Auditor Agency: Sunil Dutt(National Institute of Technical Teachers Training & Research (Ministry of Education, Govt. of India), Sector-26, Chandigarh 160 019 (India).)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Technology Guwahati

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	**Organisation and Function**							
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	www.iitg.ac.in	Fully Met	1.28	https://www.iitg.ac.in/; https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
1.1.2	Head of the organization	Fully Met	1.28	1.28	www.iitg.ac.in	Fully Met	1.28	https://www.iitg.ac.in/iitg_admstr?ct=iitg-administration
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	.	Fully Met	1.28	https://www.iitg.ac.in/iitg_page_details?page=2/vision-mission
1.1.4	Function and duties	Not Met	1.28	0	empty	Fully Met	1.28	Now available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								at: https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
1.1.5	Organization Chart	Not Met	1.28	0	empty	Fully Met	1.28	Now available as above
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Not Met	1.28	0	empty	Fully Met	1.28	Now available at: https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/iitg_page_details?page=1/about-us; https://www.iitg.ac.in/iitg_people?p=UUEvNE5jTVFNRERIVTErU1JXc1VVUT09; https://www.iitg.ac.in/admstr?ct=board-of-governors; https://www.iitg.a

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								c.in/admstr?ct =senate; https ://www.iitg.ac.i n/admstr?ct=fi nance-committee; htt ps://www.iitg.a c.in/admstr?ct =building-and-works-committee
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Not Met	1.54	0	empty	Fully Met	1.54	Now available at: https://ww w.iitg.ac.in/rti/; https://www.iit g.ac.in/rti/links /Suo%20Moto %20RTI%20A udit_IIT_Guw ahati.pdf
1.2.2	Power and duties of other employees	Not Applicable	0	0	empty	Fully Met	1.54	Same as above
1.2.3	Rules/ orders under which powers and duty are derived and	Not Met	1.54	0	empty	Fully Met	1.54	Same as above
1.2.4	Exercised	Not Applicable	0	0	empty	Fully Met	1.54	Same as above
1.2.5	Work allocation	Partially Met	1.54	0.77	.	Fully Met	1.54	Same as above
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**							
1.3.1	Process of decision making Identify key decision making points	Not Met	1.54	0	empty	Fully Met	1.54	Now available at: https://ww

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								w.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
1.3.2	Final decision making authority	Not Met	1.54	0	empty	Fully Met	1.54	Same as above
1.3.3	Related provisions, acts, rules etc.	Not Met	1.54	0	empty	Fully Met	1.54	Same as above
1.3.4	Time limit for taking a decisions, if any	Not Met	1.54	0	empty	Fully Met	1.54	Same as above
1.3.5	Channel of supervision and accountability	Not Applicable	0	0	empty	Fully Met	1.54	Same as above
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**							
1.4.1	Nature of functions/ services offered	Not Met	1.54	0	empty	Fully Met	1.54	Now available at: https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
1.4.2	Norms/ standards for functions/ service delivery	Not Met	1.54	0	empty	Fully Met	1.54	Same as above
1.4.3	Process by which these services can be accessed	Not Met	1.54	0	empty	Fully Met	1.54	Same as above
1.4.4	Time-limit for achieving the targets	Not Met	1.54	0	empty	Fully Met	1.54	Same as above
1.4.5	Process of redress of grievances	Not Met	1.54	0	empty	Fully Met	1.54	Same as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								above; https://www.iitg.ac.in/iitgicc/
1.5	**Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]**							
1.5.1	Title and nature of the record/ manual /instruction.	Not Applicable	0	0	empty	Fully Met	1.92	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.	Not Met	1.92	0	empty	Fully Met	1.92	Same as above
1.5.3	Acts/ Rules manuals etc.	Not Met	1.92	0	empty	Fully Met	1.92	Same as above
1.5.4	Transfer policy and transfer orders	Not Met	1.92	0	empty	Fully Met	1.92	Same as above; https://www.iitg.ac.in/rti/links/InternalTransfer.pdf
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**							
1.6.1	Categories of documents	Partially Met	3.85	1.93	https://intranet.iitg.ac.in/acc/Budget	Fully Met	3.85	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://intranet.iitg.ac.in/acc/	Fully Met	3.85	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Budget			
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	.	Fully Met	0.96	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/admstr?ct=board-of-governors; https://www.iitg.ac.in/admstr?ct=senate; https://www.iitg.ac.in/admstr?ct=finance-committee; https://www.iitg.ac.in/admstr?ct=building-and-works-committee
1.7.2	Composition	Fully Met	0.96	0.96	.	Fully Met	0.96	Same as above
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	.	Partially Met	0.48	IIT, Guwahati is advised to provide/upload complete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL detail
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	.	Partially Met	0.48	Same as above
1.7.5	Powers and functions	Not Met	0.96	0	empty	Fully Met	0.96	https://www.iitg.ac.in/rti/links/IITG_1961Act_14.08.2012_intranet_P1.pdf; https://www.iitg.ac.in/rti/links/IITG_Statutes.pdf
1.7.6	Whether their meetings are open to the public?	Not Met	0.96	0	empty	Fully Met	0.96	https://www.iitg.ac.in/iitg_minutes_all?mnt=OUVxeENOTG1udnU1c0ZqYldBeDhUQT09
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	.	Fully Met	0.96	https://www.iitg.ac.in/iitg_minutes_all?mnt=OUVxeENOTG1udnU1c0ZqYldBeDhUQT09
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	www.iitg.ac.in	Fully Met	0.96	Same as above
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**							
1.8.1	Name and designation	Fully Met	3.85	3.85	.	Fully Met	3.85	https://www.iitg.ac.in/rti/; https://www.iitg.a

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								c.in/rti/links/Su o%20Moto%2 0RTI%20Audit _IIT_Guwahat i.pdf; https://w ww.iitg.ac.in/p hones/
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	.	Fully Met	3.85	Same as above
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**							
1.9.1	List of employees with Gross monthly remuneration	Partially Met	3.85	1.93	https://www.iit g.ac.in/iitg_sta ff_all	Fully Met	3.85	Now available at: https://ww w.iitg.ac.in/rti/; https://www.iit g.ac.in/rti/links /Suo%20Moto %20RTI%20A udit_IIT_Guw ahati.pdf; http s://www.iitg.ac .in/rti/links/Pay StructureofIns tituteStaff3107 14.pdf
1.9.2	System of compensation as provided in its regulations	Partially Met	3.85	1.93	https://online.ii tg.ac.in/payroll /index.jsp	Fully Met	3.85	Same as above
1.10	**Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]**							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	.	Fully Met	3.85	https://www.iit g.ac.in/rti/; htt ps://www.iitg.a c.in/rti/links/Su

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								o%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	.	Fully Met	3.85	Same as above
1.11	**No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))**							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Partially Met	1.93	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; IIT, Guwahati is advised to provide/upload complete detail
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Partially Met	1.93	Same as above
1.12	**Programmes to advance understanding of RTI(Section 26)**							
1.12.1	Educational programmes	Not Met	1.92	0	empty	Fully Met	1.92	Now available at: https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Met	1.92	0	empty	Fully Met	1.92	Same as above
1.12.3	Training of CPIO/APIO	Not Met	1.92	0	empty	Not Met	0	It is advised to provide Training to CPIO/APIO on RTI
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	www.iitg.ac.in/rti/	Fully Met	1.92	Guidelines on RTI are updated and published on regular intervals; Last update is as on 26.09.2024
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Met	7.69	0	empty	Fully Met	7.69	Now available at: https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/rti/links/InternalTransfer.pdf
Total			**86**	**37**		**100**	**93**	
2	**Budget and Programme**							
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://intranet.iitg.ac.in/acc/Budget	Fully Met	10.00	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/rti/updatingPages/BudgetAllocated.htm
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://intranet.iitg.ac.in/acc/Budget	Fully Met	10.00	Same as above
2.1.3	Proposed expenditures	Partially Met	10	5.00	https://intranet.iitg.ac.in/acc/Budget	Partially Met	5.00	IIT, Guwahati is advised to provide/upload complete detail
2.1.4	Revised budget for each agency, if any	Not Met	10	0	empty	Partially Met	5.00	Same as above
2.1.5	Report on disbursements made and place where the related reports are available	Not Met	10	0	empty	Fully Met	10.00	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/r

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								eport/reports.php
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**							
2.2.1	Budget	Fully Met	16.67	16.67	https://intranet.iitg.ac.in/acc/Budget	Fully Met	16.67	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Met	16.67	0	empty	Partially Met	8.34	IIT, Guwahati is advised to provide/upload complete detail
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.iitg.ac.in/iitg_tenders_all	Partially Met	8.34	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/iitg_tenders_all; https://www.iitg.ac.in/rti/links/IITG_PURCHASE_MANUAL_2013.pdf;

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								IIT, Guwahati is advised to provide/upload complete detail
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	.	Not Applicable	0	As per IIT, Guwahati, it is NOT applicable
2.3.2	Objective of the programme	Partially Met	6.25	3.13	.	Not Applicable	0	Same as above
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	.	Not Applicable	0	Same as above
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	As per IIT, Guwahati, it is NOT applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	As per IIT, Guwahati, it is NOT applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Partially Met	50	25.00	https://www.iitg.ac.in/report/reports.php	Fully Met	50.00	Now available at: https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/report/reports.php
Total			**169**	**99**		**150**	**123**	
3	**Publicity Band Public interface**							
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Partially Met	12.5	6.25	.	Fully Met	12.50	Now available at: https://www.iitg.ac.in/rti/; https://www.iit

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								g.ac.in/rti/links /Suo%20Moto %20RTI%20A udit_IIT_Guw ahati.pdf; http s://www.iitg.ac .in/iitg_minute s_all?mnt=OU VxeENOTG1u dnU1c0ZqYld BeDhUQT09; https://www.iit g.ac.in/acad/a cademic_ordi nance.php
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Fully Met	12.50	Same as above
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	As per IIT, Guwahati, it is NOT applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://www.iitg.ac.in/acad/	Fully Met	16.67	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/iitg_minutes_all?mnt=OUVxeENOTG1udnU1c0ZqYldBeDhUQT09; https://www.iitg.ac.in/acad/academic_ordinan

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ce.php
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://www.iit g.ac.in/acad/	Fully Met	16.67	Same as above
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://www.iit g.ac.in/acad/	Fully Met	16.67	Same as above
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.iit g.ac.in/	Fully Met	50.00	https://www.iit g.ac.in/; https: //www.iitg.ac.i n/rti/; https://w ww.iitg.ac.in/rt i/links/Suo%2 0Moto%20RTI %20Audit_IIT _Guwahati.pdf
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.iit g.ac.in/rti/	Fully Met	25.00	https://www.iit g.ac.in/rti/; htt ps://www.iitg.a c.in/rti/links/Su o%20Moto%2 0RTI%20Audit _IIT_Guwahat i.pdf
3.4.2	Information manual/handbook available in Printed format	Not Met	25	0	empty	Fully Met	25.00	Now available as above
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.iitg.ac.in/rti/	Fully Met	25.00	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	Via RTI-MIS Portal	Fully Met	25.00	Same as above
Total			**213**	**181**			**225**	**225**	
4	**E-Governance**							
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**							
4.1.1	English	Partially Met	14.29	7.15	https://www.iitg.ac.in/rti/	Fully Met	14.29	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Partially Met	7.15	It is advised to upload RTI Information Manual/Handbook in Hindi (Vernacular/ Local Language)
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**							
4.2.1	Last date of Annual updation	Not Met	28.57	0	empty	Fully Met	28.57	Now updated as on

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								26.09.2024: https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**							
4.3.1	Details of information available in electronic form	Partially Met	9.52	4.76	https://www.iitg.ac.in/rti/	Fully Met	9.52	Now available at: https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
4.3.2	Name/ title of the document/record/ other information	Partially Met	9.52	4.76	https://www.iitg.ac.in/rti/	Fully Met	9.52	Same as above
4.3.3	Location where available	Partially Met	9.52	4.76	https://www.iitg.ac.in	Fully Met	9.52	Same as above
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	.	Fully Met	7.14	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.2	Details of information made available	Fully Met	7.14	7.14	.	Fully Met	7.14	Same as above
4.4.3	Working hours of the facility	Not Applicable	0	0	empty	Fully Met	7.14	Same as above
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	.	Fully Met	7.14	Same as above
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**							
4.5.1	Grievance redressal mechanism	Partially Met	3.57	1.79	https://iitg.ac.in/iitgicc/ https://iitg.ac.in/rti/links/Lodging_Complaints.pdf	Fully Met	3.57	Now available at: https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf; https://www.iitg.ac.in/iitgicc/
4.5.2	Details of applications received under RTI and information provided	Partially Met	3.57	1.79	https://www.iitg.ac.in/rti/	Fully Met	3.57	https://www.iitg.ac.in/rti/updatingPages/rtiReplies.html
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://rndops.iitg.ac.in/project/project.php	Partially Met	1.79	IIT, Guwahati is advised to provide/upload complete detail
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://rndops.iitg.ac.in/project/project.php	Partially Met	1.79	Same as above
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and	Fully Met	3.57	3.57	https://intranet.iitg.ac.in/rnd/v	Partially Met	1.79	https://www.iitg.ac.in/iitg_ten

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	period of completion of contract				endor&contract.html			ders_all; IIT, Guwahati is advised to provide/upload complete detail
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.iitg.ac.in/report/reports.php	Fully Met	3.57	https://www.iitg.ac.in/report/reports.php
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Fully Met	3.57	Now available at: https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Partially Met	1.79	Now partially available at: https://www.iitg.ac.in/pdf/1cce6316f0ff22105a7e4f589ed65796-12-21-46A.pdf; IIT, Guwahati is advised to provide/upload complete detail
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**							
4.6.1	Details of applications received and disposed	Partially Met	14.29	7.15	https://www.iitg.ac.in/rti/upd	Fully Met	14.29	Now available at: https://ww

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					atingPages/rti Replies.html			w.iitg.ac.in/rti/; https://www.iit g.ac.in/rti/links /Suo%20Moto %20RTI%20A udit_IIT_Guw ahati.pdf; http s://www.iitg.ac .in/rti/updating Pages/rtiRepli es.html
4.6.2	Details of appeals received and orders issued	Partially Met	14.29	7.15	https://www.iit g.ac.in/rti/upd atingPages/rti Replies.html	Fully Met	14.29	Same as above
4.7	**Replies to questions asked in the parliament[Section 4(1)(d)(2)]**							
4.7.1	Details of questions asked and replies given	Not Met	28.57	0	empty	Partially Met	14.29	https://www.iit g.ac.in/rti/; htt ps://www.iitg.a c.in/rti/links/Su o%20Moto%2 0RTI%20Audit _IIT_Guwahat i.pdf; IIT, Guwahati is advised to pro vide/upload complete detail
Total			**186**	**75**		**200**	**171**	
5	**Information as may be prescribed**							
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Partially Met	20	10.00	https://www.iitg.ac.in/rti/	Fully Met	20.00	https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Not Applicable	0	0	empty	Not Applicable	0	Being carried out for the first time by NITTTR, Chandigarh for the year 2023-24
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Met	20	0	empty	Partially Met	10.00	IIT, Guwahati is advised to provide/upload complete detail
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Partially Met	10.00	Same as above
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Partially Met	10.00	Same as above
Total			**80**	**10**		**80**	**50**	
6	**Information Disclosed on own Initiative**							
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information**							
6.1.1	Item / information disclosed so that public have	Partially Met	25	12.50	www.iitg.ac.in	Fully Met	25.00	https://www.iit

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	minimum resort to use of RTI Act to obtain information							g.ac.in/; https://www.iitg.ac.in/rti/; https://www.iitg.ac.in/rti/links/Suo%20Moto%20RTI%20Audit_IIT_Guwahati.pdf
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ**							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	IIT, Guwahati is advised to obtain STQC certification and uploading the same
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	Same as above
Total			**38**	**13**		**50**	**25**	
Grand Total			**770**	**415**		**805**	**688**	