

IIT Guwahati Technology Innovation and Development Foundation

(A COMPANY INCORPORATED UNDER SECTION 8 OF THE COMPANIES ACT 2013)

Research Building, IIT GUWAHATI, GUWAHATI- 781039 (ASSAM)

Guwahati-781039, Assam

Applications are invited for an **Online/Offline Interview** for the following Project position in the project entitled "**Technology for Underwater Exploration**" for the below mentioned posts.

Job Location: IIT Guwahati

SI No.	Project Staff Designation	Number of Vacancies	Pay Range (₹)	HRA	Medical Facility	Duration of Appointment	Qualifications
1	Finance & MIS Executive	1	Rs. 40000/-	Yes	NA	Till the Completion of Project	B.com + M.com with 4 Years of Experience in Purchase and Accounts and Project review reporting, Coordination with Finance on preparation of critical financial documents. Discussion with Project Teams on project fund utilization. Creating MIS of current project status. Assist the TIH management with structured MIS periodically or on demand.

- The last date for applying is: **16/01/2024**
- Shortlisted candidates will be informed via email regarding the date and time of the Interview.
- Shortlisted candidates have to appear in the Personal Interview via **ONLINE/OFFLINE** Mode.
- Selection will be purely based on the performance of the candidate in the interview.
- **No TA/DA will be paid to the candidates for appearing in the test/interview.**

Interested candidates may mail their CV with mark sheets, certificates of educational qualifications and experiences (if any) along with copies of relevant documents and Links to view previously made Projects (if applicable) to: dwivedy@iitg.ac.in keeping tih@iitg.ac.in in CC on or before **16/01/2024**.

The shortlisted candidates with adequate academic qualifications and experience will be intimated by email.

For any clarification, contact: **TIH IIT Guwahati Email: tih@iitg.ac.in**

The candidates who are already employed under Central/State Govt./ PSU/ Autonomous Bodies/ Private Organizations etc. will have to submit a No-objection Certificate (NOC) from the concerned employer in advance or at the time of the interview failing which the candidate will not be allowed to appear for an interview.

Ref No: IITGTIDF/TIH/23-24/49

Project Director