

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI



MINUTES OF THE 2nd MEETING OF STUDENTS SENATE



DATE AND TIME: 12th June 2024 at 09:00 PM

The student senate meeting of the Gymkhana was held on 12th June 2024. The quorum was present throughout and the following members were present:

Anirudh Gupta, Vice President, Students' Gymkhana Council 2024-25	Chairman
Vivek Dond, General Secretary Hostel Affairs Board 2024-25	Member
P Aashrith Ram, General Secretary Technical Board 2024-25	Member
Shreyas Pimpalkar, General Secretary Sports Board 2024-25	Member
Geetanjay Manik, General Secretary, Students' Web Committee 2024-25	Member
Urmi Gopalakrishnan, General Secretary Student-Alumni Interaction Linkage 2024-25	Member
Akhilesh Gupta, General Secretary Cultural Board 2024-25	Member
Gadde Sri Ram Rishandra, Undergraduate Senator	Member
Malla Jaswanth, Undergraduate Senator	Member
Himanshu Raj, Undergraduate Senator	Member
Varun Singh Rathore, Undergraduate Senator	Member
Ponakala Hanuma Sai Krishna, Undergraduate Senator	Member
Mangal Singh Rathore, Undergraduate Senator	Member
Ayush Awasthi, Undergraduate Senator	Member
Amlan Jyoti Gogoi, Postgraduate Senator	Member
Ms Priyanka Tripathi, Postgraduate Senator	Member
Abhijeet, Postgraduate Senator	Member
Saurabh Pantawane, Postgraduate Senator	Member
Prayag Raj Bhuyan, Postgraduate Senator	Member
Rashmi Gahlot, Postgraduate Senator	Member
Veeranki Devi Sai Sri, Girl Senator	Member
Bachina Komali, Girl Senator	Member
Chanchal, Girl Senator	Member
Hitesh Arjunbhai Ramrakhiyani, General Secretary, Students' Academic Board	Invitee

Absentees:

Ujjawal Chhajer, General Secretary Students' Welfare Board 2024-25	Member
Om Samadhan Hande, Postgraduate Senator	Member

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Item No. 01

Introduction by the Chairman, Students' Senate

01/12/06/24

The Chairman of the Students' Senate called the meeting to order. After a few initial words of introduction and recalling the senate's motto, the senate proceedings commenced.

Item No. 02

Formation of Subcommittees

02/12/06/24

The Chairman of the Students' Senate explained the role of each subcommittee to the senators and took their preferences. The distribution of subcommittees has been done.

Sub Committee	Members	Convener
Task Force	Varun Singh Rathore, Ayush Awasthi, Malla Jaswanth, Amlan Jyoti Gogoi, Devi Sai Sri	Amlan Jyoti Gogoi
Steering	Ayush Awasthi, Devi Sai Sri, Himanshu Raj	Ayush Awasthi
Maintenance	Sri Ram Rishandra, Rashmi Gahlot, Varun Singh Rathore, Himanshu Raj, Prayag Raj Bhuyan, Om Samadhan Hande	Varun Singh Rathore
Establishment	Malla Jaswanth, Bachina Komali, Abhijeet, Hanuma Sai Krishna, Mangal Singh Rathore	Hanuma Sai Krishna
Medical	Hanuma Sai Krishna, Sri Ram Rishandra, Varun Singh Rathore, Prayag Raj Bhuyan, Chanchal Soni, Rashmi Gahlot, Om Samadhan Hande, Mangal Singh Rathore,	Mangal Singh Rathore
Academic	Devi Sai Sri, Bachina Komali, Saurabh Pantawane, Rashmi Gahlot, Abhijeet, Amlan Jyoti Gogoi, Priyanka Tripathi, Prayag Raj Bhuyan, Varun Singh Rathore, Om Samadhan Hande	Prayag Raj Bhuyan
RNR	Priyanka Tripathi, Amlan Jyoti Gogoi, Chanchal Soni	Priyanka Tripathi
Girls	Devi Sai Sri, Priyanka Tripathi, Bachina Komali, Chanchal Soni	Devi Sai Sri
Food	Sri Ram Rishandra, Saurabh Pantawane, Malla Jaswanth, Hanuma Sai Krishna, Mangal Singh Rathore, Chanchal Soni, Himanshu Raj, Ayush Awasthi, Amlan Jyoti Gogoi	Himanshu Raj
Finance	Chairperson Student Senate	Chairperson Student Senate

Item No. 03

Update on the last meeting Agendas

03/12/06/24

1. Agenda: To investigate on the participation of girls in inter hostel competitions:

Description: In the last senate meeting it was decided to form a subcommittee to research on the least participation of bachelor girls in hostel events. The initiative has been taken and meetings have been conducted. The committee members had a discussion with all three hostels ex-general secretaries, technical, cultural and sports secretaries. The main cause of the issue was due the lack of interaction between senior and junior.

Consensus: The senate decided to allot all the freshers uniformly in all the 3 girls hostels from the upcoming year onwards. The committee decided to further investigate on the participation of girls by conducting a survey. Sports Board GS came up with a plan where the sports board will go to all 3 girl hostels and motivate them to participate in spardha to increase participation.

2. Agenda: Proposal of Summer Research Internship Program (SRIP) for PG students.

Description : In the last senate meeting this agenda was approved, and the proposer was asked to investigate how the money flow takes place in other colleges for the students to get their stipend for the internship they are doing.

Consensus: The proposer has investigated but he could not find out on how the money flow takes place. This agenda has two major issues:

- On how the money flow takes place.
- An online portal for the students to apply for Summer Research Internships.

The GS of SWC has been asked for the possibility of the portal for the same, and he said that SWC is currently working on many projects. So the Senate needs to discuss this issue and prioritize things. The proposer also suggested conducting one meeting with the Dean of Student Affairs and the general body regarding how many students are interested in these interns.

Plan Of Action: Academic Subcommittee and Dean of Student Affairs can discuss the collection of the data and to work on the flow of the money for the stipend. The proposer has been asked to contact the GS of academic affairs of other colleges and investigate further.

Item No. 04

Submission of Events Calendar for the year 2024-25

04/12/06/24

Description: The events calendar that all the Board General Secretaries have made for the tenure has been discussed by the senate members. Having all the events in March, and April is difficult for students to balance both academics and extra-curriculars. So, few events have been shifted to the odd semester. This new calendar normalizes the timeline.

Consensus: The majority of the Senate approved the calendar and the calendar has been finalized.

Item No. 05

Agenda Submission by Senators

05/12/06/24

1. Agenda: Increment in Contingency Amount and funds for Travel allowances of conference purposes for PG Students

Proposer: Priyanka Tripathi, PG Senator

Description: The agenda has been raised to increase the contingency amount and funds for travel allowances for conference purposes.

Consensus: The Senate has discussed and recommended that the contingency fund should be raised to a certain level. The matter has been discussed in a meeting with higher authorities.

2. Agenda: Extension of MTP Submission of M.Tech students to 30th June

Proposer: Priyanka Tripathi, PG Senator

Description: Currently, M.Tech students are required to submit their Major Thesis Project (MTP) by 15th of June. The proposer has requested an extension of this deadline to 30th June. The rationale behind this extension is to allow students sufficient time to complete their projects and ensure they receive their degrees during the convocation ceremony. Furthermore, the proposer suggested that students could take an additional month beyond the new deadline, but those submitting after this period would not be eligible to receive their degrees at the convocation of this year.

Consensus: The SAB GS has said that if the student has any emergency issue to deal with, then for that particular student the deadline of MTP Submission can be extended but not for all the students. Additionally, for students submitting their MTPs more than a month after the 15th June deadline, their degrees could be sent to their home addresses following approval from the administration.

3. Agenda: Inclusion of medical facilities information in the orientation program for the freshers

Proposer: Prayag Raj Bhuyan, PG Senator

Description: Every student should be aware of all the medical facilities that could be availed by them. For this purpose, the proposer suggested this agenda of including medical facilities information in the orientation program for the freshers.

Consensus: The Senate discussed the issue and asked the medical subcommittee to come up with better way to make the students aware of the medical facilities.

Plan Of Action: Medical Subcommittee has been asked to come up with better ways to make the students aware of the medical facilities.

4. Agenda: House Rent Allowance for the PG students who are in waiting list of allotment of Married Scholar Hostel

Proposer: Prayag Raj Bhuyan, PG Senator

Description: Currently the PG students who want to stay with their family, need to apply for the married scholar hostel. But based on first come first basis, most of the PG students are in waiting list for the allotment in married scholar hostel due to a limited number of rooms. Until the time the PG students are allotted rooms in married scholar hostel, most of them are staying in houses by paying rent. So, for the PG students who are staying in the houses by paying rent, should get hostel rent allowance until the time they are allotted a room in married scholar hostel.

Consensus: The Senate discussed the issue and approved this agenda.

Plan Of Action: The PG Senators were asked to submit the agenda in detail in a doc format.

5. Agenda: Setting up of separate rooms for relaxation of female students during placement season

Proposer: Bachina Komali, Girls Senator

Description: The place where the interviews are conducted is far away from the girls hostel. Setting up of separate rooms for relaxation of female students during placement season, will help them to perform better in upcoming interviews.

Consensus: The Senate has approved the agenda.

Plan Of Action: The Girls Subcommittee has been asked to work on the requirements for the same.

6. Agenda: Bus Facility from airport to campus when the vacation ends

Proposer: Ponakala Hanuma Sai Krishna, UG Senator

Description: Currently there is no feasible transport to campus from the airport provided at a reasonable price. Although there are plenty of cabs available, the charges are too high. This could be solved by arranging bus facilities from the airport to campus at the time of reporting back to the campus from the vacation.

Consensus: The Senate has approved the agenda.

Plan Of Action: The establishment Subcommittee has been asked to work on this agenda.

7. Agenda: To introduce the Hostel Lobby Welfare system for the mental well-being of students.

Proposer: Gadde Sri Ram Rishandra, UG Senator

Description: The principal focus is on enhancing the mental stability of students. The plan is to identify lobbies and select a lobby representative who just keeps a check on the mental well-being of the members of wing. Conduction of lobby level sports or cultural competitions to ensure good bond between members of wing, and these will be conducted by the HMC of the respective hostel.

Consensus: The Senate has approved the proposal.

Action: The Senate asked the proposer to submit the agenda in detail in doc form and pass it through the welfare board.

8. Agenda: Procurement of new classroom furniture

Proposer: Rashmi Gahlot, PG Senator

Description: Replacement of the current old furniture in core1, lecture halls classrooms with new furniture has been proposed. Furthermore, for the students who are left-hand writers, it is becoming difficult to use the current furniture for writing purposes.

Consensus: The Senate has approved the proposal.

Action: Joint meeting of the Academic Subcommittee and Maintenance Subcommittee to discuss this issue and proceed further.

Item No. 06

Discussion on concerns of Campus Junta

06/12/06/24

1. Improvement of the online portal related to the academic section

Description: The online portal related to the academic section should be improved immediately. The site keeps crashing and will take much time to open when any semester results are announced.

Consensus: The Senate discussed the issue and SAB GS said that he has asked the Dean Of Academic Affairs for the same and the issues are being resolved. New features are being added.

2. Once the leave application is made, there should be an automated email directed towards the HoD, thesis supervisor, and the DPPC notifying about the application.

Description: Many times the authorities are not aware of the application and takes months to approve the leave application. There should be a mandate on a certain number of days within which that authorizes update the status of the leave. The authorities are in the midst of many paperwork and the approval of the leaves remain the least of their priorities. The academic leaves longer than 2 weeks require the supporting documents verified and signed by the head of the dissertation committee. This complicates the process and again forces the students to knock on the doors for signatures.

Action: GS SAB and Academic Subcommittee

3. All of the treadmills in the old sac area is in non-functional state since more than last 8-10 months. I have conveyed this issue to the concerned authorities several times but didn't get proper response.

Consensus: GS of sports board will be updating on this issue in the next senate meeting.

4. Inside the campus, vehicle speed should be monitored.

Consensus: Senate has discussed the issue and concluded that the vehicle speed is always being monitored, but if the number of complaints increases regarding this issue, then we can complaint to security section.

5. The limit for the quantity of beverage in breakfast is just 150ml at present. Please increase it to 300ml.

Consensus: The Senate suggested that we can conduct a survey on how many students want an increase in the quantity of beverage and based on that survey, we can increase the quantity of beverages in breakfast with exchange of mess fees. But, the quantity of beverage in breakfast can't be increased with free of cost, as the tender is fixed for next 2 years.

6. Badminton hall in Gymkhana Sports Complex (also known as Old SAC) has torn rubber floors in each of the four courts, and the ground under the floor towards north-east corner of the hall is sunken and has a slope.

Consensus: Sports board is planning to build a new sports complex because there are many more problems associated with the Old SAC building.

- 7. Grades or progress report results must be informed to the PhD student officially by staff immediately after evaluations and presentations (for each stage comprehensive, to defence)-both in the portal, via email, and a paper document from the department office or PG academic section.**

Action: Academic Subcommittee.

The meeting was concluded by the Chairman wishing all the best to the senate members for their assigned tasks and agendas for the upcoming month.