions will be as laid down by the UGC.
- (e) All promotions will be based on performance evaluation and subject to fulfillment of other conditions laid down by MHRD letter No.1-32/2006-U.II/U.I (i) dated 31st December, 2008.

3. Existing faculty of IITs and ISMU, Dhanbad shall be given the replacement pay being proposed for IITs, as personal to them. Revised pay, as given in Para 2 above will be applicable for those recruited on or after the date of issue of these orders.

4. **Directors:** As regards the Directors of the Centrally Funded Technical Institutions (CFTIs), it was decided to follow a two-tier structure as in the case of faculty positions, as under:-

- (a) For Directors of IITs, IIMs, IISc Bangalore, IISERs, NITIE, Mumbai, a fixed pay of Rs.80,000/- p.m.
- (b) For Directors of NITs, IITs, ISMU, Dhanbad, NIFFT, Ranchi, SPAs, SLIET, NERIST, CIT, NITTTRs, pay of Rs.75,000 plus Special Allowance of Rs.5000/- p.m. as applicable to Vice Chancellors of Universities.

5. **Cadre of Librarians and Directors of Physical Education** will be given the revised pay and other benefits as notified vide MHRD letter No. 1-32/2006-U.II/U.I (i) dated 31st December, 2008. The qualifications and the age of superannuation (60 years) will remain unchanged.

P. Dikshit

6. The revised pay of Scientific Officers/Design Staff shall be mapped into the normal replacement pay of 6th CPC. However, if the Scientific Officers / Design Staff are doing teaching work, their revised pay as approved for the teaching staff shall be applicable.

7. **Faculty Structure:** The flexible faculty structure will continue in those institutions where it is already in operation. However, institutions like ISMU/IITs which were earlier under the IIT pay structure will have the same faculty structure as in UGC scheme except for the accelerated promotions as provided under Para 2 above. The Ministry of Human Resource Development (MHRD) will devise suitable academic criteria for those institutions which may like to change over to a four-tier flexible faculty structure.

8. **Other service conditions:**

(i) Annual increment will be at the rate of 3% of the pay as per the CCS (RP) Rules, 2008 (pay in the pay band plus applicable AGP).

(ii) Pay in the pay band and Academic Grade Pay shall not exceed the limits set in the CCS (RP) Rules, 2008 i.e. Rs.80000/-.

(iii) A cumulative Professional Development Allowance for Rs.3 lakhs for every block period of 3 years (Rs. One lakh per year) may be made available to every member of the faculty on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional bodies and contingent expenses.

(iv) Revised pay scales will be effective from 1.1.2006 and other allowances from 1.9.2008 and pay of existing incumbents will be fixed as per the formula given in the CCS (RP) Rules, 2008 and the Fixation Table given in Annex-1 of Ministry of Finance OM No.1/1/2008-IC dated 30th August, 2008. This is further subject to the proviso that the revised pay of existing incumbents as on 1.1.2006 will not be less than the minimum pay at the entry level for direct recruits in each category in the case of IITs, IIMs, IISc, IISERs and NITIE. This would effectively mean that:

a) Assistant Professors in the pre-revised scale of Rs.12,000 - Rs.18,300 with basic pay ranging from Rs.12,000/- to Rs.15,780/- p.m. will be placed at the minimum of Rs.30,000/- p.m. For those incumbents with pre-revised basic pay of more than Rs.15780/-, their revised pay will be determined by multiplying the existing pay as on 1.1.2006 by a factor of 1.86 and rounding off the multiple figure to the next multiple of 10 as given in Rule 7 (1)(a)(i) of the CCS (RP) Rules, 2008.

b) In the case of Associate Professors in the pre-revised scale of Rs.16,400 - Rs.20,000 with basic pay ranging from Rs.16,400/- to Rs.18,200/- p.m., the minimum will be fixed at Rs.42,800. For those incumbents with pre-revised pay of more than Rs.18200/-, the revised pay will be as per Fixation Table corresponding to pre-revised pay scale of S-26 as given in Annexure-1 of Ministry of Finance's O.M.No.1/1/2008-IC dated 30th August, 2008.

P. Prakash

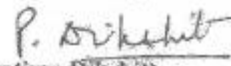
c) In the case of Professors in the pre-revised scale of Rs.18400-22400 with basic pay ranging from Rs.18400 to Rs.20400 p.m. will be placed at the minimum of Rs 48000/-. For those incumbents with pre-revised pay of more than Rs.20400/-, the revised pay will be as per Fixation Table corresponding to pre-revised pay scale of S-29 as given in Annexure-I of Ministry of Finance's O.M.No.1/1/2008-IC dated 30th August, 2008.

(v) In respect of other categories of institutions, pay fixation will be made as per CCS (RP) Rules, 2008 and the Fitment table issued by MHRD for UGC funded institutions vide letter No.3-1/2009-U.I dated 4th June, 2009, which is available on the web-site of MHRD.

9. For Registrars, Dy. Registrar, Asstt. Registrar, UGC pay scales will apply to Registrar, Dy Registrars, Assistant Registrars of IITs, IISERs, NITs, IISc and Deemed to be Universities subject to they possessing the qualifications and experience as prescribed by UGC from time to time. For others, normal replacement scale as per CCS (RP) Rules, 2008 will apply. Age of superannuation will, however, continue to be 60 years.

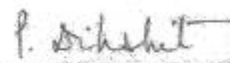
10. Anomalies, if any, in the implementation of this order may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development.

Yours faithfully,


(Pratima Dikshit)
Director (IC)

Copy to: -

1. Principal Secretary to Prime Minister, South Block, New Delhi.
2. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.
3. Secretary, Department of Expenditure, North Block, New Delhi.
4. Secretary, Department of Personnel & Training, North Block, New Delhi.
5. Secretary, Department of Agriculture Research and Education, Krishi Bhawan, New Delhi.
6. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhawan, New Delhi.
7. Acting Chairman, All India Council for Technical Education, New Delhi.
8. Secretary, University Grants Commission, New Delhi.
9. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.


(Pratima Dikshit)
Director (IC)

Committee Report

Report of the Committee formed to Formulate a Policy of Financial Upgradation and Career Progression Scheme for Registry Officers

The committee formed to formulate a policy of financial upgradation and career progression scheme for registry officers shared various relevant documents over email and met on 26.9.2023. The members gathered relevant information from materials provided to the committee and discussed in details about related issues. Available documents comprising of the UGC circular, office order, guidelines issued from time to time and the status of some other IITs on the matter were studied by the committee in depth.

The committee noted that Modified Assured Career Progression (MACP) scheme did not exist for the Registry officers in the institute to ensure systematic progression in their career with regular promotion. After examining the status of some other IITs regarding Financial Upgradation/ Advancement/ Promotion Policy of their Registry cadre, it was found that in many IITs like IIT Hyderabad, IIT Ropar, IIT Bhubaneswar, IIT Dhanbad and IIT Patna, Assistant Registrars (ARs) were eligible for financial upgradation from PL-10 to PL-11 upon completion of 5 years of service in PL-10 (ANNEXURE 1). Moreover, these IITs as well as IIT Bombay have a provision for financial upgradation of Joint Registrar level officers from PL-13 to PL-13A on completion of necessary service period.

The committee observed that in IIT Guwahati, after upgradation to PL-11 on completion of 8 years in PL-10, eligible ARs had to compete for selection into the Deputy Registrar (DR) post at PL-12. However, promotion to the DR post is not assured as its vacancy position may not be adequate to accommodate. Hence, further promotional avenue to higher posts becomes uncertain for them and they may spend a long career span without any financial upliftment. Again, after becoming Joint Registrar (JR) at PL-13 on completion of 5 years of service as DR at PL-12, there is no further promotional avenue. As such, a JR may retire at PL-13 even after serving the institute for a considerably longer period.

Considering the above, the committee recommends the following policy of financial upgradation and career progression scheme for registry officers:

Sl.	Post	Pay Level	Eligibility
1.	Assistant Registrar	PL-10	Entry Level
2.	Assistant Registrar (Senior Scale-1)*	PL-11	After completion of 5 years in PL-10
3.	Assistant Registrar (Senior Scale-II)*	PL-12	After completion of 5 years in PL-11
4.	Deputy Registrar	PL-12	Entry Level
5.	Joint Registrar*	PL-13	After completion of 5 years in PL-12
6.	Joint Registrar (Senior Scale)*	PL-13A	After completion of 5 years in PL-13

*There is no direct recruitment and it is a 100% promotional post. Further, for these 100% promotional posts, the Institute may prescribe suitable requirements like consistently good Annual Performance Appraisal Report (APAR), completion of training programmes, etc., if required.

This committee recommends that for those officers who have already completed required number of years of service, the financial upgradation benefit will NOT have retrospective effect and the actual benefit may be given from the date of meeting of the screening committee.

Chitralakha Mahanta
4/10/2023
(Chitralakha Mahanta)
Chairperson

Perumal Magarsamy
04/10/2023
(Perumal Magarsamy)
Member

M. Guru Prem Prasad
4/10/2023
(M. Guru Prem Prasad)
Member

Subrata Kumar Majumder
04/10/2023
(Subrata Kumar Majumder)
Member

**THE EXTRACT IS NOT ENCLOSED
AS ALREADY
55TH MEETING OF FC IS UPLOADED**

ANNEXURE-9

No.F.20/42/2021-PPD
 Government of India
 Ministry of Finance
 Department of Expenditure
 Public Procurement Division

502, Lok Nayak Bhavan
 Khan Market, New Delhi
 Dated 20.05.2024.

OFFICE MEMORANDUM

Subject: Special provisions for Scientific Ministries/ Departments in General Financial Rules (GFRs), 2017.

Attention is invited towards this Department's OMs of even numbers dated 01.09.2021, 24.09.2021, 03.12.2021& 08.01.2024 vide which amendments in the GFRs were carried out by this Department based on the inputs collated by NITI Aayog etc. from various scientific Ministries/ Departments, that were impeding smooth functioning. Office of the Principal Scientific Advisor (PSA) has now sent more recommendations for relaxation in the GFRs for ease of procurement.

2. In view of all above, in supersession of all above mentioned OMs, amendments in the GFRs are now being made, as indicated in para 3 of this OM. These amendments which will be applicable **only** for to the following Ministries/ Departments/ Organizations of Government of India:

- (i) Department of Science and Technology
- (ii) Department of Biotechnology
- (iii) Department of Scientific & Industrial Research
- (iv) Department of Atomic Energy
- (v) Department of Space
- (vi) Ministry of Earth Sciences
- (vii) Defence Research & Development Organization
- (viii) Indian Council of Agricultural Research (ICAR), including its affiliated institutions and Universities ;
- (ix) Department of Health Research (DHR), including Indian Council of Medical Research;
- (x) Educational and Research Institutes conducting post-graduate/ doctoral level courses or research, under any Ministry/ Department.

It is reiterated that these amendments are applicable only for the above Ministries/ Departments/ Organizations.

3. The existing Rules and the amended Rules of the GFRs are as under:

Rule No.	Existing Rule	Amended GFR
133(3)	As an alternative to 133(2), a	As an alternative to 133(2), a

Rule No.	Existing Rule	Amended GFR
	<p>Ministry or Department may award repair works estimated to cost above Rupees thirty Lakh and original works of any value to:</p> <p>(i) any Public Sector Undertaking (PSU) set up by the Central or State Government to carry out civil or electrical works or</p> <p>(ii) to any other Central/ State Government organisation/ PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence. For the award of work under this sub-rule, the Ministry/ Department shall ensure competition among such PSUs/ Organisations. This competition shall be essentially on the lump sum service charges to be claimed for execution of work.</p> <p>In exceptional cases, for award of work under (i) and (ii) above on nomination basis the conditions contained in Rule 194 would apply. The work under these circumstances shall also be awarded only on the basis of lump sum service charge.</p>	<p>Ministry or Department may award repair works estimated to cost above Rupees thirty Lakh and original works of any value to :</p> <p>(i) any Public sector Undertaking (PSU) set up by the Central or State Government to carry out civil or electrical works or</p> <p>(ii) to any other Central/ State Government organisation/ PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence. For the award of work under this sub-rule, the Ministry /Department shall ensure competition among such PSUs/ Organisations. This competition shall be essentially on the lump sum service charges to be claimed for execution of work.</p> <p>In exceptional cases, for award of work under (i) and (ii) above, on nomination basis, the conditions contained in Rule 194 would apply. The work under these circumstances shall also be awarded only on the basis of lump sum service charge.</p> <p><i>Notes:</i></p> <p>(i) Scientific Ministries/ Departments/ organizations mentioned in para 2 of this OM can assign repair Works estimated to cost upto Rs.5 crore on nomination basis even in normal cases only to the organizations specified in this sub-rule of the GFRs.</p> <p>(ii) This special provision will be applicable upto 31.03.2025. Thereafter review will be made by Department of Expenditure to decide on further extension of these powers.</p>

Rule No.	Existing Rule	Amended GFR
154	<p>Purchase of Goods without quotation Purchase of goods upto the value of Rs.25,000 (Rupees twenty five thousand) only on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded by the competent authority in the following format.</p> <p>"I am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price"</p>	<p>Purchase of Goods without quotation Purchase of goods upto the value of Rs. 1,00,000/- (Rupees one lakh) only on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded by the competent authority in the following format.</p> <p>"I, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price."</p> <p><i>Note:</i> These powers can be used for procurement of any item. Further, these powers are to be used only when the required goods are not available on Government e-Marketplace (GeM) as stipulated in this Department OM No. 6/1/2018-PPD dated 19.01.2018</p>
155	<p>Purchase of goods by Purchase committee. Purchase of goods costing above Rs.25,000/- (Rupees twenty five thousand only) and <u>upto</u> Rs.2,50,000/- (Rupees two lakh and fifty thousand only) on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificated as under.</p>	<p>Purchase of goods by purchase committee. Purchase of goods costing above Rs. 1,00,000/- (Rupees one lakh) and upto Rs. 10,00,000/- (Rupees ten lakh) on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under.</p>

Rule No.	Existing Rule	Amended GFR
	"Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned."	"Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned." Note: These powers are to be used only when the required goods are not available on Government e-Marketplace (GeM) as stipulated in this Department OM No. 6/1/2018-PPD dated 19.01.2018

4. It is also clarified that GFRs are not applicable to the projects executed by State level Institutions or by the Private Universities/Institutions/ Organisations, even if they are funded by Ministries/ Departments/ Organizations listed in para 2 as above. In such cases, it is for the Ministry/ Department/ organization to put in appropriate financial controls to achieve the intended purpose.

5. This issues with the approval of Finance Secretary.



(Anil Kumar)

Deputy Secretary (Procurement Policy)

Tel. No. 24627920

Email: anil.kumar14@nic.in

To

Secretaries/ Financial Advisers of all Central Government Ministries/ Departments.